# ORDINANCE NO. 61-80 CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMAN	More Like	ON THE
22nd DAY OF Dec	•	, 1980.
AN EMERGENCY ORDINANCE TO CLASS TITLES, PAY GRADES, OF THE CITY OF CENTERVILLE	RATES OF PAY, AND REGL	

### THE MUNICIPALITY OF CENTERVILLE HEREBY ORDAINS:

### Section 1. General.

The City of Centerville shall employ and retain people qualified to provide necessary governmental services for its citizens. All relationships with employees shall be based on the principles of fairness, impartiality, honesty and respect among all persons.

### Section 2. Class Titles and Pay Grades.

Ordinance 65-79 and 39-80 attached hereto, made part hereof and bracketed is hereby repealed. The following listing of employee class titles and pay grade designations are hereby authorized and established:

	<u> </u>	
	Title	Pay Grade
Α.	Unclassified	•
	Clerk of Council	\$16,532
:	City Manager	\$36,575
		•
B.	Regular, Full Time Employees	
	Finance Director	58
	Chief of Police	58
	Service Director	58
	City Engineer	58
1	City Planner	48
	Assistant City Manager	54
1	Administrative Assistant to the City	
	Manager	42
	Administrative Aide	26 - 35
	Superintendent of Taxation	
	Traffic Engineer	46 44
1	Building Inspector II	40
1	Building Inspector I	44
( <u>:</u>	Electrical Inspector Engineer. Aide/Public Works Inspector II	38
11	Engineer. Aide/Public Works Inspector I	34
II.	Engineering Intern	26
: :.	Planner I	35
H	Planning Intern	26
Į.	Service Superintendent	45
	Foreman (Refuse and Street)	37
1:	Master Mechanic	45
	Mechanic	31
	Group Leader	29
	Equipment Operator	25
1.	Aux. Refuse Equipment Operator	24
H	Mechanic's Helper	22
	Laborer	22
1	Police Lieutenant	49
11	Detective Sergeant	45
	Police Sergeant	45
	Police Officer	40
1	Police Dispatcher	24
1	Police Cadet	14
ļ.	Secretary to the City Manager	30
1	Secretary II	28
	Secretary I	24
1.2		

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· ,	Clerk-Typist II		24	
: } ·	Clerk-Typist I		20	
:	Finance Clerk II		28	
: : .	Finance Clerk I		24	
	Account Clerk II		- 26	
i;	Account Clerk I	•	22	
	Billing Clerk II		26	
	Billing Clerk I	•	22	
	PBX Operator/Receptionist		17	
	Custodian	•	22	
:	0003/00 00 000/2	•		
C.	Regular, Part-Time Employees			
	Secretary II		28	
	Secretary I		24	
: :	Account Clerk II		26	
:	Account Clerk I		22	
	Clerk-Typist II		24	
:	Clerk-Typist I		20	
	PBX Operator/Receptionist		13	
			•	
$\mathcal{D}$ .	Temporary Employees			
	Engineering Intern		20	•
	Planning Intern		20	
· .	Clerk-Typist I	•	12	
į i	Utility Worker		10	
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		0011		~ ~

### E. Employees Retained on an Annual Retainer Basis

Annual Retainer

Municipal Attorney

\$3,600 (2)

- (1) An additional \$3,500 shall annually be paid into the deferred compensation plan as established and adopted by the City of Centerville.
- (2) Includes performing the services of attorney for the City and the officers thereof in their official capacities; attendance at one regular meeting per month of the Legislative Authority; preparation of ordinances and resolutions; the rendering of legal opinions, either written or oral, as requested by the Legislative Authority or officials of the City upon request in writing; and, sundry telephone conversations with City officials and others.

Fees for services rendered in addition to the above named services shall be charged in accordance with the Dayton Bar Association's minimum fee schedule. In the event the fee for a particular service is not established by the Dayton Bar Association's minimum fee schedule, the charge shall be computed upon an hourly fee basis in accordance with the Dayton Bar Association's hourly fee rate by using the minimum hourly fee rate as a maximum fee charged.

### Section 3. Merit Salary and Wage Plan.

Attachment A

Section 4. Pay Periods.

All employees shall be paid on a weekly basis.

### Section 5. Employment and Advancement

A. The Wage and Salary Plan prescribes the basic rates of pay for various classes of employees. Employees will normally be hired at Step A, but may enter the plan at a higher step at the discretion of the City Manager.

All employees will be hired as probationary employees and shall remain so classified for a minimum of 6 months. Upon completion of the 6 months probationary period, an employee may be hired as a permanent employee, have his probationary period extended for a period not to exceed 6 months, or may be discharged, based upon his performance. Certain departments may, upon adoption and with approval of the City Manager, institute standard probationary periods not to exceed 2 years.

- B. When a vacancy occurs in any department, the City Manager is authorized to hire a replacement at the same pay grade, or lower, consistent with budgetary authorizations.
- C. Subject to satisfactory efficiency ratings, an employee may be moved into the next salary step on the anniversary date of his permanent employment per the Salary and Wage Plan except that during calendar year 1981 no such salary step increases will be given.
- D. Any employee advanced to a higher position through promotion or reclassification shall receive an increase in pay.
- E. Full time employees are individuals who regularly work a minimum of forty hours per week on a year-round basis. Regular part-time employees are those who work fewer than forty hours per week on a year-round basis. Temporary workers are those who work only during short periods of the year, such as the summer months. Fringe benefits apply only to Full Time Employees, except when pro-rated for regular part-time employees by authorization of the City Manager, except as otherwise provided herein.

### Section 6. Overtime.

Overtime pay at 1.5 times the regular rate of pay shall be awarded employees for all time worked in excess of their work day or week as listed below. All overtime shall be approved by the City Manager. Overtime pay shall not apply to employees performing the duties of Department Directors, Assistants, and Division Heads as determined by the City Manager.

Notwithstanding the preceding paragraph, Service Department employees may be entitled to Call-In Pay as prescribed and approved by the City Manager.

### Section 7. Work Week.

The regular work week shall consist of 5 consecutive 8 hour days for all regular employees except the Police Department and the Service Department. The Police Department shall operate on a schedule of an eight (8) hour day on a rotating basis. The Service Department shall work a normal work week not exceeding 40 hours per week, as may be designated by the City Manager.

### Section 8. Fringe Benefits.

### A. Holidays

The following days shall be holidays for which full time employees shall receive their regular compensation: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, Employee's Birthday and 3 Personal Leave Days. Regular part-time personnel who are employed on a specific part-time schedule amounting to a minimum of (1040) howrs per year shall be eligible for holiday leave on a pro-rated basis.

Employees must, on the forms provided, notify his department head at least 3 days prior to the use of a personal leave day. Personal leave days may not be accumulated beyond the year earned.

Any employee eligible for overtime compensation who works on a designated holiday will receive their holiday pay plus time and one-half for the hours actually worked.

#### B. Vacation Leave

Regular full time employees shall receive vacation leave at the following rates:

### Uninterrupted Service

After one year of employment Over 1 year but less than 5 years Over 5 years but less than 10 years Over 10 years but less than 15 years Over 15 years

#### Vacation

12 days per year 1 day per month 1.25 days per month 1.5 days per month 1.84 days per month

All employees are expected to take vacation leave each year. Employees may request vacation leave as such leave is accumulated, not including however any fraction of days that may exist. Vacation may not be accumulated beyond the number of days equal to the annual rate prescribed above for the employee's given years of service and is lost if not taken. Notwithstanding the foregoing, the City Manager may authorize a (12) month holdover of vacation. Regular part-time personnel who are employed on a specific part-time schedule amounting to a minimum of (1040) hours per year and who have more than (12) months service, shall be eligible for vacation allowance on a prorated basis.

All vacation times must be approved by the City Manager.

### C. Life Insurance

All regular full time employees of the City of Centerville, in addition to compensation provided in this Ordinance, for each person requesting coverage, shall be provided with twenty-four (24) hour term life insurance coverage in the amount of their annual salary as rounded off to the nearest thousand dollars, including double indemnity for accidental death, and dismemberment, to be effective for each employee when he or she completes his or her first six months of employment with the City. The City shall pay the premium for such group contract life insurance, and the City Manager is hereby authorized and directed to enter into such an insurance contract.

### D. Injury Leave

At the discretion of the City Manager, any employee receiving Workmen's Compensation Benefits, but not receiving Sick Leave, may be paid the difference between such compensation and his regular pay if permitted by the rules and regulations of the Workmen's Compensation Act. Compensation for lost time paid by the Industrial Commission to the employee on injury leave, if overlapped with City pay, shall be deposited with the Finance Director for such time as the employee receives full wages from the City.

### E. Sick Leave

All regular full time employees of the City of Centerville shall accumulate one and one-half days sick leave per month of employment with a maximum of ninety days to be used in the event of sickness; that said sick leave shall be computed and effective from day of employment. After three (3) days of illness, a doctor's certificate shall be presented to the City Manager confirming said illness. Each regular full time employee may, after accumulation of 105 days unused sick leave, elect at his option to exchange excess sick leave (over and above the said 90 days) for pay at the rate of three days sick leave for one day's pay; provided, however, that said exchange may only be made after an employee is entitled to at least five days of pay as provided hereunder. To effect said exchange; an employee electing same shall so notify the City Manager in writing whereupon said payment shall be made. Regular part-time employees shall receive sick leave as noted above, however, it shall be pro-rated based upon the average hours worked.

