

RESOLUTION NO. 26-03  
CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMEMBER C. Mark Kingseed ON THE  
16th DAY OF June, 2003.

A RESOLUTION RATIFYING THE ACTION TAKEN BY THE CITY MANAGER TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF CENTERVILLE AND EARL REEDER ASSOCIATES, INC. FOR ARCHITECTURAL SERVICES FOR THE VETERANS' MEMORIAL TO BE LOCATED IN THE LEONARD E. STUBBS MEMORIAL PARK.

WHEREAS, A Centerville Veterans' Memorial Committee was formed to evaluate the existing memorial in the Leonard E. Stubbs Memorial Park and its surroundings, seek professional design assistance, and produce a proposal for a new and improved memorial, and

WHEREAS, Earl Reeder Associates, Inc. was chosen to provide architectural services for the new proposed Centerville Veterans' Memorial.

NOW THEREFORE, THE MUNICIPALITY OF CENTERVILLE HEREBY RESOLVES:

Section 1. That the action taken by the City Manager be and is hereby ratified to enter into an agreement between the City of Centerville and Earl Reeder Associates, Inc. for architectural services for the Centerville Veterans' Memorial to be located in the Leonard E. Stubbs Memorial Park, a copy of which is attached hereto and incorporated herein as Exhibit "A".

Section 2. That this Resolution shall become effective immediately upon passage.

PASSED this 16th day of June, 2003.

Sally D. Beals  
Mayor of the City of Centerville, Ohio

ATTEST:

*Maile J. McLaughlin*  
Clerk of Council, City of Centerville, Ohio

**CERTIFICATE**

The undersigned, Clerk of the Council of the City of Centerville, Ohio, hereby certifies that the foregoing is a true and correct copy of Resolution Number 26-03, passed by the Council of the City of Centerville, Ohio, on the 16<sup>th</sup> day of June, 2003.

*Maile J. McLaughlin*  
Clerk of Council

Approved as to form, consistency  
with existing Ordinances, the Charter  
and Constitutional Provisions.

Department of Law  
Robert N. Farquhar  
Municipal Attorney

May 28, 2003

**Re:  
Proposal  
Centerville Veterans'  
Memorial**

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**A. PROGRAM:**

**1. Architectural Program:**

Project program includes the following:

- a. Site grading:  
Grade the area to the east of the lake adjacent to the existing flagpoles and as required to form a plaza adjacent to the new Veteran's Memorial.
- b. Veterans Memorial:  
Construct a limestone and granite monument, which incorporates the existing memorial and includes two sculptural pieces to be designed by Virginia Hess.
- c. Plaza:  
Construct a hard surface plaza located to the east of the lake. Plaza is to include minimum of three flagpoles.
- d. Site Electric:  
Install site lighting adjacent to memorial and electrical outlets as required for installation of temporary PA System.

**B. PROJECT BUDGET:**

**1. Project Budget:**

We understand the project budget is \$175,000.00 and that the City of Centerville will solicit donations of in-kind services for the construction.

**C. SCOPE OF WORK:**

**1. Design Development Phase:**

- 1.1 Prepare design development drawings to include: site plan, monument plan, and monument elevations.
- 1.2 Meet with potential contractors and subcontractors to describe and define the scope of work proposed to assist the City of Centerville with the solicitation of pricing for the construction of the Veterans' Memorial.
- 1.3 Present design development drawings to the Centerville-Washington Township Veterans' Memorial Committee for review and approval.

# EARL REEDER ASSOCIATES, INC.

346 Jones street    dayton, ohio 45410    937-461-7753

May 28, 2003

Re:  
Proposal  
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## 2. Construction Document Phase:

- 2.1 Prepare architectural construction drawings to include: site grading plan, plaza pavement plan, monument plan, monument elevations, and monument details.
- 2.2 Coordinate preparation of site electric plan with electrical sub-contractor.
- 2.3 Present construction documents to the Centerville-Washington Township Veterans' Memorial Committee for review and approval.

## 3. Construction Observation Phase:

- 3.1 Coordinate the construction of Memorial with the selected contractors/subcontractors based upon a three-month construction period.

## D. PROJECT SCHEDULE:

### 1. Schedule:

- 1.1. Earl Reeder Associates will work with the City of Centerville to establish and meet a mutually agreed upon schedule.
- 1.2. Work will commence upon receipt of a signed contract.

## E. PROPOSED FEES:

### 1. Architectural Fees

- 1.1. Compensation for the above services will be billed at our normal rate of \$85.00 per hour not to exceed the following plus reimbursable expenses:

Design Development Phase	\$8,000.00
Construction Document Phase	\$7,000.00
Construction Observation Phase	\$5,000.00

- 1.2. Any additions or modifications to the project scope or budget will be billed hourly at our normal rate of \$85.00 per hour.

**EARL REEDER ASSOCIATES, INC.**

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**2. Reimbursable Expenses**

2.1. The following are estimates of consultant fees which could be negotiated by the City of Centerville as in-kind services:

Site Survey (Site Vicinity only)	\$2,200.00
Soil Borings	\$2,000.00

2.2. Any additional engineering services will be negotiated on the City of Centerville's behalf before any services are contracted.


2.3. Printing, photocopying, renderings, consultants, and any other non-incidentual expenses shall be reimbursable at cost plus 10%.

**3. Billing**

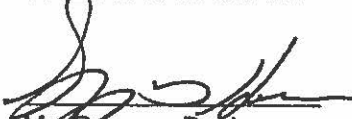
3.1 Invoices will be billed monthly and are due and payable upon receipt and verification/approval of work performed.

We look forward to working with you on this project. Please indicate your approval by signing and returning one copy of this agreement.

Prepared by:  
EARL REEDER ASSOCIATES, INC.

  
\_\_\_\_\_  
Earl Reeder, AIA

Approved by:  
GREGORY B. HORN:

  
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Mr. Gregory B. Horn  
City Manager  
City of Centerville

Date: 6/5/03