

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held remotely on Thursday, June 24, 2021, at 5:30 P.M. via Zoom.com.

President JoAnne C. Rau called the meeting to order at 5:35 p.m. Trustees were present as follows: President JoAnne C. Rau, Vice President Bill Serr, Secretary Belinda H. Kenley, Wayne Davis, and Erik Collins. Also present were City Attorney Scott Liberman, Finance Director Tyler Roark, Development Director Michael Norton-Smith, Development Intern Kileigh Lade, and Clerk of Council Teri Davis.

EXCUSE ABSENT BOARD MEMBERS

Upon motion made by Mr. Serr and seconded by Mr. Collins, Mr. Sample and Mr. Klank were excused from the meeting with five ayes.

MINUTES

The next order of business was the approval of the Minutes of the meeting held Wednesday, April 21, 2021; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mrs. Kenley and seconded by Mr. Serr, the Minutes were approved with five ayes.

OLD BUSINESS

1. Uptown Upgrade Applications

Mr. Norton-Smith reviewed three applications for the programs.

- a. 79 W. Franklin requests \$8,607 through the CDBG Façade Improvement program.

Mr. Norton-Smith noted issues with the quoting process and advised the owner will need to seek additional quotes. The Trustees took no action.

- b. 59 E. Franklin requests \$6,900 through the CDBG Façade Improvement program. Mr. Norton-Smith noted the work is being done by the owner's construction business. Mr. Liberman advised CCIC would need to make any recommendation for approval contingent upon the County not expressing any conflict of interest concerns and upon the County signing the agreement.

Upon motion made by Mr. Serr and seconded by Mrs. Kenley, the application was recommended for approval with the above noted contingencies.

- c. 31-33 W. Franklin requests \$15,000 through the CDBG Façade Improvement program and \$10,000 through the Streetscape program. Mr. Norton-Smith noted there are issues with the applicant's quoting documents. The Trustees took no action.

2. Centerpieces Program

Mr. Norton-Smith announced that the BAR had approved the location for the first mural at 1 N. Main St, Square One Salon. He noted that the CCIC administers the contracting. Mr. Norton-Smith explained the timeline and process. Total estimated cost of the mural is \$50,000. Two grants have been secured, one for \$5,500 and one for \$2,500. The cost of the mural will be split between the CCIC and the Arts Commission. Mr. Norton-Smith explained the make-up of the selection committee. The CCIC is responsible for appointing the members to the selection committee.

NEW BUSINESS

1. Audit Report Recap

Mr. Roark spoke about the two comments received from the State Auditor. The first comment specified a lack of Public Records Policy specific to the CCIC and the second comment noted a lack of an RC2 Retention Schedule specific to the CCIC. Mr. Roark advised that over the summer, these two items will be generated in order to be in compliance.

EXECUTIVE SESSION

At 6:04 p.m., Mrs. Kenley made a motion to move into Executive Session for economic development to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance and for real estate to consider the purchase of property for public purposes. Mr. Collins seconded the motion, and it passed 5-0 in a roll call vote.

Mr. Serr left the meeting at 6:16 p.m.

At 6:26 p.m., after no official business was conducted, Mrs. Kenley made a motion to move out of Executive Session. Mr. Davis seconded the motion, and it passed 4-0 in a roll call vote.

ADJOURNMENT

There being no further business to come before the Trustees, the President adjourned the meeting at 6:28 PM. The next CCIC meeting is scheduled for Wednesday, July 21, 2021.

JoAnne Rau

President

ATTEST:

Davis

Assistant Secretary