

City of Centerville



2023 - 2027 ANNUAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM



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City of Centerville

MISSION

The City of Centerville delivers exceptional services through thoughtful governance to ensure progress and stability

VISION

Centerville is a thriving, financially sound, diverse city which values community, economic growth and education. We embrace the core values of accountability, integrity, responsiveness and leadership in governance. Centerville is a community inspired by its own sense of history, stability, progress and is:

- Characterized by diverse, desirable neighborhoods with welcoming gateways and tree-lined streets
- Enhanced by multiple bustling unique business centers, including a vibrant historic downtown
- Known for engaged citizens and dedicated volunteers
- Enriched by robust economic growth and job creation
- Home to worldwide arts, recreational and cultural programs and competitions
- Recognized for its nationally-acclaimed and award-winning schools, parks and libraries
- Acknowledged for outstanding value in the delivery of municipal services and public safety

VALUES

We value:

Accountability – ensuring a personal commitment to its customers with responsibility to deliver sound, ethical governance

Community – contributing to a responsive and thriving place to live, work, learn and play, while embracing history and traditions

Economic Growth – providing support for business development to enhance our region's quality of life

Education – supporting diverse and quality educational opportunities for lifelong learning

Integrity – practicing ethical, accountable and trustworthy behavior in the stewardship of City services and resources

Leadership – securing the respect and trust of our community and region while leading by example and adhering to the City's Mission, Vision and Values

Responsiveness – addressing the needs of our citizens, businesses, customers and neighbors in a courteous, efficient and innovative manner

2023 - 2027 Annual Budget & CIP

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City of
Centerville

Brooks A. Compton, Mayor | Wayne S. Davis, City Manager

December 19, 2022

The Honorable Mayor and City Council
Centerville, Ohio

Dear Mayor Compton and Members of City Council:

We continue to navigate challenging and unprecedented times that began more than 30 months ago. Despite a worldwide pandemic, and, at times, daily adjustments to operations as a result, the City of Centerville has remained steadfast in our Mission to *deliver exceptional services through thoughtful governance to ensure progress and stability*. What follows in this document is a prime example of that work. City Council's consideration of this budget for 2023 and the ensuing four years, will enable the City staff to continue our outstanding work.

Staff is working to improve our management through several new initiatives. The year 2022 saw the upgrade of our Munis Enterprise Resource Planning (ERP) and EnerGov platforms from Tyler Technologies as well as a five-year budgeting and forecasting model for the third consecutive year. As five-year budgeting is still new in our management approach, it is important that City Council recall that it is only asked to commit funds for the 2023 Budget, as the five-year plan offers a responsible guide for current and future expenditures, as well as strengthening transparency and accountability in the City. In addition to the ERP, the Police Department continues their evaluation of a new Computer-Aided Dispatch (CAD) and Record Management System (RMS) in 2022, with a selection and implementation scheduled for 2023.

The 2023 Budget remains aggressive, as it should be to achieve the goals outlined in our 2018-2023 Strategic Plan. One example is the City's continuing work to make the Uptown Action Plan a reality. This investment has already and will continue to encourage economic development in the heart of our community and improve the quality of life for residents and visitors. It is significant to note another budgetary change is the continued reallocation of specific operating items from the Capital Improvement Plan (CIP) to the operating budget where they belong. This is a management approach that was necessary to properly distinguish and account for operating versus capital expenditures that was not done previously.

The City weathered the pandemic successfully, thanks in part to a history of conservative budgeting and strong income tax collections. That continues, as staff is forecasting a 2.00% increase in income tax revenue, a 3.00% increase in wages and a 5.00% increase in health insurance costs for the sake of consistency and conservative forecasting in 2024 - 2027. For the third consecutive year, the 2023 Budget presentation also includes detailed budgetary narratives for line-item expenditures across the City's operating and capital budget. For the second

year, Department Overviews are included in the budget presentation, and they offer a summary of 2022 achievements as well as goals for 2023.

We continue to escalate our efforts toward a more transparent approach to budget information sharing for internal and external customers. Key Performance Indicators (KPIs) are included in our budgetary document for City Council as we increase our reliance on performance metrics and incorporate these in our financial and operational plans.

Fund Balances

In the 2023 Budget, the estimated December 31, 2023 General Fund balance projects to be \$21.24 million with the estimated Other Funds cash balance at \$20.70 million. Included in the Other Funds total, the Economic Development Budget Stabilization Fund will contain a balance of \$4.14 million. This is a decrease of \$2.87 million in the General Fund and a decrease of \$6.26 million in the Other Funds from actual balances at December 31, 2021.

The decrease in the General Fund is attributed to the planned strategic investment for the Phase I improvements at Stubbs Park. The decrease in Other Funds is attributed to consistent and planned spending for long-planned capital improvements such as Public Works vehicles and equipment, significant infrastructure projects, the new fleet of golf carts and the patio improvement project for The Golf Club at Yankee Trace clubhouse facility.

The increase in the income tax rate from 1.75% to 2.25% as per Issue 3 (passed by the voters in the fall of 2016) has helped the City to keep its annual resurfacing program at \$3.92 million in the 2023 Budget. This amount of capital investment in City streets has continued a reduction to more “normal levels” as we progress through the five-year forecast. The City has paved well over 50% of its lane miles over the last seven years, and it is important for the timing of infrastructure replacement and cash flow purposes to elongate the replacement schedule. Other capital projects have presented themselves, and the funding freed up from the annual resurfacing program can now support other strategic opportunities.

The projected \$21.24 million General Fund balance at the end of 2023 offers the City a strong and sustainable financial foundation (53.00% of annual expenditures). The Fund Balance Policy (Ordinance 20-20) passed by City Council provides guidance for making prudent long-term financial decisions as outlined in our five-year budget and forecasting model. The General Fund (100) is required to maintain an ongoing fund balance of 50-100% of annual operating expenditures as outlined in the policy. The target percentage will be met in each year of the five-year plan.

Personnel and Staffing Levels

This presentation of the 2023 Budget includes a couple of adjustments to staffing throughout the City. The total number of Full-Time Equivalent (FTE) positions included in the 2023 Budget is 198.38 compared to a high mark of 196.20 in 2000 – an increase of 2.18 FTEs. The breakdown of the 198.38 FTEs includes 59.0 in the Police Department, 53.95 at Yankee Trace and 85.68 in all other departments. The new or modified positions in the 2023 Budget include:

- A GIS Analyst position in the IT Department
 - A funded but vacant Building Inspector position has been removed in the Inspection Department.
- Two new Facility Attendant positions within Public Works – Facilities
 - One assigned to the Police Department and one assigned to Yankee Trace.
- A re-installment of an overfilled Mechanic position in the Public Works Department
 - This position will likely attrite out sometime in 2023 due to a retirement.
- 3.0 seasonal FTEs to commence a paid Starter program for Golf Course operations at Yankee Trace
 - Previously these were volunteer positions, but it has become increasingly difficult to recruit volunteers to staff these positions and operate the golf course effectively.
- 2.0 seasonal FTEs for additional Groundskeepers to support Golf Course Maintenance operations
 - The positions will focus on the bunker renovation project at Yankee Trace.

All other positions throughout the City continue to be evaluated to match the current workload within each department. The five-year forecast also includes a 27th payroll in 2026 based on a 53-week calendar year. This anomaly for bi-weekly payroll occurs approximately every 10-11 years.

Significant Assumptions – General Fund Revenue

Total General Fund Revenue expects to increase \$8.31 million (30.62%) to \$35.44 million in 2023 from \$27.13 million in 2022.

- Income Tax: 2022 income tax collections project to increase 10.00% from 2021 levels, which currently are trending over 10.00% above 2021 actual collections through October. The five-year budget includes a conservative 2.00% increase in income tax revenue each year.
- State Grants: An \$800,000 State Capital grant award for the Stubbs Park improvements will reimburse a portion of the Phase I construction costs in 2023. A \$150,000 grant award from the Ohio Department of Natural Resources (ODNR) will help fund a portion of the trail paving work included in Phase I of the project.

- Sale of Bonds: Debt proceeds of \$5.03 million are contemplated in 2023 to finance the Benham’s Grove improvement project. The assumptions include a General Obligation (GO) bond issuance with a 20-year repayment schedule.

