

*Heidi M. Miller*

BOARD OF ARCHITECTURAL REVIEW  
Tuesday, February 2, 2010  
Regular Meeting

Ms. Miller called the meeting to order at 7:30 P.M.

Attendance: Ms. Heidi Miller, Chair; Mr. James Treffinger; Mr. Bill Etson; and Mr. Jaime Garrett. Absent: Mr. Frank Holloway; Mr. Charles Graham and Mrs. Laverne Stebbins.  
Also present: Mr. Ryan Lee, Planner.

Motion to Excuse:

MOTION: Mr. Treffinger moved to excuse Mr. Frank Holloway; Mr. Charles Graham and Mrs. Laverne Stebbins as they gave prior notice. Mr. Garrett seconded the motion. The motion was approved unanimously 4-0.

Mr. Lee stated that the meeting minutes for November 10, 2009 and December 1, 2009 are incomplete.

NEW BUSINESS

Alpha Choice Urgent Care – Temporary Sign

Mr. Lee presented the application for Alpha Choice Urgent Care to display a temporary ground sign at their business located at 255 North Main Street. The applicant is requesting approval of a temporary sign to be displayed during regular business hours for the above-referenced property. The sign will have a white background color with red and blue copy colors; the same copy colors used for the existing permanent ground signage. It will be located in the front yard in close proximity to the front building entrance.

The Design Review Criteria stipulates that a daily display temporary sign may utilize an a-frame sign structure but other styles deemed to be compatible with its surroundings may be approved by the Board of Architectural Review on a case-by-case basis. The applicant is seeking approval of a steel frame that is powder coated black.

Staff recommends approval of Application No. 245 subject to the following conditions:

1. The Board of Architectural Review approves the use of a powder-coated black steel frame as a temporary sign structure.
2. The final location and placement with other site elements shall be subject to approval by the City Planning Department.

MOTION: Mr. Garrett moved to approve Application 245, a temporary ground sign for Alpha Choice Urgent Care with the following conditions:

1. The Board of Architectural Review must approve the use of the powder coated black steel frame as a temporary sign structure.
2. The temporary sign shall be placed a minimum of five (5) feet from the permanent ground sign with other site elements shall be subject to approval by the City Planning Department.
3. The Board approval grants the placement of the temporary ground sign for the dates noted on the application for the calendar year 2010.

The motion was seconded by Mr. Treffinger. The Motion was approved unanimously, 4-0.

#### OTHER BUSINESS

Mr. Lee gave the Board Members an update on the APD signage regulations and a letter to be sent to business and property owners.

#### POLL OF MEMBERS

There being no further business, the meeting was adjourned.