

CENTERVILLE CITY BEAUTIFUL COMMISSION

Meeting Minutes

Tuesday, April 5, 2022

7:00 PM in the Public Works Building

Present: Mary Ann Kabel (Co-Chair), Bob Baldino (Co-Chair), Carol Adams, Sue Jessee, Debbie Schmidt, Sherry Leighty, Jan Prettyman, Deanna Arellano, Danielle Meyer (City of Centerville), Austin Steinke, and Dustin Venters and James Freeman (Public Works)

Absent: JoAnne Rau (Council Liaison)

Call to Order and Welcome

- Meeting was called to order at 7:00 PM
- The March 1 meeting minutes were approved

OLD BUSINESS

2022 Spring Seminar

- April 9 at 9:00 AM (CBC arrival), seminar starts 10:00 – 11:00 AM
Centerville High School, small theatre
- AV requirements **confirmed**: screen, microphone, and projector. Pam will bring her laptop.
- Table and chairs **confirmed**: four tables and chairs
- Guest speaker **confirmed**: Pam Bennett OSU Extension Horticulture Education
- Seminar title: These are NOT your grandma's annuals!
Description: Learn about the high performing but LOW maintenance annuals for your landscape and containers. Pam will take you through a quick tour of the Ohio State University Cultivar trials and all the new, great plants that are must-haves for gardeners.
- Payment for Pam: the requested fee is current federal mileage rate to and from the event inclusive of a \$100 donation to the Master Gardener Volunteers. (Sherry confirmed) – Danielle Meyer to provide payments.
- Committee leads: Sherry Leighty and Jan Prettyman
Review task list:
 - Registration table – pens and registration/comment cards for attendees' name, email address, and seminar comments – Mary Ann Kabel
 - Tickets for door prizes – Danielle Meyer
 - Baskets – Carol Adams and Sherry Leighty
 - Laser pointer – Jan Prettyman
 - Bottled water for speaker – Bob Baldino
 - Plastic lifts for Door Prize Table – Sherry Leighty
 - Three City tablecloths – Danielle Meyer
 - Recruitment and feedback on the seminar – will pass out note cards and tickets when the guests enter and Mary Ann will inform them during the welcome to express any interest in joining the commission and also their feedback. Note cards will be collected after the seminar.
 - Welcome and introduce mayor – Mary Ann Kabel.
 - Closing comments and thank you gift presentation – Mary Ann Kabel and Bob Baldino - co-chairs
 - Door Prize drawing – Mary Ann Kabel and commission members
 - Outdoor directional signs – James Freeman and Bob Baldino
 - Paper directional signs for the doors and hallways – Bob Baldino

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- Scotch tape – Sue Jessee
- Door prize donors sign – Sue Jessee
- Gift for speaker – City of Centerville logo items and Esther Price candy in a basket – Jan and Sherry.
- Door Prizes:
 - 4 baskets – Sherry Leighty - 1, Carol Adams – 3
 - 2 baskets – to hold registration/comment cards
 - Gift cards from Siebenthalers, Centerville Florist and Grandma’s Garden
 - Tax ID letter was emailed to all the members to present to the businesses when requesting gift cards.
 - Centerville Thank You Note Cards will be given to the businesses who donated gift cards
- Danielle will review with Kate Bostdorff about advertising:
 - Ask Miami Valley Communications Council to videotape the presentation (completed)
 - City of Centerville social media outlets (completed)
 - Dayton Daily News (completed)
 - Stubbs Park Sign (completed)
 - Post on Next Door app – Bob Baldino and Sue Jessee (completed)
 - CBC members post on their Facebook page

Day of event schedule:

- Event signage – outside and inside – James Freeman
- Set up table with materials – Pam bio, note cards to include name, email address, and seminar comments. Drop cards in basket upon seminar completion.
- Door prize tickets and collection basket at welcome table
- Set up door prizes and donor board
- Water for speaker
- Wear CBC shirt and name tag

Discussion CBC (HOLD until after seminar)

- Review of final charter, mission, memberships, and responsibility list

Discussion CBC (HOLD until after seminar)

- City of Centerville Beautification Grant \$250 – promotion

NEW BUSINESS

2022 Tree City USA Luncheon – City of Springdale – Friday, April 22

- Sue Jessee and Carol Adams will represent City Beautiful
- Public Works (Dustin Venters) is coordinating attendees and transportation

City Council Work Meeting

City Beautiful is invited to the City Council’s work session May 16 at 5:30 p.m. JoAnne will discuss details during our May meeting.

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Four Corners

- Initial trimming – Saturday, April 23, 10:00 AM - alternate date and time in case of bad weather – April 30 at 10:00 AM. Bring clippers and gloves.
- May planting – Saturday May 14, 9:00 AM - alternate date and time and in case of bad weather – Sunday, May 15 at 9:00 AM.
- Bob will follow-up with City BBQ and Graeters regarding lunch after planting
- Summer maintenance schedule – Bob to draft and distribute (email) at the May meeting
- Grunder Landscaping was hired by the city to trim and clean all the beds plus prepare them for planting, including compost. Public Works will take care of spreading the pre-emergent.

Arbor Day

- CBC Representatives at the event – Jan, Sue, Sherry and Carol
Thursday April 21, 11:00 AM
Forest Field Park, 2100 E Centerville Station Rd

New Recruits

- Order a CBC shirt for Austin Steinke, Nancy Dyer

City Beautiful Folders

- The 7 folders are located in the large box received from the city
- Communications to print and bring the following to the next meeting: seven sets of rules, seven city zone maps, enlarged zone map for the respective folder, three landscaping approval forms for each zone folder, seven city beautiful applications
- Include three approval forms for Community Pride winners in Mary Ann (Zone 3)/Bob (Zone 7) folders

URBAN FORESTRY UPDATE: Dustin Venters

- Arbor Day – planting eight Red Horse Chestnuts at Forest Field
- Six Japanese Cherry trees in Stubbs Park to be relocated within the park
- Tree replacement throughout the city medians

GOOD of the ORDER – nothing to report

Adjourned at 8:00 pm. Minutes submitted by Sue Jessee.

Next Commission Meeting

Tuesday, May 3, 2022, 7:00 PM

Public Works Building