

ORDINANCE NO. 09-19  
CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCIL MEMBER Mark Engert ON THE 20<sup>th</sup> DAY  
OF May, 2019.

AN ORDINANCE TO AMEND ATTACHMENT A OF ORDINANCE NUMBER 20-18, ESTABLISHING CLASS TITLES, PAY RANGES, GRADES, RATES OF PAY, AND REGULATIONS FOR EMPLOYEES ASSOCIATED WITH THE FOOD SERVICE, MAINTENANCE AND/OR GOLF OPERATIONS OF THE GOLF CLUB AT YANKEE TRACE, CITY OF CENTERVILLE, OHIO.

WHEREAS, Ordinance 20-18 adopted by the City on November 19, 2018, established class titles, pay ranges, grades, rates of pay, and regulations for the employees of The Golf Club at Yankee Trace; and

WHEREAS, it is the intent to amend Attachment A with regards to a Title designated under Unclassified Manager Appointed Class I to include Yankee Trace Administrator; and

WHEREAS, it is the intent to amend Attachment A with regards to a Title designated under Part-Time Yankee Trace Employees Class IV; and

WHEREAS, it is the intent to amend Attachment A with regards to a Title designated under Seasonal Yankee Trace Employees Class V, and to correct a scrivener's error; and

WHEREAS, this amendment is in the best interests of the City.

Now therefore, the Municipality of Centerville hereby ordains,

Section 1. That the following amendment to Attachment A of Ordinance Number 20-18 is hereby amended with the language to be omitted in ~~strikeout~~ and with new language to be added by *italics* as provided in Section 5.02 of the Centerville Charter:

Attachment A

A. Unclassified Manager Appointed Class I

All employees in Class I shall be paid within the designated pay range. Ranges and individual wages will not be affected by the annual wage adjustment. Each employee shall receive an annual evaluation and will be eligible to receive a merit payment based upon a percentage of annual salary. The amount of the merit payment shall be based upon performance up to the maximum amount of the pay range, at any time during the year. These persons shall be eligible to receive an additional merit payment of up to 3% of their annual salary. Employees in Class I shall be eligible for regular city benefits outlined in the "City of Centerville Personnel Manual". The salaries of certain positions below may also be subject to incentive plans or fee schedules as designed by the City Manager.

<u>Title</u>	<u>Pay Range</u>
Head Golf Professional	\$59,000 – 82,000
Director of Food Service/Executive Chef	\$55,000 – 78,000
Golf Maintenance Superintendent	\$55,000 – 78,000
<i>Yankee Trace Administrator</i>	<i>\$11,000 -- \$16,400</i>

*Yankee Trace Administrator shall be an additional Title that may be designated only to the Head Golf Professional, Director of Food Service/Executive Chef, or Golf Maintenance Superintendent. Such individual to whom the Title of Yankee Trace Administrator is designated shall be eligible to receive compensation within the*

range designated above for Yankee Trace Administrator, not to exceed twenty (20) percent of the individual's current salary.

#### B. Classified Regular Full-time Employees Class II

All employees in Class II shall be paid within the designated pay range. Ranges and individual wages will not be affected by the general wage adjustment. Each employee shall receive an annual evaluation and will be eligible for a merit increase as appropriate. The salaries of certain positions below may also be subject to incentive plans or fee schedules as designed by the City Manager. Employees in Class II are subject to benefits agreed upon by the City Manager. These benefits will be no less than the benefits offered to Class III employees.

#### C. Year-Round Yankee Trace Employees Class III

All employees in Class III shall be paid within the designated pay range. Ranges and individual wages will not be affected by the general wage adjustment. Each employee shall receive an annual evaluation and may receive a merit increase as appropriate. Employees in Class III are subject to benefits agreed upon by the City Manager. The salaries of certain positions below may also be subject to incentive plans or fee schedules as designed by the City Manager.