Significant Assumptions – General Fund Expenditures

Total General Fund Expenditures are budgeted at \$40.13 million for the 2023 Budget. This is an increase of \$6.33 million (18.74%) from the 2022 Original Budget, which is attributable to the Benham’s Grove and Stubbs Park improvement projects included in the five-year budget.

- Transfers: The following transfers are planned for 2023:
 - Streets \$2,100,000, no change from 2022
 - Unvoted Debt \$65,750, no change from 2022
 - Capital Improvements \$7,500,000, a \$3.50 million decrease from 2022
 - Capital Equipment \$450,000, no change from 2022
 - Central Vehicle Purchase \$200,000, no change from 2022
 - Insurance Deductible \$21,000, a \$1.0K increase from 2022
 - Cornerstone Park Maintenance \$74,495, a \$27.2K increase from 2022

Significant Assumptions – Other Major Funds

Street Construction and Maintenance Fund:

- Revenues from the gas tax are expected to continue at current levels, which increased per the State’s Transportation Budget (HB 62) in 2019.
- A transfer from the General Fund of \$2.10 million will continue to maintain the fund balance at the required level (28.00% of annual expenditures) as per the City’s Fund Balance Policy (Ordinance 20-20).

Waste Collection Fund:

- The Waste Collection Fund will end 2023 with a balance of 53.00% of annual expenditures, or \$1.10 million. This will meet the 25% target established in the City’s Fund Balance Policy (Ordinance 20-20).
- The Waste Collection rate will increase in January 2023 for the first time since 2006, as revenue levels have remained relatively flat over the last seventeen years. Seventeen years without a rate increase is unheard of in municipal utilities and services, and current rates were not sustainable into the future. As operating and capital costs continue to increase, a cost-of-service study for the Waste Collection utility determined recurring revenue would not cover costs into the future. City Council approved the rate change in the summer of 2022 and the monthly rate will increase from \$18 to \$24 per month. The additional revenue (\$475,000 annually)

will help support the Waste and Recycling Collection operation for the next several years. The revenue will also allow the proper reinvestment of the waste fleet as well as the replacement of waste and recycle containers. The new rates have been included in the five-year budget beginning in 2023.

Capital Improvements Fund:

- The General Fund transfer to the Capital Improvement Fund decreases to \$7.50 million from the \$11.00 million budgeted in 2022. Due to the delay and re-appropriation of certain capital improvement projects, the actual General Fund transfer in 2022 will be \$7.50 million. This large transfer helps fund the City's Annual Street Repair and Resurfacing Program (\$3.92 million) and allows for other significant capital investments across the City (The Golf Club at Yankee Trace, Uptown Phase I construction, Centerville Station Road improvements). The previous \$4.00 – \$6.00 million transfer (2017-2020) is not sufficient to sustain the current and planned level of investment in the Capital Improvement Fund's 2023 Budget (\$14.18 million) and 2024 - 2027 Forecast. The Capital Improvement Fund will meet its target percentage (21% of annual expenditures) according to the Fund Balance Policy in each year of the financial plan. Planned financings for the Benham's Grove and Uptown redevelopment projects contribute to meeting the fund balance target.

Golf Course Operations Fund:

- Total revenue for 2023 is budgeted to increase \$162,000 (4.66%) as compared with 2022 budget levels, a conservative increase primarily due to greens fees and golf cart rentals. Actual revenue in 2022 for the Golf operations expects to keep pace with 2021's record-setting performance. Similar to previous years, no transfer is needed from the General Fund to the Yankee Trace Equipment Purchase Fund as the fund can meet planned equipment purchases for the entire five-year financial plan.
- The projected ending 2023 balance in the fund is \$3.86 million or 97.00% of annual expenditures. This will meet the 25.00% target required in the Fund Balance Policy (Ordinance 20-20).
- The Pro Shop will commence with an annual \$150,000 repayment of the new fleet of golf carts planned for purchase in 2023. The payments will amortize over the five years and will help replenish the Yankee Trace Equipment Purchase Fund to purchase the next round of golf carts in 2028. The bid for the new fleet of carts was awarded in early 2022 due to a 12-month lead-time for delivery, which will occur in spring 2023.

American Rescue Plan Act (ARPA) Fund:

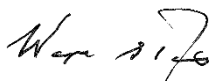
- ARPA Funds: The City received detailed guidance on the use of these funds from both the U.S. Treasury Department and the State of Ohio Office of Budget Management (OBM). The City received \$1.24 million in funding in 2021 and an additional \$1.25 million in 2022. The Finance Department researched eligible items under the detailed guidance provided. After discussions with the Finance Committee and City Council, it was decided to utilize the funds toward general government services (public safety payroll expenses) under the Revenue Replacement eligible use. The accounting entry was finalized in September 2022, and the final ARPA funds report will close out the spending in spring of 2023.

The 2023 Budget again offers a strategic, long-term approach to financial planning and capital investment for the City of Centerville. Excluding interfund transfers, the Fiscal Year 2023 Budget anticipates spending approximately 45% of total appropriations on capital improvements, which demonstrates a strong commitment to maintaining and improving the City’s infrastructure, assets and equipment.

Fiscal Year 2023 presents an important opportunity for calculated investment. The Uptown redevelopment plan, facility upgrades to The Golf Club at Yankee Trace and significant investments at Benham’s Grove and the City-owned Stubbs Park are a few strong examples and have the potential to redefine critical assets and landmarks in Centerville.

The City’s Strategic Plan continues to guide long-term financial decision-making. Five-year budgeting and forecasting have continued to synchronize the City’s five-year financial plan with the five-year strategic operational plan, which enables staff to better anticipate resource and service needs and budgetary trends. We have also continued our significant budgetary reporting changes to improve transparency of the City’s financial operations. We look forward to another year of work in Finance – and in all City departments – that adheres to the City’s Mission: *delivering exceptional services through thoughtful governance to ensure progress and stability.*

