

RESOLUTION NO. 15-16  
CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMEMBER Mr. Falcher ON THE 21<sup>st</sup>  
DAY OF March, 2016.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ADDITIONAL CONTRACT WITH THE KLEINGERS GROUP FOR THE WHIPP ROAD AND WILMINGTON PIKE IMPROVEMENTS PHASE II PROJECT

WHEREAS, the City of Centerville adopted Resolution 26-15, which accepted the proposal from The Kleingers Group for the Wilmington Pike Improvements Phase II Project ("Project") and authorized the City Manager to enter into an agreement consistent with the acceptable bid; and

WHEREAS, the Project included complete roadway design plans and specifications with an initial geotechnical exploration to determine subgrade soil conditions for pavement design, utility installation and stabilization for Wilmington Pike Improvements Phase II; and

WHEREAS, additional components included design of upgraded mast arm traffic signals along the Wilmington Pike corridor, plans for maintenance of traffic, coordination of utility installation, design of highway lighting at public intersections, development of site access drives, coordination with the site design for the Cornerstone North Development, and other miscellaneous associated work; and

WHEREAS, it has been determined that additional professional services from The Kleingers Group is required due to the lengthening of left turn lanes for the westbound shopping center entrance off Whipp Road, which were not factored as part of the original Project, but are now required to be included in the Project; and

WHEREAS, the City has determined that there are certain efficiencies in allowing the Kleingers Group to continue the Project, because there is a need for this additional services to design changes to Whipp Road; and

WHEREAS, the additional cost is \$29,265 for said additional services; and

WHEREAS, it is the intent of the City to have the Kleingers Group complete the design work for the Project.

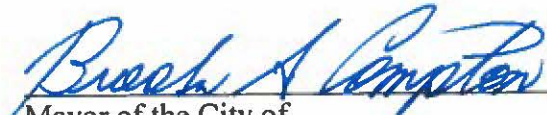
NOW THEREFORE, THE MUNICIPALITY OF CENTERVILLE HEREBY RESOLVES:

Section 1. That the additional proposal submitted by The Kleingers Group for the Project at a price of \$29,265 is hereby accepted and authorized.

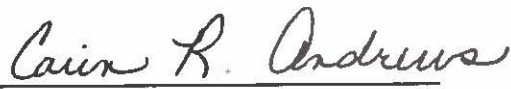
Section 2. That the City Manager is hereby authorized to enter into a contract with The Kleingers Group for the Project upon terms, conditions set forth in the agreement. A copy of the proposal is attached hereto as Exhibit "A".

Section 3. This Resolution is to take effect at the earliest date allowed by law.

PASSED THIS 21<sup>st</sup> day of March, 2016

  
\_\_\_\_\_  
Mayor of the City of  
Centerville, Ohio

ATTEST:

  
\_\_\_\_\_  
Clerk of Council  
City of Centerville, Ohio

CERTIFICATE

The undersigned, Clerk of Council of the City of Centerville, Ohio, hereby certifies the foregoing to be a true and correct copy of Resolution No. 15-16, passed by the Council of the City of Centerville, Ohio on the 21<sup>st</sup> day of March, 2016.

  
\_\_\_\_\_  
Clerk of the Council

Approved as to form, consistency  
with existing ordinances, the  
charter & constitutional provisions  
Department of Law  
Scott A. Liberman  
Municipal Attorney



CINCINNATI  
COLUMBUS  
DAYTON

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West Chester, OH 45069  
phone ▶ 513.779.7851  
fax ▶ 513.779.7852  
[www.kleingers.com](http://www.kleingers.com)

February 22, 2016

City of Centerville  
Jim Brinegar, PE  
7970 South Suburban Road  
Dayton, Ohio 45458

ATTN: Jim Brinegar, PE

RE: Proposal for Professional Services  
Whipp Road and Wilmington Pike Additional Services  
Public Roadway Improvements

Dear Jim,

Thank you for giving The Kleingers Group the opportunity to provide you with this proposal for engineering services for additional work at Whipp Road and Wilmington Pike as part of the Wilmington Pike, Phase 2 project. The additional services to the public roadway improvements are in compliance with review comments from the City and as per the attached exhibits prepared by Crawford, Murphy and Tilly (CMT) for the City of Centerville.