<u>Title</u>	<u>Min.</u>	<u>Max.</u>
Assistant Director of Food Service	\$38,000	55,000
Executive Chef	\$35,000	55,000
Assistant Golf Maintenance Superintendent	\$35,000	53,000
Yankee Trace Mechanic	\$30,000	48,000
First Assistant Golf Pro	\$28,000	40,000
Sous Chef	\$22,000	38,000
Dining Room/Banquet Supervisor	\$28,000	36,000
Second Assistant Golf Pro	\$25,000	36,000
Office Manager	\$22,000	35,000
Yankee Trace Groundskeeper	\$22,000	31,000

#### D. Part-Time Yankee Trace Employees Class IV

All employees in Class IV shall be paid within the designated pay range. Ranges and individual wages will not be affected by the general wage adjustment. Each employee shall be evaluated as appropriate, and may receive a merit increase as appropriate. Employees in Class IV are subject to benefits agreed upon by the City Manager. The pay of certain positions below may also be subject to incentive plans or fee schedules as designed by the City Manager.

<u>Title</u>	<u>Min.</u>	<u>Max.</u>
Banquet Server Captain	\$13.00	16.00
Shift Manager	\$11.00	16.00
Swing Cook	\$11.00	15.00
Building Attendant	\$9.00	14.00
Banquet Server	\$9.00	13.50
Second Assistant Golf Pro	\$9.00	13.00
Golf Cart Support	\$8.65	12.00
Clerk/Cashier	\$9.00	12.00
Groundskeeper	\$9.00	12.00
Banquet Setup	\$8.65	11.50
Cook Staff	\$8.65	11.00
Beverage Cart Server	\$4.30	\$4.15 - 10.00
Bartender	\$8.65	10.00
Laborer	\$8.65	10.00
Hobart Tech	\$8.65	9.75
Hosti	\$8.65	9.25
Dining Room Captain	\$5.00	9.00
Server	\$4.30	8.15



The above listed employees may also be eligible to receive a portion of tips and gratuities collected in accordance with guidelines developed and administered by the Director of Food Service or Head Golf Pro and approved by the Finance Director.

E. Seasonal Yankee Trace Employees Class V

All employees in Class V will be paid within the designated pay range. Ranges and individual wages will not be affected by the general wage adjustment. Each employee shall be evaluated as appropriate, and may receive a merit increase as appropriate. Employees in Class V shall not be eligible for any benefits. The pay of certain positions below may also be subject to incentive plans or fee schedules as designed by the City Manager.

<u>Title</u>	<u>Pay Range</u>
Swing Cook	\$11.00 - 15.00
Banquet Server	\$9.00 - 13.50
Second Assistant Golf Pro	\$9.00 - 13.00
Clerk/Cashier	\$9.00 - 12.00
Groundskeeper	\$9.00 - 12.00
Banquet Setup	\$8.65 - 11.50
Cook Staff	\$8.65 - 11.00
Bartender	\$8.65 - 10.00
Outside Operations Supervisor	\$8.65 - 10.00
Laborer	\$8.65 - 10.00
Beverage Cart Server	\$4.30 <del>\$4.15</del> - 10.00
Hobart Tech	\$8.65 - 9.75
Hosti	\$8.65 - 9.25
Outside Golf Support	\$8.65 - 9.25
Server	\$4.30 - 8.15


The above listed employees may also be eligible to receive a portion of tips and gratuities collected in accordance with guidelines developed and administered by the Director of Food Service or Head Golf Pro and approved by the Finance Director.

Section 2. This Ordinance shall take effect at the earliest date allowed by law.

PASSED this 20<sup>th</sup> day of May, 2019

  
Mayor - City of Centerville, Ohio

ATTEST:

  
Clerk of Council of the City of Centerville, Ohio

CERTIFICATE

The undersigned, Clerk of Council of the City of Centerville, Ohio, hereby certifies the foregoing to be a true and correct copy of an ordinance passed by the Council of the City of Centerville, Ohio, on the 30<sup>th</sup> day of May 2019.

Carin L. Andrews  
Clerk of Council

Approved as to legal form and consistency  
with existing ordinances, the Charter and  
constitutional provisions.

Department of Law  
Scott Liberman  
Municipal Attorney