

CENTERVILLE RECORDS COMMISSION

The Records Commission held its meeting at 9:45 AM in the law library of the Municipal Building on March 9, 1994.

In attendance were:

John W. Lickert  
Greg Horn  
Marilyn McLaughlin  
Wm. L. Bettcher  
Mike Haverland

Mr. Horn called the meeting to order at 9:45 AM.

Mr. Bettcher distributed the minutes of the meeting held on October 5, 1993.

Mr. Lickert made a motion to approve.  
Mr. Horn seconded the motion.

A discussion followed concerning the letter received from Mr. John Brannick of the Wright State University, which outlined recommended changes to form RC2.

Mr. Bettcher suggested taking each form and "painting out" the dates of the records to be destroyed and then re-submit the revised forms to Mr. Brannick.

Mr. <sup>Horn</sup>~~Haverland~~ made a motion to approve the suggestion.  
Mrs. McLaughlin seconded the motion.

Upon receipt, Mr. Bettcher is to mail the forms back to Wright State.

Mr. Horn adjourned the meeting at 10:00 AM.

  
Approved: Chairman      Date 6-29-94

UNANIMOUSLY APPROVED      6-29-94  
Records Commission      Date

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