Ordinance No. 11-69

Passed 17th day of March, 19 69

#### ORDINANCE NO. 11-69

AN ORDINANCE FOR A TABLE OF ORGANIZATION, PERSONNEL CLASSI-FICATIONS, RATES OF PAY, AND REGULATIONS FOR EMPLOYEES OF THE CITY OF CENTERVILLE, OHIO, AND REPEALING ORDINANCE NUMBERS 3-68, 5-68, 8-68, 12-68 AND 24-68 AND ANY OTHER PRIOR ORDINANCE IN CONFLICT HEREWITH.

THE MUNICIPALITY OF CENTERVILLE HEREBY ORDAINS:

SECTION 1. TABLE OF ORGANIZATION

Section 1, of the City Ordinance 3-68 as adopted January 11, 1968, is hereby amended to read as follows:

The following table of organization and pay grade designations are hereby authorized and established:

A. Administrative Department - (Administrator) Administrative
Number Authorized Title Pay Grade

1 (Mayor's Secretary) Secretary (19C) 7B
1 Clerk-Typist II (7A) 5B

Department of Public Safety - Division of Police Title Pay Grade Number Authorized Chief of Police (Captain) (58)Police Sergeants 1 3 (57)14-15 12-13 10 Police Patrolmen 1, (56 11 Police Patrolmen 111 attic use. M Police Dispatchers (11)5-6 (Part Time Dispatchers) (Part Time Patrolmen) (Adult School Crossing Guards) Clerk-Typist (18)6

Section 1, of the City Ordinance 24-68 as adopted November 25, 1968, is hereby amended to read as follows:

(a) C. Department of Public Service - Division of Streets Number Authorized Title Pay Grade 1 Street Superintendent 1 Street Foreman (34B)10A (1)(Equipment Operator) (25B)(1) (Truck Driver) 2 Utility Man (21A)(1)Part Time Laborer (11A)4-5 (Seasonal Laborer)

SECTION-2. PAY GRADES

Section 2, of the City Ordinance 3-68 as adopted January 11, 1968, is hereby amended to read as follows:

The following pay grades and step rates are hereby authorized and established:

STEP RATES

PAI								11
GRADES	BASIS	A	В	C	D	E	F	
1	(Hour)	(1.50)	(1.55)	(1.60)	(1.65	(1.70)	(1	75)
	(Week)	(60.00)	(62.00)	(64.00)	(66.00)	(68.00)	A PARTIE AND A PAR	.00)
	(Year)	(3,120.00)	(3,224.00)	(3,328.00)	(3,432.00)	(3,536.00)	(3,640	(00)
	Year	2,500.00	2,625.00	2,750.00	2,875.00	3,000.00		

