

CENTERVILLE RECORDS COMMISSION

The Records Commission held its meeting at 10:00 AM on September 4, 1997 in the Law Library of the Municipal Building.

In attendance were: Wm. L. Bettcher, Marilyn McLaughlin, Judy Gilleland, Mark Schlagheck.

Mr. Bettcher distributed minutes from the meeting held on May 1, 1997. Mrs. McLaughlin made a motion to approve. Mr. Bettcher seconded.

New business was discussed.. Mrs. McLaughlin had an RC2 form for a one-time disposal filled out. The Historical Society has sixty (60) days to approve. Discussion followed. A motion to fill out the RC2 and send it to the Historical Society for approval was made . It was also agreed that upon approval of the RC2 an RC3 will be filled out. We will change the years to read "number of years" instead of "to - from" years.

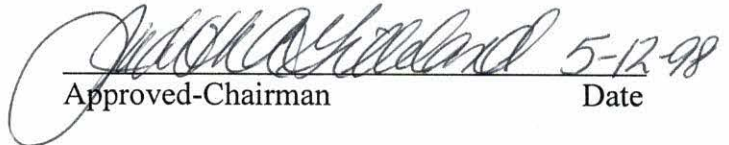
Mr. Bettcher made a motion to elect Ms. Gilleland Chairman of the Records Commission. Mrs. McLaughlin seconded the motion. A roll call of all three members present was taken. The motion carried unanimously,.

Ms. Gilleland and Mr. Bettcher discussed the fact that the RC3 needs a little work..

Mr. Bettcher made a motion to excuse Mr. Walker, from the meeting. Mrs. McLaughlin seconded. The motion was passed.

Mrs. McLaughlin made a motion to approve of all five (5) RC3 forms as presented. Mr. Bettcher seconded the motion. The motion was passed.

Being no other business, Ms. Gilleland adjourned the meeting at 10:35.


Approved-Chairman 5-12-98
Date

Unanimously approved 5/12/98
Records Commission Date