

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF
THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held remotely on Tuesday, November 10, 2020, at 5:30 P.M. via Zoom.com.

President JoAnne C. Rau called the meeting to order at 5:40 p.m. Trustees were present as follows: President JoAnne C. Rau, Secretary Belinda H. Kenley, Treasurer Jeff Klank, Wayne Davis, and Erik Collins. Also present were City Attorney Scott Liberman, Finance Director Tyler Roark, Development Director Michael Norton-Smith and Clerk of Council Teri Davis.

With Mrs. Davis acting as Assistant Secretary, Mrs. Rau then moved on to the first order of business to excuse absent members. Upon motion made by Mrs. Kenley and seconded by Mr. Collins, Mr. Sample was excused from the meeting with five ayes.

The next order of business was the approval of the Minutes of the meeting held Wednesday, October 21, 2020; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mr. Davis and seconded by Mrs. Kenley, the Minutes were approved with five ayes.

Mr. Norton-Smith reviewed four applications which are under consideration for the Commission's funding approval. Three of the four have requested the full \$2,500, one has requested 2,140.67 and all have submitted the required documentation, met the funding requirements, and are in good standing. Staff recommends approval. With no further discussion requested and upon motion made by Mrs. Kenley and seconded by Mr. Klank, the four applicants were approved for funding with five ayes.

Mr. Serr arrived to the meeting at 5:50 p.m.

Mr. Norton-Smith then went on to explain there are three other applications which need further discussion. One needs additional documentation and two do not explicitly meet the funding criteria. Mr. Liberman explained the two not meeting the requirements would require Council action to amend the program parameters in order to award funding, and with the impending deadline, there is not time to accomplish that amendment. If the deadline is extended, that amendment could be considered.

Mr. Norton-Smith advised that the Trustees can consider conditionally approving the third applicant, Centerville Nail Café, contingent upon full submittal of necessary document. Upon motion made by Mr. Klank and seconded by Mrs. Kenley, Centerville Nail Café was conditionally approved for \$2,500 in funding, contingent upon full submittal of necessary documents, with six ayes.

Mr. Norton-Smith advised that there are three applicants for the Non-Profits funding program. Originally, it was thought that the program would be run separately and not administered by the CCIC, but since the programs are so similar, it was determined CCIC recommendation of funding was desired. The program allows up to \$5,000 in funding for 501c3

designated non-profit organizations in good standing. The funds can be used for services provided due to COVID-19, over and above usual expenses. Upon motion made by Mrs. Kenley and seconded by Mr. Davis, the three applicants were recommended for funding with six ayes.

At 6:01 p.m., Mr. Serr made a motion to move into Executive Session for economic development to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance and for real estate to consider the purchase of property for public purposes. Mr. Davis seconded the motion, and it passed 6-0 in a roll call vote.

At 6:10 p.m., after no official business was conducted, Mr. Serr made a motion to move out of Executive Session. Mr. Collins seconded the motion, and it passed 6-0 in a roll call vote.

Mr. Liberman provided an update on the 501c4 application process. He has received notification from the IRS that if the application is approved, he will receive notice within 90 days. If he does not receive notice within that timeframe, it will indicate there is a problem which needs a solution.

Mr. Liberman reminded that the State's remote meeting allowance expires on December 1. If it is not extended, meetings will have to go back to be conducted in person.

There being no further business to come before the Trustees, the President adjourned the meeting at 6:14 PM.



President

ATTEST:


Assistant Secretary