COLUMBUS BLANK BOOK CO., COL., O.					- 16 - 9919	Form No. 2806-A		
Ora	linance N	o. 11-69 con	t.	Passed		A Company	19	
Step	Rates (c	cont.)	2	95	V	V	`	
	(11)	21 FFV	(2.43)		gE.C)			
2	(Hour)	(1.55) ( <del>6</del> 2.00)	(1.60)	(1.65)	(1.70)	(1.75)	(1.80	
	(Veek)	(3 224 00)	(3 339 00)	(3 432 00)	(3 536 00)	(70.00)	(2.00	
	Year	(3,224.00)		3,250.00			(3,744.00	
		(EX. E)	() () () () () () () ()	17		747	growth 93	
3	(Hour)	(1.60)	(1.65)	(1.70)	(1.75)	(1.80)	(1.85	
	(Week)	(64.00)	(66.00)	(68.00)	(70.00)	(72.00)	(74.00	
	Year	(3,328.00)		3,750.00			(3,848.00	
	rear	3,300.00	3,023.00	3,730.00	3,873.00	4,000.00		
		(1.65)						
100		(66.00)						
		(3,432.00)					(3,952.00	
	Year	4,000.00	4,125.00	4,250.00	4,375.00	4,500.00		
5	(Hour)	(1.70)	(1.75)	(1.80)	(1.85)	(1,90)	(1.95	
		(68.00)						
	(Year)	(3,536.00)	(3,640.00)	(3,744.00)	(3,848.00)	(3,952.00)	(4,056.00	
	Year	4,500.00		4,750.00				
6	(Hour)	(1.75)	(1.80)	(1 85)	(1 90)	(1 05)	(2.00	
		(70.00)						
		(3,640.00)						
	Year	5,000.00		5,250.00				
7.0	(House)	(1.80)	/1 OEV	(1 00)	/1 OEV	(2.00)	(2.0)	
		(72.00)						
		(3,744.00)						
100.2	Year	5,500.00			5,875.00		0.003	
8	(Hour)	(1.85)	(1 90)	(1 05)	(2 00)	(2 05)	1/01/10/10/10	
	(Week)	(74.00)	(76.00)	(78.00)	(80.00)	(82.00)	(84.00	
	(Year)	(3,848.00)	(3,952,00)	(4.056.00)	(4.160.00)	(4.264.00)	(4.368.00	
	Year			6,250.00			and capped to	
a	(Hours)	(1.90)	(1 05)	(2 00)	(1)	(2.10)	(2.15	
3	(Week)	(76.00)	(78.00)	(80.00)	(82.00)	(84 00)	(86.00	
		(3,952.00)						
		6,500.00					an all the	
10	(Wassel)	(00.131)	70 (2 (2)	(0.00)	(0.10)	00 a(0)	190	
TO		(1.95) (78.00)						
		(4,056.00)						
	Year	7,000.00					1 to 7 m	
11	(Hour)	(2.00)	(2.05)	(2.10)	(2 15)	(2.20)	(2.25	
A.A.	(Week)	(80.00)	(82.00)	(84 00)	(86,00)	(88 00)	(90.00	
		(4,160.00)						
		7,500.00						
12	(Uaux)	(2 OF)	(2.10)	2 /0 15	(2.20)		(0.00	
		(2.05)						
		(4,264.00)						
		8,000.00					75. 25. 36	
12	(Haura)	(2.10)	(2.15)	(2.20)	(0.05)	(2.20)	(0.00	
		(2.10) (84.00)						
		(4,368.00)						
(0)	Year			8,750.00				
	(W)	(0.15)	(2.00)	AND SELECTION	W 0000 000	00.00		
1/	(HOUR)	(2.15)	(2.20)	(2.25)	(2.30)	(2.35)	(2.40	
14					(02 00)	(04 00)	106 00	
	(Week)	(86.00) (4,472.00)	(88.00)	(90.00)				