This letter is intended to communicate our understanding and expectations for the project as well as outline our proposal approach for completing the work and any assumptions we have made while preparing the proposal. The following sections provide a summary of the project, proposed scope of services, corresponding fee structure, timing, and other related project information. Should you have any questions or concerns, please feel free to contact us so we can discuss and refine the proposal to better suit your needs.

We look forward to working with you on this project. Thank you and have a great day!

Sincerely,  
THE KLEINGERS GROUP

Nick S. Yeretian, PE  
Group Leader, Transportation & Infrastructure Group

cc: FILE

JOB #: 150173.000  
REF# 1.1



## **Project Summary**

### **PROJECT DESCRIPTION**

The additional service at Whipp Road and Wilmington Pike are as part of the Wilmington Pike, Phase 2 project and are in compliance with review comments from the City and as per the attached exhibits prepared by CMT for the City.

The project scope of work will adhere to the attached drawings prepared by CMT:

- Whipp Road: CMT Exhibit Option 1 with the exception that walk on the south side will be replaced with a 5-ft wide walk with a 3-ft tree lawn. The walk and tree lawn will be graded to drain away from the road.
- Wilmington Pike: Wilmington Pike, north of Village Drive, will be revised per the attached exhibit prepared by CMT.

The shared use path location will not be revised. An MSE wall will be included as part of the construction documents.

### **PROJECT APPROACH**

Whipp Road improvement documents will be included as part of the Wilmington Pike, Phase 2 construction documents.

The Kleingers Group will accommodate the inclusion of the revised Whipp Road and Wilmington Pike construction documents to have final signed and sealed documents to the City's by the end of February 2016.

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### Summary of Fees

ID	Scope Description	Fee
4	Final Construction Documents	\$19,685
<b>Total</b>		<b>\$19,685</b>



**Table A: Drawing Set Submittal / Deliverable Components**

Component	Final / Construction
Update schematic layout (at 1"=100')	●
Update typical roadway sections	●
Update Site Plan	●
Update maintenance of traffic notes and narrative	●
Update Maintenance of Traffic plans / details	●
Update Traffic Signal Plans	●
Summary of quantities (for line item bidding)	●
Plan and profile sheets (at 1"=20' H, 1"=5' V)	●
Update cross sections (at 50-ft intervals and 1"=5' H & V)	●
Update Intersection details	●
Update drive profiles and details	●
Update Traffic control plans	●
Update Hydraulics report	●
Add wall details	●
Update Construction cost estimate	●

Legend: ○ Preliminary    ● Detailed    ● Final



## Expenses

- Routine non-labor expenses are included in the proposed fees outlined in the Scope of Services.
- Routine non-labor expenses will be billed to the Client as reimbursable costs within the allowance outlined in the Scope of Services at a rate equal to 110% of the actual direct cost.

Routine non-labor expenses include printing of deliverables outlined in the Scope of Service, typical client meeting materials, routine copies, mileage to and from project sites and Client's office(s), normal field supplies, and other similar consumables used during regular business activities.

If special, project-specific consumables or tools are needed to complete this project, we reserve the right to charge those costs to the Client as reimbursable costs at a rate equal to 110% of the actual direct cost.

## Schedule

We anticipate to include all of the revisions to the construction documents to be completed by the end of February 2016.

If there are specific milestones or timeframe requirements about which we are unaware, please contact us so that we can discuss accommodating those requirements.

Please understand that the schedule / anticipated timeframe is based on a presumed authorization date and also the presumption that jurisdictional, client, and other needed third-party review times will be typical. A delay in authorization to proceed, extended review times, or excessive agency comments may affect the schedule negatively. Scheduling of some services is dependent on weather and conditions not conducive to performing those services may also affect the schedule negatively.

We reserve the right to adjust these fees and prices for work done in future years by the Consumer Price Index rate for the previous year.

This proposal is valid for 60 days, unless formally extended by Consultant.





## Clarifications and Assumptions

Upfront communication about project requirements and goals with you, our Client, is very important to us.