### F. Maternity Leave

Any female employee becoming pregnant shall be entitled to maternity leave. The starting date of maternity leave shall be at the reasonable discretion of the supervisor or earlier at the employee's request, if reasonable notice is given by the employee. She will be reinstated without any break in service, provided she has notified the City within thirty (30) days of delivery indicating her desire to return to work and returns to work not more than ninety (90) days after delivery. Maternity leave may be taken without pay and considered as a leave of absence. Any leave of absence exceeding 6 months shall be classified as disability leave. An employee who has accrued vacation time and/or sick leave may elect to use all or part of this compensatory time as maternity leave.

#### G. Bereavement Leave

Any regular full time employee may, upon authorization of the City Manager, receive up to 3 days paid leave for a death in the immediate family.

### H. Hospitalization and Surgical Plan

The City of Centerville shall pay 100% of the Hospitalization and Surgical and Major Medical insurance costs for all full time employees and the Municipal Attorney.

The City of Centerville shall provide Hospitalization and Surgical and Major Medical insurance costs for the Mayor and any City Council member requesting said insurance, provided however, that the Mayor and City Council-members shall reimburse the City for the costs of such insurance.

#### I. Uniforms

Police uniform replacement: Upon appointment, all Police Officers shall be furnished minimum uniforms required. Maintenance and replacement of said uniforms is accomplished by budgeting an amount equal to \$175.00 per man times the number of sworn Officers to be expended for replacement of worn and damaged uniforms and equipment. All uniforms are, and remain the property of the City of Centerville.

Employees of the Service Department shall be furnished work uniforms and other safety equipment as needed.

No employee shall wear or use any City owned or furnished clothing or equipment except while on duty for the City or traveling to or from their job.

### Section 9. Application for Employment.

- A. All persons applying for City employment shall complete the standard job application form of the City. Each person so applying for employment shall have a police file and character check as prescribed by the Personnel Officer.
- B. Applicants for Police Department employment and promotion shall be subject to additional standards and form prescribed by the Police Department in addition to the above as set forth in the Police Department Rules, Regulations and Policies.

Section 10. Effective Date.

The compensation provided herein shall be effective on the first day of January 1981.

Section 11.

This Ordinance is hereby declared to be an emergency measure and shall become effective immediately. An emergency affecting the public welfare is declared to exist by virtue of the immediate need to reorganize the personnel of the City.

PASSED this 22nd day of December 1900

Mayor - City of Centerville, Ohio

ATTEST:

Clerk of Council

City of Council

City of Centerville, Ohio

### CERTIFICATE

Clerk Clerk

Approved as to legal form and consistency with existing ordinances, the Charter and constitutional provisions.

Department of Law Robert N. Farquhar Municipal Attorney

#### MINEL CHANGE WITH THE PARTY

### SECTION 4. ATTACHMENT A

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Grade	A	B	C	D	E	F	G
	Start	6 Months	18 Months	30 Months	42 Months	54 Months	66 Months
1. Hourly	\$2.78	\$2.92	\$3.06	\$3.21	\$3.37	\$3.54	\$3.72
Weekly	\$111.20	\$116.80	\$122.40	\$128.40	\$134.80	\$141.60	\$148.80
Annual	\$5,782.40	\$6,073.60	\$6,364.80	\$6,676.80	\$7,009.60	\$7,363.20	\$7,737.60
2. Hourly Weekly Annual	\$2.85	\$2.99	\$3.14	\$3.29	\$3.46	\$3.63	\$3.81
	\$114.00	\$119.60	\$125.60	\$131.60	\$138.40	\$145.20	\$152.40
	\$5,928.00	\$6,219.20	\$6,531.20	\$6,843.20	\$7,196.80	\$7,550.40	\$7,924.80
3. Hourly Weekly Annual	\$2.92	\$3.06	\$3.22	\$3.38	\$3.55	\$3.72	\$3.91
	\$116.80	\$122.40	\$128.80	\$135.20	\$142.00	\$148.80	\$156.40
	\$6,073.60	\$6,364.80	\$6,697.60	\$7,030.40	\$7,384.00	\$7,737.60	\$8,132.80
4. Hourly Weekly Annual	\$2.99	\$3.14	\$3.30	\$3.46	\$3.63	\$3.82	\$4.01
	\$119.60	\$125.60	\$132.00	\$138.40	\$145.20	\$152.80	\$160.40
	\$6,219.20	\$6,531.20	\$6,864.00	\$7,196.80	\$7,550.40	\$7,945.60	\$8,340.80
5. Hourly	\$3.06	\$3.22	\$3.38	\$3.55	\$3.73	\$3.91	\$4.11
Weekly	\$122.40	\$128.80	\$135.20	\$142.00	\$149.20	\$156.40	\$164.40
Annual	\$6,364.80	\$6,697.60	\$7,030.40	\$7,384.00	\$7,758.40	\$8,132.80	\$8,548.80
6. Hourly Weekly Annual	\$3.14	\$3.30	\$3.46	\$3.64	3.82	\$4.01	\$4.21
	\$125.60	\$132.00	\$138.40	\$145.60	\$152.80	\$160.40	\$168.40
	\$6,531.20	\$6,864.00	\$7,196.80	\$7,571.20	\$7,945.60	\$8,340.80	\$8,756.80
7. Hourly Weekly Annual	\$3.22	\$3.38	\$3.55	\$3.73	\$3.91	\$4.11	\$4.31
	\$128.80	\$135.20	\$142.00	\$149.20	\$156.40	\$164.40	\$172.40
	\$6,697.60	\$7,030.40	\$7,384.00	\$7,758.40	\$8,132.80	\$8,548.80	\$8,964.80
8. Hourly Weekly Annual	\$3.30	\$3.47	\$3.64	\$3.82	\$4.01	\$4.21	\$4.42
	\$132.00	\$138.80	\$145.60	\$152.80	\$160.40	\$168.40	\$176.80
	\$6,864.00	\$7,217.60	\$7,571.20	\$7,945.60	\$8,340.80	\$8,756.80	\$9,193.60
9. Hourly Weekly Annual	\$3.38	\$3.55	\$3.73	\$3.92	\$4.11	\$4.32	\$4.53
