



Interoffice Memorandum

TO: City Manager Wayne Davis
Assistant City Manager Mariah Butler Vogelgesang

FROM: Community Resources Department

DATE: June 29, 2020

SUBJECT: Public Health Compliance at the Summer Concert Series

Our team worked diligently for months to create an expanded event schedule for 2020. While many cities cancelled the entirety of their summer schedules in the midst of the COVID-19 pandemic, the City of Centerville has made every effort to adapt to the current climate and find alternative ways to foster community involvement through these events.

After several helpful conversations with Public Health – Dayton & Montgomery County, the following is reflective of the City’s plan to safely execute public events at the Stubbs Park Amphitheater starting Sunday, July 12. As the guidelines from the State of Ohio for businesses and entertainment continue to evolve, we are prepared to react and make changes as necessary.

General measures:

- Require all City staff to wear masks.
- Recommend masks for all concert attendees.
- Install ample signage at the event encouraging social distancing and alerting guests to symptoms of COVID-19
- Monitor audience conduct throughout the performance.
- Use staff members to encourage social distancing in park areas outside of the amphitheater and concession stand. Ask groups of guests to move farther apart if necessary.
- Assess and enhance the experience following each event.

Amphitheater lawn:

- Establish a single entrance to the amphitheater. Separate the walkway into “in” and “out” sides to reduce congestion.
- Install a minimum of four hand sanitizer stations.
- Mark areas for social distancing on the amphitheater lawn. These will be painted circles of eight-foot diameter/7-foot by 7-foot squares at least six feet from the nearest one. Guests will reserve a space through EventBrite prior to the concert and will be permitted to have up to five people who live together in their space.

- Create and publicize a map of the amphitheater and widely communicate changes prior to concerts.
- Allow guests to bring their own chairs if desired. The City will not provide chairs this season.
- Refrain from passing out physical programs to avoid contamination.

Stage and dressing rooms:

- Put up signs to communicate there will be no dancing on concrete pads.
- Require bands to social distance.
- Sanitize dressing room pods prior to each performance.

Bathrooms:

- Use staff members and signs to limit bathroom occupancy.
- Facilitate Public Health check prior to start of season.
- Sanitize prior to every two-hour-long concert and wipe down high-contact surfaces frequently.
- Block off every other urinal.

Concession and food truck areas:

- Facilitate Public Health check prior to start of season.
- Require concessions vendor to follow all State guidelines for restaurants.
- Install portable plexiglass shields at the concession counter.
- Mark six-foot social distancing spaces at each ordering space.
- Communicate expectations to contracted vendors and hang signage encouraging safety measures.
- Remove picnic tables.
- Designate food truck area and arrange to maximize social distancing.
- Designate beer sales area and arrange to maximize social distancing.

Public Works has been instrumental in helping us find solutions. We appreciate their willingness to brainstorm and explore several options. Executing these events is a team effort that spans several departments.