

BOARD OF ARCHITECTURAL REVIEW
Tuesday, September 7, 2010
Regular Meeting

Ms. Miller called the meeting to order at 7:30 P.M.

Attendance: Ms. Heidi Miller, Chair; Mrs. Laverne Stebbins; Mr. Frank Holloway; Dr. Richard Hoback. Absent: Mr. Jaime Garrett and Mr. Charles Graham. There is currently one (1) vacancy on the Board. Also present: Mr. Steve Feverston, City Planner.

Motion to Excuse:

MOTION: Mr. Holloway moved to excuse Mr. Garrett and Mr. Graham from the meeting. Mrs. Stebbins seconded the motion. The motion was approved unanimously 4-0.

Approval of Minutes of August 3, 2010:

MOTION: Dr. Hoback moved to approve the Board of Architectural Review Regular Meeting minutes of August 3, 2010, as written. Mrs. Stebbins seconded the motion. The motion was approved unanimously 4-0.

UNFINISHED BUSINESS

Anthony F. Staub – Major Site Plan

Mr. Feverston stating in speaking with Mr. Staub, he requested the application remain on the table due to his recent surgery until he notifies staff to proceed.

Jayne Weikel – Minor Site Plan

Mr. Feverston stated the request by Ms. Weikel to replace certain windows of the residence at 33 South Main Street with vinyl windows was approved at the last meeting with two (2) conditions. The request is to replace six (6) windows; one in each of the four (4) gables and two (2) on the ground level in the rear. The proposed windows are double hung, having no mullions, and will be inserted into the existing openings and all trim will remain around each window.

The conditions of approval were as follows:

1. The six (6) replacement windows shall be wood to match the existing windows that will remain.
2. The BAR will consider modifying this approval to this application should the applicant decide to replace all windows in the house with a vinyl window exclusive of the decorative multi-paned window on the front building elevation.

Mr. Feverston stated Ms. Weikel indicated to staff after the last meeting that her intention was to replace all windows in the house with the exception of the decorative multi-paned window on the front building elevation.

Ms. Jayne Weikel, 95 Hampton Road and owner of 33 South Main Street, was present to discuss her request. She stated in an updated purchase order for the windows it was decided a white color frame should be used to match the existing storm doors and it will be better suited for the house. Further, she stated this type of replacement window is consistent in size and frame design that is being used in other historic districts. She stated the new windows will provide a far more efficient way to maintain heating and cooling the house.

Mr. Feverston stated since the applicant has stated that all the windows will be replaced staff would simply recommend the application be approved as revised.

MOTION: Mr. Holloway moved to approve the application submitted by Jayne Weikel requesting approval of replacement windows to the structure located at 33 South Main Street as revised with all windows being replaced with the exception of the decorative multi-paned window on the front building elevation. Dr. Hoback seconded the motion. The motion was approved unanimously 4-0.

NEW BUSINESS

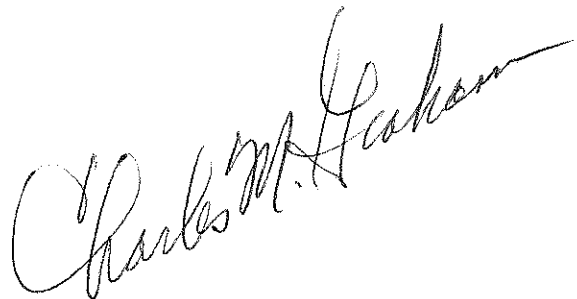
The Castle – Temporary Sign

Mr. Feverston stated years ago a sign post for temporary signs was installed at The Castle years ago and they are requesting a temporary sign to be posted in that location for their annual wine tasting event. The proposal is a twelve (12) sq. ft. sign with have black letters on a white background to be displayed the permitted thirty (30) day time period. A sign of that size requires specific approval of the BAR.

Staff recommended approval of the temporary sign as requested.

MOTION: Mrs. Stebbins moved to approve the temporary sign requested for The Castle as submitted. Mr. Holloway seconded the motion. The motion was approved unanimously 4-0.

There being no further business, the meeting was adjourned.

A handwritten signature in cursive script, reading "Charles M. Hoback". The signature is written in black ink and is slanted upwards from left to right.