	US BLANK BU	OK CO., COL., O.	THE CONTRACTOR OF THE CONTRACT				Form No. 2806
Ord	inance N	Vo. <b>11</b> -69 co	nt.	Passe	?d	1 - 1 - 1	19
							v
15	(Hour)	(2.20)	(2,25)	(2.30)	(2.35)	(2.40)	(2.4
	(Week)	(88,00)	(90.00)	(92.00)	(94.00)	(96,00)	(98.00
					(4,888.00)		
		ACTION AND ADMINISTRATION OF THE PARTY OF TH		the second of the second second second second second	9,875.00	The state of the s	
		Murane a			ng 17 Lyt		
16	(Hour)	(2.25)	(2.30)	(2.35)	(2.40)	(2.45)	(2.50
18.1	(Week)	(90.00)	(92.00)	(94.00)	(96.00)	(98.00)	(100.00
					(4,992.00)		
	Year	10,000.00	10,125.00	10,250.00	10,375.00	10,500.00	
	/·· \	(0.00)	(0.05)	(0.40)	0.025.00	(0.50)	1597
17					(2.45)		
75.					(98.00)		
					(5,096.00)		(5,304.00
	iear	10,500.00	10,623.00	10,730.00	10,875.00	11,000.00	
18	(Hour)	(2,35)	(2,40)	(2.45)	(2.50)	(2,55)	(2.60
AP I	(Week)	(94.00)	(96.00)	(98.00)	(100.00)	(102.00)	(104.0
					(5,200.00)		
					11,375.00		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		10 10.6	TH- 78.4	SC - (12 7 2	orde, at	50,007,00	120
19					(2.55)		
					(102.00)		
					(5,304.00)		(5,512.00
BC x c	Year	11,500.00	11,625.00	11,750.00	11,875.00	12,000.00	
20	(110)	(2 45)	(2 50)	(2 55)	(2 60)	(2 (5)	(2.7)
20					(2.60)		
COL S					(104.00) (5,408.00)		
100.0					12,375.00		
(U) - A	1ear	12,000.00	12,123.00	12,230.00	12,373.00	12,300.00	Tea
21	(Hour)	(2.50)	(2.55)	(2.60)	(2.65)	(2.70)	(2.7
	STATE OF THE PERSON NAMED IN				(106.00)		
					(5,512.00)		
	Year				12,875.00		(num fix
		40.420.45	. C. OVE. B	THE THE STATE	MH-高度	14. 6億)	185
22	(Hour)	(2.55)	(2.60)	(2.65)	(2.70)	(2.75)	(2.80
					(108.00)		
	(Year)		(5,408.00)	(5,512.00)	(5,616.00)	(5,720.00)	(5,824.00
23			(2.65)	(2.70)	(2.75)	(2.80)	(2.8
	(Week)	(104.00)	(106.00)	(108,00)	(110.00)	(112.00)	(114.00
					(5,720.00)		
10	(1)	01.853	图 。[報]	and the second	en . as 100	(M 87)	1. 1-115
24	(Hour)	(2.65)	(2.70)	(2.75)	(2.80)	(2.85)	(2.9
					(112.00)		
	(Year)	(5,512.00)	(5,616.00)	(5,720.00)	(5,824.00)	(5,928.00)	(6,032.00
28.5		GX+X) (	41 ()	1-1-43)	NO CO.	mil all t	Parsi j
					(2.85)		
					(114.00)		
	(rear)	(5,616.00)	(b, /20.00)	(5,824.00)	(5,928.00)	(6,032.00)	(6,136.00
26	(Hour)	(2.75)	(2.80)	(2.85)	(2.90)	(2.05)	(3.00
					(116.00)		
					(6,032.00)		
			The second	or	Guzz'Li, dina	COLDIAL .	That
27	(Hour)	(2.80)	(2.85)	(2.90)	(2.95)	(3.00)	(3.0
AP.					(118.00)		
	(Year)	(5,824.00)	(5,928.00)	(6,032.00)	(6,136.00)	(6,240.00)	(6,448.00
20	(17-	(0.05)	(A 00)	(0.00)	- 120 00	(0.05)	10 -
28					(3.00)		
	(Week)				(120.00)		
CHAIN S	(rear)	(3,920.00)	(0,032.00)	(0,130.00)	(6,240.00)	(0,344.00)	(0,448.00
29	(Hour)	(2,90)	(2.95)	(3,00)	(3.05)	(3,10)	(3.1
-					(122.00)		
	(Year)	(6,032.00)	(6,136.00)	(6,240.00)	(6,344.00)	(6,448.00)	(6.552.0