Respectfully submitted,



Wayne Davis
City Manager

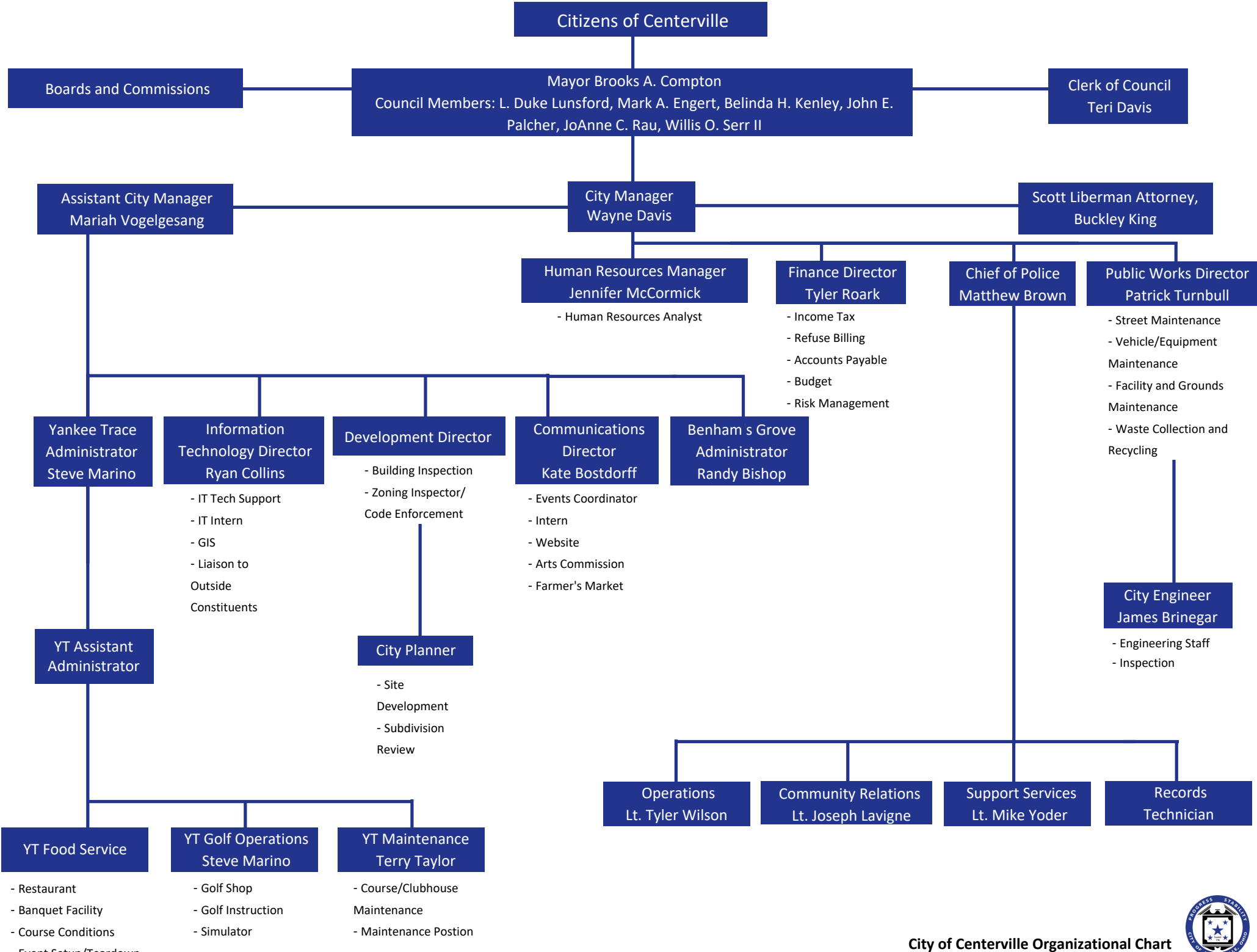


Tyler Roark
Finance Director

FISCAL YEAR 2023 BUDGET TIMELINE



JUL 2022 - SEPT 2022	AUG 2022 - SEPT 2022	OCT 2022	NOV 2022	DEC 2022	JAN 2023
<ul style="list-style-type: none"> • Finance Department sends out budget packet (07/15) • Departments prepare budget requests 	<ul style="list-style-type: none"> • Finance Department reviews budget requests • Budget meetings with departments 	<ul style="list-style-type: none"> • Finance Department compiles entire five-year operating and CIP budget draft • City Manager reviews five-year operating and CIP budget 	<ul style="list-style-type: none"> • City Council receives draft five-year operating and CIP budget (11/11) • Staff presentation to City Council at Budget Work Session (11/17) 	<ul style="list-style-type: none"> • 2023 Budget set for public hearing (12/05) • Public hearing for 2023 Budget (12/19) • Adoption of 2023 - 2027 CIP (12/19) 	<ul style="list-style-type: none"> • Fiscal Year 2023 begins (01/01)



2023 Budget Staffing Comparison (Full-time Equivalents)

	2021	2022	2023
City Manager	4.10	4.10	4.10
Human Resources	2.25	2.50	2.50
Community Resources	2.32	2.32	2.32
IT	2.00	4.00	5.00
Finance - Administration	3.85	4.05	4.05
Finance - Income Tax	3.50	3.80	3.55
Development - Economic Development	1.25	1.50	1.75
Development - Planning	3.15	3.15	2.90
Development - Code Enforcement	1.40	1.40	1.40
Development - Inspection	3.00	3.00	2.00
Police - Sworn Personnel (Command Staff)	10.00	10.00	10.00
Police - Sworn Personnel (Detectives, Officers)	31.00	31.00	31.00
Police - Non-Sworn Personnel	17.00	17.00	18.00
Public Works - Municipal Building	1.00	1.00	1.00
Public Works - Engineering	6.40	6.90	6.90
Public Works - Administration	3.43	3.93	3.93
Legislative	1.75	1.83	1.83
Benham's Grove	3.05	3.30	3.23
Street Construction and Maintenance	28.33	28.33	28.33
Waste Collection	10.64	9.64	10.64
Golf Course Operations:			
Pro Shop	10.00	10.25	13.75
Maintenance	16.50	16.50	17.50
Food Service	20.80	21.80	22.70
Grand Total	<u>186.72</u>	<u>191.30</u>	<u>198.38</u>



110 - Administration



Department Overview

The City Manager is responsible for the overall leadership and management of all City operations. The overall management includes a variety of functions which comprise the administration and execution of City Council policy decisions, reporting information and presenting recommendations to City Council for decision-making and leading the implementation of the City's Strategic Plan. These functions also include general management of all City departments, internal and external communications and serving as liaison to community partners. In doing so, the City Manager provides input and participates in local, regional, state and federal issues which have local implications.

The City Manager's direct reports are the Public Works, Police, Finance and Human Resources Departments as well as the Assistant City Manager who supervises Benham's Grove, The Golf Club at Yankee Trace, Community Resources, Development and Information Technology.

The Centerville community has ever-changing needs. The administration continues to set forth strategic initiatives, including the 2018-2023 Strategic Plan and planning the 2023-2028 Strategic Plan. From Cornerstone to Uptown to Stubbs Park, staff have made significant contributions to future development and meeting service needs. The work accomplished in 2022 will be the foundation for City projects over the next five years and beyond. Moreover, the department continues to lead efforts to engage citizens through community open houses, stakeholder meetings and a Community Leadership Forum. In addition, the City hosts events like the Summer Concert Series and Fall Festival to build relationships on a larger scale.

The fundamental work of the department includes ensuring staff has sufficient professional development and the resources necessary to thrive as a high performing organization in adherence to the City's Mission, Vision, Values and Customer Service Philosophy. The development of City staff is at the core of providing exceptional service to our community.

2022 Accomplishments

The City Manager's Office facilitates and supports the work performed by others in the organization, with all functional areas reporting directly to the City Manager or the Assistant City Manager. Overall, the office leads the oversight of the Strategic Plan and implementation of goals, strategies and action items. This information is then reported to City Council at least yearly. The department supports the work of a variety of teams throughout the City, including the support and liaison work to City Council, City Council's Boards, Commissions and Committees, joint entities in the community, the citizens and many community partners.

In 2022, the department was especially engaged with the Development Department, specifically with various economic development efforts. Considerable staff time and effort was expended in negotiations with property acquisition, finalizing plans for Cornerstone Park and planning for future projects in the Uptown area, Benham's Grove and Stubbs Park. In addition, the department was actively involved in project management of several large-scale initiatives: Public Works renovations; the largest-ever Summer Concert Series; Yankee Trace renovations; Benham's Grove master planning; and review of the City's comprehensive plan *Create the Vision*.

The department continued to foster work with citizen engagement. The capstone of this work in 2022 was the second annual Community Leadership Forum held in October with great success. The participation was outstanding and provided the opportunity to work with volunteers, Council Members and representatives from Centerville Schools, Centerville-Washington Park District and the Heart of Centerville and Washington Township. The event created a forum to share perspectives and allow more participation in local governance and leadership by building a platform for future community efforts.

The department is involved in all aspects of human resource management including employee recruitment and retention, work culture, professional development, workers' compensation and safety programs, personnel matters and labor and employee relations. The department is also involved in risk management, compliance initiatives and professional development of staff.



Budget Summary 2023

The 2023 administration budget supports the continuation of existing services and programs and further enhances customer service to both internal and external customers. The primary focus remains the support of City Council, all City departments and our coworkers in delivering exceptional services to our customers. Since there are no significant projects or services funded from this budget, funding is primarily for personnel, memberships to professional organizations, professional development and continuing education expenditures. The necessary equipment purchases, mostly computer needs and maintenance, are also included in this budget.

The 2023 Budget will feature the approval and implementation of the new 2023-2028 Strategic Plan, as well as evaluation of the success of the 2018-2023 Strategic Plan. The new plan prioritizes action steps in the areas of Service Delivery, Quality of Life, Development and Workforce. The department will continue to be involved in all aspects of the City's operations and will continue to ensure the City's sound financial position through value-added, cost-saving efforts.

120 - Human Resources Department

Department Overview

The Human Resources Department provides a variety of human resource services for the City of Centerville's dynamic and diverse workforce. The goal is to ensure that employees are managed fairly, well trained, supported and assigned job duties to accomplish City business objectives in a cost-effective, efficient and safe manner. People are the City of Centerville's greatest asset. The Human Resources Department is responsible for setting the pace for human resource services including identifying, hiring and retaining our workforce as well as developing and administering our compensation and benefits program, ensuring compliance with the law, and developing employees through professional development and career growth. The goal is to create a quality and sustainable employee experience and work culture.

