

RESOLUTION NO. 15-21
CITY OF CENTERVILLE, OHIO

SPONSORED BY COUNCILMEMBER Belinda Kenley ON
THE 1ST DAY OF FEBRUARY, 2021.

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR MANAGEMENT CONSULTING SERVICES FOR TECHNICAL ACCOUNTING AND MANAGEMENT OVERSIGHT ASSISTANCE IN THE PREPARATION OF THE 2020 CAFR AND OTHER SERVICES AS NEEDED WITH DONALD J. SCHONHARDT & ASSOCIATES.

WHEREAS, the City of Centerville is desirous of obtaining professional services to provide technical accounting and management oversight assistance in the preparation of the 2020 CAFR to assist the City's Director of Finance; and

WHEREAS, the City desires to seek assistance in on-going management and technical accounting assistance on a regular basis throughout the CAFR report preparation process for multiple years; and

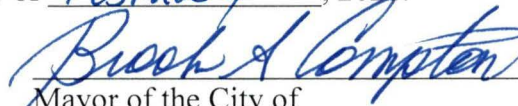
WHEREAS, Donald J. Schonhardt & Associates has unique knowledge of municipal governments and a demonstrated ability to assist in accomplishing the objectives of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CENTERVILLE, MONTGOMERY COUNTY, OHIO, AS FOLLOWS:

Section 1. The City hereby agrees to enter into a Contract for Management Consulting Services with Donald J. Schonhardt & Associates and the City Manager is hereby authorized to execute the Contract for Management Consulting Services with Donald J. Schonhardt & Associates in a form substantially similar to the contract attached hereto as Exhibit "A" and incorporated herein on behalf of the City of Centerville.


Section 2. This Resolution shall be in full force and effect at the earliest date allowed by law.

PASSED THIS 1st day of February, 2021.



Mayor of the City of
Centerville, Ohio

ATTEST:



Clerk of Council
City of Centerville, Ohio

CERTIFICATE

The undersigned, Clerk of Council of the City of Centerville, Ohio, hereby certifies the foregoing to be a true and correct copy of Resolution No. 15-21, passed by the Council of the City of Centerville, Ohio on the 1st day of February, 2021.



Clerk of the Council

Approved as to form, consistency
with existing ordinances, the
charter & constitutional provisions
Department of Law
Scott A. Liberman
Municipal Attorney



Donald J. Schonhardt & Associates, Inc.

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www.djschonhardt.com

January 20, 2021

Mr. Tyler Roark, CPA
Finance Director
City of Centerville
100 W. Spring Valley Road
Centerville, Ohio 45458-5759

Dear Mr. Roark:

This correspondence shall serve as a letter of agreement defining the general scope of services to be provided to the City of Centerville. Since the precise services to be rendered under the terms of this agreement cannot be adequately determined at this time, the terms of the agreement shall center upon the number of hours of consulting time to be provided and the hourly rate that will apply. The hours quoted in this agreement include travel time and expenses. This agreement shall provide for a maximum of 110 hours of consulting service at the rate of \$110.00 per hour. The maximum amount billed for professional consulting services (including travel time and expenses) under the terms of this agreement shall not exceed \$12,100.00 (Excluding mileage reimbursement at the rate of \$.56 per mile.)

Additional services to be provided under the terms of this agreement shall be determined jointly by the City and Donald J. Schonhardt & Associates, Inc. (DJS&A). DJS&A shall review each request and determine the time required to properly accomplish the proposed scope of service. This agreement provides for additional consulting assistance in preparation of the City's 2020 Comprehensive Annual Financial Report (CAFR) provided the maximum commitment of hours under the terms of this agreement shall not exceed 110 hours.

If the terms of this letter of agreement are acceptable, please indicate the same by signing on the approval line at the bottom of this page. If approved, please indicate the P.O. number assigned to the agreement and forward a copy of this letter to our office for our files. We are looking forward to the opportunity to continue to serve your need for professional governmental accounting and management oversight assistance.

Sincerely,

A handwritten signature in black ink that reads 'Roy O. Porter'.

Roy O. Porter, CPA
Executive Vice President

APPROVED

Date

P.O. Number

APPROVED AS TO FORM:

Scott A. Liberman, Municipal Attorney