



Centerville Public Works

MEETING AGENDA

Streets, Highways, and Drainage Commission

Date:	January 11, 2022 – 6 pm	Meeting Location:	Public Works Lunch Room
Next Meeting:	Tuesday, August 23, 2022	Meeting Facilitator:	Commission Chair
Attendees			
Taylor Schindler	Wayne Davis	Pat Turnbull	Duke Lunsford
Jim Brinegar	John Palcher	Regis Lekan	
Bob Lentz	Ed Griffith	Bill Walker	
Danny Long	Amy Galloway-Roma	David Swanson	

Agenda/Objective

- What has changed with move to SHD Commission – (Pat – 5 minutes)
- Review charter and get member feedback (Pat – 5 minutes)
- Discussion and voting in of officers – Committee Chair and Secretary (Pat – 5 minutes)
- Review and approval of previous meetings minutes (Secretary – 2 minutes)
- Open discussion on thoughts from homework - field trip, ditch policy, education (Chair – 30 minutes)
- Thoughts on additional stormwater education – Need a volunteer - homework (Taylor – 10 minutes)
- Discussion of 2022 Ditch Projects and staff’s thoughts on what post-construction what will be various maintenance responsibilities of homeowners and City (Taylor – 15 minutes)
- Review paving maintenance program and stats (Jim – 5 minutes)
- Future use of Camera and Vac Truck with Storm sewers – field trip opportunities (Pat – 5 minutes)
- Other topics of discussion (Chair – 10 minutes)
- Adjourn meeting (Chair)

Action Items

	Action	Responsible Party	Date Due	Status
1.				
2.				
3.				
4.				
5.				

Summary of Discussions

- Council, Commission members, and staff introductions (Pat)
- Committee has been changed to a Commission. This requires need for a Secretary and a Chair. All Commission members have randomly assigned and staggered 3-year terms. (Pat)
 - Danny Long nominated Bob Lentz for Commission Chair. Bill Walker seconded the motion. All members were in favor.

- Regis Lekan nominated Danny Long for Secretary. Bill Walker seconded the motion. All members were in favor.
- The Charter drafted by staff was reviewed. No additions or modifications were suggested. (Pat)
- Federal funding was inquired about by Ed Griffith and the Wilmington Pike/ 1675 project was discussed in terms of funding.
- Minutes from the previous meeting were approved (Danny Long, Secretary)
- Homework/Field Trip feedback was discussed with all Commission members
 - There is abundant overgrowth in ditches.
 - What is the role of adjacent property owners?
 - What is the function of the easements the ditches are located in?
 - The ditches are more importantly about function rather than aesthetics.
 - How can we best communicate responsibilities to homeowners?
 - There is a lot of diversity among the ditches.
 - The existing Ditch Policy might be too general to apply to all ditches.
 - Bill Walker inquired about a watershed map.
- Stormwater education (Taylor)
 - Public Works plans to include a pamphlet about stormwater and ditch education and best practices in the New Homeowner Welcome packet sent out from City Hall. Taylor plans to work with the graphic designer on this and will show drafts to the Commission and requests the Commission's feedback on the pamphlet.
 - Public Works plans to pilot a program to send out ditch maintenance information to all affected property owner following a major ditch maintenance project. This will be piloted in 2022.
- Resurfacing Statistics (Jim B)
 - Resurfacing schedules around and with other utilities such as gas, water, sanitary, etc.
 - The City passed a levy in 2016 that invested almost 3x more funding toward infrastructure. This has allowed a large increase in resurfacing over the past 5 years.
 - The resurfacing map is available to the public on the City website.
- Future use of Camera and Vac Truck with Storm sewers – field trip opportunities (Pat)
 - Public Works just purchased a camera to accompany the Vac truck purchased to develop an internal program to pilot the sewer camera undertaking. There will be a field trip opportunity for this in the summer of 2022.
- Other topics of discussion?
 - Are there any communications we can get out to the public prior to the spring?
 - Taylor and David will work together with Kate Bostdorff to send something out via social media platforms and the Town Crier. A draft of this will be sent to the Commission for review and feedback.
 - John Palcher suggested the Commission determine a measurement of success for the Commission moving forward.
- The meeting was adjourned at 7:44PM.