

## MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held on Wednesday, September 21, 2022, at 5:30 p.m. at the Centerville Municipal Building, Law Library, 100 West Spring Valley Road, Centerville, Ohio 45458.

President JoAnne C. Rau called the meeting to order at 5:32 p.m. Trustees were present as follows: President JoAnne C. Rau, Secretary Belinda Kenley, Treasurer Jeff Klank, Erik Collins, and Wayne Davis. Also present were Development Director Michael Norton-Smith, Finance Director Tyler Roark, City Attorney Scott Liberman, Assistant City Planner Joey O'Brien, and Clerk of Council Teri Davis.

### EXCUSE ABSENT MEMBERS

The first order of business was to excuse absent members of the Corporation. Upon motion made by Mr. Davis and seconded by Mrs. Kenley, Mr. Serr and Mr. Sample were excused from the meeting with five ayes.

### MINUTES

The next order of business was the approval of the Minutes of the meeting held Wednesday, July 20, 2022; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mr. Collins and seconded by Mr. Davis, the Minutes were approved with five ayes.

### OLD BUSINESS

#### 1. Conflicts of Interest and Whistleblower Policies

Mr. Norton Smith advised that the filing deadline is November 15. Mr. Liberman noted he created the forms utilizing templates and adding in a provision to include staff members in the requirement; forms must be filled out annually. Trustees discussed form requirements and procedures; all whistle blower issues/complaints must be in writing.

Upon motion made by Mr. Davis and seconded by Mrs. Kenley, the Conflict of Interest and Whistle Blower policies were adopted with five ayes.

### NEW BUSINESS

#### 1. Mural Program:

Mr. Norton-Smith provided program background, budgetary information, expected expenses, and the project timeline. He explained the CCIC role and authority in the process. He displayed a rendering of the selected mural art and announced the location will be on the back wall of the Marion's Piazza. He also provided a financial update, noting the CCIC has an available balance of \$63,487.27.

Upon motion made by Mr. Klank and seconded by Mr. Collins, funding for the 2022 mural was approved with five ayes.

2. Approval of Checks

Mr. Norton-Smith advised payment of check number 1518 to Brunch Pub in the amount of \$50,000 needed Board approval.

Upon motion made by Mrs. Kenley and seconded by Mr. Davis, payment of check #1518 was approved with five ayes

3. Project Update

Mr. Norton-Smith and Mr. O'Brien provided updates regarding the following projects:

- a. Manna
- b. Agave & Rye
- c. The property at 54 W. Franklin
- d. The former carryout property

ADJOURNMENT

There being no further business to come before the Trustees, the President adjourned the meeting at 6:02 PM. The next CCIC meeting is scheduled for Wednesday, October 19, 2022.

*JoAnne Rau*

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President

ATTEST:

*A Davis*  
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Assistant Secretary