	S BLANK BO	OK CO., COL., O.				Maria de la companya della companya	Form No. 2806
Ord	inance N	Vo. 11-69 c	ont.	Passe	d	w S 14 1 1 3	19
30	(Hour)	(2.95)	(3.00)	(3.05)	(3.10)	(3,15)	(3.20
	(Week)	(2.95) (118.00)	(120,00)	(122,00)	(124,00)	(126,00)	(128.00
	(Year)	((6,136.00)	(6,240.00)	(6,344.00)	(6,448.00)	(6,552.00)	(6,656.00
31	(Hour)	( (3.00) (120.00)	(3.05)	(3.10)	(3.15)	(3.20)	(3.25
	(Week)	(6,240,00)	(6 344 00)	(124.00)	(126.00)	(128.00)	(130.00
	(rear)	(0,240,00)	(0,344.00)	(0,440.00)	(0,332.00)	(0,030.00)	(0,709.00
32	(Hour)	(3.05)	(3.10)	(3.15)	(3.20)	(3.25)	(3.30
	(Week)	(3.05)	(124.00)	(126.00)	(128.00)	(130.00)	(132.00
	(Year)	(6,344.00)	(6,448.00)	(6,552.00)	(6,656.00)	(6,760.00)	(6,864.00
33	(Hour)	(3.10)	(3 15)	(3.20)	(3 25)	(3 30)	(2.25
33	(Week)	(3.10) (124.00)	(126 00)	(128 00)	(130,00)	(132.00)	(134.00
	(Year)	(6,448.00)	(6.552.00)	(6,656,00)	(6 760 00)	(6 864 00)	(6 968 00
34.		(0,170.00)	(0,332.00)	(0,000.00)	(0,700.00)	(0,004.00)	(0,500.00
34		(3.15)	(3.20)	(3.25)	(3.30)	(3.35)	(3.40
	(Week)	(3.15) (126.00)	(128.00)	(130.00)	(132.00)	(134.00)	(136.00
	(Year)	(6,552.00)	(6,656.00)	(6,760.00)	(6,864.00)	(6,968.00)	(7,072.00
25	(11	(0.00)	10 000	(0.00)	10 0=1	(0.10)	(0.1-
33	(Hour)	(3.20) (128.00)	(3.25)	(3.30)	(3.35)	(3.40)	(3.45
	(Week)	(6,656.00)	(6.760.00)	(6 864 00)	(6 968 00)	(130.00)	(7 176 00
	(rear)	(0,050.00)	(0,700.00)	(0,004.00)	(0,300.00)	(*,072.00)	(7,170.00
36	(Hour)	(3.25)	(3.30)	(3.35)	(3.40)	(3.45)	(3.50
	(Week)	(130.00)	(132.00)	(134.00)	(136.00)	(138.00)	(140.00
		(6,760.00)					
37	(Hours)	(2 20)	(2 25)	(2 (0)	(2 (5)	(2 50)	/2 FF
31	(Week)	(132.00)	(134 00)	(136.00)	(138 00)	(140,00)	(142.00
	(Year)	(3.30) (132.00) (6,864.00)	(6,968.00)	(7,072.00)	(7,176.00)	(7,280.00)	17.384.00
38	(Hour)	(3.35) (134.00)	(3.40)	(3.45)	(3.50)	(3.55)	(3.60
	(Week)	(134.00)	(136.00)	(138.00)	(140.00)	(142.00)	(144.00
	(Year)	(6,968.00)	(7,072.00)	(7,176.00)	(7,280.00)	(7,384.00)	(7,488.00
39	(Hour)	(3,40)	(3.45)	(3.50)	(3,55)	(3,60)	(3,65
700	(Week)	(3.40) (136.00)	(138.00)	(140.00)	(142.00)	(144.00)	(146.00
	(Year)	(7,072.00)	(7,176.00)	(7,280.00)	(7,384.00)	(7,488.00)	(7,592.00
					4		
40	(Hour)	(3.45) (138.00)	(3.50)	(3.55)	(3.60)	(3.65)	(3.70
ČM.	(Year)	(7,176.00)	(7 280 00)	(7 384 00)	(7 488 00)	(7 592 00)	(7 696 00
	(real)	(,,1,0.00)	(7,200.00)	(7,304.00)	(7,400.00)	(1,332.00)	(7,090.00
41	(Hour)	(3.50)	(3.55)	(3.60)	(3.65)	(3.70)	(3.75
	(Week)	(3.50) (140.00)	(142.00)	(144.00)	(146.00)	(148.00)	(150.00
	(Year)	(7,280.00)	(7,384.00)	(7,488.00)	(7,592.00)	(7,696.00)	(7,800.00
42	(Ha)	12 551	(2 (0)	(2 (5)	(2 70)	(2.75)	(2 00
42	(Heals)	(3.55) (142.00)	(144 00)	(146,00)	(148 00)	(150,00)	(152.00
we.	(Year)	(7,384.00)	(7.488.00)	(7,592,00)	(7,696,00)	(7,800,00)	(7,904.00
			The state of the s	The state of the s	1000	The second second	200
43	(Hour)	(3.60) (144.00)	(3.65)	(3.70)	(3.75)	(3.80)	(3.85
	(Week)	(144.00)	(146.00)	(148.00)	(150.00)	(152.00)	(154.00
	(Year)	(7,488.00)	(7,592.00)	(7,696.00)	(7,800.00)	(7,904.00)	(8,008.00
44	(Hour)	(3.65)	(3.70)	(3.75)	(3.80)	(3.85)	(3 90
-	(Week)	(3.65) (146.00)	(148,00)	(150.00)	(152,00)	(154,00)	(156.00
	(Year)	(7,592.00)	(7,696.00)	(7,800.00)	(7,904.00)	(8,008.00)	(8,112.00
See all							
		(3.70)	(3.75)	(3.80)	(3.85)	(3.90)	(3.95
	(Hour)			(152 00)	(154.00)	(156.00)	(158.00
45	(Hour)	(148.00)	(150.00)	(7 004 00)	(0 000 00)	(0 110 00)	10 016 00
45	(Hour) (Week) (Year)	(148.00) (7,696.00)	(150.00) (7,800.00)	(7,904.00)	(8,008.00)	(8,112.00)	(8,216.00
45	(lear)	(7,696.00)	(7,800.00)	(7,904.00)	(8,008.00)	(8,112.00)	(8,216.00
45	(lear)	(148.00) (7,696.00) (3.75) (150.00)	(7,800.00)	(7,904.00)	(8,008.00)	(8,112.00)	(8,216.00

