

Centerville City Council
Work Session Meeting
Monday, August 10, 2020

TIME: 5:30 P.M.

PLACE: J.V. Stone Council Chambers

ATTENDANCE:

Mayor Brooks Compton
Councilmembers JoAnne Rau
Mark Engert
Duke Lunsford
John Palcher (via telephone)

Clerk of Council Teri Davis
City Manager Wayne Davis
Assistant City Manager Mariah Vogelgesang
Finance Director Tyler Roark
Assistant Finance Director Chris Hacker
Development Director Michael Norton-Smith
City Planner Mark Yandrick
Public Works Director Pat Turnbull
City Engineer Jim Brinegar
Staff Engineer Taylor Schindler
Communications Director Kate Bostdorff
IT Director Larry Rover
Police Lieutenant Tyler Wilson
Municipal Attorney Scott Liberman

Mayor Compton called the meeting to order at 5:38 P.M.

Executive Session

At 5:39 p.m., Mr. Lunsford made a motion to move into Executive Session for economic development to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance and for personnel to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. Mrs. Rau seconded the motion, and it passed 5-0 in a roll call vote.

At 5:40 p.m., Mr. Serr arrived for the meeting.

At 5:43 p.m., Mr. Engert recused himself from the discussion and exited the chambers. Mr. Engert returned to the discussion at 5:48 p.m.

At 6:55 p.m., after no official business was conducted, Mrs. Rau made a motion to move out of Executive Session. Mr. Lunsford seconded the motion, and it passed 6-0 in a roll call vote.

ADA Plan Presentation

Ms. Schindler presented an Americans With Disabilities Act (ADA) transition plan underway for the City. She provided background, explained the purpose, advised of the City's progress to date, discussed potential barriers, identified the priorities going forward, reviewed budget and funding issues, and highlighted ongoing improvements and processes. City Council will act on legislation at the September 14, 2020 meeting.

Mr. Liberman noted there will be a 30-day public comment period which must be provided before Council takes action.

Sustainable Centerville

Mrs. Bostdorff updated City Council regarding the Sustainable Centerville Committee. After consulting with other agencies, the group elected to operate as a one-year advisory committee which will set objectives and goals for sustainability and will research and pursue grant opportunities.

Waste Collection Billing Software Update

Mr. Roark provided an update on the transition to the waste collection billing module, the fourth and final phase of the process. The City has 6,600 active accounts which requires legacy data to be migrated from the Harris system into the Munis system before the software can go live to the public. There is an estimated "go live" date of September 14, 2020. Once live, residents of the City will be able to access their waste collection accounts and make payments online. Mr. Roark gave a demonstration of the page's functionality. The City's website will post a how-to tutorial video when the program goes live.

City Council Meeting Agenda Review

Councilmembers reviewed the agenda for the Regular Session Council meeting.

City Manager's Report

Mr. Davis spoke about the following topics:

- Chief Kujawa of the Washington Township Fire Department will make a presentation during regular session tonight.
- The City's summer interns will be recognized during the regular session tonight.

Recess

At 7:23 p.m., the Work Session recessed to move into Regular Session.

Following the Regular Meeting, City Council reconvened in Work Session at 9:57 p.m.

City Manager's Report

Mr. Davis continued his City Manager's report speaking on the following topics:

- An update on the Human Resources Director hiring process; the list has been narrowed down to three candidates for second round interviews.
- Town Crier publication changes; reducing to two event-focused publications per year.
- The County's recent downtown water main break; the infrastructure is deteriorated; expect more issues.
- Mrs. Bostdorff is spearheading an update to all of the City's Public Records

Retention Schedules (RC2s).

- Council action will be requested on a forthcoming appropriations adjustment due to an increase in legal services billing.
- Organizing a Community Leadership Forum event on a Saturday in January; invites to go out to representatives of many area agencies and organizations.
- Discussion of a regional equity initiative being undertaken by Miami Valley Regional Planning Commission (MVRPC). Mr. Serr provided background and specifics about the item's status; it is tabled for 60 days.
- The Transportation Improvement District at Wilmington and I675; meetings are being set up with Greene County officials.

Adjournment

At 10:21 p.m., the Work Session was adjourned. The next Work Session is scheduled for Monday, September 14, 2020 at 5:30 P.M., location to be determined and prior to the regular meeting set for 7:30 P.M.


Teri Davis, Clerk of Council

Approved: 
Brooks A. Compton, Mayor