2022 Accomplishments

Despite some ongoing high claims, we saw an improvement in plan performance which allowed the Health Insurance Review Committee (HIRC) to negotiate a renewal with no increase to employee contributions. We were able to offer a full online open enrollment to our employees in 2022 as we continue to harness the power of Munis. Working with our partner, McGohan Brabender, we maximized our meeting time to include focused education on medical plan design and the review process to better equip the HIRC for this year and future renewals.



2022 saw the launch of the Training and Development Committee and the beginning of our Supervisor and Manager Forum. The committee will focus on identifying, prioritizing and providing training and development opportunities to all teammates across the City. The Supervisor and Manager Forum will provide an opportunity for our leaders to come together three times a year to learn and share best practices on relevant and timely management and leadership topics.

Human Resources had another busy recruiting year and successfully filled 24 full-time, 5 part-time year-round, 41 seasonal and 14 intern positions so far in 2022 with several more in process.



Our Internship Program continues to grow and become a more focused, concerted effort that has brought great value to the City. This year we added a formal onboarding session to the program to introduce our interns to City government and our leadership team and to provide a firm foundation for them to be successful and productive during their internships. We closed the summer internships with the Career Next Steps Workshop to give them the tools and knowledge they need to move forward in their education and future careers.

Budget Summary 2023

The Human Resources Department budget covers the general operations of the department and supports the continuation of existing services and programs to the City. As there are no major City projects or services funded from this budget, funding is primarily for personnel, including salary, retirement and benefit costs as well as related professional memberships, continuing education and professional development expenses. Over the next year, we plan to build out the Human Capital Management (HCM) modules in Munis which will allow greater efficiency in our Human Resources operations as well as provide the ability to better track information to inform our KPIs. The expense for this investment is not reflected in the Human Resources Department budget, as the expense is appropriated under the general government budget.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Human Resources Department focus on employee turnover, medical claims experience, overtime cost and our investment in professional development. Employee turnover is a key metric to our retention and our succession planning strategies. Turnover in 2022 is down from the prior year, with fewer planned retirements. However, we will continue to see turnover due to retirements in the next couple of years and are being proactive in our hiring to ensure our team is prepared and able to continue to provide exceptional services. Benefits are the second highest expense following payroll, and we keep a close eye on our claims experience. Overtime expense tracking can inform our recruiting strategy. Occasional overtime may be used to meet operational needs. If overtime is used as a regular part of a department's staffing plan, we will use that as an opportunity to review staffing levels, the work that we do, and how we do it to determine strategies to "right-size" our team. In 2022, we created the Training and Development Committee to allow us to focus on the career development of our team members by identifying and providing development opportunities through both internal and external means.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Employee Turnover	7.95%	19.75%	11.61%	9.00%
Incident /Accident Rates	30	31	22	25
Medical Claims Experience	9.63%	13.79%	4.00%	8.00%
Overtime Cost	\$248,214	\$452,489	\$472,130	\$424,200
Professional Development/Training Resource Investment	\$66,755	\$130,446	\$145,647	\$273,630

130 - Community Resources Department



Department Overview

The Community Resources Department is responsible for planning and implementing many of the City's external-facing community engagement efforts. These include volunteer coordination, media communication, social media, content updates for the City's website and event planning. This department serves as the focal point for all City communications internal and external. In 2022, Community Resources continued to take on work that spans several subject areas: the Community Cat program, Age-Friendly Network project work, grant application and tracking for a wide range of subjects spanning from electric vehicles to recycling and an initiative to re-engage our Boards and Commissions. The department consists of two full-time staff members, a part-time seasonal intern and a part-time seasonal employee who functions as the Stubbs Park Stage Manager.

2022 Accomplishments

Public Events

2022 was a year of firsts in terms of Citywide events. Several new bands performed at the Summer Concert Series including Jersey Band, Elton Rohn, A Tribute to Toby Keith, Sail On and Risk Factor. In all, more than 23,000 people attended the live shows on Sunday nights. These shows are a team effort between several departments and reflect partnership with community groups including Centerville Athletic Boosters and the Centerville Jazz Band.

Football Fan Fest was a long-time dream which was made a reality in September 2022. The new Community Resources Coordinator secured significant sponsor support for the rights to the Ohio State vs. Notre Dame game. The City broadcast it on a giant LED screen in the amphitheater. Unfortunately, rain limited attendance. Still, staff is prepared to execute this event just as well – or better – in 2023.

The inaugural Centerville Merchant Market was popular as well. Between 8,000 – 10,000 people attended the Sunday upscale flea market event with rave reviews. This event is in partnership with The Heart of Centerville and Washington Township. It features dozens of small businesses whose tents and products fill the disc golf field at Stubbs Park. The event also included the acapella group, Forte, and other performances.

In the News

In 2022, Ohio Magazine named Centerville one of its Best Hometowns. The ensuing publicity, paired with a magazine cover and feature story, brought well-deserved attention to several of the City's unique features.



The second installment in the Centerpieces Mural Program is a large postcard-themed mural on the south-facing wall behind Marion’s Piazza. Jennifer Eickelberger’s design was chosen unanimously by the selection committee.



City Council and staff also celebrated the opening of the City’s second park: Cornerstone Park. The active portion’s upscale features are an excellent complement to the 11 miles of passive land and paths that accompany them.

Community Resources often operates as a support function for other departments; this important work continued in 2022. Benham’s Grove and The Golf Club at Yankee Trace, for example, are often featured in the news for stories about their renovation projects and event numbers. The Development Department, as well, received attention for new businesses moving to the City including Manna and Agave & Rye in Uptown.

Budget Summary 2023

In 2023, the Community Resources Department will focus on continuing to improve public events, most notably the Summer Concert Series. A budget increase allows the City to book bigger bands and boost attendance. Next year staff anticipates the return of the Centerville Farmers Market in conjunction with the Centerville-Washington Park District. The weekly market will be reimagined to appeal to a broad demographic and encourage healthy, local shopping. Also in 2023, the City will increase its marketing efforts to be more streamlined and effective. This will include ordering and installing new banners throughout the City that rotate seasonally.



Key Performance Indicators

The Key Performance Indicators (KPIs) for the Community Resources Department revolve around citizen engagement and communications. Certainly, public events were still reeling from the massive impact of the COVID-19 pandemic that canceled nearly all public events in 2020. Attendance at City events climbed with the reopening of society. The 2022 Summer Concert Series was abbreviated because of anticipated construction. While the delay in construction allowed staff to add two additional shows, the attendance number is evidence of two fewer shows overall. Value per guest, likewise, was a victim of a shorter season impacted by a few rainy Sunday evenings; this included a few concerts and the inaugural Football Fan Fest. Facebook engagement is holding steady despite constant changes to the site's algorithm that present challenges for local government and businesses. Volunteer hours also remain consistent, but staff expect an increase in 2023 with the hiring of a new Community Resources Coordinator who has plans to revamp the volunteer program. This is the first year we have tracked website visits, though analytics allow us to pull historical numbers. We will work to increase the value of the website as we follow which pages generate the most interest.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Attendance at City Events	(N/A)	34,551	35,685	40,000
Value per Guest at Concerts	(N/A)	\$1.39	\$2.20	\$2.00
Total Facebook Engagement	181,989	111,877	95,000	90,000
Number of Volunteer Hours	9,443	10,490	10,000	11,000
Website Visits (Sessions)	252,268	419,539	300,000	325,000

150 - Information Technology Department

Department Overview

The Information Technology (IT) Department for the City of Centerville was created in 2020 to better meet the IT needs for the City, internally and externally. The IT Department is responsible for all networks and systems, enterprise software applications, and data analytics including Geographic Information Systems (GIS). The department is also responsible for the cyber security, disaster recovery and backup systems to protect the City's data and systems. The department handles all personal computer (PC) replacements based on the City's Standard Operating Procedures (SOPs) for all departments throughout the City. For more information on our SOPs and business practices, please refer to the City of Centerville's IT Master Plan that was implemented in 2021.



