

## MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held remotely on Wednesday, April 21, 2021, at 5:30 P.M. via Zoom.com.

President JoAnne C. Rau called the meeting to order at 5:34 p.m. Trustees were present as follows: President JoAnne C. Rau, Vice President Bill Serr, Secretary Belinda H. Kenley, Wayne Davis, and Erik Collins. Also present were Assistant City Manager Mariah Vogelgesang, Finance Director Tyler Roark, Development Director Michael Norton-Smith, and Clerk of Council Teri Davis.

### EXCUSE ABSENT BOARD MEMBERS

Upon motion made by Mr. Davis and seconded by Mr. Collins, Mr. Sample and Mr. Klank were excused from the meeting with five ayes.

### MINUTES

The next order of business was the approval of the Minutes of the meeting held Thursday, February 25, 2021; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mrs. Kenley and seconded by Mr. Serr, the Minutes were approved with five ayes.

### NEW BUSINESS

1. Approve Basic Annual Financial Reports

Mr. Roark presented the 2020 Annual Financial Reports which, once approved by the CCIC, will be filed with the State Auditor. He covered the Statement of Net Positions, the Statement of Revenue, Expenditures and Changes to Net Position, the Statement of Cash Flows, and Notes to the Financial Statements.

Upon motion made by Mr. Collins and seconded by Mr. Davis, approval was given to submit the report as presented to the Auditor of State with five ayes.

2. Filing of the Form 990-N

Mr. Roark explained this filing requirement replaces the previously required Form 990 due to the Corporation's new non-profit designation. Deadline to submit it to the IRS is May 17, 2021. The form requests basic information about the Corporation and certifies that the organization had less than \$50,000 in gross receipts in the preceding year.

### OLD BUSINESS

1. Mr. Norton-Smith presented an update on the Uptown Upgrades program.

The program is officially live and is generating a lot of interest.

Mrs. Rau inquired about the funding timeline. Mr. Norton-Smith explained CDBG grants could run through year-end. For the streetscape funding, the timeline was up to the City's discretion.

2. Brown Road Right-of-Way

Mr. Norton-Smith updated the Trustees on the transfer of ownership which was approved

at the February CCIC meeting. The mylars are in the process of being recorded.

EXECUTIVE SESSION

At 5:51 p.m., Mr. Davis made a motion to move into Executive Session for economic development to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance and for real estate to consider the purchase of property for public purposes. Mrs. Kenley seconded the motion, and it passed 5-0 in a roll call vote.

At 6:22 p.m., after no official business was conducted, Mrs. Kenley made a motion to move out of Executive Session. Mr. Collins seconded the motion, and it passed 5-0 in a roll call vote.

ADJOURNMENT

There being no further business to come before the Trustees, the President adjourned the meeting at 6:22 PM. The next CCIC meeting is scheduled for Wednesday, May 19, 2021.

*JoAnne Rau*

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President

ATTEST:

  
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Assistant Secretary