	\$135.20	\$142.00	\$149.20	\$156.80	\$164.40	\$172.80	\$181.20
	\$7,030.40	\$7,384.00	\$7,758.40	\$8,153.60	\$8,548.80	\$8,985.60	\$9,422.40
10. Hourly Weekly Annual	\$3.47	\$3.64	\$3.82	\$4.01	\$4.21	\$4.43	\$4.65
	\$138.80	\$145.60	\$152.80	\$160.40	\$168.40	\$177.20	\$186.00
	\$7,217.60	\$7,571.20	\$7,945.60	\$8,340.80	\$8,756.80	\$9,214.40	\$9,672.00
11. Hourly Weekly Annual	\$3.55	\$3.73	\$3,92	\$4.11	\$4.32	\$4.54	\$4.76
	\$142.00	\$149.20	\$156.80	\$164.40	\$172.80	\$181.60	\$190.40
	\$7,384.00	\$7,758.40	\$8,153.60	\$8,548.80	\$8,985.60	\$9,443.20	\$9,900.80
12. Hourly Weekly Annual	\$3.64	\$3.82	\$4.02	\$4.22	\$4.43	\$4.65	\$4.88
	\$145.60	\$152.80	\$160.80	\$168.80	\$177.20	\$186.00	\$195.20
	\$7,571.20	\$7,945.60	\$8,361.60	\$8,777.60	\$9,214.40	\$9,672.00	\$10,150.40
13. Hourly Weekly Annual	\$3.73	\$3.92	\$4.12	\$4.32	\$4.54	\$4.77	\$5.00
	\$149.20	\$156.80	\$164.80	\$172.80	\$181.60	\$190.80	\$200.00
	\$7,758,40	\$8,153.60	\$8,569.60	\$8,985.60	\$9,443.20	\$9,921.60	\$10,400.00
14. Hourly Weekly Annual	\$3.83	\$4.02	\$4.22	\$4.43	\$4.65	\$4.88	\$5.13
	\$153.20	\$160.80	\$168.80	\$177.20	\$186.09	\$195.20	\$205.20
	\$7,966.40	\$8,361.60	\$8,777.60	\$9,214.40	\$9,672.00	10,150.40	\$10,670.40
15. Hourly Weekly Annual	\$3.92	\$4.12	\$4.33	\$4.54	\$4.77	\$5.01	\$5.26
	\$156.80	\$164.80	\$173.20	\$181.60	\$190.80	\$200.40	\$210.40
	\$8,153.60	\$8,569.60	\$9,006.40	\$9,443.20	\$9,921.60	\$10,420.80	\$10,940.80
16. Hourly	\$4.02	\$4.22	\$4.43	\$4.65	\$4.89	\$5.13	\$5.59
Weekly	\$160.80	\$168.80	\$177.20	\$186.00	\$195.60	\$205.20	\$215.60
Annual	\$8,361.60	\$8,777.60	\$9,214.40	\$9,672.00	\$10,171.20	\$10,670.40	\$11,211.20
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	Grade	<u>e</u>	A Start	B 6 Months	C 18 Months	.D 30 Months	E 42 Months	F 54 Months	G 66 Months
	17.	Hourly Weekly Annual	\$4.12 \$164.80 \$8,569.60	\$4.33 \$173.20 \$9,006.40	\$4.54 \$181.60 \$9,443.20	\$4.77 \$190.80 \$9,921.60	\$5.01 \$200.40 \$10,420.80	\$5.26 \$210.40 \$10,940.80	\$5.52 \$220.80 \$11,481.60
	18.	Hourly Weekly Annual	\$4.22 \$168.80 \$8,777.60	\$4.44 \$177.60 \$9,235.20	\$4.66 \$186.40 \$9,692.80	\$4.89 \$195.60 \$10,171.20	\$5.13 \$205.20 \$10,670.40	\$5.39 \$215.60 \$11,211.20	\$5.66 \$226.40 \$11,772.80
	19.	Hourly Weekly Annual	\$4.33 \$173.20 \$9,006.40	\$4.55 \$182.00 \$9,464.00	\$4.77 \$190.80 \$9,921.60	\$5.01 \$200.40 \$10,420.80	\$5.26 \$210.40 \$10,940.80	\$5.53 \$221.20 \$11,502.40	\$5.80 \$232.00 \$12,064.00
	20.	Hourly Weekly Annual	\$4.44 \$177.60 \$9,235.20	\$4.66 \$186.40 \$9,692.80	\$4.89 \$195.60 \$10,171.20	\$5.14 \$205.60 \$10,691.20	\$5.39 \$215.60 \$11,211.20	\$5.66 \$226.40 \$11,772.80	\$5.95 \$238.00 \$12,376.00
	21.	Hourly Weekly Annual	\$4.55 \$182.00 \$9,464.00	\$4.78 \$191.20 \$9,942.40	\$5.02 \$200.80 \$10,441.60	\$5.27 \$210.80 \$10,961.60	\$5.53 \$221.20 \$11,502.40	\$5.81 \$232.40 \$12,084.80	\$6.10 \$244.00 \$12,688.00
	22.	Hourly Weekly Annual	\$4.66 \$186.40 \$9,692.80	\$4.90 \$196.00 \$10,192.00	\$5.14 \$205.60 \$10,691.20	\$5.40 \$216.00 \$11,232.00	\$5.67 \$226.80 \$11,793.60	\$5.95 \$238.00 \$12,376.00	\$6.25 \$250.00 \$13,000.00
	23.	Hourly Weekly Annual	\$4.78 \$191.20 \$9,942.40	\$5.02 \$200.80 \$10,441.60	\$5.27 \$210.80 \$10,961.60	\$5.53 \$221.20 \$11,502.40	\$5.81 \$232.40 \$12,084.80	\$6.10 \$244.00 \$12,688.00	\$6.41 \$256.40 \$13,332.80
	24.	Hourly Weekly Annual	\$4.90 \$196.00 \$10,192.00	\$5.14 \$205.60 \$10,691.20	\$5.40 \$216.00 \$11,232.00	\$5.67 \$226.80 \$11,793.60	\$5.95 \$238.00 \$12,376.00	\$6.25 \$250.00 \$13,000.00	\$6.57 \$262.80 \$13,665.60
i .	25.	Hourly Weekly Annual	\$200.80	\$5.27 \$210.80 \$10,961.60	\$5.54 \$221.60 \$11,523.20	\$5.81 \$232.40 \$12,084.80	\$6.10 \$244.00 \$12,688.00	\$6.41 \$256.40 \$13,332.80	\$6.73 \$269.20 \$13,998.40
	26.	Hourly Weekly Annual	\$5.15 \$206.00 \$10,712.00	\$5.40 \$216.00 \$11,232.00	\$5.67 \$226.80 \$11,793.60	\$5.96 \$238.40 \$12,396.80	\$6.26 \$250.40 \$13,020.80	\$6.57 \$262.80 \$13,665.60	\$6.90 \$276.00 \$14,352.00
	27.	Hourly Weekly Annual	\$5.28 \$211.20 \$10,982.40	\$5.54 \$221.60 \$11,523.20	\$5.82 \$232.80 \$12,105.60	\$6.11 \$244.40 \$12,708.80	\$6.41 \$256.40 \$13,332.80	\$6.73 \$269.20 \$13,998.40	\$7.07 \$282.80 \$14,705.60
	28.	Hourly Weekly Annual	\$5.41 \$216.40 \$11,252.80	\$5.68 \$227.20 \$11,814.40	\$5.96 \$238.40 \$12,396.80	\$6.26 \$250.40 \$13,020.80	\$6.57 \$262.80 \$13,665.60	\$6.90 \$276.00 \$14,352.00	\$7.25 \$290.00 \$15,080.00
	29.	Hourly Weekly Annual	\$5.54 \$221.60 \$11,523.20	\$5.82 \$232.80 \$12,105.60	\$6.11 \$244.40 \$12,708.80	\$6.42 \$256.80 \$13,353.60	\$6.74 \$269.60 \$14,019.20	\$7.07 \$282.80 \$14,705.60	\$7.43 \$297.20 \$15,454.40
	30.	Hourly Weekly Annual	\$5.68 \$227.20 \$11,814.40	\$5.97 \$238.80 \$12,417.60	\$6.26 \$250.40 \$13,020.80	\$6.58 \$263.20 \$13,686.40	\$6.91 \$276.40 \$14,372.80	\$7.25 \$290.00 \$15,080.00	\$7.61 \$304.40 \$15,828.80
	31.	Hourly Weekly Annual	\$5.82 \$232.80 \$12,105.60	\$6.11 \$244.40 \$12,708.80	\$6.42 \$256.80 \$13,353.60	\$6.74 \$269.60 \$14,019.20	\$7.08 \$283.20 \$14,726.40	\$7.43 \$297.20 \$15,454.40	\$7.80 \$312.00 \$16,224.0
	32.	Hourly Weekly Annual	\$5.97 \$238.80 \$12,417.60	\$6.27 \$250.80 \$13,041.60	\$6.58 \$263.20 \$13,686.40	\$6.91 \$276.40 \$14,372.80	\$7.26 \$290.40 \$15,100.80	\$7.62 \$304.80 \$15,849.60	\$8.00 \$320.00 \$16,640.0