Often times, some aspects of the project requirements and conditions are not fully known prior to us providing a scope and fee proposal. Stating assumptions within the Proposal helps us refine the Scope of Services and better associate appropriate and reasonable fees for the Project. The assumptions may or may not match the actual project requirements and conditions which may only become apparent throughout the course of the project or even after the project is complete; however identifying the conditions for which this Proposal is valid helps to provide and shared understanding about the conditions for which this Scope of Services and associated fees are valid. Please let us know if you feel any of the Clarifications or Assumptions do not match your expectations so we may revise the Proposal to better suit your needs.

We recognize that minor revisions to drawings and other project documents are normal and synonymous to the production of any project. Should major revisions or out of scope conditions arise, you will be notified of the need for additional services and anticipated additional fees before we proceed forward with additional work.

For the purposes of this proposal we are making the following assumptions:

- The scope of work **does not include additional geotechnical investigation**. The proposed widened section will match the proposed Wilmington Pike, Phase 2 pavement build up and subgrade stabilization recommendations.
- With the exception of public utilities, utility work, beyond utility coordination, is not included as part of the scope of services.
- The scope of work **does not include environmental assessment or investigation for presence or absence of wetlands**.
- Review fees and permit application fees, if applicable, are not included in this proposal.
- Preparation of construction contract, bid book, advertisement and bidding, bid opening and award recommendation, construction administration, construction inspection, and construction staking are not included with this scope of services. The Kleingers Group can provide these services at our hourly rates.

## Associated Services

The Kleingers Group offers a wide variety of related professional civil engineering, transportation engineering, landscape architecture, planning, land surveying services, and reality capture (laser scanning) services. Although not included in this Proposal unless specifically itemized in the Scope of Services, we would be pleased to assist you with other aspects of your project needs. Please visit [www.kleingers.com](http://www.kleingers.com) or contact us directly to learn more about our various service offerings and how we can help you achieve your project goals.





## Terms and Conditions

### SERVICES PROVIDED

The Kleingers Group, Inc., the "Consultant", agrees to perform the professional services (the "Project") as described in the preceding paragraphs and referenced documents for the "Client",

City of Centerville

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The Client agrees to:

Provide full information as to his requirements for the Project prior to commencement of work on the Project;

- Assist Consultant by placing at his disposal all available information pertinent to the Project;
- Authorize and guarantee access to and make all provisions for Consultant to enter upon private property as required to perform his services under this Agreement;
- Provide and pay for all legal, accounting, and insurance counseling services, soil reports, laboratory tests and governmental permits necessary for the Project;
- Give prompt written notice to Consultant whenever the Client observes or otherwise becomes aware of any defect or problem in the Project or other event that may substantially affect Consultant performance of services under this Agreement;
- Promptly compensate Consultant for services rendered under this Agreement as set forth in the General Provisions outlined in the subsequent paragraphs; and
- Promptly review and act on all submissions made to him by Consultant.

### TIME OF COMPLETION

Consultant agrees to perform the outlined Scope of Services within the periods specified from receipt of Authorization to Proceed – exclusive of review time and time to complete review responses. Since neither Consultant nor Client have any control over reviews by third parties, the completion deadlines will be extended to accommodate reviews.

### COMPENSATION

For the Scope of Services outlined in the preceding paragraphs, Client agrees to pay Consultant the compensation stated in this Agreement. Client will be invoiced each month for any work performed during the period. For hourly services, invoices will be based on the number of hours expended by the Consultant's personnel in the period multiplied by the hourly rates specified in the agreement. For fixed fee services, invoices will be based on the percentage of the scope of work completed in the period multiplied by the project fee for that scope of work. Payment is

due within 30 days of receipt of invoice. Accounts outstanding past the due date every month thereafter will be subject to a 1.5% service charge on the unpaid balance monthly.

### STANDARD OF CARE

Consultant agrees to provide professional services to a standard of care that would be reasonably and professionally exercised by reputable design professionals practicing in the same or similar locality and under similar circumstances. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

### LIMITATIONS OF SERVICES

Exclusions and limitations outlined in the Agreement are not to be considered all inclusive. Unless expressly outlined as included with the Scope of Services, related services are not included under this Agreement.

