

RESOLUTION NO. 20-18  
CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMEMBER Belinda Kenley ON THE 19<sup>th</sup>  
DAY OF February, 2018

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN  
ENGAGEMENT AGREEMENT WITH DSD ADVISORS, LLC FOR  
CONSULTING, ADVOCACY AND ADVISORY SERVICES.**

**WHEREAS**, the City of Centerville desires to engage the services of a company to provide consulting, advocacy and advisory services with regards to the City's goals related to public sector financial support; and

**WHEREAS**, DSD Advisors, LLC, is a company providing such services; and


**WHEREAS**, it is in the best interests of the City to allow it to utilize the services of DSD Advisors, LLC to develop applications, advocate on behalf of the City and advise and assist the City in identifying public policy issues helpful to the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE  
CITY OF CENTERVILLE, MONTGOMERY COUNTY, OHIO, AS FOLLOWS:**


Section 1. The City hereby agrees to enter into an Engagement Agreement with DSD Advisors, LLC, and the City Manager is hereby authorized to execute the agreement in a form substantially similar to the agreement attached hereto as Exhibit "A" and incorporated herein on behalf of the City of Centerville.

Section 2. This Resolution shall be in full force and effect at the earliest date allowed by law.

PASSED THIS 19<sup>th</sup> day of February, 2018.

  
\_\_\_\_\_  
Mayor of the City of  
Centerville, Ohio

ATTEST:

  
\_\_\_\_\_  
Clerk of Council  
City of Centerville, Ohio

CERTIFICATE

The undersigned, Clerk of Council of the City of Centerville, Ohio, hereby certifies the foregoing to be a true and correct copy of Resolution No. 20-18, passed by the Council of the City of Centerville, Ohio on the 19<sup>th</sup> day of February, 2018.

Carin R. Andrew  
Clerk of the Council

Approved as to form, consistency  
with existing ordinances, the  
charter & constitutional provisions  
Department of Law  
Scott A. Liberman  
Municipal Attorney



December 29, 2017

Mr. Wayne Davis  
City Manager  
City of Centerville  
100 West Spring Valley Road  
Centerville, Ohio 45458

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Dear Mr. Davis:

The purpose of this letter is to confirm the engagement of DSD Advisors, LLC ("DSD") by the City of Centerville ("Centerville") to render services to Centerville to support Centerville in its government relations efforts as set forth, below:

**SERVICES TO BE RENDERED**

DSD will perform each of the following services as Centerville may request:

1. To the extent appropriate and feasible, familiarize itself with the mission of Centerville, including Centerville's goals related to public sector financial support;
2. Assist Centerville in developing applications and an advocacy plan for the procurement of FYs 2019-2020 state capital budget funds for the following projects:
  - Centerville Architectural Preservation District Public Parking Expansion
  - Cornerstone of Centerville Park
  - Centerville Gateway Park Enhancement

2. Assist Centerville in identifying public policy issues with a nexus to its mission and conduct research to identify applicable opportunities at the State that could be used to secure public sector financial support for Centerville;
3. Assist Centerville in developing an advocacy plan to gain the support of state elected officials and administrative officials and to secure public funding for the City of Centerville;
4. Serve as the primary liaison with the following elected officials and stakeholders representing the State of Ohio on Centerville's behalf, including the Ohio House of Representatives, Ohio Senate, the Office of the Governor, and agencies and departments of the Executive Administration;
5. Provide any other advisory services as agreed to by DSD and Centerville.

#### **FEES AND TERM**

Centerville shall pay DSD a retainer in the amount of \$3,000.00 from January 1, 2018 – June 30, 2018. This fee is "all-inclusive" of all costs associated with the engagement (in-state mileage, filings and registrations, and meals) but for extraordinary travel costs (out-of-state travel, airfare and hotel accommodations), court costs, or special postage. Payment is due upon receipt of the invoices.

At the end of the term, DSD and Centerville may consider extending the engagement.

#### **MISCELLANEOUS**

1. Except as contemplated by the terms hereof or as required by applicable law, DSD shall keep confidential all non-public information provided to it by Centerville and shall not disclose such information to any third party other than in confidence to such of its directors, officers, employees, counsel and advisors as DSD determines to have a need to know in order to render services hereunder.
2. Centerville agrees that DSD may, with prior approval, have the right to place advertisements in financial periodicals, other newspapers, and journals at its own expense describing the services hereunder.
3. This agreement may be terminated in writing at any time by either Centerville or DSD. If termination occurs in writing before the end of the engagement, DSD is entitled to, and Centerville will remit, the prorated amount of the current month's retainer and fees.

4. This agreement may not be amended or modified except by a writing executed by each of the parties and shall be governed by and construed in accordance with the laws of the State of Ohio.

DSD is excited at the prospect of working with Centerville. Our experience in working to develop and execute public policy goals and strategies; years of experience in developing successful advocacy programs for businesses, nonprofits and trade associations; and strong alliances with public policymakers at all levels of government will provide a powerful compliment to the great work in which Centerville already engages.

Thank you for the opportunity to learn more about Centerville's work and present this proposal for your consideration. Please contact me with any questions or changes to the proposal in this letter.

Sincerely,



Matt Davis, President

Accepted and Agreed to:  
The City of Centerville

By: \_\_\_\_\_

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Approved as to form, consistency  
With existing ordinances, the  
charter & constitutional provisions  
Department of Law  
Scott A. Liberman  
Municipal Attorney