

RESOLUTION NO. 20-11  
CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMEMBER Douglas Cline  
THE 20 DAY OF June, 2011.

A RESOLUTION RATIFYING THE ACTION TAKEN BY THE CITY MANAGER TO SUBMIT AN APPLICATION TO THE MONTGOMERY COUNTY BOARD OF COMMISSIONERS FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, The Montgomery County Board of Commissioners is accepting applications for Fiscal Year 2011 Community Development Block Grant (CDBG) projects, and

WHEREAS, it was the intent of the City of Centerville to apply for a CDBG grant to provide for handicapped building access doors at four city-owned buildings.

NOW, THEREFORE, THE MUNICIPALITY OF CENTERVILLE HEREBY RESOLVES:

Section 1. That the action taken by the City Manager be and is hereby ratified to submit an application to the Montgomery County Board of Commissioners for a Community Development Block Grant (CDBG) to provide for handicapped building access doors at four city-owned buildings. A copy of the application is attached hereto and marked as exhibit "A".

Section 2. That the City Manager is hereby directed to enter into subsequent contracts, all understanding and assurances contained therein, to act in connection with the submission of the application and subsequent contracts and to provide such additional information as may be required.

Section 3. That this resolution shall become effective immediately upon passage.

PASSED this 20<sup>th</sup> day of June,  
2011.

C. Mark Kuykendall  
Mayor of the City of Centerville, Ohio

ATTEST:

Debra A. James  
Clerk of Council, City of Centerville, Ohio

CERTIFICATE

The undersigned, Clerk of the Council of the City of Centerville, Ohio hereby certifies that the foregoing is a true and correct copy of Resolution Number 20-11 passed by the Council of the City of Centerville, Ohio on the 20<sup>th</sup> day of June, 2011.

Debra A. James  
Clerk of Council

Approved as to form, consistency  
with existing Ordinances, the  
Charter and Constitutional Provisions.  
Department of Law  
Scott A. Liberman  
Municipal Attorney



**FY 2011 MONTGOMERY COUNTY  
COMMUNITY DEVELOPMENT PROGRAMS**

**APPLICANT INFORMATION**

**Organization Name** City of Centerville

**Address (include city & zip)** 100 W. Spring Valley Road, Centerville, OH 45458

**Contact Person** Greg Horn, City Manager

**Phone/Fax/Email** (937) 433-7151 / (937) 435-8720 / ghorn@ci.centerville.oh.us

**Current CDBG-funded Projects and Project Status** The City of Centerville currently has 2 CDBG projects in progress. *Handicapped Accessibility Improvements*: Construction contract awarded to America's Decorative Concrete, LLC with an estimated date of completion for September 2011. *Stubbs Park Accessibility Improvements*: Project will go out for bid in June 2011 and be awarded in July 2011 with construction completion by September 2011.

**PROPOSED PROJECT INFORMATION**

**Project Title** Handicapped Building Access Doors

**Type of Project** CDBG/Removal of architectural barriers to the handicapped

**Project Location** City of Centerville

**Service Area: Census Tract** CT 404.03 and CT 404.06

**Target Area Name (If applicable)** City of Centerville

**Beginning Date (mo/yr)** October 2011      **End Date (mo/yr)** September 2012

**Priority Ranking** \_\_\_\_\_      **New Project**       **Continuation Project**

**Total Project Cost**                      \$      32,500

**Total CDBG dollars requested**                      \$      27,500

**Total dollar value of other resources**                      \$      5,000

**PROJECT SUMMARY**

This project seeks to improve access to 4 City owned buildings in the City of Centerville for physically challenged/handicapped persons by constructing handicapped accessible push buttons on the entry doors at these buildings. This project will remove barriers to the handicapped to meet guidelines of the Americans with Disabilities Act (ADA). The City of Centerville is requesting \$27,500 in Community Development Block Grant (CDBG) funds and will contribute \$5,000 for a total project cost of \$32,500.

