

BOARD OF ARCHITECTURAL REVIEW
Regular Meeting
Council Chambers
Municipal Building
Tuesday, October 6, 2020

Mr. Ross called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

ATTENDANCE

Present: Ed Ross, Joe DeMariano, Frank Holloway, Thomas Ovington, Chris Papakirk, and Frank Holloway. Also present were City Planner Mark Yandrick, Assistant City Planner Joey O'Brien, Councilmember Duke Lunsford, and Assistant Clerk of Council Donna Fiori.

EXCUSE ABSENT

Joyce Ray-Brown emailed indicating she would be absent from the meeting.

MOTION: Mr. DeMariano moved to excuse Mrs. Ray-Brown; seconded by Mr. Ovington. The motion passed 6-0.

APPROVAL OF MINUTES

No additions or corrections were noted for the B.A.R. regular meeting minutes of July 7, 2020.

MOTION: Mr. Ovington moved to approve the minutes as distributed; seconded by Mr. DeMariano. The motion passed 6-0.

NEW BUSINESS

**Application P-2020-0024: 4 West Franklin
Certificate of Zoning Compliance (Shutter Replacement)
Christina Papakirk**

Mr. Papakirk recused himself from this portion of the meeting as a B.A.R. member due to a conflict of interest.

Mr. O'Brien presented the staff report indicating the application was for the approval of material for the replacement of shutters. He proceeded through a power point presentation which included the application summary, proposed material, property description, standards for approval, and staff analysis. Mr. O'Brien stated the proposed composite material is an appropriate durable replacement for wood and once painted the architecture and character of the building will be maintained.

The Planning Department recommended approval of the application.

The applicant Christina Papakirk was present to answer questions of the B.A.R.

It was expressed by Mr. Ross and agreed by B.A.R. members, if the difference between real wood and composite is not apparent from 10 feet away then it is a sufficient alternative, keeping current with modern materials and technology for longevity. A composite wood grain looking shutter with open louvres that could be painted was the recommendation expressed from members.

MOTION: Mr. DeMariano moved to approve application P-2020-0024; seconded by Mr. Ovington. The motion passed 5-0.

Mr. Ross read a statement for all present noting protocol during the meeting.

2021 Board Of Architectural Review Submittal Calendar

Mr. Yandrick presented the 2021 BAR submittal calendar detailing the addition of a 60 day application deadline for major site plans resulting from a LEAN process the City has undergone. Board members spoke in support of the calendar as presented.

MOTION: Mr. DeMariano moved to approve the 2021 Board Of Architectural Review Submittal Calendar as presented; seconded by Mr. Holloway. The motion passed 6-0.

COMMUNICATIONS

Mr. Yandrick made a presentation about the City's five-year Strategic Plan. He explained the six goal categories and provided extra focus on the strategies and accomplishments of Goals 1, 2 and 5.

Mr. Hoback requested Mr. Yandrick explain the CCIC. Mr. Yandrick stated it's a legal mechanism to direct property or equity. Mr. Yandrick will request Mr. Norton-Smith the staff liaison for the CCIC to present on the CCIC at the next B.A.R. meeting to expand on its purpose and functions.

Mr. Yandrick made a presentation regarding the Uptown Action Plan and the process moving forward. He provided an illustration of the Master Plan and explained the four project quadrants. Mr. Yandrick discussed the highlights of the project's phases and timeline. Board members inquired about funding, lighting, traffic flow issues, parking, pedestrian connectivity, and the future of the Nutt House property. They expressed appreciation for the presentation and details.

Mr. Ross discussed the process for the public to speak or address any questions or concerns related to this project. Mr. Yandrick reviewed the process for public hearings and notifications.

Mr. Yandrick provided the following communications:

- Welcomed Duke Lunsford City Councilmember representative.
- Meeting anticipated in November.
- Budgeting for Landmark Property Plaques next year.


Mr. Ross stated Mrs. Martha Boyce provided papers with historical information to him to be distributed to Board members.

Mr. Yandrick stated a letter from Ms. Joellen Ulliman provided a letter to him and has been shared with the board.

The next meeting to the Board of Architectural Review will be November 10, 2020 in the J. V. Stone Council Chambers at 7:00 p.m.

ADJOURNMENT

Seeing no further business, Mr. Ross adjourned the meeting at 8:02 p.m.



Ed Ross, Chair