2022 Accomplishments



Multi-factor
Authentication



A new Director of IT was hired in April to fill the role that had been vacant since January 2022. The IT Department completed several projects that can be found in the Capital Improvement Program (CIP) portion of the IT budget. Annual PC replacements continued throughout the City based on SOPs. Munis and EnerGov upgrades were completed in 2022 to improve functionality for our customers and staff. An initial deployment of Multi-Factor Authentication (MFA) was implemented for managers and senior staff; this will reduce the risk of cyber security incidences ensuring only authorized users are connecting to the City's network. Yankee Trace's point-of-sale, customer management and tee time

scheduling software was upgraded to ForeUp. This software allows for new and improved features and functions that will better serve our customers and staff. Work continued throughout the year to ensure continuity across the network environment for configuration and stability.

Budget Summary 2023

The IT Department has several projects to be completed next year that can be found in the CIP portion of the IT budget. New Uninterruptible Power Supply (UPS) for all switch closet racks will be installed, as the batteries are at end of life. Annual PC replacements will continue based on SOPs. The disaster recovery project is the last project to complete our backup solution, which will provide backups at an offsite location in case of a natural disaster. Major projects will be with the Police Department in reference to their CIP budgets, including the installation of a new Computer Aided-Dispatch (CAD) system and upgraded dispatch and server rooms. IT will also be updating the wireless access points throughout the City including Benham's Grove, which previously has not been connected to the City's network and enable us to add Stubbs Park at a later date. New security cameras will be installed across all City buildings, Cornerstone Park, Stubbs Park and selected street intersections providing a central viewing and playback location. We will be replacing the aging network equipment located at the intersections that control traffic lights and intersection cameras to ensure reliability and connectivity to the network. The IT Department will be adding an additional role of a GIS Specialist to manage our GIS environment and prepare for future enterprise application integrations. Cyber Security will continue to be another top priority for the IT Department in an effort to continue the work necessary to ensure City systems and data are protected. The integration of Multi-factor Authentication (MFA) for security connections to City systems will also be completed in 2023.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Information Technology (IT) Department focus on improving and maintaining the information systems the City utilizes to provide efficient and reliable services to our citizens. With the IT Department officially being established in 2020, we have completed several projects to improve the City's IT functions. The numbers from 2020 are estimates based on reports from Back to Business IT and system log files. For 2021 and beyond, we have monitoring systems in place to get more detailed and accurate numbers. Before Back to Business IT, there was no help desk software/ticketing system being used nor was there cyber security monitoring. With these improvements, we will be able to provide better service and be more secure with our systems. We will be conducting annual surveys of customer satisfaction in IT support to ensure we are providing the best level and appropriate type of service. To improve the level of service, we added an Application Support Specialist in January of 2021 and a Help Desk Specialist in August 2021 to round out our IT staff. In April 2022, we hired a new Director of IT filling a role that has been vacant since January of 2022. We will continue to utilize a mix of staff and contracting services to achieve cost savings while maintaining a high level of support. We still anticipate another 12-18 months of work to completely modernize systems.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Server and Network Uptime	< 95%	< 95%	98%	99%
Mean Time Help Desk Resolution	> 2 hours	1 - 2 hours	< 1 hour	< 1 hour
Mean Time Between Software and Hardware Failures	> 2 hours	> 2 hours	1 -2 hours	1 -2 hours
Customer Satisfaction	N/A	70%	85%	90%
Percent of Cyber Security Vulnerabilities	>25%	< 10%	< 5%	< 5%

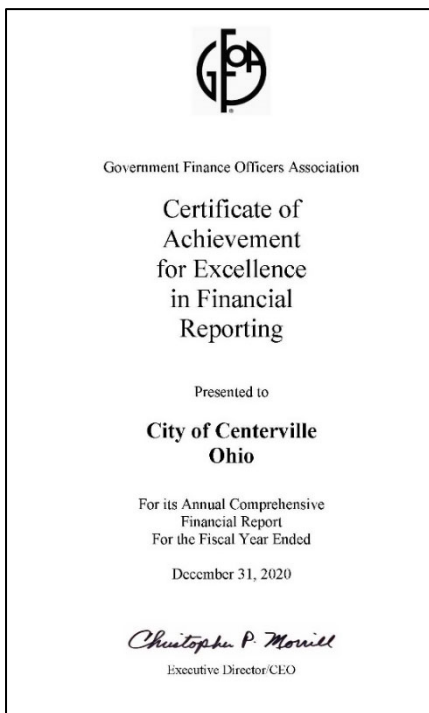
210 - Finance Department

Department Overview

The Finance Department is responsible for administering all financial operations for the City. These responsibilities include: providing general fiscal direction for the City, managing investment of City funds, income tax collection and administration, waste collection billing, risk management, providing internal fiscal controls, preparing required financial reports, serving as the liaison with the annual audit, preparation of the Annual Comprehensive Financial Report (ACFR), managing and compiling the Annual Operating Budget and Capital Improvement Program (CIP), debt management and advising the City Manager on all fiscal matters.

The Finance Department staffing includes the Finance Director, Assistant Finance Director, a full-time Finance Clerk, a part-time Finance Clerk and a seasonal Intern position.

2022 Accomplishments



The Finance Department had another busy and productive year in 2022. The department enjoyed having two Interns on staff during the summer months. Jack Ruffolo, a Finance major from the Ohio State University, and Nick Meade, a Finance major from Indiana University. They helped complete several projects such as rolling over the City's five-year operating and capital budget sheets, reviewing and processing income tax withholding reconciliations, and conducting drive by audits of local businesses to ensure tax filing compliance.

Finance worked alongside the Information Technology (IT) Department to successfully implement the upgrade of our Enterprise Resource Planning (ERP) System, Munis. The 2018 version of the software was upgraded to the newer 2021 version. The upgrade involved a lengthy process with significant training and testing of our financial, payroll, and utility billing processes. The Finance Department conducted several training sessions with other departments across the City to ensure they were prepared for the new version once the transition date took place. It is anticipated that the 2021 version will be in place and supported for at least the next five years, so a major version upgrade will not be necessary again for several years.



Once again, the Finance Department received annual awards from the Government Finance Officers Association (GFOA) in 2022. The Achievement for Excellence in Financial Reporting award for the Annual Comprehensive Financial Report (ACFR) and the Popular Annual Financial Reporting (PAFR) award were received for Fiscal Year Ending December 31, 2020. The Fiscal Year 2021 audit also earned the Auditor of State (AOS) Award with Distinction. A representative from the Auditor of State's (AOS) office presented the award at the November 21, 2022, City Council meeting.

Budget Summary 2023

The Finance Department has plans to update or enhance several fiscal processes and policies in 2023. The main areas of focus will include reviewing the payroll process with the Human Resources Department, finalizing the new Fixed Assets policy, updating the cash handling policy, revising the purchasing policy, and implementing the new uniform and clothing allowance policy. The department will also be involved in reviewing other financial services (credit card processor, waste collection website) to ensure our organization and its stakeholders continue to receive a level of service that is expected or beyond.



Finance has worked to complete approximately 95% of the strategies in Goal 3 in the 2018-2023 Strategic Plan. The remaining work in Goal 3 is planned for the first half of 2023, when the current five-year strategic plan is scheduled to sunset and be replaced with the new 2023-2028 Strategic Plan. Finance will have an integral role in accomplishing the strategies under Goal 1: Service Delivery and Stewardship.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Finance Department focus on the overall fiscal health and performance of the City throughout the five-year budget. The 2023 - 2027 Annual Operating Budget and Capital Improvement Plan (CIP) presents a strong and very aggressive financial plan to help drive the achievement of the goals outlined in the City's five-year strategic plan. The Moody's bond rating demonstrates the City's credit score and ability to repay funds owed on current outstanding debt. Aa2 is the third highest rating on the Moody's scale for long-term investment grade issuers. The rating might have received an upgrade to Aa1 in 2020 if not for the COVID-19 pandemic. The City may issue bonds during 2023 for multiple projects including Cornerstone of Centerville, Phase I of the Uptown Redevelopment and/or the Benham's Grove improvement project. A potential credit upgrade may occur for our next rating in the next 12-18 months. The interest rate earned on the City's cash portfolio is an important metric to show public funds are prudently invested to safeguard the principal while earning a benchmark rate of return. Higher returns offer additional revenue in all of the City's individual funds that maintain an ongoing cash balance. The percentage of total budget expenditures shows the City operates in a fiscally responsible manner while spending within the appropriation limits established by City Council. Budgets are compiled conservatively to allow for flexibility in the event revenues do not come in as forecasted or unforeseen expenditures or capital projects present themselves during a given fiscal year. The ratio of fund balance to operating expenditures is a critical metric that was created in the City's fund balance policy (ORD 20-20) adopted by City Council in the fall of 2020. A total of eight funds are part of the policy and are tracked throughout the year and during the budget process for the entire five-year financial plan. The General Fund is the primary fund identified in the policy and the amount dropped below 100% in 2021. The reason for the decrease was the transfer of \$4.06 million transfer to the Budget Stabilization Fund as per the fund balance policy, once cash reserves closed out the fiscal year over 100% of General Fund annual operating expenditures. The fund balance percentage remains above the 50% minimum throughout the five-year budget, while also maintaining over a \$4.30 million fund balance in the Budget Stabilization Fund.