**Signature:**  \_\_\_\_\_      **Title:** CITY MGR

## II. PROJECT DESCRIPTION (1 page maximum)

The description should state in clear and precise terms the nature, location and extent of the project and should demonstrate how the project benefits low and moderate income persons or eliminates a slum/blight situation. The description must be quantifiable and supported with reasonable documentation such as statistical evidence (census tract or block group data). Provide location map (general area) and site map (specific project area boundaries).

The City of Centerville is seeking grant funds to install automatic door openers at 4 City owned buildings to comply with the Americans with Disabilities Act (ADA) and expand access and feasibility to handicapped users to these facilities. The four locations are: Centerville Police Department located at 155 W. Spring Valley Road, City Annex Building located at 104/108 W. Spring Valley Road (Ohio Deputy Registrar and Montgomery County Auto Title), The Golf Club at Yankee Trace located at 10000 Yankee Street and the Centerville Municipal Building located at 100 W. Spring Valley Road. The Police Department building has four doors that will be fitted and a letter of support is attached from the Centerville Police Chief. The City Annex Building has 4 doors that will be fitted and a letter of support is attached from the Leasing Manager. The Golf Club at Yankee Trace has 4 doors that will be fitted and a letter of support is attached from the Golf Club at Yankee Trace Supervisor. The Municipal Building has 2 doors that will be fitted and a letter of support is attached from the Mayor of Centerville.

The City of Centerville is requesting \$27,500 in Community Development Block Grant (CDBG) funds and will contribute \$5,000 for a total project cost of \$32,500. The City of Centerville will contribute project management and engineering services to this project as well as the building and electrical permit fees. The City of Centerville is seeking CDBG funds for the outfitting of these doors and also for the concrete handicapped ramp construction at the City Annex Building.

The 2000 U.S. Census identified 2,675 individuals in Centerville with a disability from the 23,024 total population. The 2010 Census showed a population growth of 4% and the City's total population is now 23,999. The disability figures for the 2010 Census are not available yet. Physically challenged/handicapped individuals who do not live in the City will benefit as well. 3 of these buildings (City Annex, The Golf Club at Yankee Trace and Municipal Building) are in Census Tract 404.06 and the Centerville Police Department is located in Census Tract 404.03.

A location and site map is attached for each building. In addition, photos are attached to show the current entry doors to each building.

## PROJECT GOALS (1 page maximum)

Goals should be stated in a definite time frame and must be measurable. Goals must be clearly related to the project description and to the proposed work program, but not describe the work program. The goals of proposed projects must not duplicate existing services of other public and/or private agencies. Evaluation should be both qualitative and quantitative. For example, actual versus projected quantities, persons and/or households served, etc.

The project goals are to expand the use and feasibility of the 4 City buildings to the handicapped. This project will comply with federally mandated ADA regulations and improve the access to these public buildings for those physically disabled.

These four buildings will be handicapped accessible and access will be expanded to the 2,675 persons living in the City of Centerville who are handicapped. Access will also be expanded for non-residents who use these City facilities. Projects of this nature are not easily quantifiable for purposes of evaluation, but this project will be evaluated based on the citizen feedback that the City receives.

The Centerville Police Department estimates that a minimum of 12,000 people visit the headquarters every year for police services. The facility is also host to public events, public meetings and trainings. It is open to the public 24 hours a day/7 days a week. The Centerville Police Department is also available as a location for those needing assistance during an emergency or power outage. The building is equipped with a generator and is the primary location of the Emergency Operations Center for the Centerville and Washington Township Emergency Operations staff. The lobby of the Police Department has an art gallery that is coordinated through the Centerville Arts Commission and it receives hundreds of visitors each year to view the displays.

The City of Centerville leases the City's Annex Building to the Ohio Deputy Registrar and Montgomery County Auto Title offices. Together the tenants estimate that 100,000 customers visit these buildings annually. Some of the services that they offices offer to the public are: auto title, passport applications and vehicle and driver's license applications. All Ohio driver's are required to have a driver's license and to have their vehicles titled and registered making these services essential to Montgomery County residents.