Ord	inance N	o. 11-69 Cor	nt.	Passe	ed	19	
47	(Hour)	(3.80)	(3.85)	(3,90)	(3,95)	(4.00)	(4.05
134	(Week)	(152.00)	(154.00)	(156,00)	(158,00)	(160.00)	(162.00
	(Year)	(7,904.00)	(8,008.00)	(8,112.00)	(8,216.00)	(4.00) (160.00) (8,320.00)	(8,424.00
48	(Hour)	(3.85)	(3.90)	(3.95)	(4.00)	(4.05) (162.00)	(4.10
	(Week)	(154.00)	(156,00)	(158.00)	(160,00)	(162,00)	(164.00
	(Year)	(8,008.00)	(8,112.00)	(8,216.00)	(8,320.00)	(8,424.00)	(8,528.00
49	(Hour)	(3.90)	(3,95)	(4,00)	(4.05)	(4.10)	(4.15
	(Week)	(156.00)	(158.00)	(160.00)	(162.00)	(4.10) (164.00)	(166.00
	(Year)	(8,112.00)	(8,216.00)	(8,320.00)	(8,424.00)	(8,528.00)	(8,632.00
50	(Hour)	(3.95)	(4.00)	(4.05)	(4.10)	(4.15)	(4.20
	(Week)	(158.00)	(160,00)	(162,00)	(164 00)	(4.15) (166.00)	(168 00
	(Year)	(8,216.00)	(8,320.00)	(8,424.00)	(8,528.00)	(8,632.00)	(8,736.00
51	(Hour)	(4 00)	(4.05)	(4 10)	(4 15)	(4 20)	(1, 2)
J.L.	(Hook)	(160,00)	(162 00)	(164.00)	(166 00)	(4.20) (168.00)	(170.00
	(Year)	(8,320.00)	(8,424.00)	(8,528.00)	(8,632.00)	(8,736.00)	(8,840.00
52	(Hour)	(4.05)	(4 10)	(4 15)	(4 20)	(4.25)	(1, 20
22	(Moult)	(162 00)	(164.00)	(166 00)	(169,00)	(4.25) (170.00)	(4.30
	(Year)	(8,424.00)	(8,528.00)	(8,632.00)	(8,736.00)	(8,840.00)	(8,944.00
53	(Hours)	(4 10)	(4.15)	(4 20)	(4 25)	(4 20)	(1, 25
	(Wools)	(164.00)	(166 00)	(169.00)	(170,00)	(4.30) (1 <b>7</b> 2.00)	(4.33
	(Year)	(8,528.00)	(8,632.00)	(8,736.00)	(8,840.00)	(8,944.00)	(9,048.00
E /.	(Haum)	(10)	(4 20)	(4.05)	(M. 74 20)	(-( , , , , , , , , , , , , , , , , , ,	(aur ), 5
74	(Hour)	(4.13)	(169,00)	(170 00)	(4.30)	(4.35) (174.00)	(4.40
	(week)	(100.00)	(168.00)	(1/0.00)	(1/2.00)	(1/4.00)	(1/6.00
	(Year)	(8,632.00)	(8,736.00)	(8,840.00)	(8,944.00)	(9,048.00)	(9,152.00
55	(Hour)	(4.20)	(4.25)	(4.30)		(4.40)	(4.45
	(Week)	(168.00)	(170.00)				(178.00
	(Year)	(8,736.00)	(8,840.00)	(8,944.00)	(9,048.00)	(9,152.00)	(9,256.00
56	(Hour)	(3.50)	(3.60)	(3.75)	(3.85)	(3.95)	(4.05
in .	(Week)	(140.00)	(144.00)	(150.00)			(162.00
10	(Year)					(8,216.00)	
57	(Hour)	(3.95)	(4.05)	(4.15)	(4.30)	(4.40)	(4.45
1000	(Week)		(162.00)				(178.00
	(Year)		(8,424.00)			(9,152.00)	
58	(Hour)	(4.40)	(4.55)	(4.70)	(4.85)	(5.00)	(5.10
The second	(Week)	(176.00)	(182.00)				(204.00
						(10,400.00)	
59	(Hour)	(5.00)	(5.10)	(5.25)	(5.40)	(5.60)	15 01
	(Week)	(200.00)	(204.00)				(5.80
	1000	(10,400.00)					(232.00