Key Performance Indicators	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Moody's Bond Rating	Aa2	Aa2	Aa2	Aa2
Rate of Return on Investment Portfolio	1.17%	0.62%	0.80%	1.00%
Percentage of Total Budget Expenditure	82.00%	85.10%	80.57%	90.00%
Ratio of Fund Balance to Operating Expenditures- General Fund (Target 50% - 100%)	118.72%	76.35%	96.00%	53.00%

220 - Income Tax Division

Division Overview

The City of Centerville Income Tax Division is responsible for servicing all Centerville taxpayers, business and residential, and enforcing all provisions of the City Ordinance pertaining to the earned income tax. Centerville's earned income tax of 2.25% generates approximately 85% of the City's General Fund revenue. The division maintains taxpayer records, processes tax filings and payments, reports money received and enforces compliance of filings and payments and assists taxpayers with questions on tax filings. The Income Tax Division responds to tax-related inquires, assists the public with tax preparation and answers questions regarding income tax issues.

2022 Accomplishments

The Income Tax Division completed several significant goals in 2022. In 2021, we added a document imaging system and paper-free filing for our individual taxpayers. To further enhance the paper-free filing, an ePay option was added to the online filing system. This allows individual taxpayers to file a tax return, upload supporting documents and pay any amount due through the same system. Prior to 2022, individuals wanting to make an electronic payment would be required to exit the online filing system and go to the City's website. In 2022, we saw the first intern assigned to the Income Tax Division. Over the summer months, our intern assisted with processing employer year-end withholding reconciliations. In addition, both Finance interns completed a field audit of Centerville businesses. Additionally, 2022 was the first year the Income Tax Division utilized the Ohio Attorney General's tax collection program, and we anticipate sending over 100 delinquent accounts totaling approximately \$100,000 in revenue.

Finally, at the end of October 2022, Sandi Abbott, Assistant Superintendent of Taxation, retired and Leah Watkins was promoted from Finance Clerk to Assistant Superintendent of Taxation.



Budget Summary 2023

The Income Tax Division is working on implementing a couple of new items in 2023. First, the division will add a new document transfer module to the income tax software. This will allow the division to securely accept various tax documents outside of the document upload process in eFile. In addition, we are exploring a paid professional eFile option. This will allow paid tax preparers with certain tax programs to file electronic Centerville returns for their clients. With the addition of a preparer eFile option, we hope to see a substantial increase in electronically filed tax returns. Finally, with the promotion of Leah Watkins, we will be onboarding a new Finance Clerk in 2023.



Key Performance Indicators

The Key Performance Indicators (KPIs) for the Income Tax Division concentrate on the services provided to the taxpayers, changes in tax collections and compliance. The end of 2020 brought the relocation of the Tax Division to the lower level of the Municipal Building. This new location created a more accessible and secure location for taxpayers to obtain in-person assistance. With the new location of the Tax Division and the slowing of COVID-19, there was a substantial increase in in-person assistance. Beginning with tax year 2021, taxpayers can file and pay any liability electronically with the addition of an ePay module to the income tax software. Previously, to make a tax payment online, the taxpayer would need to return to the City’s website to make a payment. With plans to enhance services to taxpayers by adding additional electronic filing and document submission options, there may be an increase in electronic filing and a decrease in delinquent tax returns. The beginning of 2022 marked the change in withholding requirements for employers with remote employees. Employers are required to withhold taxes based on the employee's work location which may now be the employee's home. Fortunately, due to the types of businesses that make up approximately 25% of our total tax revenue, we have not been negatively impacted. In fact, we continue to see increases in our withholding tax revenue and new withholding tax accounts for Centerville residents who are now working from home. In 2022, the first delinquent accounts were submitted to the Ohio Attorney General for collection. Approximately 100 accounts with balances totaling close to \$100,000 have been sent for collection. We should see an increase in overall delinquent collections and decrease in collection expense in the coming year.

Key Performance Indicators	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Percentage Change in Overall Tax Collections	(7.45%)/1.25%	9.98%	10.00%	2.00%
Number of In-Person Taxpayers	1,200	2,134	2,300	2,200
Number of Taxpayers Utilizing Electronic Filing and Estimate Tool	680	670	800	900
% of Top Ten Employers income tax revenue	26.40%	28.49%	28.00%	29.00%
Number of Delinquent Tax Returns/Collections Rate	800/80%	1,000/82%	950/85%	900/85%

310 - Economic Development

Division Overview

The Economic Development Division of the Development Department focuses on growing the economic base of the City of Centerville by providing support for new and existing businesses that enhance the quality of life for the community. Economic Development also coordinates the City's Business Retention and Expansion (BRE) program and administers the City's incentive programs, including the Community Reinvestment Area (CRA) tax abatement program. The division also manages projects that enhance the City's priority commercial developments including the Cornerstone of Centerville and historic Uptown business district.

2022 Accomplishments

In 2022, the Economic Development Division's efforts were devoted to implementation of the various strategies of the 2019 Uptown Action Plan. Central to these efforts was the creation of detailed engineering plans and construction documents by consultants LJB and MKSK, which were based on the 2021 Concept Master Plan for the Uptown area. Several key components of the plan include redesigning existing parking areas to increase capacity and simplify vehicle flow, creating a boulevard on West Franklin Street to improve pedestrian connectivity, implementing new green spaces, and capitalizing on opportunities for appropriately scaled infill development.



To augment the engineering efforts, City staff worked with property owners to negotiate and execute parking easement agreements, which would allow the construction of the shared parking areas proposed by the Uptown plan. Additionally, the City acquired strategic properties including 98 West Franklin Street, two parcels at Main Street and Martha Avenue and demolished a vacant house and a dilapidated shed to make way for new development. Additionally, the Centerville Community Improvement Corporation (CCIC) made façade and streetscape improvement grant funds available to businesses and property owners in the district. These efforts resulted in new business investment in Uptown, including Manna, Whit's Frozen Custard, the Brunch Pub, and Agave & Rye, all of which revitalized existing buildings.



At the Cornerstone of Centerville development, construction commenced on Cornerstone Park in September 2021 and was completed in August 2022. This 20.5-acre park, which features an active area with a pavilion overlooking the existing pond and an 11-acre conservation area with hiker/biker trails, will become a central amenity to the residents and customers at Cornerstone.

Key to the City's economic development strategy was the revamping of the aforementioned CCIC, which was restructured in 2020 to provide greater independence and involvement from representatives of the regional business community. In 2022, the CCIC was an essential component of the City's Uptown strategy and administered the Uptown Upgrades façade improvement funds. In total, the \$125,000 available for façade improvements leveraged \$543,816 in private funds. The CCIC provided Economic Development Assistance loans to four businesses to assist with renovations and repairs.

Budget Summary 2023

The 2023 Economic Development Division budget proposal supports the continuation of existing services and programs, with slight increases in professional services related to future development projects. Staff anticipates development activity throughout the City will continue to normalize following the COVID-19 pandemic, and Economic Development hopes to grow BRE outreach efforts through additional connections with individual local businesses and coordinated business walk and roundtable events.