\$7.08

\$7.44

\$297.60

\$7.08 \$7.44 \$283.20 \$297.60 \$14,726.40 \$15,475.20

\$7.81

\$312.40

\$16,244.80

 Hourly Weekly
 \$6.12
 \$6.42
 \$6.75

 Annual
 \$244.80
 \$256.80
 \$270.00

 Annual
 \$12,729.60
 \$13,353.60
 \$14,040.00

33.

\$8.20

\$328.00 \$17,056.0

Gra	<u>de</u>	A Start	B 6 Months	C 18 Months	D 30 Months	E 42 Months	F 54 Months	G 66 Months
·•.	Hourly	\$6.27	\$6.58	\$6.91	\$7.26	\$7.62	\$8.00	\$8.40
	Weekly	\$250.80	\$263.20	\$276.40	\$290.40	\$304.80	\$320.00	\$336.00
	Annual	\$13,041.60	\$13,686.40	\$14,372.80	\$15,100.80	\$15,849.60	\$16,640.00	\$17,472.00
5.	Hourly	\$6.43	\$6.75	\$7.09	\$7.44	\$7.81	\$8.20	\$8.61
	Weekly	\$257.20	\$270.00	\$283.60	\$297.60	\$312.40	\$328.00	\$344.40
	Annual	\$13,374.40	\$14,040.00	\$14,747.20	\$15,475.20	\$16,244.80	\$17,056.00	\$17,908.80
6.	Hourly	\$6.59	\$6.92	\$7.26	\$7.63	\$8.01	\$8.41	\$8.83
	Weekly	\$263.60	\$276.80	\$290.40	\$305.20	\$320.40	\$336.40	\$353.20
	Annual	\$13,707.20	\$14,393.60	\$15,100.80	\$15,870.40	\$16,660.80	\$17,492.80	\$18,366.40
7.	Hourly	\$6.75	\$7.09	\$7.45	\$7.82	\$8.21	\$8.62	\$9.05
	Weekly	\$270.00	\$283.60	\$298.00	\$312.80	\$328.40	\$344.80	\$362.00
	Annual	\$14,040.00	\$14,747.20	\$15,496.00	\$16,265.60	\$17,076.80	\$17,929.60	\$18,824.00
8.	Hourly	\$6.92	\$7.27	\$7.63	\$8.01	\$8.41	\$8.83	\$9.28
	Weekly	\$276.80	\$290.80	\$305.20	\$320.40	\$336.40	\$353.20	\$371.20
	Annual	\$14,393.60	\$15,121.60	\$15,870.40	\$16,660.80	\$17,492.80	\$18,366.40	\$19,302.40
.9.	Hourly	\$7.10	\$7.45	\$7.82	\$8.21	\$8.62	\$9.06	\$9.51
	Weekly	\$284.00	\$298.00	\$312.80	\$328.40	\$344.80	\$362.40	\$380.40
	Annual	\$14,768.00	\$15,496.00	\$16,265.60	\$17,076.80	\$17,929.60	\$18,844.80	\$19,780.80
·0 <b>.</b>	Hourly	\$7.27	\$7.64	\$8.02	\$8.42	\$8.84	\$9,28	\$9.75
	Weekly	\$290.80	\$305.60	\$320.80	\$336.80	\$353.60	\$371.20	\$390.00
	Annual	\$15,121.60	\$15,891.20	\$16,681.60	\$17,513.60	\$18,387.20	\$19,302.40	\$20,280.00
.1.	Hourly	\$7.45	\$7.83	\$8.22	\$8.63	\$9.06	\$9.51	\$9.99
	Weekly	\$298.00	\$313.20	\$328.80	\$345.20	\$362.40	\$380.40	\$399.60
	Annual	\$15,496.00	\$16,286.40	\$17,097.60	\$17,950.40	\$18,844.80	\$19,780.80	\$20,779.20
2.	Hourly	\$7.64	\$8.02	\$8.42	\$8.85	\$9.29	\$9.75	\$10.24
	Weekly	\$305.60	\$320.80	\$336.80	\$354.00	\$371.60	390.00	\$409.60
	Annual	\$15,891.20	\$16,681.60	\$17,513.60	\$18,408.00	\$19,323.20	\$20,280.00	\$21,299.20
3.	Hourly	\$7.83	\$8.22	\$8.63	\$9.07	\$9.52	\$10.00	\$10.50
	Weekly	\$313.20	\$328.80	\$345.20	\$362.80	\$380.80	\$400.00	\$420.00
	Annual	\$16,286.40	\$17,097.60	\$17,950.40	\$18,865.60	\$19,801.60	\$20,800.00	\$21,840.00
4.	Hourly	\$8.03	\$8.43	\$8.85	\$9.29	\$9.76	\$10.25	\$10.76
	Weekly	\$321.20	\$337.20	\$354.00	\$371.60	\$390.40	\$410.00	\$430.40
	Annual	\$16,702.40	\$17,534.40	\$18,408.00	\$19,323.20	\$20,300.80	\$21,320.00	\$22,380.8
5.	Hourly	\$8.23	\$8.64	\$9.07	\$9.53	\$10.00	\$10.50	\$11.03
	Weekly	\$329.20	\$345.60	\$362.80	\$381.20	\$400.00	\$420.00	\$441.20
	Annual	\$17,118.40	\$17,971.20	\$18,865.60	\$19,822.40	\$20,800.00	\$21,840.00	\$22,942.40
6.	Hourly	\$8.43	\$8.86	\$9.30	\$9.76	\$10.25	\$10.76	\$11.30
	Weekly	\$337.20	\$354.40	\$372.00	\$390.40	\$410.00	\$430.40	\$452.00
	Annual	\$17,534.40	\$18,428.80	\$19,344.00	\$20,300.80	\$21,320.00	\$22,380.80	\$23,504.00
7.	Hourly	\$8.65	\$9.08	\$9.53	\$10.01	\$10.51	\$11.03	\$11.59
	Weekly	\$346.00	\$363.20	\$381.20	\$400.40	\$420.40	\$441.20	\$463.60
	Annual	\$17,992.00	\$18,886.40	\$19,822.40	\$20,820.80	\$21,860.80	\$22,942.40	\$24,107.20
8.	Hourly	\$8.86	\$9.30	\$9.77	\$10.26	\$10.77	\$11.31	\$11.87
	Weekly	\$354.40	\$372.00	\$390.80	\$410.40	\$430.80	\$452.40	\$474.80
	Annual	\$18,428.80	\$19,344.00	\$20,321.60	\$21,340.80	\$22,401,60	\$23,524.80	\$24,689.60
9.	Hourly	\$9.08	\$9.54	\$10.01	\$10.51	\$11.04	\$11.59	\$12.17
	Weekly	\$363.20	\$381.60	\$400.40	\$420.40	\$441.60	\$463.60	\$486.80
	Annual	\$18,886.40	\$19,843.20	\$20,820.80	\$21,860.80	\$22,963.20	\$24,107.20	\$25,313.60
0.	Hourly	\$9.31	\$9.78	\$10.26	\$10.78	\$11.32	\$11.88	\$12.48
	Weekly	\$372.40	\$391.20	\$410.40	\$431.20	\$452.80	\$475.20	\$499.20
	Annual	\$19,364.80	\$20,342.40	\$21,340.80	\$22,422.40	\$23,545.60	\$24,710.40	\$25,958.40

1.			_				•	
Grad	<u>e</u>	A Start	B 6 Months	C 18 Months	D 30 Months	E 42 Months	F 54 Months	G 66 Months
†51 <b>.</b>	Hourly	\$9.54	\$10.02	\$10.52	\$11.05	\$11.60	\$12.18	\$12.79
	Weekly	\$381.60	\$400.80	\$420.80	\$442.00	\$464.00	\$487.20	\$511.60
	Annual	\$19,843.20	\$20,841.60	\$21,881.60	\$22,984.00	\$24,128.00	\$25,334.40	\$26,603.20
52.	Hourly	\$9.78	\$10.27	\$10.78	\$11.32	\$11.89	\$12.48	\$13.11
	Weekly	\$391.20	\$410.80	\$431.20	\$452.80	\$475.60	\$499.20	\$524.40
	Annual	\$20,342.40	\$21,361.60	\$22,422.40	\$23,545.60	\$24,731.20	\$25,958.40	\$27,268.80
53.	Hourly	\$10.03	\$10.53	\$11.05	\$11.61	\$12.19	\$12.80	\$13.44
	Weekly	\$401.20	\$421.20	\$442.00	\$464.40	\$487.60	\$512.00	\$537.60
	Annual	\$20,862.40	\$21,902.40	\$22,984.00	\$24,148.80	\$25,355.20	\$26,624.00	\$27,955.20
54.	Hourly	\$10.13	\$10.63	\$11.16	\$11.71	\$12.32	\$12.95	\$13.59
	Weekly	\$405.20	\$425.20	\$446.40	\$468.40	\$492.80	\$518.00	\$543.60
	Annual	\$21,070.40	\$22,110.40	\$23,212.80	\$24,356.80	\$25,625.60	\$26,936.00	\$28,267.20
55.	Hourly	\$10.53	\$11.06	\$11.61	\$12.19	\$12.80	\$13.44	\$14.12
	Weekly	\$421.20	\$442.40	\$464.40	\$487.60	\$512.00	\$537.60	\$564.80
	Annual	\$21,902.40	\$23,004.80	\$24,148.80	\$25,355.20	\$26,624.00	\$27,955.20	\$29,369.60
56.	Hourly	\$10.80	\$11.34	\$11.90	\$12.50	\$13.12	\$13.78	\$14.47
	Weekly	\$432.00	\$453.60	\$476.00	\$500.00	\$524.80	\$551.20	\$578.80
	Annual	\$22,464.00	\$23,587.20	\$24,752.00	\$26,000.00	\$27,289.60	\$28,662.40	\$30,097.60
57.	Hourly	\$11.07	\$11.62	\$12.20	\$12.81	\$13.45	\$14.12	\$14.83
	Weekly	\$442.80	\$464.80	\$488.00	\$512.40	\$538.00	\$564.80	\$593.20
	Annual	\$23,025.60	\$24,169.60	\$25,376.00	\$26,644.80	\$27,976.00	\$29,369.60	\$30,846.40
58.	Hourly	\$11.16	\$11.71	\$12.32	\$12.95	\$13.59	\$14.26	\$14.99
	Weekly	\$446.40	\$468.40	\$492.80	\$518.00	\$543.60	\$570.40	\$599.60
	Annual	\$23,212.80	\$24,356.80	\$25,625.60	\$26,936.00	\$28,267.20	\$29,660.80	\$31,179.20
59.	Hourly	\$11.63	\$12.21	\$12.82	\$13.46	\$14.13	\$14.84	\$15.58
	Weekly	\$465.20	\$488.40	\$512.80	\$538.40	\$565.20	\$593.60	\$623,20
	Annual	\$24,190.40	\$25,396.80	\$26,665.60	\$27,996.80	\$29,390.40	\$30,867.20	\$32,406.40
60.	Hourly	\$11.92	\$12.51	\$13.14	\$13.80	\$14.49	\$15.21	\$15.97
	Weekly	\$476.80	\$500.40	\$525.60	\$552.00	\$579.60	\$608.40	\$638.80
	Annual	\$24,793.60	\$26,020.80	\$27,331.20	\$28,704.00	\$30,139.20	\$31,636.80	\$33,217.60

## ORDINANCE NO. 65-79

### CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMAN	Bara Lacke	ON THE
7-12 DAY OF	Jenvery	, 1979.
AN ORDINANCE TO AMEND O	ORDINANCES 66-78 AND 20-7	19 TO ESTABLISH TITLES,
PAY GRADES, RATES OF PA	Y, AND REGULATIONS FOR E	EMPLOYEES OF THE CITY
OF CENTERVILLE, OHIO.		_

### THE MUNICIPALITY OF CENTERVILLE HEREBY ORDAINS:

#### Section 1. General.

The City of Centerville shall employ and retain people qualified to provide necessary governmental services for its citizens. All relation—ships with employees shall be based on the principles of fairness, impartiality, honesty and respect among all persons.

### Section 2. Exclusions.

The provisions of this ordinance do not apply to, and they are excluded here from, all regular full time hourly rated non-supervisory and non-clerical employees of the City employed in the Department of Public Service, Division of Streets and Division of Refuse Collection, except as may be specifically mentioned herein.