SECTION 3. Existing Ordinance 12-68, set forth as follows is hereby repealed in full:

#### ORDINANCE 12-68

(Section 1. The salary of the Director of the Department of Finance of the Municipality of Centerville is hereby fixed and determined at the rate of \$1,800.00 per annum, payable in equal monthly installments, effective beginning October 19, 1968.)

Section 2. Ronald F. Budzik is hereby appointed Director of the Department of Finance of the Municipality of Centerville, to perform the duties of said office as established by the Charter of this Municipality.)

Ordinance No. 11-69 cont. Passed\_

(Section 3. This ordinance shall be effective on October 19, 1968.) Existing Section 3, POSITIONS NOT OTHERWISE LISTED, Ordinance 3-68, passed January 11, 1968, is hereby amended to read as follows:

The following employees, not hereinabove set forth, shall receive

compensation as follows:

COLUMBUS BLANK BOOK CO., COL., O.

(A. Chief of Police) (\$11,000.00 Annually) (B. Superintendent of Streets) (\$ 8,000.00 Annually) City Manager \$12,500.00 Annually Director of Finance 1,800.00 Annually

C. Municipal Attorney A.1,200.00 Annually For performing the services of attorney for the City and the officers thereof in their official capacities, to attend one regular meeting per month of the Legislative Authority, to prepare ordinances and resolutions, and to render legal opinions, either written or oral, as requested by the Legis-

lative Authority or officials of the City upon request in writing.

B. Fees for services rendered in addition to the above named services shall be charged in accordance with the Dayton Bar Association's minimum fee schedule. In the event the fee for a particular service is not established by the Dayton Bar Associations's minimum fee schedule, the charge shall be computed upon an hourly fee basis in accordance with the Dayton Bar Association's hourly fee rate by using the minimum hourly fee rate as a maximum fee charged.

