

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF
THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held remotely on Wednesday, July 29, 2020, at 5:30 P.M. via Zoom.com.

Trustees were present as follows: JoAnne C. Rau, Belinda H. Kenley, Bill Serr, Wayne Davis, Jeff Klank, Greg Sample, and Erik Collins. Also present were Assistant City Manager Mariah Vogelgesang, City Attorney Scott Liberman, Finance Director Tyler Roark, Development Director Michael Norton-Smith and Clerk of Council Teri Davis.

With JoAnne Rau leading the meeting and Teri Davis acting as Assistant Secretary, the first order of business was the approval of the Minutes of the meeting held Monday, July 6, 2020; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mrs. Kenley and seconded by Mr. Serr, the Minutes were adopted with seven ayes.

The next order of business was the election of officers. Mrs. Rau queried the membership to gauge any interest they might have in serving as an Officer, noting that Mr. Davis is prohibited by the bylaws from serving as an Officer of the Corporation and explaining the term of the appointment would continue until the January 2021 meeting. Mr. Klank indicated his willingness to serve. Mrs. Rau nominated Mr. Klank as Treasurer, and he accepted the nomination. Mrs. Kenley nominated Mrs. Rau as President, and Mrs. Rau accepted the nomination. Mrs. Rau nominated Mr. Serr as Vice President, and he accepted the nomination. Mrs. Rau nominated Mrs. Kenley as Secretary, and Mrs. Kenley accepted the nomination. Upon motion made by Mr. Davis and seconded by Mr. Sample, the nominated candidates were elected as officers of the Corporation. The motion passed with seven ayes.

President Rau then invited each person in attendance to introduce themselves and to provide a bit of background about their professional and volunteer endeavors.

Mr. Norton-Smith presented the strategic objectives, providing an overview of the mission of the Board and noting recent accomplishments of the Board. He then provided background on the COVID-19 Business Relief Program and reviewed the 16 applications which have been submitted. Eleven of the applications are complete and are recommended for approval. One application is recommended for approval contingent upon the provision of proof of payment of an allowable expense. Two applications require additional documentation. Two applications warrant additional discussion. The Board discussed concerns, funding allowances, application process and content, and CCIC's authority to approve. Upon motion made by Mrs. Kenley and seconded by Mr. Sample, the Board approved the 11 applications recommended for funding. Upon motion made by Mr. Davis and seconded by Mr. Collins, the Board approved the EmbroidMe application for funding contingent upon proof of payment of an allowable expense.

President Rau turned the attention of the group to the schedule of future meetings. The next CCIC meeting is scheduled for Wednesday, August 26 at 5:30 p.m.

Mr. Davis informed the group that Mr. Norton-Smith has prepared and will be sharing to the members a Board roster with contact information.

At 6:34 p.m., Mr. Davis made a motion to move into Executive Session for economic development to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Mrs. Kenley seconded the motion, and it passed 7-0 in a roll call vote.

Mr. Sample left the meeting at 6:35 p.m. Mrs. Kenley left the meeting at 6:37 p.m.

At 6:49 p.m., after no official business was conducted, Mr. Davis made a motion to move out of Executive Session. Mr. Klank seconded the motion, and it passed 5-0 in a roll call vote.

There being no further business to come before the Trustees, the President adjourned the meeting at 6:49 PM.



President

ATTEST:



Assistant Secretary