The Economic Development Division budget is primarily personnel costs, including salary, various fringe benefits, and professional development. The remaining budget is comprised of consultants and professional services, which include architects, engineers, and surveyors necessary for preliminary development plans and environmental studies. For instance, Economic Development previously procured engineering services to assist with the preliminary site planning and engineering costs for the City-owned site at the corner of Yankee Street and Social Row Road. Staff anticipates increased demand for these services as Centerville undertakes additional development and redevelopment projects around the City.

The 2023 budget also incorporates funding for trainings and conferences including those hosted by the Ohio Economic Development Association (OEDA) and the Dayton Development Coalition (DDC), including the annual DDC Fly-In, a regional advocacy trip to meet with legislators in Washington D.C. The budget also reflects funds for dues and memberships to professional organizations like the DDC, OEDA, the Dayton Area Chamber of Commerce, and the South Metro Regional Chamber of Commerce.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Economic Development Division of the Development Department focus on bolstering the City of Centerville's business retention and expansion (BRE) efforts and building stronger relationships with businesses in our community. Throughout 2020, Centerville staff worked diligently to provide information about resources and programs designed for businesses adversely affected by the COVID-19 pandemic. This resulted in a dramatic increase in BRE interactions relative to the previous year. In 2021 and 2022, BRE efforts normalized to prepandemic levels, with the return of annual events like Business Walks and the Mayors Business Breakfast. In addition to BRE outreach, Economic Development KPIs will track the return on investment (ROI) for City incentive programs, including the number of jobs created by companies receiving City incentives (e.g. Property Investment Reimbursement (PIR) grants), the amount of incentive funding provided per job created, and the private investment leveraged by City funds. Leveraged funds could include company equity, private financing, or other public incentives (e.g. Montgomery County ED/GE funds, JobsOhio grants). These measures will help to ensure the City is devoting appropriate resources to support new and growing companies in the community, while being responsible stewards of public funds. The programs saw decreased usage in 2021 and 2022, due in part to the pandemic's effect on private investment; however, the Centerville Community Improvement Corporation (CCIC) saw an uptick in requests for economic development assistance in the form of forgivable loans.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
BRE Interactions	440	200	225	150
ED Incentive per Job	\$1,539/Job	\$1,250/Job	\$956/Job	\$1,000/Job
Jobs Created by ED Incentives	43	16	33	25
Leveraged Investment by ED Incentives	\$454,000	\$20,000	\$95,000	\$250,000

320 - Planning

Division Overview

The Planning Division of the Development Department administers a variety of services to ensure proper growth and development in the City. It is the department's responsibility to work with homeowners and businesses to develop and maintain their properties.



The department also acts as the land-use planning staff for the City and provides staff support for the Planning Commission and Board of Architectural Review, conducts planning studies, manages Geographic Information Systems (GIS) layers and maps, and prepares land-use text amendments for consideration by City Council. This is done on an ongoing basis to comply with changing legal interpretations, societal trends, and conclusions of planning studies.

2022 Accomplishments



The City has seen significant growth in development at Cornerstone and Uptown. Cornerstone Park is near completion, anchored from significant developments at Cornerstone Apartments, Dogwood Commons, Cornerstone Villas and Cornerstone Park.

The Planning Department also has been active with planning and implementation of the Uptown Action Plan, including proposing amendments to the Unified Development Ordinance and Design Review Criteria to City Council, Planning Commission, and the Board of Architectural Review. In addition, staff has guided applicants from Whit's Frozen Custard, Manna Restaurant, Agave & Rye, and the Centerpieces Mural Program that are developing private investments that align with the Uptown Action Plan.

In addition, the Planning staff has accomplished the following projects in the past year:

- Established and facilitated the City's Create the Vision Evaluation Committee to assess the comprehensive plan by reviewing the City's Goals, Visions, Objectives and Study Areas that made a recommendation to City Council to replace Create the Vision.
- City staff compiled and evaluated best practices from other Ohio municipalities for Comprehensive Plan revisions and best practices in determining our approach for this important project.

- Completed a LEAN Six Sigma process to improve the City's online permitting process through better directions on the website.
- Provided resources to the Wilmington Pike and Interstate 675 Transportation Improvement District's consultants for project design.
- Evaluated and completed Community Health Metrics to assess neighborhood stability.
- Upgraded the GIS Server to the latest version for increased security and efficiencies in the City's GIS platform.



Budget Summary 2023

The City proposes to implement a new comprehensive planning process to replace Create the Vision, which was a recommendation of the Create the Vision Evaluation Committee. This undertaking might involve hiring a consultant to create a 12-month planning process which focuses on a new 20-year vision for the City.

The remaining items are to maintain current operational levels in the department as well as programs, including the Annual Traffic Counting Program and continuing educational opportunities.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Planning Division of the Development Department focus on zoning permits issued and planning commission cases as metrics to gauge the level of development activity in the community. In 2022, activity in both categories saw slight reductions from 2019-2021 levels due to supply chain issues with construction materials and available labor, but overall application activity remained constant despite the COVID-19 pandemic. Notable Planning cases included Building C at the Cornerstone of Centerville, Outback Steakhouse, Manna, Whit's Frozen Custard and Agave & Rye in Uptown. Recent construction projects in the City include Kettering Health Network's redevelopment of the vacant Kroger building at Centerville Place, Cornerstone Apartments, Dogwood Commons, Cornerstone Villas, and Cornerstone Park. One final KPI for the Planning Division focuses on the adoption and utilization of electronic plan submission systems by applicants. During the COVID-19 pandemic, the Development Department invested in the software and hardware to enable electronic submission and plan review. These tools, coupled with upgrade to the EnerGov Enterprise Resource Planning (ERP) system, improves the customer experience, including the estimated 88% of applicants applying online.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Number of Zoning Permits Issued	415	457	370	415
Number of Planning Commission Cases	36	37	29	33
Percentage of Plans Submitted Electronically	N/A	75%	88%	92%

330 - Code Enforcement

Division Overview

The Code Enforcement Division of the Development Department focuses on protecting property values and maintaining a clean and attractive City through proactive enforcement of the Centerville Property Maintenance Code, which is based upon the International Property Maintenance Code created by the International Code Council. Centerville Code Enforcement personnel are also responsible for identifying potential violations of the City's Unified Development Ordinance (UDO) and working with residents and businesses to reconcile any violation.

2022 Accomplishments

During the COVID-19 pandemic, the City adjusted enforcement activities and suspended the rental inspection program to protect residents and staff. Likewise, the City relaxed enforcement of certain regulations (e.g., signage) to provide flexibility to businesses. Concurrently, the State of Ohio waived vehicle registration requirements, which reduced the number of "Junk Car" violations. The cumulative impact was an overall reduction in zoning violations in 2020.

With a return to normal Code Enforcement activities in 2021 and 2022, the division experienced an increase in the number of violations. Notably, there was a significant uptick in "Junk Car" violations, resulting from the State resuming vehicle registration requirements. Likewise, yard maintenance violations (e.g., weeds and grass, trees and bushes, yard debris) exceeded pre-pandemic levels with many landscaping contractors reporting issues with labor shortages.



In addition to enforcement activities, Code Enforcement staff proactively undertook a number of initiatives in 2022, including an update to the Property Maintenance Code and Municipal Ordinances. Property Maintenance staff also worked with the Finance Department to create a sticker to notify real estate brokers of outstanding mowing assessments. Finally, staff worked with Rebuilding Together Dayton to launch a pilot program to assist elderly homeowners with emergency repairs and maintenance violations.

Budget Summary 2023

The 2023 Code Enforcement budget proposal supports the continuation of existing services and programs. Staff anticipates property maintenance violations will remain stable in 2023 to pre-pandemic levels. Staff will continue to respond to citizen complaints in a timely manner while proactively monitoring the community for violations. Additionally, staff anticipates a substantial increase in rental inspections, which will help to ensure rental properties in the City are safe and properly maintained.

While we will assess our 'sticker' initiative and Rebuilding Together Dayton program, there are no major projects anticipated for the Code Enforcement Division and the budget is primarily personnel costs, including salary and various fringe benefits. The majority of the remaining budget is purchased services, which includes a slight increase for land maintenance and repair services (e.g., mowing, weed removal, tree trimming). The City annually contracts for these services and then assesses the costs back to the delinquent property owner.