Chief of Police \$12,000.00 Annually

Chief of Police

Street Superintendent

8,600.00 Annually

SECTION 4. PAY PERIODS

All employees shall be paid semi-monthly

SECTION 5. Existing Section 1, EMPLOYMENT AND ADVANCEMENT, of Ordinance 5-68, passed February 5, 1968, is hereby amended to read as follows:

- a. Employees will normally be hired at Step "A", but may be hired at a higher step at the discretion of the (Department Head, with the approval of the appropriate Council Committee and Mayor.) City Manager.
- b. When a vacancy occurs in any Department, the (Department Head with the approval of the appropriate Council Committee and Mayor) City Manager is authorized to hire a replacement in a position or pay grade lower than that vacated in order to train the new employee for future advancement to the vacant position. In this respect, the (Department Head and the appropriate Council Committee and Mayor are) City Manager is bound only by the total authorized positions for the entire department.
- (c. Step Rate Increases may be granted at the discretion of Council, upon recommendation of the Department Head, after each six (6) months of Satisfactory service.)
- (d). c. Subject to satisfactory efficiency ratings, the members of the Police Department shall attain (Step Rate "B" within their Grade) the next grade upon completion of one (1) year of Service and an additional (step) grade upon completion of each year of satisfactory service thereafter until the maximum pay grade listed oposite their title in Section 1 shall have been achieved.
- (e). d. Any changes in step rate designation except (Chief of Police and the Superintendent of the Street Department) City Manager, Director of Finance, Municipal Attorney, Chief of Police and Street Superintendent shall be made on the anniversary date of employment. A merit step raise may be granted at other periods of time with (Council's) the City Manager's approval.
- (f). e. Any employee advanced to a higher position through promotion or reclassification must receive an increase in pay.
  - (g). f. Full time employees are all individuals who regularly work a

COLUMBUS BLANK BOOK CO., COL., O.

Form No. 2806-A

Ordinance No. 11-69 cont.

Passed.....

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minimum of forth hours per week on a year around basis. Part time employees are those who work fewer than forty hours per week on a year around basis. Seasonal workers are those who work only during short periods of the year, such as the summer months. Fringe benefits apply only to Full Time Employees, except when pro-rated for part time workers by authorization of (Council) the City Manager.

(h) g. All employees hired shall serve a probationary period of six (6) months and be reviewed by (appropriate administrator) the City Manager at the end of such periods.

SECTIONS 6. Existing Section 6, OVERTIME, Ordinance 3-68, passed January 11, 1968, is hereby amended to read as follows:

SECTIONS 6. OVERTIME.

Overtime pay at the regular rate of pay shall be awarded employees for all time worked in excess of their regular day of work week as listed below. All overtime shall be approved by the (Department Head) <a href="City Manager">City Manager</a>. Overtime pay shall not apply to employees listed under Section 3 of this Ordinance.

#### SECTION 7. WORK WEEK.

The regular work week shall consist of five (5) eight (8) hour days for all employees except the Police Department. The Police Department shall operate on a schedule of an eight (8) hour day.

SECTION 8. Section 3, BENEFITS, of Ordinance 5-68, passed February 5, 1968, and Section 1, Ordinance 8-68, passed June 17, 1968 are hereby amended to read as follows:

#### HOLIDAYS.

- a. The following days shall be holidays for which full time employees shall receive their regular compensation: New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
- b. Any employee working on a holiday will receive an extra day's compensation.

#### LIFE INSURANCE.

Each regular employee and Department Head of the (Village) <u>City</u> of Centerville, in addition to compensation itemized provided in this Ordinance, for each person requesting coverage, be provided with twenty-four (24) hour term life insurance coverage in the amount of \$3,000.00, including double indemnity for accidental death, and dismemberment, for each such employee and Department Head, to be effective as to each employee when he or she completes his or her first six months of employment with the (Village) <u>City</u>. The (Village) <u>City</u> shall pay the premium for such group contract life insurance, and the (Mayor and Clerk Treasurer) <u>City Manager</u> is hereby authorized and directed to enter into such an insurance contract. The benefits proveded by this Section shall accrue at such time as Insurance Contract provided becomes effective.