### Section 3. Class Titles and Pay Grades.

Ordinance 66-78 and 20-79 attached hereto, made part hereof and bracketed is hereby repealed. The following listing of employee class titles and pay grade designations are hereby authorized and established:

<u>Title</u>		Pay Grad	<u>le</u>
Unclassified .			. •
Clerk of Council City Manager		\$15,820 \$35,000	[1]
Regular, Full Time Employees	·		
Finance Director		58	
Chief of Police		. 58	
Service Director	. '	58	
City Engineer		58	
City Planner		48	
Assistant City Manager		54	•
Administrative Assistant to	the City		
Manager	i isie oolg	42	٠.,
Administrative Aide		26	
Superintendent of Taxation		35	-
Civil Engineer		46	-
Building Inspector II		44	
Building Inspector I	•	40	
Electrical Inspector		44	
Engineering Aide II		38	
Engineering Aide I	*	34	
Engineering Intern		26	
Planner I	•	35	
Planning Intern	•	26	
Service Superintendent	į	45	
Foreman (Refuse and Street)		37	
Police Lieutenant		49	
Detective Sergeant	. *	45	
Police Sergeant		45	
Police Officer	•	- 40	
Chief Dispatchen		34	
Police Dispatcher		24	
Police Cadet		14	
Secretary to the City Manag	ነወክ -	30	
Secretary II	jeze	28	
		LU	

	Clerk-Typist II		24			
	Clerk-Typist I	. •	20			
	Finance Clerk II		28			
	Finance Clerk I		24	•		
	Account Clerk II	4	- 26			
	Account Clerk I		22		-	
	Billing Clerk II	•	26			
	Billing Clerk I	•	22			
	PBX Operator/Receptionist		13			
	Custodian		22			
						•
С.	Regular, Part-Time Employees					
	Secretary II		28	÷		
	Secretary I	•	24	•	-	
	Account Clerk II		26			•
	Account Clerk I		22		-	٠
	Clerk-Typist II		24			
	Clerk-Typist I .	•	20	•	-	
	PBX Operator/Receptionist		13		•	
		•			•	
$\mathcal{D}$ .	Tempolary Employees					
	Engineering Intern		20			
	Planning Intern	• •	20			
	Clerk-Typist I	•	12			
	Utility Worker		10	•		•
	, and a decorption of the second of the seco		÷			
E.	Employees Retained on an Annua	l Retainer Bas	is	Annual	Reta	iner

\$3,600 (2)

Municipal Attorney

(1) An additional \$3,500 shall annually be paid into the deferred compensation plan as established and adopted by the City of Centerville.

(2) Includes performing the services of attorney for the City and the officers thereof in their official capacities; attendance at one regular meeting per month of the Legislative Authority; preparation of ordinances and resolutions; the rendering of legal opinions, either written or oral, as requested by the Legislative Authority or officials of the City upon request in writing; and, sundry telephone conversations with City officials and others.

Fees for services rendered in addition to the above named services shall be charged in accordance with the Dayton Bar Association's minimum see schedule. In the event the see for a particular service is not established by the Dayton Bar Association's minimum fee schedule, the charge shall be computed upon an hourly fee basis in accordance with the Dayton Bar Association's hourly fee rate by using the minimum hourly bee rate as a maximum bee charged.

All Matters relating to the employment of all regular full time hourly nated non-supervisory, non-clerical and non-seasonal employees of the Department of Service in the Division of Streets and Division of Refuse Collection shall be governed by the terms of a collective bargaining agreement entered into by the City of Centerville and the Dayton Public Service Union, Local No. 101, American Federation of State, County, and Municipal Employees, AFL-CIO on May 10, 1977, or subsequent contracts entered into by the City of Centerville and the aforementioned Union.

### Section 4. Merit Salary and Wage Plan.

### Attachment A

Section 5. Pay Periods.

All employees shall be paid on a weekly basis.

Section 6. Employment and Advancement.

A. The Wage and Salary Plan prescribes the basic rates of pay for various classes of employees. Employees will normally be hired at Step A, but may enter the plan at a higher step at the discretion of the City Manager.

All employees will be hired as probationary employees and shall remain so classified for a minimum of 6 months. Upon completion of the 6 months probationary period, an employee may be hired as a permanent employee, have his probationary period extended for a period not to exceed 6 months, or may be discharged, based upon his performance. Certain departments may, upon adoption and with approval of the City Manager, institute standard probationary periods not to exceed 2 years.

- B. When a vacancy occurs in any department, the City Manager is authorized to hire a replacement at the same pay grade, or Lower, consistent with budgetary authorizations.
- C. Subject to satisfactory efficiency ratings, an employee shall be moved into the next salary step on the anniversary date of his permanent employment per the Salary and Wage Plan.
- D. Any employee advanced to a higher position through promotion or reclassification shall receive an increase in pay.
- E. Full time employees are individuals who regularly work a minimum of forty hours per week on a year-round basis. Regular part-time employees are those who work fewer than forty hours per week on a year-round basis. Temporary workers are those who work only during short periods of the year, such as the summer months. Fringe benefits apply only to Full Time Employees, except when pro-rated for regular part-time employees by authorization of the City Manager, except as otherwise provided herein.

### Section 7. Overtime.

Overtime pay at 1.5 times the regular rate of pay shall be awarded employees for all time worked in excess of their work day or week as listed below. All overtime shall be approved by the City Hanager, Overtime pay shall not apply to employees performing the duties of Department Directors, Assistants, and Division Heads as determined by the City Hanager.

### Section 8. Work Week.

The regular work week shall consist of 5 consecutive 8 hour days for all regular employees except the Police Department. The Police Department shall operate on a schedule of an eight (8) how day on a notating basis.

### Section 9. Fringe Benefits.

### A. Holidays

The following days shall be holidays for which full time employees shall receive their regular compensation: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, Employee's Birthday and 2 Personal Leave Days. Regular part-time personnel who are employed on a specific part-time schedule amounting to a minimum of (1040) howrs per year shall be eligible for holiday leave on a pro-rated basis.

Employees must, on the forms provided, notify his department head at least 3 days prior to the use of a personal leave day. Personal leave days may not be accumulated beyond the year earned.

Any employee eligible for overtime compensation who works on a holiday will reveive 2.0 times the regular rate.

#### B. Vacation Leave:

Regular full time employees shall receive vacation Leave at the following rates:

Uninterrupted Service	Vacation
Over 1 year but less than 5 years	12 Days
Over 5 years but less than 10 years	15 Days
Over 10 years but less than 15 years	18 Days
Over 15 years	22 Days

All employees are expected to take vacation leave each year. Vacation may not be accumulated and is lost if not taken. Notwithstanding the foregoing, the City Manager may authorize a (12) month holdover of vacation. Regular part-time personnel who are employed on a specific part-time schedule amounting to a minimum of (1040) hours per year and who have more than (12) months service, shall be eligible for vacation allowance on a pro-rated basis.

All vacation times must be approved by the City Manager.

### C. Life Insurance

All regular full time employees of the City of Centerville, in addition to compensation provided in this Ordinance, for each person requesting coverage, shall be provided with twenty-four (24) hour term life insurance coverage in the amount of their annual salary as rounded off to the nearest thousand dollars, including double indemnity for accidental death, and dismemberment, to be effective for each employee when he or she completes his or her first six months of employment with the City. The City shall pay the premium for such group contract life insurance, and the City Manager is hereby authorized and directed to enter into such an insurance contract.

### D. Injury Leave

At the discretion of the City Manager, any employee receiving Workmen's Compensation Benefits, but not receiving Sick Leave, may be paid the difference between such c ompensation and his regular pay if permitted by the rules and regulations of the Workmen's Compensation Act. Compensation for lost time paid by the Industrial Commission to the employee on injury leave, if overlapped with City pay, shall be deposited with the Finance Director for such time as the employee receives full wages from the City.

### E. Sick Leave

All regular full time employees of the City of Centerville shall accumulate one and one-half days sick leave per month of employment with a maximum of ninety days to be used in the event of sickness; that said sick leave shall be computed and effective from day of employment. After three (3) days of illness, a doctor's certificate shall be presented to the City Manager confirming said illness. Each regular full time employee may, after accumulation of 105 days unused sick leave, efect at his option to exchange excess sick leave (over and above the said 90 days) for pay at the nate of three days sick leave for one day's pay; provided, however, that said exchange may only be made after an employee is entitled to at least five days of pay as provided hereunder. To effect said exchange, an employee electing same shall so notify the City Hanager in writing whereupon said payment shall be made. Regular part-time employees shall neceive sick leave as noted above, however, it shall be pro-rated based upon the average hours worked.

### F. Maternity Leave

Any female employee becoming pregnant shall be entitled to maternity leave. The starting date of maternity leave shall be at the reasonable discretion of the supervisor on earlier at the employee's request, if reasonable notice is given by the employee. She will be reinstated without any break in service, provided she has notified the City within thirty [30] days of delivery indicating her desire to return to work and returns to work not more than ninety (90) days after delivery. Maternity leave may be taken without pay and considered as a leave of absence. Any leave of absence exceeding 6 months shall be classified as disability leave. In employee who has accrued vacation time and/or sick leave may elect to use all or part of this compensatory time as maternity leave.

### G. Bereavement Leave

Any regular full time employee may, upon authorization of the City Manager, receive up to 3 days paid leave for a death in the immediate family.

### H. Hospitalization and Swigical Plan

The City of Centerville shall pay 100% of the Hospitalization and Surgical and Najor Medical insurance costs for all full time employees and the Municipal Attorney.

### I. Uniforms

Police uniform replacement: Upon appointment, all Police Officers shall be furnished minimum uniforms required. Maintenance and replacement of said uniforms is accomplished by budgeting an amount equal to \$175.00 per man times the number of sworn Officers to be expended for replacement of worn and damaged uniforms and equipment. All uniforms are, and remain the property of the City of Centerville.

Employees of the Building Maintenance Division shall be furnished work uniforms and other safety equipment as needed.