The Golf Club at Yankee Trace is a golf and banquet facility owned and operated by the City of Centerville. It is open to the public 363 days a week. Approximately 80,000 golfers visit the course every year and 70,000 guests attend an event at the banquet facility for a total of approximately 150,000 visitors annually. The Golf Club at Yankee Trace is home to many golf tournaments and charity events including the U.S. Deaf Golf Tournament. In addition, the course does have several handicapped users who play golf using handicapped carts. Local service clubs such as Centerville Noon Optimists and Centerville Rotary. The meeting facilities are used by local senior facilities for lunches and events.

The Centerville Municipal Building is the main offices of the Centerville city administration and receives thousands of visitors each year. Public meetings for City Council and City volunteer boards and commissions are held at this facility. On June 29, 2011 the Centerville Municipal Building was the location for the Montgomery County Board of Commissioners and was open to the public. The Municipal Building also is site to public bid openings, income tax payments, refuse billing, Montgomery County Water Services bill drop off location, Montgomery County Auditor Dog Tag Licensing, school tours, garden plot payments, citywide garage sale sign and list pick up, prescription drug cards and many other city meetings and information. The building is also equipped with a generator and has been used as a shelter for the public in case of an emergency or weather related event.

**IV. WORK PROGRAM (1 page maximum)**

The work program should flow naturally from the project description and goals. It should include primary persons involved in project implementation, including any consultants, and how work will be accomplished. It should include estimated time tables for completing significant tasks leading to accomplishment of project goals, or by a phase of a multi-year project. Work programs should present a reasonable scope of activities that can be accomplished within the time allotted for the project and within the resources of the applicant. The work program will be included in the Delegation of Activities Agreement as Appendix A.

Project management, engineering and permits will be performed by City staff.  
Quotes will be secured from vendors by City staff.  
Door outfitting and ramp construction will be done by a contractor.

**Time Table**

October & November 2011	Project Development Review Quotes Received
March 2012	Secure Building and Electrical Permits Construction Begins
September 2012	Construction Completion

**Budget Summary**

The outlined budget must be specific and include the applicant's financial commitment, including the total project cost, the portion charged to CDBG funding, and the portion committed by other funding sources. This includes in-kind contributions and volunteer labor. It should not include amounts for administration. *Indicate alternative plans if partial funding is awarded for this project:*

The City of Centerville is requesting \$27,500 in CDBG funds and will contribute \$5,000 in City dollars. Project management will be performed by City staff and professional services will be performed by City staff. Quotes will be collected for the outfitting of the doors with handicapped accessible features. The awarding of only partial funding would result in a smaller amount of doors being outfitted; the City has ranked the doors in the following order for construction based on the amount of funding received: 1) Police, 2) City Annex, 3) Yankee Trace and 4) Municipal Building.

BUDGET CATEGORIES	TOTAL PROJECT COST	CDBG FUNDING	% of Project Cost	OTHER COMMITTED SOURCES OF FUNDS				
				Federal	State	Local	County	In-kind
a) Project Management	3,000		9			3,000		
b) Professional Services (Engineering)	1,000		3			1,000		
c) Construction Contracts	27,500	27,500	85					
d) Property Acquisition								
e) Relocation Expenses								
f) Environmental								
g) Other (specify) Building and Electrical Permits	1,000		3			1,000		
<b>TOTAL PROJECT</b>	<b>32,500</b>		<b>100</b>					

Authorization:

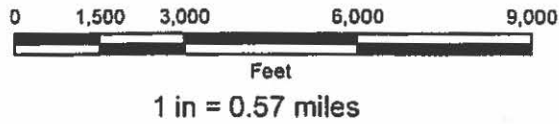
 Authorized Signature for Project

CITY MGR.  
Title

5-26-11  
Date



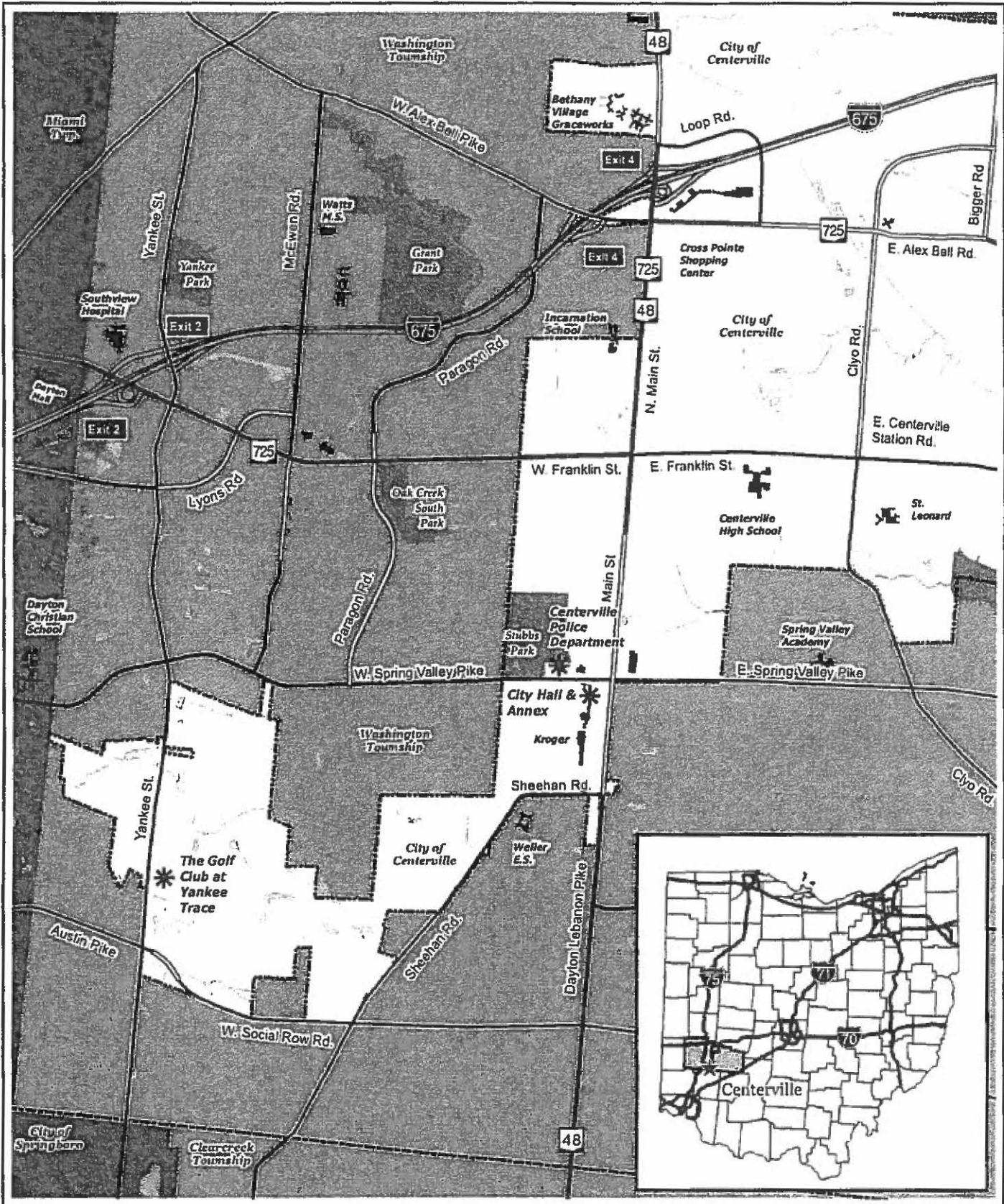
2011



# Location Map

## City of Centerville, Ohio

Handicapped Access Doors







2011



**Site Map 1**  
Centerville Municipal Building and Annex  
Handicapped Access Doors  
Census Tract 404.06





2011



**Site Map 2**  
Centerville Police Building  
Handicapped Access Doors  
Census Tract 404.03



Virginia Ave.

