

CENTERVILLE CITY BEAUTIFUL COMMISSION MINUTES

March 1, 2022

Meeting at the Public Works Building

Present: Mary Ann Kabel (Co-Chair), Bob Baldino (Co-Chair), Carol Adams, Sue Jessee, Debbie Schmidt, Sherry Leighty, Jan Prettyman, Danielle Meyer (City of Centerville), JoAnne Rau (Council Liaison), Austin Steinke, and Dustin Venters (Public Works)

Absent: Deanna Arellano

Call to Order and Welcome

- Meeting was called to order at 7:00 PM.
- The February 1 meeting minutes were approved with changes. Bob Baldino motion, Carol Adams seconded.
- Danielle Meyer has temporarily replaced Laura Filaseta as the City Liaison. Kate Bostdorff will also assist until the position is filled.

Old Business

2022 Spring Seminar

- April 9 at 9:00 AM (CBC arrival), seminar starts 10:00 – 11:00 AM
Centerville High School, small theatre
- AV requirements **confirmed**: screen, microphone, and projector. Pam will bring her laptop.
- Table and chairs **confirmed**: four tables and chairs
- Guest speaker **confirmed**: Pam Bennett OSU Extension Horticulture Education
- Seminar title: These are NOT your grandma's annuals!
Description: Learn about the high performing but LOW maintenance annuals for your landscape and containers. Pam will take you through a quick tour of the Ohio State University Cultivar trials and all the new, great plants that are must-haves for gardeners.
- Payment for Pam: the requested fee is current federal mileage rate to and from the event inclusive of a \$100 donation to the Master Gardener Volunteers. (Sherry confirmed) – Danielle Meyer to provide payments.
- Review Spring Seminar flyer and bio – Mary Ann will revise flyer and email to CBC members. Also email Pam's revised bio and name clarification for her review.
- Committee leads: Sherry Leighty and Jan Prettyman
Review task list:
 - Registration table – pens and registration/comment cards for attendees' name, email address, and seminar comments – Mary Ann Kabel
 - Tickets for door prizes – Danielle Meyer
 - Baskets – Carol Adams and Sherry Leighty
 - Laser pointer – Jan Prettyman
 - Bottled water for speaker – Bob Baldino
 - Plastic lifts for Door Prize Table – Sherry Leighty
 - Three City tablecloths – Danielle Meyer (currently have two)
 - Promotional material on Pam Bennett and recruitment – Mary Ann Kabel
 - Welcome and introduce mayor – Mary Ann Kabel. Danielle Meyer to confirm mayor's attendance.
 - Closing comments and thank you gift presentation – Mary Ann Kabel and Bob Baldino - co-chairs
 - Outdoor directional signs – Dustin Venters and Bob Baldino

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- Paper directional signs for the doors and hallways – Bob Baldino
- Scotch tape – Sue Jessee
- Door prize donors sign – Sue Jessee
- City Council invitations – Danielle Meyer
- Gift for speaker – City of Centerville logo items gift bag and Esther Price candy – Jan and Sherry. Danielle Meyer will check the Commission’s budget for purchasing the Ester Price candy.
- Door Prizes:
 - 4 baskets – Sherry Leighty - 1, Carol Adams – 3
 - 1 basket – to hold registration/comment cards – Jan Prettyman
 - Request gift card from Centerville Florist (Jan Prettyman)
 - Grandma’s Garden donated a gift card (Carol Adams)
 - Tax ID letter was emailed to all the members to present to the businesses when requesting gift cards.
- Advertisement of the seminar
 - February through April 9 - Centerville News and Notes
- Danielle will review with Kate Bostdorff about advertising:
 - Ask Miami Valley Communications Council to videotape the presentation
 - City of Centerville social media outlets
 - Dayton Daily News (completed)
 - Stubbs Park Sign (completed)
 - Miami Valley newspaper
 - Mary Ann will update and email the flyer to CBC members for distribution to friends and family
 - Post flyer at local businesses (i.e., Grandma’s Garden, Siebenthaler Garden Center, Ace Hardware, Bill’s Donuts, Dorothy Lane Market, Centerville Florist, Boston Stoker, CBC Community Pride winners)
 - Post on Next Door app – Bob Baldino
 - CBC members post on their Facebook page

Day of event schedule:

- Event signage – outside and inside – Dustin Venters
- Set up table with materials – Pam bio, note cards to include name, email address, and seminar comments. Drop cards in basket upon seminar completion.
- Door prize tickets and collection basket at welcome table
- Set up door prizes and donor board
- Water for speaker

Other seminar updates: none

Discussion CBC (HOLD until after seminar)

- Review of final charter, mission, memberships, and responsibility list.

Discussion CBC (HOLD until after seminar)

- City of Centerville Beautification Grant \$250 – promotion

New Business

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Four Corners

- Initial trimming – Saturday, April 23, alternate date and time in case of bad weather – April 5 meeting
- May planting – Saturday May 14, alternate date and time and in case of bad weather – April 5 meeting
- Summer maintenance schedule – Bob to create and distribute – April 5 meeting

Arbor Day

- CBC Representatives at the event – Jan, Sue, and Carol
Thursday April 21, 11:00 AM
Forest Field Park 2100 E Centerville Station Rd

New Recruits

- Ideas to recruit new team members
- Austin Steineke next steps – application submitted, waiting on background check results. He can attend meetings but cannot vote.
- Jordan Schotz application submitted
- Applications are submitted to Terri Davis, Clerk of Council, at the city office; forwarded to Councilwoman JoAnne Rau and Mayor Brooks Compton; background check is submitted; if approved applicant is sworn in.

URBAN FORESTRY UPDATE: Dustin Venters

- Arbor Day – planting eight Red Horse Chestnuts at Forest Field
- Six Cherry trees at Stubbs Park to be relocated within the park
- Tree replacement throughout the city medians

COUNCIL LIAISON REMARKS: Joanne Rau

- Stubbs Park concert series shortened due to work on the entrance and amphitheater.
- Centerville's Sister City committee is dissolved with the possibility of regrouping if any visitors are coming to Centerville.

GOOD of the ORDER – nothing to report.

Sue made motion to adjourn, Bob seconded. Adjourned at 8:10 pm. Minutes submitted by Debbie Schmidt.

Next Commission Meeting
Tuesday, April 5, 2022, 7:00 PM
Public Works Building