

Centerville City Council
Work Session Meeting
Monday, October 5, 2020

TIME: 5:30 P.M.

PLACE: J.V. Stone Council Chambers

ATTENDANCE:

Mayor	Brooks Compton
Deputy Mayor	JoAnne Rau
Councilmembers	Belinda Kenley
	Duke Lunsford
	Bill Serr

Clerk of Council Teri Davis
City Manager Wayne Davis
Assistant City Manager Mariah Vogelgesang
Finance Director Tyler Roark
Assistant Finance Director Chris Hacker
City Planner Mark Yandrick
Public Works Director Pat Turnbull
City Engineer Jim Brinegar
Communications Director Kate Bostdorff
IT Director Larry Rover
Human Resources Director Jen McCormick
Police Chief Matt Brown
Municipal Attorney Scott Liberman

Mayor Compton called the Work Session meeting to order at 5:38 P.M.

Boards and Commissions

Mrs. Vogelgesang explained Staff's request for City Council guidance with regard to establishing consistent roles, purposes, and expectations for City Boards and Commissions. Council members discussed implementing small group discussions involving the Mayor, the Council liaison, the Staff liaison, and the Board chairs. Mrs. Vogelgesang indicated Staff is desirous of conducting a survey of current Boards and Commission members, Staff, and City Council.

Mr. Engert arrived at 5:43 P.M.

Council members consented to conducting the survey. Mrs. Vogelgesang will send out a draft of the survey later this week for Council feedback. Council further agreed to other Staff-recommended action steps which include the formation of a Boards and Commission Task Force, formalized orientation program for volunteers, and Council liaisons partnering with Staff liaisons for Committee direction. Once the survey is concluded, other steps will include strategic planning for each Board or Commission to include mission and charter, annual training for volunteers, active recruitment of Board and Commission volunteers, and promoting volunteer

opportunities at the City's planned Community Leadership Forum.

Friends of Benham's Grove

Mrs. Vogelgesang provided an update on the Friends of Benham's Grove status. Nothing has been received in writing to formalize the request for dissolution; however, Mrs. Davis sent out an email to gauge committee interest in meeting with City Council. The majority of respondents to the email indicated they concur with dissolving the group. Only one member indicated interest in meeting with City Council. Mayor Compton noted he spoke with Sally Beals and she too is comfortable with the committee being dissolved. Staff will bring a resolution to City Council at the October 19 meeting to officially dissolve the committee. Mr. Roark reported there is approximately \$10,000 in the committee's fund. Council members expressed a desire that those funds be used for something meaningful at Benham's Grove. Staff will make a recommendation to City Council after discussions with Mr. Bishop regarding Benham's Grove needs.

Non-Profit CARES Act Funding

Mrs. Vogelgesang explained Staff is working to formulate a CARES Act funding program for non-profits, similar to the program created for small businesses which is being conducted by the Centerville Community Improvement Corporation (CCIC). Staff will use a template created by Hamilton County but will tailor it to Centerville's needs. A resolution, defining limits and procedures, will be brought to City Council at the October 19 meeting. The application process would then begin on October 20, 2020.

John Beals Commemoration

Mrs. Bostdorff provided an update to plans for a John Beals Commemoration. The City will move forward with the planting of at least 12 trees at Yankee Trace. Mayor Compton requested some sort of marker be placed to note the commemoration. He further advised Sally Beals desires the City endeavor to plant trees which are not susceptible to disease. Mrs. Bostdorff indicated the planting will get underway tomorrow.

IT Update

Mr. Rover discussed the three IT-related resolutions on the Consent Agenda for Council's approval tonight, all of which bid below the State terms. Mrs. Rau requested Council be provided a monthly checklist of project completions along with the quarterly IT reports Mr. Rover has promised to conduct. Mr. Rover noted he expects most of the projects will conclude in early 2021.

Allure Record Plat

Mr. Yandrick explained the action before City Council tonight only includes the Record Plat itself. The necessary ingress and egress easements will be handled separately at the Staff level.

FAS Outdoor Code Amendments

Mr. Yandrick reviewed the circumstances which occurred with the unpermitted operation of an indoor and outdoor archery range at 6506 Centerville Business Parkway by occupant FAS Outdoor Company. Staff is recommending a change to the Municipal Code which would permit the discharge of bows and arrows at an indoor range via an Ordinance to be brought to the October 19 meeting which will be set for public hearing on November 2. If the Ordinance is

approved by City Council, Planning Commission and City Council would subsequently need to approve Conditional Use specifications. Mayor Compton requested assurances of safety compliance be included. Mr. Davis acknowledged Staff would include a step for the Police Department to conduct a safety inspection.

City Manager's Report

Mr. Davis spoke about the following topics:

- Council Chambers television screens will be replaced. The screen on the west side of the Chambers is inoperable. The new 85" screens should be installed later this week. The Chambers audio has also been reconfigured for better integration with Zoom.com participants.
- Police Union negotiations will be getting underway.
- Centerville Washington Parks will be installing a walking path between Gulfwood and Concept Park on an existing park access easement.
- Three positions will be posted for upcoming hiring processes:
 1. Assistant Engineer
 2. Business Operations Coordinator
 3. Enterprise Applications Specialist – Mr. Rover expanded upon the restructuring of the IT Department to include assuming the administration of Munis/Energov, the City's website, and GIS functions.
- An interested party has toured the property at 900 E. Franklin in consideration of purchase.
- A discussion of property upkeep and speeding concerns prompted by Mr. Engert's neighbors in the Pleasant Hill community. Mr. Davis and Chief Brown suggested several actions which may mitigate the speeding issue, including making the Pleasant Hill neighborhood a targeted enforcement area, using an LED speed indicator sign, and promoting the data gathered by utilizing the LED sign. Mr. Davis he will follow up regarding the property upkeep issue and noted Code Enforcement has implemented the use of a monthly activity report to track issues.
- Panera bidding starts tomorrow.

Mr. Lunsford requested additional information about the incident which occurred in the Iron Horse Park on Thursday. Chief Brown stressed this was a rare event within Centerville, but thanks to the actions of the victim and witnesses, as well as the quick response of the Police Department, the perpetrator was arrested within 15 minutes of the assault. He remains in custody and has been charged with two counts of felonious assault, two counts of kidnapping, and two counts of tampering with evidence.

Mrs. Rau mentioned a conversation she had with a citizen who is experiencing postal delivery issues and was seeking assistance. Mrs. Vogelgesang suggested the use of the registration option on the USPS website to help the citizen monitor receipt of her mail.

Executive Session

At 7:07 p.m., Mr. Serr made a motion to move into Executive Session for conference with the municipal attorney, concerning disputes involving the City that are the subject of pending or potential court action. Mr. Lunsford seconded the motion, and it passed 6-0 in a roll call vote.

At 7:26 p.m., after no official business was conducted, Mrs. Kenley made a motion to move out of Executive Session. Mrs. Rau seconded the motion, and it passed 6-0 in a roll call vote.


Adjournment

At 7:27 p.m., the Work Session was adjourned to move into Regular Session. The next Work Session is scheduled for Monday, October 19, 2020 at 5:30 P.M., location to be determined and prior to the regular meeting set for 7:30 P.M.



Teri Davis, Clerk of Council

Approved:



Brooks A. Compton, Mayor