W. Spring Valley Rd.



2011



**Site Map 3**  
The Golf Club at Yankee Trace  
Handicapped Access Doors  
Census Tract 404.06



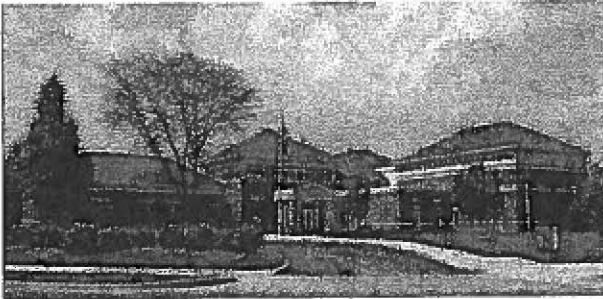


FY 2011 CDBG Montgomery County  
Handicapped Building Access Doors

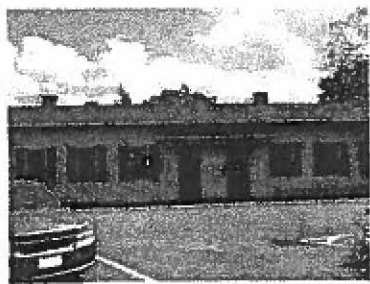
---

City of Centerville  
May 31, 2011

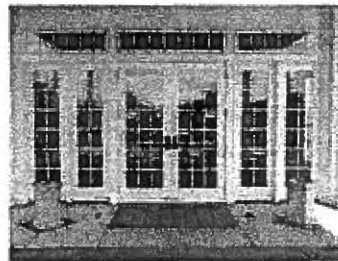
Centerville Police Department  
155 W. Spring Valley Road



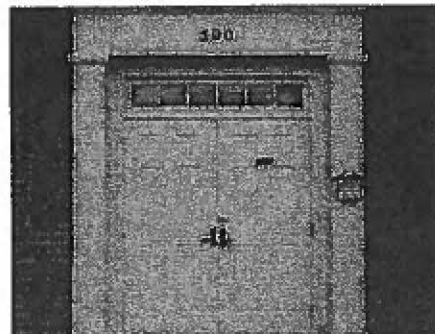
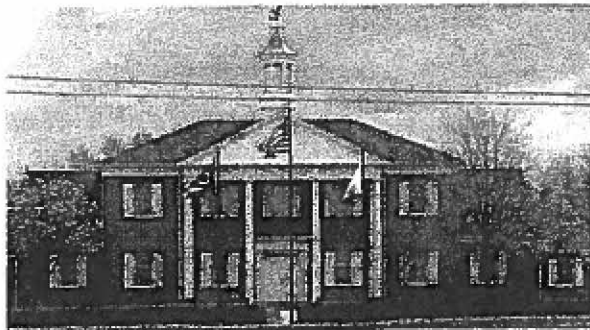
# City Annex Building 104/108 W. Spring Valley Road



The Golf Club at Yankee Trace  
10000 Yankee Street



City Municipal Building  
100 W. Spring Valley Road







*C. Mark Kingseed, Mayor  
Gregory B. Horn, City Manager  
Bruce P. Robertson, Chief of Police*

May 25, 2011

To Whom It May Concern:

The Centerville Police Department has for several years sought ways to fund handicap accessible doors for our main entrance. Currently, the entrance to the Police Department consists of two sets of double doors. The first set of doors leads into the building vestibule which allows access to the dispatcher after normal business hours. The second set of doors allows access into the main lobby during regular business hours. All four of these doors must be manually operated.

Since the building was first opened in 2001, I have regularly fielded comments from handicapped individuals, the elderly and their families and friends about the lack of handicap access and the difficulty it creates for these individuals to enter the building. The Police Department is always open; every hour, every day of the year. It not only serves law enforcement purposes, but is also a regional training center, community-use facility, and showcases an art gallery in the main lobby. Over the course of a year, access to the building is made over 26,000 times.