No employee shall wear on use any City owned or furnished clothing or equipment except while on duty for the City or travelin g to or from his job.

### Section 10. Application for Employment

- a. All persons applying for City employment shall complete the standard job application form of the City. Each person so applying for employment shall have a police file and character check as prescribed by the Personnel Officer.
- b. Applicants for Police Department employment and promotion shall be subject to additional standards and form prescribed by the Police Department ment in addition to the above as set forth in the Police Department Rules, Regulations and Policies.

Section II. Effective Date.

The compensation provided herein shall be effective on the thirty-first day of December, 1979.

Section 12.

This Ordinance shall be come effective at the earliest date allowed by law.

PASSED this 19th day of dance 1950.

Chayon - City of Centerville, Ohio

ATTEST:

Clerk of Council of the City of Centerville, Ohio

### MERIT SALARY AND WAGE PLAN

### SECTION 4. ATTACHMENT A

					•			
	Hourly Weekly Annual	A <u>Start</u> \$2.66 \$106.40 \$5,532.80	B 6 Months \$2.79 \$111.60 \$5,803.20	C 18 Months \$2.93 \$117.20 \$6,094.40	D 30 Months \$3.08 \$123.20 \$6,406.40	E. 42 Months \$3.23 \$129.20 \$6,718.40	F 54 Months \$3.39 \$135.60 \$7,051.20	G 66 Months \$3.56 \$142.40 \$7,404.80
	Hourly	\$2.72	\$2.86	\$3.00	\$3.15	\$3.31	\$3.48	\$3.65
	Weekly	\$108.80	\$114.40	\$120.00	\$126.00	\$132.40	\$139.20	\$146.00
	Annual	\$5,657.60	\$5,948.80	\$6,240.00	\$6,552.00	\$6,884.80	\$7,233.40	\$7,592.00
;	Hourly	\$2.79	\$2.93	\$3.08	\$3.23	\$3.39	\$3.56	\$3.74
	Weekly	\$111.60	\$117.20	\$123.20	\$129.20	\$135.60	\$142.40	\$149.60
	Annual	\$5,803.20	\$6,094.40	\$6,406.40	\$6,718.40	\$7,051.20	\$7,404.80	\$7,779.20
1-1	Hourly	\$2.86	\$3.00	\$3.15	\$3.31	\$3.48	\$3.65	\$3.83
	Weekly	\$114.40	\$120.00	\$126.00	\$132.40	\$139.20	\$146.00	\$153.20
	Annual	\$5,948.80	\$6,240.00	\$6,552.00	\$6,884.80	\$7,238.40	\$7,592.00	\$7,966.40
5	Houkly	\$2.93	\$3.08	\$3.23	\$3.39	\$3.56	\$3.74	\$3.93
	Weekly	\$117.20	\$123.20	\$129.20	\$135.60	\$142.40	\$149.60	\$157.20
	Annual	\$6,094.40	\$6,406.40	\$6,718.40	\$7,051.20	\$7,404.80	\$7,779.20	\$8,174.40
5	Hourly	\$3.01	\$3.16	\$3.31	\$3.48	\$3.65	\$3.84	\$4.03
	Weekly	\$120.40	\$126.40	\$132.40	\$139.20	\$146.00	\$153.60	\$161.20
	Annual	\$6,260.80	\$6,572.80	\$6,884.80	\$7,238.40	\$7,592.00	\$7,987.20	\$8,382.40
7	Hourly	\$3.08	\$3.24	\$3.40	\$3.57	\$3.75	\$3.93	\$4.13
	Weekly	\$123.20	\$129.60	\$136.00	\$142.80	\$150.00	\$157.20	\$165.20
	Annual	\$6,406.40	\$6,739.20	\$7,072.00	\$7,425.60	\$7,800.00	\$8,174.40	\$8,590.40
8	Hourly	\$3.16	\$3.32	\$3.48	\$3.66	\$3.84	\$4.03	\$4.23
	Weekly	\$126.40	\$132.80	\$139.20	\$146.40	\$153.60	\$161.20	\$169.20
	Annual	\$6,572.80	\$6,905.60	\$7,238.40	\$7,612.80	\$7,987.20	\$8,382.40	\$8,798.40
S	Hourly	\$3.24	\$3.40	\$3.57	\$3.75	\$3.93	\$4.13	\$4.34
	Weekly	\$129.60	\$136.00	\$142.80	\$150.00	\$157.20	\$165.20	\$173.60
	Annual	\$6,739.20	\$7,072.00	\$7,425.60	\$7,800.00	\$8,174.40	\$8,590.40	\$9,027.20
10	Hourly	\$3.32	\$3.48	\$3.66	\$3.84	\$4.03	\$4.23	\$4.45
	Weekly	\$132.80	\$139.20	\$146.40	\$153.60	\$161.20	\$169.20	\$178:00.
	Annual	\$6,905.60	\$7,238.40	\$7,612.80	\$7,987.20	\$8,382.40	\$8,798.40	\$9,256.00
1	Hourly	\$3.40	\$3.57	\$3.75	\$3.94	\$4.13	\$4.34	\$4.56
	Weekly	\$136.00	\$142.80	\$150.00	\$157.60	\$165.20	\$173.60	\$182.40
	Annual	\$7,072.00	\$7,425.60	\$7800.00	\$8,195.20	\$8,590.40	\$9,027.20	\$9,484.80
	Hourly	\$3.49	\$3.66	\$3.84	\$4.04	\$4.24	\$4.45	\$4.67
	Weekly	\$139.60	\$146.40	\$153.60	\$161.60	\$169.60	\$178.00	\$186.80
	Annual	\$7,259.20	\$7,612.80	\$7,987.20	\$8,403.20	\$8,819.20	\$9,256.00	\$9,713.60
3	Hourly	\$3.57	\$3.75	\$3.94	\$4.14	\$4.34	\$4.56	\$4.79
	Weekly	\$142.80	\$150.00	\$157.60	\$165.60	\$173.60	\$182.40	\$191.60
	Annual	\$7,425.60	\$7800.00	\$8,195.20	\$8,611.20	\$9,027.20	\$9,484.80	\$9,963.20
14	Hourly	\$3.66	\$3.85	\$4.04	\$4.24	\$4.45	\$4.67	\$4.91
	Weekly	\$146.40	\$154.00	\$161.60	\$169.60	\$178.00	\$186.80	\$196.40
	Annual	\$7,612.80	\$8,008.00	\$8,403.20	\$8,819.20	\$9,256.00	\$9,713.60	\$10,212.8
15	Hourly	\$3.75	\$3.94	\$4.14	\$4.35	\$4.56	\$4.79	\$5.03
	Weekly	\$150.00	\$157.60	\$165.60	\$174.00	\$182.40	\$191.60	\$201.20
	Annual	\$7,800.00	\$8,195.20	\$8,611.20	\$9,048.00	\$9,484.80	\$9,963.20	\$10,462.
16	Hourly	\$3.85	\$4.04	\$4.24	\$4.45	\$4.68	\$4.91	\$5.76
	Weekly	\$154.00	\$161.60	\$169.60	\$178.00	\$187.20	\$196.40	\$206.40
	Annual	\$8,008.00	\$8,403.20	\$8,819.20	\$9,256.00	\$9,734.40	\$10,212.80	\$10,732.
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7-4	· <u>·</u>	A. Start	B. 6 Months	C. 18 Months	D. 30 Months	E. 42 Nonths	F. 54 Months	G. 66 Months
7	Hourly	\$3.94	\$4.14	\$4.35	\$4.57	\$4.79	\$5.03	\$5.29
	Weekly	\$157.60	\$165.60	\$174.00	\$182.80	\$191.60	\$201.20	\$211.60
	Annual	\$8,195.20	\$8,611.20	\$9,048.00	\$9,505.60	\$9,963.20	\$10,462.40	\$11,003.20
8	Hourly	\$4.04	\$4.24	\$4.46	\$4.68	\$4.91	\$5.16	\$5.42
	Weekly	\$161.60	\$169.60	\$178.40	\$187.20	\$196.40	\$206.40	\$216.80
	Annual	\$8,403.20	\$8,819.20	\$9,276.80	\$9,734.40	\$10,212.80	\$10,732.80	\$11,273.60
9	Hourly	\$4.14	\$4.35	\$4.57	\$4.80	\$5.04	\$5.29	\$5.55
	Weekly	\$165.40	\$174.00	\$182.80	\$192.00	\$201.60	\$211.60	\$222.00
	Annual	\$8,611.20	\$9,048.00	\$9,505.60	\$9,984.00	\$10,483.20	\$11,003.20	\$11,544.00
;0	Hourly	\$4.25	\$4.46	\$4.68	\$4.92	\$5.16	\$5.42	\$5.69
	Weekly	\$170.00	\$178.40	\$187.20	\$196.80	\$206.40	\$216.80	\$227.60
	Annual	\$8,840.00	\$9,276.80	\$9,734.40	\$10,233.60	\$10,732.80	\$11,273.60	\$11,835.20
2	Hourly	\$4.35	\$4.57	\$4.80	\$5.04	\$5.29	\$5.56	\$5.83
	Weekly	\$174.00	\$182.80	\$192.00	\$201.60	\$211.60	\$222.40	\$233.20
	Annual	\$9,048.00	\$9,505.60	\$9,984.00	\$10,483.20	\$11,003.20	\$11,564.80	\$12,126.40
22	Hourly	\$4.46	\$4.69	\$4.92	\$5.17	\$5.42	\$5.70	\$5.98
	Weekly	\$178.40	\$187.60	\$196.80	\$206.80	\$216.80	\$228.00	\$239.20
	Annual	\$9,276.80	\$9,755.20	\$10,233.60	\$10,753.60	\$11,273.60	\$11,856.00	\$12,438.40
23	Hourly	\$4.57	\$4.80	\$5.04	\$5.29	\$5.56	\$5.84	\$6.13
	Weekly	\$182.80	\$192.00	\$201.60	\$211.60	\$222.40	\$233.60	\$245.20