#### VACATION.

- a. Full time employees may receive vacation leave at the rate of ten (10) working days for one (1) year of uninterrupted service, and fifteen (15) working days for ten (10) years of uninterrupted service, and twenty (20) working days for twenty (20) years of uninterrupted service.
- b. All employees shall be expected to take the permitted vacation leave each year.
- c. All vacation times must be approved by (Department Head) the <u>City</u> <u>Manager</u>.
- d. Employees may receive vacation pay checks on last pay day before start of vacation, providing request for such pay check arrangement is submitted to (Village Clerk) <u>Director of Finance</u> in writing at least one week prior to last pay day preceding vacation.

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## **RECORD OF ORDINANCES**

COLUMBUS BLANK BOOK CO., COL., O. Form No. 2806-A

Passed.

INJURY LEAVE.

Ordinance No. 11-69 cont.

At the discretion of (Council) the City Manager any employee receiving Workmen's Compensation Benefits, but not receiving Sick Leave, may be paid the difference between such compensation and his regular pay.

#### SICK LEAVE.

All the employees of the (Village) <u>City</u> of Centerville shall accumulate one and one-half days per month of employment with a maximum of ninety days to be used in the event of sickness; that said sick leave shall be computed and effective from date of employment. After four (4) days of illness a doctor's certificate shall be presented to the (Department Head) City Manager confirming said illness.

#### HOSPITAL AND SURGICAL PLAN.

The (Village) <u>City</u> of Centerville shall pay 100% of the Hospitalization (Blue Cross-Standard Plan) and Surgical (Blue Shield-Preferred Plan), for all full time employees. Such employee must elect to subscribe to theabove mentioned plans before such payment will be made by the (Village) <u>City</u>. In the event an employee should elect not to subscribe to the plan, the additional compensation shall not be paid on behalf of said employee and the pay scale provided for herein shall be the full and total compensation to be paid to said employee.

- SECTION 9. Existing Section 9, EMPLOYMENT APPLICATION, Ordinance 3-68, passed January 11, 1968, is hereby amended to read as follows:
- a. All persons applying for (Village) <u>City</u> Employment shall complete the standard job application form of the (Village) <u>City</u>. Each person so applying for employment shall have a police file and character check as prescribed on said form.
- b. All job applicants, prior to being hired must have a complete physical examination by an Ohio Licensed Physician practicing medicine in Montgomery County, Ohio. A copy of results of physical will become a part of the employees permanent file. The cost of physical examination will be assumed by the applicant.
- SECTION 10. Existing Section 10, EMERGENCY AND CALL DUTY, Ordinance 3-68, passed January 11, 1968, is hereby repealed.

(Off duty Police Officers shall receive compensation at the rate of \$3.50 for each ambulance removal.)

SECTION 11. EFFECTIVE DATE.

The compensation provided for herein shall be retroactive to, and become effective on the first day of January, 1969.

SECTION 12. PAY PERIOD.

The pay period for all employees listed herein shall be from the first (1) to the fifteenth (15), and from the fifteenth (15) to the first (1) of each month.

SECTION 13. All ordinances, resolutions or memorandums, or parts of same, inconsistent herewith shall be repealed, and this ordinance shall take effect from and after the earliest period allowed by law.

PASSED this 17th day of March, 1969.

/S/ Paul C. Hoy
Mayor - City of Centerville, Ohio

ATTEST:

/S/ Marilyn J. McLaughlin Clerk of Council City of Centerville, Ohio

COLUMBUS BLANK BOOK CO., COL., O.

Form No. 2806-A

Ordinance No. 11-69 cont.

Passed

The undersigned, Clerk of Council of the City of Centerville, Ohio, hereby certifies the foregoing to be a true and correct copy of Ordinance No. 11-69, passed by the Council of the City of Centerville, Ohio, on the 17th day of March, 1969.

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Approved as to form, consistency with existing ordinance, the charter & constitutional provisions.

Charter & constitutional provisions.

Department of Law

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