Handicap access will allow us to properly and better serve those in the community who need access to our building but struggle to access through our current entrance. There is a long-standing need for these doors to be handicap accessible and I fully support the City of Centerville's grant application to make this happen.

Sincerely,

Bruce P. Robertson  
Chief of Police

jlg



C. Mark Kingseed, Mayor  
Gregory B. Horn, City Manager

May 25, 2011

Ms. Judy Mott, Manager  
Montgomery County Community Development Office  
451 W. Third Street, 10<sup>th</sup> Floor  
Dayton, OH 45422-1090

Dear Ms. Mott:

As the leasing manager for the City of Centerville's annex building located at 104 W. Spring Valley Road, I would like to communicate my strong support for the CDBG grant application submitted by the City of Centerville for the installation of ADA push pad doors. The subject building is home to two very busy public offices that provide convenient, quality services to the residents of our community. The Bureau of Motor Vehicles Deputy Registrar's office serves approximately 75,000 people per year. The Clerk of Courts Auto Title Office serves some 25,000+/- people annually, as well.

The installation of automatic, ADA compliant doors for the facility will undoubtedly improve accessibility to the building and make the offices of our two tenants more welcoming to all customers who visit them. I sincerely hope that the CDBG review committee will look favorably upon the City's application and help it provide improved accessibility to offices utilized by so many people in our community each and every year.

Sincerely,

A handwritten signature in black ink, appearing to read "Nathan E. Cahall".

Nathan E. Cahall  
Economic Development Administrator

Cc: File



May 24, 2011

Ms. Judy Mott, Manager  
Montgomery County Community Development Office  
County Administration Building  
451 West Third Street, 10<sup>th</sup> Floor  
Dayton, OH 45422-1090

Dear Ms. Mott,

As supervisor of The Golf Club at Yankee Trace, I would like to offer my support of the Community Development Block Grant application submitted by the City of Centerville for handicapped building access doors.

The Golf Club at Yankee Trace is a municipal built, owned and operated facility, with over 150,000 patrons accessing the clubhouse per year. The clubhouse hosts golfers, restaurant and banquet guests in its 32,000 square foot space. Banquet events include business, social, charity, and community events.

The entrance to the clubhouse at The Golf Club at Yankee Trace is used over 150,000 times a year for access to events. Built 17 years ago, the clubhouse features a portico allowing handicapped and elderly patrons to be dropped off near the door. Yet, many times, the driver must also exit in order to assist those in need with opening both sets of entry doors to access the main lobby.

The addition of swing door operators at the clubhouse will eliminate barriers to the handicapped guests visiting The Golf Club at Yankee Trace and allow for increased accessibility.

I am pleased to support this grant application.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer S. Wilder". The signature is fluid and cursive.

Jennifer S. Wilder  
Assistant to the City Manager

10000 Yankee Street • Centerville Ohio • 45458

[www.yankeetrace.org](http://www.yankeetrace.org)

937•438•GOLF



*C. Mark Kingseed, Mayor  
Gregory B. Horn, City Manager*

May 31, 2011

Ms. Judy Mott, Manager  
Montgomery County Community Development Office  
County Administration Building  
451 West Third Street, 10<sup>th</sup> Floor  
Dayton, OH 45422-1090

Dear Judy,

As Mayor of the City of Centerville, I would like to offer my support of the grant application the City is submitting to Montgomery County Community Development for the handicapped access doors for four City owned buildings.

The Centerville Municipal Building located at 100 W. Spring Valley Road is the main offices of the Centerville city administration and receives thousands of visitors each year. Many visitors come to our main office for City services and information on a daily basis whether it be to pay a tax or refuse bill, meet with City staff or receive information on upcoming City events. In addition, public meetings for City Council and City volunteer boards and commissions are held at the Municipal Building.

I believe that upgrading the entry doors with handicapped accessible push buttons would offer a great amenity and service to the physically disabled who visit the Municipal Building.

I am happy to lend my support to this grant application and believe it will benefit handicapped City residents as well as visitors from other communities who access this facility.

Sincerely,

C. Mark Kingeed, Mayor  
City of Centerville