### ADDITIONAL SERVICES

Changes made by Client after the start of work will be considered extra and may negatively impact the stated project timeline. Consultant will notify Client in writing of changes to the scope of work requiring additional fees and will provide Client with an estimate of those fees prior to proceeding with the work.

### INDEMNIFICATION / LIMITATION OF LIABILITY

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees, and defense costs, to the extent caused by the Consultant's negligent performance of professional services under this Agreement and that of its sub-consultants or anyone for whom the Consultant is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

In addition, the Client agrees that to the fullest extent permitted by law, no shareholder, officer, director, principal, or employee of the Consultant shall have personal liability under this Agreement, or for any matter in connection with the professional services provided with the Project.



Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

Notwithstanding the forgoing, in recognition of the relative risks and benefits of the Project to both Client and Consultant, the risks have been allocated such that the Client agrees, to the fullest extent permitted by law, to limit the liability of the Consultant to the Client for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant to the Client shall be the remainder of the Consultant's insurance proceeds up to the greater of:

\$1,000,000 or the Consultant's total fee for services rendered under this Agreement. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

#### **CONSEQUENTIAL DAMAGES**

Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors, or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and the Consultant shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

#### **FORCE MAJEURE**

Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence, such as natural disasters and "Acts of God."

#### **TERMINATION OF CONTRACT**

In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement. The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than seven (7) calendar days written notice. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to any other entity without the prior written consent of the other party;
- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered, the Scope of Services or the nature of the Project, and the failure of the parties to reach an agreement on the compensation and schedule adjustments necessitated by such changes;

In the event of any termination that is not the fault of the Consultant, the Client shall pay the Consultant, in addition to payment for services rendered and reimbursable costs incurred, for all expenses reasonably incurred by the Consultant in connection with the orderly termination of this Agreement, including but not limited to demobilization, reassignment of personnel, associated overhead costs, and all other expenses directly resulting from the termination.

#### **DISPUTE RESOLUTION**

In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the Client and the Consultant agree that all disputes between them arising out of or in relation to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, subconsultants, suppliers, and fabricators, thereby providing for mediation as the primary method for dispute resolution.

If mediation fails, Client and Consultant agree that they shall submit any unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement to arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, effective as of the date of this Agreement. If a dispute is not resolved after arbitration, the judgment may be entered into any court having jurisdiction thereof. Should litigation or arbitration occur between the two parties relating to the provisions of the Agreement, it is agreed that the prevailing party shall be entitled to recover all reasonable costs incurred in the defense / prosecution of the claim, including staff time, court costs, attorney fees, and other claim-related expenses.

#### **OWNERSHIP AND COPYRIGHT OF DOCUMENTS**

All drawings and documents prepared or furnished by Consultant pursuant to this Agreement are the instruments of Consultant's professional service, and Consultant shall retain an ownership and property interest therein. Consultant grants Client a revocable

Proposal for Professional Services  
Whipp Road and Wilmington Pike Additional Services  
City of Centerville  
February 22, 2016

THE  
**KLEINGERS**  
GROUP



license to use instruments of Consultant's professional service for the purpose of constructing, maintaining, or operating the Project. Reuse or modification of any such documents by Client, without Consultant's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold Consultant harmless from all claims, damages, and expenses, including attorney's fees, arising out of such reuse by Client or by others acting through Client.

#### **FREE PUBLICITY**

Consultant has the right to photograph the Project and to use the photos in the promotion of the professional practice through advertising, public relations, brochures, or other marketing materials. Should additional photos be needed in the future, Client agrees to provide reasonable access to the facility. Client also agrees to cite the name of Consultant as the provider of the professional services outlined in this Agreement in all publicity, presentations, and public relations activities that mention the name or depict the facility. Client permits Consultant to place temporary jobsite signs on the site that advertise the consultant's brand and involvement in the project.

#### **USE OF ELECTRONIC MEDIA**

Copies of documents that may be relied upon by Client are limited to printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic media format or text, data, graphic, or other types that are furnished by Consultant to Client are only for the convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, Consultant makes no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by Consultant at the beginning of this assignment.

#### **OPINIONS OF COST**

When included in Consultant's scope of services, opinions or estimates of probable construction cost are prepared on the basis of Consultant's experience and qualifications and represent Consultant's judgment as a professional generally familiar with the industry. However, since the Consultant has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, Consultant cannot or does not guarantee that proposals, bids, or actual construction costs will not vary from Consultant's opinions of probable construction cost.

