

Centerville City Council  
Work Session Meeting  
Monday, November 2, 2020

TIME: 5:00 P.M.

PLACE: Police Department Training Room

ATTENDANCE:

Mayor Brooks Compton  
Deputy Mayor JoAnne Rau  
Councilmembers Mark Engert  
Belinda Kenley  
Duke Lunsford  
John Palcher (via phone)  
Bill Serr

Clerk of Council Teri Davis  
City Manager Wayne Davis  
Assistant City Manager Mariah Vogelgesang  
Assistant Finance Director Chris Hacker  
Development Director Mike Norton-Smith  
City Planner Mark Yandrick  
Public Works Director Pat Turnbull  
City Engineer Jim Brinegar  
Communications Director Kate Bostdorff  
IT Director Larry Rover  
Human Resources Director Jen McCormick  
Police Chief Matt Brown  
Yankee Trace Administrator Steve Marino  
Benham's Grove Administrator Randy Bishop  
Municipal Attorney Scott Liberman

Mayor Compton called the Work Session meeting to order at 5:07 P.M.

**Executive Session**

At 5:07 p.m., Mr. Lunsford made a motion to move into Executive Session for personnel to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official. Mrs. Rau seconded the motion, and it passed 7-0 in a roll call vote.

At 5:10 p.m., after no official business was conducted, Mrs. Kenley made a motion to move out of Executive Session. Mr. Engert seconded the motion, and it passed 7-0 in a roll call vote.

**1007 Fernshire Appeal**

Mr. Yandrick reviewed the case which will be before the Council tonight in public hearing. The applicant is appealing the Planning Commission decision to deny a variance for a

42 foot set back in order to construct an enclosed patio around an existing deck. Planning Commission denied the variance request 5-1, citing no reasonable hardship. Staff recommends approval of the variance.

### **IT Update**

Mr. Rover provided an overview of completed and ongoing IT projects. Migration to Office 365 has begun. The phone system is expected to be fully deployed by month's end. New screens have been installed in the Municipal Building conference rooms. Other ongoing projects include Cyber security enhancement, a new backup environment, a new Production Virtual Server environment, and administrative tasks, including an IT Master Plan and the hiring of an ERP specialist.

### **City Council Meeting Agenda Review**

Councilmembers reviewed the agenda for the Regular Session Council meeting. Mrs. Rau raised the issue of the Indoor Archery ordinance. Mayor Compton noted all Councilmembers had received an email in opposition to FAS Outdoor being approved for operation of an archery range. Mr. Liberman explained the item before City Council tonight is a change to the code which applies to the City at large. It does not approve the FAS Outdoor range operation. Council would conduct a Public Hearing and approve a Conditional Use at its next meeting before FAS Outdoor can continue its archery range operations. Chief Brown explained the Police Department's role in safety inspection prior to any approval.

### **Operating Budget Presentation**

Mr. Davis opened the review, commenting on a change this year to a five-year outlook and expanded narratives regarding each object code. He discussed adherence to the newly established Fund Balance Policy, personnel adjustments, assumptions and forecasts, the impact of the property tax revaluations, and CARES Act funding. Mr. Davis advised that he has requested Mr. Liberman to prepare a legal opinion regarding the availability of CARES Act funding to reimburse Police Department payroll. He also noted several Public Works funds which had previously been housed in the Capital Improvement Program budget have been incorporated back into the Public Works Operating budget.

Mr. Davis provided an overall summary fund analysis and reviewed General Fund revenues and expenditures. He then directed each Department Head to present their departmental budget.

### **City Manager's Report**

Mr. Davis spoke about the following topics:

- The Yankee Trace Strengths, Weaknesses, Opportunities and Threats (SWOT) assessment; a Yankee Trace business plan is forthcoming.
- Council LEAN Process Team – Mr. Davis requested Mayor Compton give an overview of last week's meeting; Mayor Compton then turned the discussion over to Mrs. Bostdorff to review gathered statistics and suggestions under consideration for shortening meeting lengths.
- An amendment to the Cornerstone Park agreement is on the Consent Agenda for tonight; progress is being made toward the creation of the NCA.

## Recess

At 7:14 p.m., Council recessed to move into Regular Session.

*Following the Regular Meeting, City Council reconvened in Work Session at 8:33 p.m.*

## City Manager's Report (continued)

- Uptown Update – Mr. Davis invited Mrs. Vogelgesang to discuss ongoing steps toward implementing the Uptown Plan. Mrs. Vogelgesang spoke about the communications plan, the engineering firm interviews which were conducted today, the timeline of expected work, and branding conceptualization underway. Mr. Engert requested some consideration be given to utilizing the vacant “Dewey’s” lot in some manner while the project progresses. Mrs. Vogelgesang expanded upon some preliminary endeavors which are being considered such as a façade program, an art program, and streetscaping.
- Reorganization of City Hall to better serve external customers and to make best use of the available spaces.
- 9-1-1 consolidation – Chief Brown informed that the draft feasibility of consolidation study has been completed and will soon be provided to City Council for review; an operations location is still being investigated with consideration being given to Miami Valley Communications Council (MVCC); Mr. Davis indicated he is in favor of moving forward with review of the study; Council members discussed governance, return on investment, the appropriateness and functionality of housing the operations center at MVCC; City Council indicated its consent to continue review of the study.
- Wished Mrs. Rau and Mrs. Bostdorff Happy Birthday later this week.

## Adjournment

At 9:07 p.m., the Work Session was adjourned. The next Work Session is scheduled for Monday, November 16, 2020 at 5:30 P.M., in the Centerville Police Department Training Room and prior to the regular meeting set for 7:30 P.M.

  
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Teri Davis, Clerk of Council

Approved:

  
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Brooks A. Compton, Mayor