

## *Centerville City Beautiful Commission* *Beautification Grant*

### **Purpose**

The Centerville City Beautiful Commission offers small grants to groups or individual volunteers that are interested in the beautification of the City. Projects must be on City property or immediately adjacent to and visible from City right of way and enhance the look of the community. Projects may include such improvements as planting of trees, shrubbery, flowers, ornamental grasses, or other vegetation. Landscaping and/or lighting enhancements may also be permitted but will be closely scrutinized in regard to increased maintenance and utility costs. Beautification projects in close proximity to roadways will be evaluated for the safety of those volunteers participating in the project. The site for beautification must be preapproved by the City of Centerville (which will occur during the pre-proposal process).

### **Eligibility**

Grants are offered to non-profit groups or individual volunteers that demonstrate a commitment to the beautification of the City of Centerville. Youth groups under adult supervision are encouraged to apply. The majority of the membership of the non-profit group must reside in Centerville. Individual volunteers must reside in Centerville.

### **Guidelines**

- The typical grant size is \$250.00 or less. Projects requiring additional funding will be considered if other funding sources are identified and obtained. Applicants are encouraged to propose projects with matching funding.
- The beautification project must be on City property or on private property, but adjacent to and visible from public right of way. Locations must be approved by the Centerville City Manager. Locations include, but are not limited to, Benham's Grove, Stubbs Park, Yankee Trace, Asahel Wright House, roadways, boulevards, etc. Maintenance of projects on private property shall remain the responsibility of the adjacent homeowners or homeowner's association. Maintenance responsibility of a project installed on City property will be a determining factor in the award of a grant.
- There is no specific due date. A short letter of interest (1 page or less) describing the project should be submitted to the City Beautiful Commission. Submitters of chosen projects will be notified following the next regularly scheduled monthly meeting. If a project is accepted, a full proposal should be submitted by the time specified in the notification letter (usually in time for the next meeting). Final approval will be made by the City Manager.
- The full proposal should be no more than 2 typed pages, single spaced and shall include:
  1. A description of the proposed project and justification including a photo and/ or diagram.
  2. A maintenance plan including responsible party information.
  3. A budget.
  4. A timetable (including a start and end date).
  5. Contact information of the responsible person for the project.
- Pictures/diagrams of the proposed beautification project shall be added to the 2 pages of text.
- A final written report including before and after photos updating the Commission of the success of the project is required within 1 year from the receipt of the grant.

Please direct correspondence or questions to: Public Works Director or City Horticulturist  
Public Works Center  
7970 S. Suburban Drive  
Centerville, OH 45458  
Phone: (937) 428-4782