#### **LEED CERTIFICATION**

The LEED Green Building Rating System and other similar environmental guidelines (collectively "LEED") utilize certain design and usability recommendations on a project in order to promote an environmentally friendly and energy efficient facility. The Client understands, however, that LEED is subject to various and possibly contradictory interpretations. Further, compliance may involve factors beyond the control of the Consultant including, but not limited to, the Client's or Owner's use and operation of the

completed project. The Consultant does not warrant or represent the project will actually achieve LEED certification.

The signing of the declaration/affirmation is for the purposes of applying for LEED certification only and is considered an owner/client service benefit and as used herein the words certify, affirm and declare shall mean an expression of the Consultant's professional opinion to the best of its information, knowledge, and belief and does not constitute a warranty or guarantee by the Consultant.

#### **JOBSITE SAFETY DISCLAIMER**

Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees and subconsultants at a project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques, or procedures necessary for performing, superintending, and coordinating the work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Consultant and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the Client's contract with the General Contractor. The Client also agrees that the Client, the Consultant and the Consultant's subconsultants shall be indemnified by the General Contractor and shall be made additional insureds under the General Contractor's policies or general liability insurance.

#### **GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

#### **SEVERABILITY**

If any term or provision hereof is illegal or invalid for any reason whatever, such illegality of invalidity shall not affect the validity of the remaining terms of this Agreement.

#### **ASSIGNMENT OF AGREEMENT**

Neither Client nor Consultant shall transfer, sublet, or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this agreement.

#### **SIGNATURES**

Should Client be a corporation or governmental entity, the person signing this Agreement represents that he or she is duly authorized to execute the Agreement on behalf of the corporation for the payment of the amounts specified herein. Any agent signing on behalf of a Client represents he has full authority to sign on behalf of said Client.

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City of Centerville  
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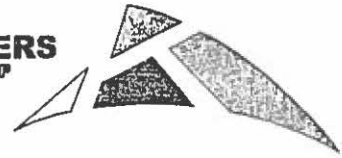


**EEO**

The Kleingers Group supports an Affirmative Action Program. During the performance of this contract, the Consultant intends to comply with all Federal, state and local laws respecting discrimination in employment and non-segregation of facilities including, but not limited to, requirements set out at 41 CFR 60 – 1.4, and 60 – 741.5(a) 4, which equal opportunity clauses are hereby incorporated by reference and 60 – 250.45 and 29 CFR Part 471, if applicable.

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THE  
**KLEINGERS**  
GROUP



## Authorization

This Agreement (total page count listed below, together with Attachments and Exhibits identified within) constitutes the entire agreement between Consultant and Client and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and delivered by their duly authorized representations, effective as of the Effective Date listed below.

Further, Client's signature below represents Authorization to Proceed with the work outlined above in accordance with this proposal including the Terms and Conditions.

Proposal for Professional Services  
Whipp Road and Wilmington Pike Additional Services  
City of Centerville  
February 22, 2016



**The Kleingers Group, Inc.**

SIGNED

Nick S. Yeretian

PRINTED

Transportation and Infrastructure Group Leader

TITLE

February 22, 2016

DATE SIGNED

**Primary Project Contact**

Nick Yeretian

PRINTED

Transportation and Infrastructure Group Leader

TITLE

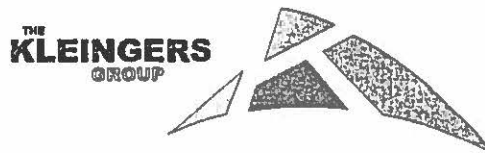
513-779-7851

PHONE NUMBER

Nick.yeretian@kleingers.com

E-MAIL ADDRESS

Proposal for Professional Services  
Whipp Road and Wilmington Pike Additional Services  
City of Centerville  
February 22, 2016



