



## Centerville Public Works

### MEETING MINUTES

#### Streets, Highways, and Drainage Committee Planning

<b>Date:</b>	March 16, 2021	<b>Meeting Location:</b>	Police Training Room
<b>Next Meeting:</b>	Tues., August 10, 2021, 6pm	<b>Meeting Facilitator:</b>	Pat Turnbull

#### Attendees

Taylor Schindler	Wayne Davis	Pat Turnbull	David Swanson
Jim Brinegar	John Palcher	Duke Lunsford	Regis Lekan
Bob Lentz	Ken Von Handorf	Bill Walker	Brooks Compton

#### Agenda/Objective

- Council, Citizens, and Staff members – Self Introductions
- Review Draft Charter with SHD committee
- Review existing state of SHD Objectives

#### Action Items

	Action	Responsible Party	Date Due	Status
1.				
2.				
3.				
4.				
5.				

#### Summary of Discussions

- Council, Citizens, and Staff members – Self Introductions
  - *All members present.*
  - *Lost 3 members, looking to add a few additional members. Let the committee know of any potential nominees.*
  
- Review Draft Charter with SHD committee
  - *Pat started review of charter*
  - *Staff, working with John, took a stab at defining the responsibility of the committee.*
  - *Start charter process by figuring out how this ties to strategic plan. SHD falls under number 6 of strategic plan.*
  - *5.5.4.A – Reestablishing SHD committee and making recommendations to council.*
  - *Committee will need to review charter every couple of years.*
  - *Committee members will review charter and provide feedback after the meeting.*
  - *Reviewed mission and objectives of committee. Objectives are the next steps for the committee.*

- *Key results are the milestones. We want to know why we miss a key result, if we do. Reviewed Key Results.*
- *Will send information out in July for August meeting. August meeting will focus on generating policy recommendations for the following year. This will be in line with the budget schedule.*
- *Reviewed Risks.*
- *Would like to add 2-3 people from community with interest and knowledge. Not a large time commitment, 2-3 meetings a year and some review time.*
- *John: one of the reasons the committee was formed was because of issues in neighborhoods. We need to meet a minimum of 2 times per year. See if the charter works. Address action items from previous meetings. Have a mission and a goal to work for, not just meeting once a year.*
- *When the committee started, neighborhoods with issues would meet once a year and provide feedback about issues in each neighborhood. No formal follow up on reporting. It would be a good idea for this committee to respond to problems.*
- *John's responsibility is as liaison to council. Solicit support for the committee. Chair must be someone who is not a staff or council member. Pat in facilitator. Committee will be learning through process. Committee will have to report consistent with the strategic plan and to update the plan when necessary.*
- *John: We need good listeners and to report back on everything we're hearing.*
- **Review existing state of SHD Objectives**
  - *As we move to the future, how do we become proactive and not reactive. We aren't 100% reactive now but need to work at being more proactive.*
  - *Road resurfacing: Probably the most developed objective. Influx of money in 2016 to make up goal gap. But, can't do too many all at once or there will be a big dip in 15 years. Goal is to get over hurdle and flatten out trend.*
  - *Have performed multiple pavement assessments. Public Works is on second iteration of Paver 7 software. Assessment links age, condition, and location so it's more visual than numbers on the grid. Better for communicating plan.*
  - *Tax increase in 2016 allows this paving work to take place.*
  - *This is more than paving. Catch basins, sidewalks, other concrete repaired the year before paving.*
  - *Won't be a perfect flat line but have a goal to spread it out over 15-20 year cycle.*
  - *Working to make what we've done/what we're planning on doing visible to public on webpage. There are also have maps that have street age and condition for public. Posted on website.*
  - *Were getting close to meeting goal on thoroughfares, but got a big slug all at once in 2020.*
  - *25 lane miles paved average over the last 4 years, looking to smooth that out.*



## Centerville Public Works

- *We don't want to pave too soon before pavement is expired.*
- *ADA Compliance: Last fall the ADA compliance transition plan was adopted by council. Bringing all curb ramps up to ADA compliance as part as concrete program. Last year we did ALL ramps that were not compliant. This year we are doing a project solely replacing curb ramps, this year it is in Yankee Trace. Last summer 2 interns measured all curb ramps in cities for ADA compliance. This is visualized on City GIS with color coded dots. Allows staff to see if ramps are in compliance or not. Some ramps are not and will never be in compliance, but it is responsibility of city to use best effort to make ramps compliant.*
- *Pavement condition is a big piece to maintaining house values in neighborhoods.*
- *Grant money has helped supplement work along with coordination with Montgomery County Environmental Services. Grant funds for a couple projects each year.*
- *Ditch and Ponds: Mapping of ditches on City GIS. Categorized by color. Working towards inventory. Having more staff helps with accomplishing goals.*
- *City also mapped out retention and detention ponds throughout city. Also available in large spreadsheet with detailed information of what we have. Plans, sizes, etc. Doing more to be proactive about assessment than reactive. We are obligated to do inspections on ponds in order to keep up with stormwater regulations. Quantify what we have out there and create projects from it.*
- *Storm water Maintenance and Monitoring: over the years city has developed access databases to manage activities. Great resource but not mappable. City does catch basin inspections on regular basis and performs maintenance based on inspection results. Database doesn't show us CB's in close proximity that are problems or proximity to customer complaints.*
- *Mapping drainage structures and maintenance reports will help during permit reviews. More efficient process and more accurate.*
- *Similar assessment process to what we've done on roadway side. Most of utilities mapped on R/W. Interns working on mapping private utilities. Sometimes we don't even know about private utilities until 811 call.*
- *Regis: Last year, after a significant rain, we walked the neighborhood. Even if there's a county issue, its good for Centerville to know. Maybe something in the Town Crier that directs citizens with issues.*
- *Wayne: It would be nice to be able to talk to people before they buy houses or to have prospective homeowners talk to city before they buy houses to discuss the stormwater implications at any given site.*
- *Pat: Underground utilities can be an afterthought. Mapping helps bring it to public attention. MCES shares their GIS showing work orders. We have customer call data, condition data, vactor and jetting unit to clean storm sewers and a camera to look at what we've cleaned. More data to be more preventative.*

- *Had been relying on a mirror on a stick. When holes form, a problem has been there for a while. Get all information in one place to make better decisions. Make decisions not just on our gut but on data. But also working projects along with it. Looking at situations at Millbank. Working it as we study it.*
- *Flood Plain update provided to committee.*
- *Pat will send out presentation, charter, and look for feedback. Goal is for staff to start working plan over the next 6 months, provide update in august for policy recommendations.*
- *How do we prioritize projects? Age and condition. Looking at complaints and where we're spending the most amount of time. Tough to make gut feelings visible. The goal of this is to be visible to communicate but also to identify better projects.*
- *5 year budgeting will help to build out more realistic capital plans.*
- *Obligated to get information back to citizens when they have questions*
- *Next meeting will be at 6 pm instead of 7.*