	Annual	\$9,505.60	\$9,984.00	\$10,483.20	\$11,003.20	\$11,564.80	\$12,147.20	\$12, <b>7</b> 50.40
21	Hourly	\$4.69	\$4.92	\$5.17	\$5.43	\$5.70	\$5.98	\$6.28
	Weekly	\$187.60	\$196.80	\$206.80	\$217.20	\$228.00	\$239.20	\$251.20
	Annual	\$9,755.20	\$10,233.60	\$10,753.60	\$11,294.40	\$11,856.00	\$12,438.40	\$13,062.40
25	Hourly	\$4.81	\$5.05	\$5.30	\$5.56	\$5.84	\$6.13	\$6.44
	Weekly	192.40	\$202.00	\$212.00	\$222.40	\$233.60	\$245.20	\$257.60
	Annual	\$10,004.80	\$10,504.00	\$11,024.00	\$11,564.80	\$12,147.20	\$12,750.40	\$13,395.20
26	Hourly	\$4.93	\$5.17	\$5.43	\$5.70	\$5.99	\$6.29	\$6.60
	Weekly	\$197.20	\$206.80	\$217.20	\$228.00	\$239.60	\$251.60	\$264.00
	Annual	\$10,254.40	\$10,753.60	\$11,294.40	\$11,856.00	\$12,459.20	\$13,083.20	\$13,728.00
27	Hourly	\$5.05	\$5.30	\$5.57	\$5.84	\$6.14	\$6.44	\$6.77
	Weekly	\$202.00	\$212.00	\$222.80	\$233.60	\$245.60	\$257.60	\$270.80
	Annual	\$10,504.00	\$11,024.00	\$11,585.60	\$12,147.20	\$12,771.20	\$13,395.20	\$14,081.60
28	Hourly	\$5.17	\$5.43	\$5.77	\$5.99	\$6.29	\$6.60	\$6.93
	Weekly	\$206.80	\$217.20	\$228.40	\$239.60	\$251.60	\$264.00	\$277.20
	Annual	\$10,753.60	\$11,294.40	\$11,876.80	\$12,459.20	\$13,083.20	\$13,728.00	\$14,414.40
29	Hourly	\$5.30	\$5.57	\$5.85	\$6.14	\$6.45	\$6.77	\$7.11
	Weekly	\$212.00	\$222.80	\$234.00	\$245.60	\$258.00	\$270.80	\$284.40
	Annual	\$11,024.00	\$11,585.60	\$12,168.00	\$12,771.20	\$13,416.00	\$14,081.60	\$14,788.80
30	Hourly	\$5.44	\$5.71	\$5.99	\$6.29	\$6.61	\$6.94	\$7.29
	Weekly	\$217.60	\$228.40	\$239.60	\$251.60	\$264.40	\$277.60	\$291.60
	Annual	\$11,315.20	\$11,876.80	\$12,459.20	\$13,083.20	\$13,748.80	\$14,435.20	\$15,163.2
31	Hourly	\$5.57	\$5.85	\$6.14	\$6.45	\$6.77	\$7.11	\$7.47
	Weekly	\$222.80	\$234.00	\$245.60	\$258.00	\$270.80	\$284.40	\$298.80
	Annual	\$11,585.60	\$12,168.00	\$12,771.20	\$13,416.00	\$14,081.60	\$14,788.80	\$15,537.6
32	Hourly	\$5.71	\$6.00	\$6.30	\$6.61	\$6.94	\$7.29	\$7.65
	Weekly	\$228.40	\$240.00	\$252.00	\$264.40	\$277.60	\$291.60	\$306.00
	Annual	\$11,876.80	\$12,480.00	\$13,104.00	\$13,748.80	\$14,435.20	\$15,163.20	\$15,912.0
33	Hourly	\$5.85	\$6.15	\$6.46	\$6.78	\$7.12	\$7.47	\$7.85
	Weekly	\$234.00	\$246.00	\$258.40	\$271.20	\$284.80	\$298.80	\$314.00
	Annual	\$12,168.00	\$12,792.00	\$13,436.80	\$14,102.40	\$14,809.60	\$15,537.60	\$16,328
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a	de	A. Start	B. 6 Honths	C. 18 Nonths	D. 30 Months	E. 42 Months	F. 54 Months	G. 66 Months
; ;	Hourly Weekly Annual	\$6.00 \$240.00 \$12,480.00	\$6.30 \$252.00 \$13,104.00	\$6.62 \$264.80 \$13,769.60	\$6.95 \$278.00 \$14,456.00	\$7.29 \$291.60 \$15,163.20	\$7.66 \$306.40 \$15,932.80	\$8.04 \$321.60 \$16,723.20
5	Hourly	\$6.15	\$6.46	\$6.78	\$7.12	\$7.48	\$7.85	\$8.24
	Weekly	\$246.00	\$258.40	\$271.20	\$284.80	\$299.20	\$314.00	\$329.60
	Annual	\$12,792.00	\$13,436.80	\$14,102.40	\$14,809.60	\$15,558.40	\$16,328.00	\$17,139.20
5	Hourly	\$6.31	\$6.62	\$6.95	\$7.30	\$7.66	\$8.05	\$8.45
	Weekly	\$252.40	\$264.80	\$278.00	\$292.00	\$306.40	\$322.00	\$338.00
	Annual	\$13,124.80	\$13,769.60	\$14,456.00	\$15,184.00	\$15,932.80	\$16,744.00	\$17,576.00
7	Hourly	\$6.46	\$6.79	\$7.13	\$7.48	\$7.86	\$8.25	\$8.65
	Weekly	\$258.40	\$271.60	\$285.20	\$299.20	\$314.40	\$330.00	\$346.40
	Annual	\$13,436.80	\$14,123.20	\$14,830.40	\$15,558.40	\$16,348.80	\$17,160.00	\$18,012.80
8	Hourly	\$6.62	\$6.96	\$7.30	\$7.67	\$8.05	\$8.45	\$8.88
	Weekly	\$264.80	\$278.40	\$292.00	\$306.80	\$322.00	\$338.00	\$355.20
	Annual	\$13,769.60	\$14,476.80	\$15,184.00	\$15,953.60	\$16,744.00	\$17,576.00	\$18,470.00
39	Hourly	\$6.79	\$7.13	\$7.49	\$7.86	\$8.25	\$8.67	\$9.10
	Weekly	\$271.60	\$285.20	\$299.60	\$314.40	\$320.00	\$346.80	\$364.00
	Annual	\$14,123.20	\$14,830.40	\$15,579.20	\$16,348.80	\$17,160.00	\$18,033.60	\$18,928.00
40	Hourly	\$6.96	\$7.31	\$7.67	\$8.06	\$8.46	\$8.88	\$9.33
	Weekly	\$278.40	\$292.40	\$306.80	\$322.40	\$338.40	\$355.20	\$373.20
	Annual	\$14,476.80	\$15,204.80	\$15,953.60	\$16,764.80	\$17,596.80	\$18,470.40	\$19,406.40
	Hourly	\$7.13	\$7.49	\$7.86	\$8.26	\$8.67	\$9.10	\$9.56
	Weekly	\$285.20	\$299.60	\$314.40	\$330.40	\$346.80	\$364.00	\$382.40
	Annual	\$14,830.40	\$15,579.20	\$16,348.80	\$17,180.80	\$18,033.60	\$18,928.00	\$19,884.80
12	Hourly	\$7.31	\$7.68	\$8.06	\$8.46	\$8.89	\$9.33	\$9.80
	Weekly	\$292.40	\$307.20	\$322.40	\$338.40	\$355.60	\$373.20	\$392.00
	Annual	\$15,204.80	\$15,974.40	\$16,764.80	\$17,596.80	\$18,491.20	\$19,406.40	\$20,384.00
43	Hourly	\$7.49	\$7.87	\$8.26	\$8.68	\$9.11	\$9.57	\$10.04
	Weekly	\$299.60	\$314.80	\$330.40	\$347.20	\$364.40	\$382.80	\$401.60
	Annual	\$15,579.20	\$16,369.60	\$17,180.80	\$18,054.40	\$18,948.80	\$19,905.60	\$20,883.20
44	Hourly	\$7.68	\$8.07	\$8.47	\$8.89	\$9.34	\$9.80	\$10.29
	Weekly	\$307.20	\$322.80	\$338.80	\$355.60	\$373.60	\$392.00	\$411.60
	Annual	\$15,974.40	\$16,785.60	\$17,617.60	\$18,491.20	\$19,427.20	\$20,384.00	\$21,403.2
45	Hourly	\$7.87	\$8.27	\$8.68	\$9.12	\$9.57	\$10.05	\$10.55
	Weekly	\$314.80	\$330.80	\$347.20	\$364.80	\$382.80	\$402.00	\$422.00
	Annual	\$16,369.60	\$17,201.60	\$18,054.40	\$18,969.60	\$19,905.60	\$20,904.00	\$21,944.0
46	Hourly	\$8.07	\$8.47	\$8.90	\$9.34	\$9.81	\$10.30	\$10.82
	Weekly	\$322.80	\$338.80	\$356.00	\$373.60	\$392.40	\$412.00	\$432.80
	Annual	\$16,785.60	\$17,617.60	\$18,512.00	\$19,427.20	\$20,404.80	\$21,424.00	\$22,505.1
47	Hourly	\$8.27	\$8.69	\$9.12	\$9.58	\$10.06	\$10.56	\$11.09
	Weekly	\$330.80	\$347.60	\$364.80	\$383.20	\$402.40	\$422.40	\$443.60
	Annual	\$17,201.60	\$18,075.20	\$18,969.60	\$19,926.40	\$20,924.80	\$21,964.80	\$23,067.1
48	Hourly	\$8.48	\$8.90	\$9.35	\$9.82	\$10.31	\$10.82	\$11.36
	Weekly	\$339.20	356.00	\$374.00	\$392.80	\$412.40	\$432.80	\$454.40
	Annual	\$17,638.40	\$18,512.00	\$19,448.00	\$20,425.60	\$21,444.80	\$22,505.60	\$23,628.
49	Hourly	\$8.69	\$9.13	\$9.58	\$10.06	\$10.56	\$11.09	\$11.65
	Weekly	\$347.60	\$365.20	\$383.20	\$402.40	\$422.40	\$443.60	\$466.00
	Annual	\$18,075.20	\$18,990.40	\$19,926.40	\$20,924.80	\$21,964.80	\$23,067.20	\$24,232.
50	Hourly	\$8.91	\$9.35	\$9.82	\$10.31	\$10.83	\$11.37	\$11.94
	Weekly	\$356.40	\$374.00	\$392.80	\$412.40	\$433.20	\$454.80	\$477.60
	Annual	\$18,532.80	\$19,448.00	\$20,425.60	\$21,444.80	\$22,526.40	\$23,649.60	\$24,835.