**City of Centerville**

SIGNED \_\_\_\_\_

PRINTED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE SIGNED / AGREEMENT "EFFECTIVE DATE": \_\_\_\_\_

**Primary Project Contact**

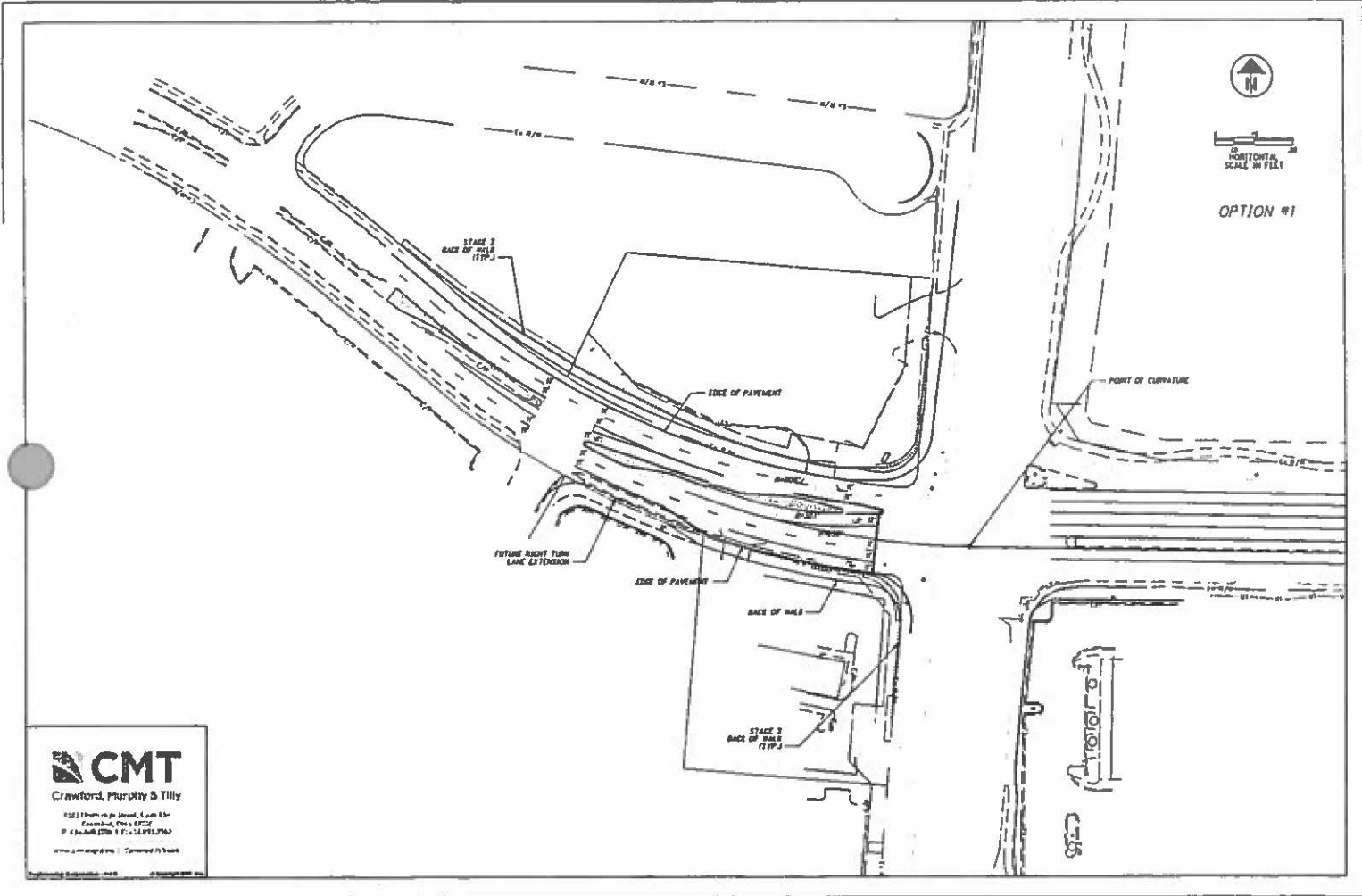
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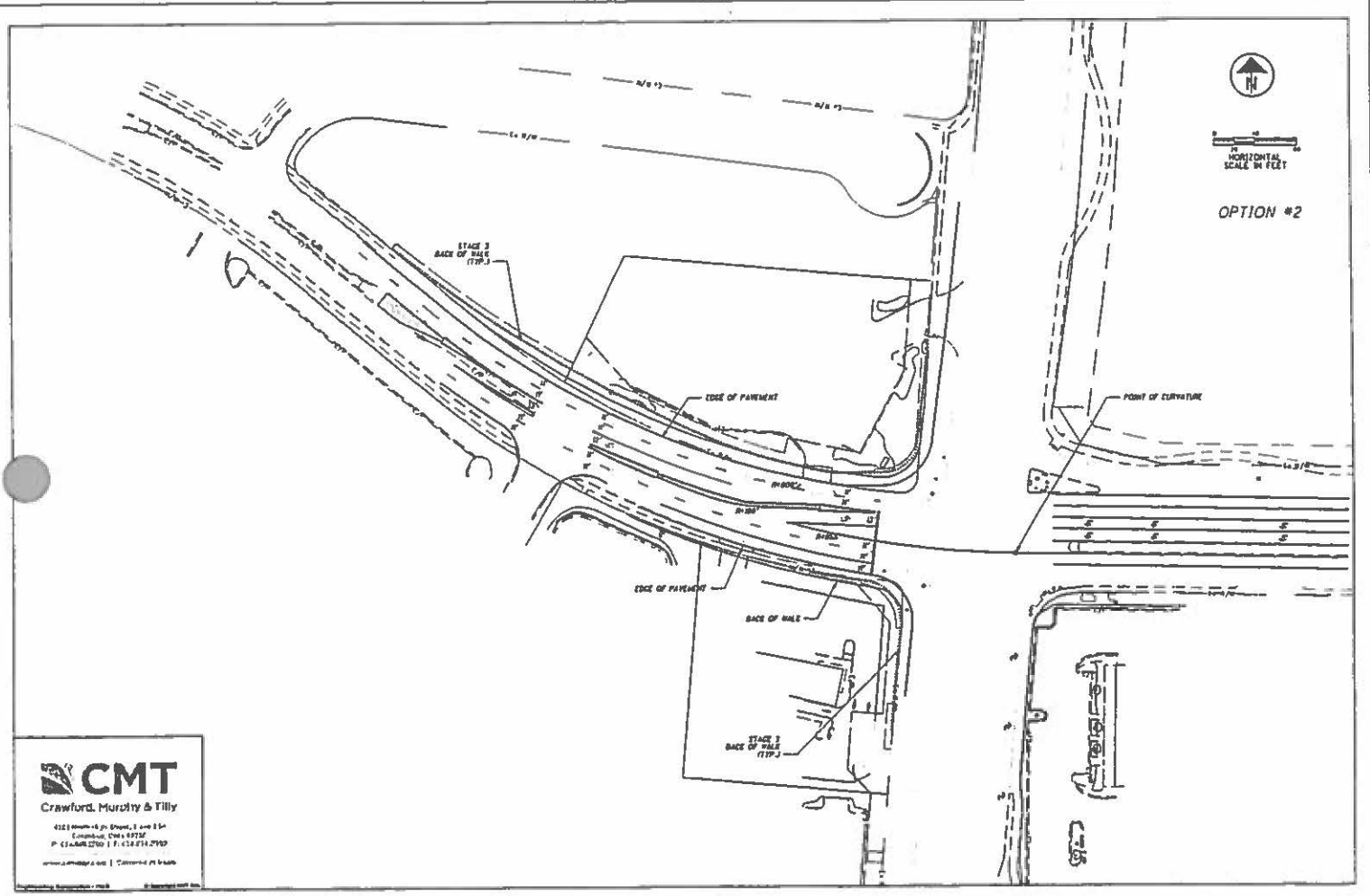
E-Mail Address \_\_\_\_\_





**CMT**  
 Crawford, Murphy & Tilly

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HORIZONTAL  
SCALE IN FEET

OPTION #3

EDGE OF PAVEMENT

POINT OF CURVATURE

EDGE OF PAVEMENT

ANGLE POINT =  
01°25'45"

**CMT**  
Crawford, Murphy & Tilly

161 North High Street, Suite 110  
Columbus, Ohio 43215  
P 614.464.1100 | F 614.854.6100

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