

BOARD OF ARCHITECTURAL REVIEW
Regular Meeting
Tuesday, March 10, 2015

Mr. Graham called the meeting to order about 7:30 P.M.

ATTENDANCE

Present: Mr. Charlie Graham Mr. Jaime Garrett, Mr. Edward Ross, Mr. Chris Von Handorf, Dr. Richard Hoback and Mr. Frank Holloway. Also present: Councilmember John Palcher, City Planner Andrew Rodney, and Assistant Clerk of Council Julie Weaver.

Absent: Mr. Brad Thorp.

APPROVAL OF MINUTES

No changes were requested for the minutes of the BAR meeting of January 6, 2015.

MOTION: Mr. Garrett made a motion to approve the minutes of the Board of Architectural Review meeting of January 6, 2015, as distributed. Mr. Von Handorf seconded the motion. The motion passed 6-0.

NEW BUSINESS

Mr. Graham rearranged the agenda to accommodate those in attendance.

Application P-2015-0017: Series of Temporary Signs for Centerville United Methodist Church.
Applicant: Libby Kingseed - Location: 63 E. Franklin Street.

Mr. Rodney gave the staff report for the request by Ms. Kingseed for a series of temporary signs attached to the main ground sign on the church property. Display of the signs would be limited to 30 days each half the calendar year. Ms. Kingseed submitted display dates and sign panel samples for each of the events to be advertised. Mr. Rodney recommended approval without conditions.

MOTION: Mr. Holloway made a motion to approve the series of temporary signs, as requested. Dr. Hoback seconded the motion. The motion passed 6-0.

Application P-2015-0008: Temporary Sign for Shred Day at Routsong Funeral Home
Applicant: Ken Jarosik, Better Business Bureau - Location: 81 N. Main Street

Mr. Rodney reported on the request for a temporary sign at Routsong Funeral Home for two document shred days sponsored by the Better Business Bureau. One is Saturday, April, 18, and one is Saturday, October 17, 2015. As in the past, the banner would be twelve square feet of opaque vinyl and be displayed for about a week prior to each of two events.

MOTION: Mr. Garrett made a motion to approve the signage requested by Mr. Jarosik. Mr. Von Handorf seconded the motion. The motion passed unanimously.

Application P-2009: Zoning Verification for a Dental Office
Applicant: Jennifer Shelhouse, AIA - Location: 2 E. Franklin Street

Mr. Rodney presented the staff analysis for zoning verification for a dental office at 2 East Franklin Street. Mrs. Jennifer Shelhouse, AIA, submitted plans for updates of the exterior of the 1970's Cape Cod brick structure that will house her husband's dental practice. Mr. Rodney went over the following proposed renovations:

- Replacement of all wood double-hung and bay windows with aluminum clad fixed windows. The existing mullion and muntin pattern will remain.
- Replace the existing wood exterior door with an aluminum clad commercial door with divided lite glazing.
- Repair and paint all siding and trim (colors to mimic APD approved colors).
- Replace existing shutters with manufactured wood board shutters.
- Replace exterior wall sconces with new fixtures.

Mr. Rodney recommended approval of the application, with the following two conditions:

1. Window and door trim color shall be white, beige, or some other complimentary color to simulate painted wood.
2. Repairs shall be made to the pavement in the rear parking lot.

Mrs. Shelhouse stated that she and her husband were willing to repair the parking lot.

When Mr. Von Handorf asked if the vinyl clad windows were acceptable in the historic district, Mr. Rodney responded that there was flexibility because this was not an historic structure and because the replacements had the look of the original windows.

MOTION: Mr. Garrett made a motion to approve the zoning verification for 2 East Franklin Street with the two conditions recommended by staff, as shown above. Mr. Holloway seconded the motion. The motion passed 6-0.

Mrs. Shelhouse thanked the board and stated the new owners would be happy to have the Americana Festival flag on their property at the Fourth of July.

COMMUNICATIONS

Mr. Rodney discussed the following items:

- If the BAR wished to present an award in June, a decision would be needed by the May meeting.
- UDO updates were included in members' packets.
- He encouraged members to attend the Volunteer Salute on the evening of May 14, 2015.
- He reminded the group to submit the emergency contact forms, so information with the City would be current.

- He announced the Parking Fee-in-Lieu program was expected on the Council agenda in May. Mr. Garrett asked about recent additional input regarding the idea. Mr. Rodney stated feedback had been favorable.

Mr. Ross pointed out that temporary signs approved in previous years should not require additional approval by the BAR. Mr. Rodney said he intended to include that revision in UDO updates for 2015. In reference to the BAR award, Mr. Ross asked for a list of Landmark properties. Mr. Rodney responded that Landmark properties were shown on page 7-13 of the Unified Development Ordinance.

ADJOURNMENT

MOTION: Dr. Hoback made a motion to adjourn the meeting. Mr. Garrett seconded the motion. The motion passed 6-0.

The next meeting of the Board of Architectural Review is scheduled in the Council Chambers at 7:30 p.m. on Tuesday, April 7, 2015.

Charles M. Yankam