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,		A. Start	B. 6 Months	C. 18 Months	D. 30 Months	E. 42 Months	F. 54 Months	G. 66 Months
	Hourly	\$9.13	\$9.59	\$10.07	\$10.57	\$11.10	\$11.65	\$12.24
	Weekly	\$365.20	\$383.60	\$402.80	\$422.80	\$44.00	\$466.00	\$489.60
	Annual	\$18,990.40	\$19,947.20	\$20,945.60	\$21,985.60	\$23,088.00	\$24,232.00	\$25,459.20
	Hourly	\$9.36	\$9.83	\$10.32	\$10.84	\$11.38	\$11.95	\$12.54
	Weekly	\$374.40	\$393.20	\$412.80	\$433.60	\$455.20	\$478.00	\$501.60
	Annual	\$19,468.80	\$20,446.40	\$21,465.60	\$22,547.20	\$23,670.40	\$24,856.00	\$26,083.2
	Hourly	\$9.59	\$10.07	\$10.58	\$11.11	\$11.66	\$12.24	\$12.86
	Weekly	\$383.60	\$402.80	\$423.20	\$444.40	\$466.40	\$489.60	\$514.40
	Annual	\$19,947.20	\$20,945.60	\$22,006.40	\$23,108.80	\$24,252.80	\$25,459.20	\$26,748.8
	Hourly	\$9.69	\$10.17	\$10.68	\$11.21	\$11.79	\$12.39	\$13.00
	Weekly	\$387.60	\$406.80	\$427.20	\$448.40	\$471.60	\$495.60	\$520.00
	Annual	\$20,155.20	\$21,153.60	\$22,214.40	\$23,316.80	\$24,523.20	\$25,771.20	\$27,040.0
,	Hourly Weekly Annual	\$10.08 \$403.20 \$20,966.40	\$10.58 \$423.20 \$22,006.40	\$11.11 · \$444.40 \$23,108.80	\$11.67 \$466.80 \$24,273.60	\$12.25 \$490.00 \$25,480.00	\$12.86 \$514.40 \$26,748.80	\$13.51 \$540.40 \$28,100.8
,	Hourly	\$10.33	\$10.85	\$11.39	\$11.96	\$12.56	\$13.19	\$13.85
	Weekly	\$413.20	\$434.00	\$455.60	\$478.40	\$502.40	\$527.60	\$554.00
	Annual	\$21,486.40	\$22,568.00	\$23,691.20	\$24,876.80	\$26,124.80	\$27,435.20	\$28,803.0
	Hourly	\$10.59	\$11.12	\$11.68	\$12.26	\$12.87	\$13.52	\$14.19
	Weekly	\$423.60	\$444.80	\$467.20	\$490.40	\$514.80	\$540.80	\$567.60
	Annual	\$22,027.20	\$23,129.60	\$24,294.40	\$25,500.80	\$26,769.60	\$28,121.60	\$29,515.2
3	Hourly	\$10.68	\$11.21	\$11.79	\$12.39	\$13.00	\$13.65	\$14.34
	Weekly	\$427.20	\$448.40	\$471.60	\$495.60	\$520.00	\$546.00	\$573.60
	Annual	\$22,214.40	\$23,316.80	\$24,523.20	\$25,771.20	\$27,0½0.00	\$28,392.00	\$29,827.2
	Hourly	\$11.13	\$11.68	\$12.27	\$12.88	\$13.52	\$14.20	\$14.91
	Weekly	\$445.20	\$467.20	\$490.80	\$515.20	\$540.80	\$568.00	\$596.40
	Annual	\$23,150.40	\$24,294.40	\$25,521.60	\$26,790.40	\$28,121.60	\$29,536.00	\$31,012.8
	Hourly	\$11.40	\$11.97	\$12.57	\$13.20	\$13.86	\$14.56	\$15.28
	Weekly	\$456.00	\$478.80	\$502.80	\$528.00	\$554.40	\$582.40	\$611.20
	Annual	\$23,712.00	\$24,897.60	\$26,145.60	\$27,456.00	\$28,828.80	\$30,284.80	\$31,782.4

# ORDINANCE NO. 31-20 CITY OF CENTERVILLE, OHIO

SPONSORED BY	COUNCILMAN 18662 3	5.16-	ON THE
inthy	DAY OF July		
AN ORDINANCE	TO AMEND ORDINANCE NUMBER	R 65-79, THE PERSONNEL	ORDINANCE,
ENTIRETY.	PECIFIC RESPECTS AND TO RE	PEAL ORDINANCE NUMBER	15-80 18 1TS

THE MUNICIPALITY OF CENTERVILLE HEREBY ORDAINS:

SECTION 1. That Ordinance Number 65-79 is hereby amended as follows:

### Section 2. Exclusions

[The provisions of this ordinance do not apply to, and they are excluded herefrom, all regular full time hourly rated and non-supervisory and non-clerical employees of the City employed in the Department of Public Service, Division of Streets and Division of Refuse Collection, except as may be specifically mentioned herein.]

### Section 3. Class Titles and Pay Grades

### B. Regular, Full Time Employees

Title	Pay Grade
Laborer	22
Mechanic's Helper	<u>22</u>
Auxiliary Refuse Equipment Operator	<u>24</u>
Equipment Operator	<u>25</u>
Group Leader	29
Mechanic	31
Master Mechanic	<u>45</u>

F. [All matters relating to the employment of all regular full time hourly rated non-supervisory, non-clerical and non-seasonal employees of the Department of Service in the Division of Streets and Division of Refuse Collection shall be governed by the terms of a collective bargaining agreement entered into by the City of Centerville and the Dayton Public Service Union, Local 101, American Federation of State, County, and Municipal Employees, AFL-CIO on May 10, 1977, or subsequent contracts entered into by the City of Centerville and the aforementioned Union.]

### Section 6. Employment and Advancement

C. Subject to satisfactory efficiency ratings, an employee shall be moved into the next salary step [on the anniversary date of his permanent employment per] in accordance with the prescribed time set forth in the Salar and Wage Plan.

### Section 7. Overtime

Notwithstanding the preceding paragraph, Service Department employees may be entitled to Call-In Pay as prescribed and approved by the City Hanager

### Section 8. Work Week

The regular work week shall consist of 5 consecutive 8 hour days for all regular employees except the Police Department and the Service Department. The Police Department shall operate on a schedule of an eight (8) hour day on a rotating basis. The Service Department shall work a normal work week not exceeding 40 hours per week, as may be designated by the City Manager.

### Section 9. Fringe Benefits

### A. Holidays

Any employee eligible for overtime compensation who works on a designated holiday will receive [2.0 times the regular rate] their holiday pay plus time and one-half for the hours actually worked.

### H. Hospitalization and Surgical Plan

The City of Centerville shall provide Hospitalization and Surgical and Major Medical insurance costs for the Mayor and any City Councilmember requesting said insurance, provided however, that the Mayor and City Councilmembers shall reimburse the City for the costs of such insurance.

### I. Uniforms

Employees of the [Building Maintenance Division] Service Department shall be furnished work uniforms and other safety equipment as needed.

 $\underline{\text{SECTION 2}}.$  That Ordinance Number 15-80 is hereby repealed in its entirety.

SECTION 3. The compensation provided herein shall be effective on the 16th day of June, 1980.

 $\underline{\text{SECTION 4}}$ . This Ordinance shall become effective at the earliest date allowed by law.

Mayor Lity of Centerville, Ohio

PASSED THIS 14th day of July, 1980.

ATTEST:

Clerk of Council of the City of Centerville, Ohio