Key Performance Indicators

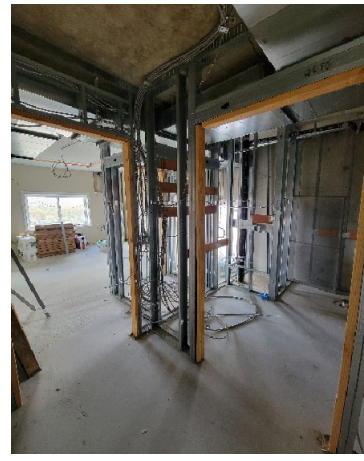
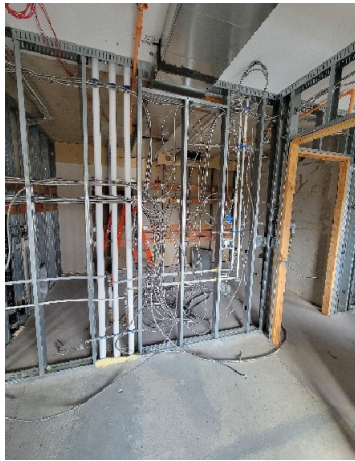
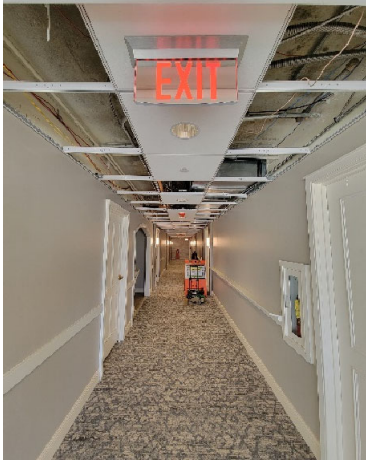
The Key Performance Indicators (KPIs) for the Code Enforcement Division of the Development Department focus on protecting property values and maintaining a clean and attractive City through proactive enforcement of the Centerville Property Maintenance Code and Unified Development Ordinance (UDO). These include tracking the number of Code Enforcement violations for commercial and residential properties identified in the community (e.g. yard and building maintenance issues, illegally parked commercial vehicles and trailers, unregistered and/or inoperable cars). Additionally, Code Enforcement KPIs track the number of rental inspections conducted to ensure rental units in Centerville are safe for current and future tenants. These measures ensure the City is devoting appropriate resources to proactively monitoring commercial properties and residential neighborhoods while actively preventing disinvestment and deterioration. Throughout 2020 code enforcement activity was down, due to the COVID-19 pandemic and relaxed enforcement by Code Enforcement Division staff. In 2021 and 2022 with a return to normal Code Enforcement activities, the division experienced an increase in the number of violations, notably a significant increase in "Junk Car" violations. Staff anticipates this trend will continue to normalize in 2023 returning to pre-pandemic levels. Conversely, due to the lingering effects of the pandemic and concerns about entering residential units, Code Enforcement staff did not focus on rental inspections in 2022, and conducted them by request only. Staff anticipate ramping back up in 2023.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Number of Code Enforcement Violations	910	1,374	1,300	1,350
Number of Rental Inspections	36	6	75	1,000

340 - Building Inspection

Division Overview

The Building Inspection Division of the Development Department regulates construction of both commercial and residential structures in the City of Centerville. The division provides inhouse plan review and inspection services for building projects, including new construction, renovation and additions and mechanical systems, including electrical, plumbing, fire suppression and heating, ventilation and air conditioning (HVAC). The division also regulates and registers contractors performing work in the City to ensure they have the appropriate state licensures for their respective trades.



2022 Accomplishments

In 2022, Centerville Building Inspection staff provided exemplary plan review and inspection services to customers in the community. Overall, permit activity was down in 2022, while inspections increased from the previous year. Permit activity is typically a leading indicator for inspections as projects move from plan review to construction. Previously approved commercial projects like the buildout of Miami Valley Hospital South, Cornerstone Apartments and Dogwood Commons, which have contributed to the permit activity in previous years, were reflected in the inspection activity in 2022. However, with few opportunities for new large-scale investments, both permit and inspection activity will likely normalize at a lower level in the next few years.

In addition to providing inspection services for City residents and contractors, Centerville's Building Inspection Division maintains several intergovernmental agreements to provide back-up inspection and plan review services for other jurisdictions in Montgomery and Clermont counties. These agreements are key to ensuring Centerville residents and contractors experience uninterrupted and efficient service for inspections and plan review, while promoting regional cooperation. Due to staffing shortages, Centerville inspection personnel conducted inspections and provided plan review for projects in Washington and Miami townships to support Montgomery County in 2022. As the building trades and construction industry continues to grapple with labor shortages, the need for intergovernmental agreements may increase.

Finally, during the pandemic, the Building Inspection Division focused on making the necessary investment in computer hardware and



software to enable electronic plan submission and review. In March 2022, the Division completed an update to the EnerGov Enterprise Resource Planning (ERP) system which corrected some software issues and allowed for increased functionality. These enhancements helped increase electronic submission of building permits to approximately 95 percent, improving the customer experience and decreasing the amount of paper documents submitted to the City.

Budget Summary 2023

The 2023 Building Inspection Division budget proposal supports the continuation of existing services and programs. Staff anticipates commercial and residential permit and inspection activity will potentially decline in 2023.

The Building Inspection Division budget is primarily personnel costs, including salary, various fringe benefits and professional development. The remaining budget is purchased services, most notably plumbing inspection services provided by Public Health Dayton-Montgomery County.

Fiscal year 2023 will see continued focus on improvements to the EnerGov ERP system. Building Inspection staff will continue to encourage electronic submissions and anticipates 97+ percent of all permits to be submitted electronically by the end of 2023.



Key Performance Indicators

The Key Performance Indicators (KPIs) for the Building Inspection Division of the Development Department focus on tracking residential and commercial construction activity in the City of Centerville. Despite the COVID-19 pandemic, construction activity in 2020 and 2021 remained constant, bolstered by permits for major commercial projects like Cornerstone Apartments and an increase in residential construction and renovation. However, in 2022 commercial and residential permit activity declined, while inspections, which typically lag behind permitting, remained stable. Projecting into 2023, with few opportunities for new large-scale investments, Building Inspection staff anticipate permit and inspection activity will likely normalize at a lower level in the next few years. One final KPI for the Building Inspection Division focuses on the adoption and utilization of electronic plan submission systems by applicants. During the COVID-19 pandemic, the Development Department invested in the software and hardware to enable electronic submission and plan review. These tools, coupled with the 2022 upgrades to the EnerGov Enterprise Resource Planning (ERP) system, should improve the customer experience.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Total value of commercial investment	\$50,637,020	\$30,060,522	\$34,569,600	\$29,450,450
Total value of residential investment	\$9,358,285	\$20,616,012	\$23,708,413	\$20,440,215
Building permits issued	1,908	1,834	1,158	960
Building inspections	2,626	2,879	3,640	2,700
Percentage of plans submitted electronically	N/A	50%	95%	97%

410 - Police Department



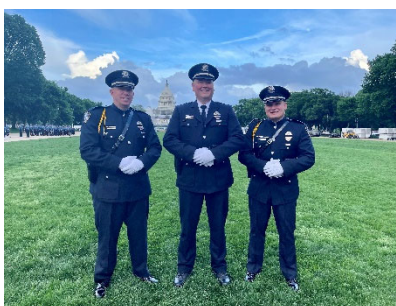
Department Overview

The City of Centerville Police Department is responsible for the preservation of public law and order, crime prevention and detection, apprehension of offenders, protection of persons and property and the enforcement of the ordinances of the City and the criminal laws of the State of Ohio and United States.

The City of Centerville Police Department is nationally accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA), primarily responsible for the safety and security of residents and visitors in the community. The department is comprised of 41 sworn officers, 12 dispatchers and 4 support staff organized into three divisions: Operations, Support Services and Community Relations. Although the department is separated into divisions, each member has the same mission of providing exceptional police service to the community.

The Police Department operates a communications center that provides dispatch services for Centerville Police Officers and the City of West Carrollton Police and Fire Departments. The dispatchers are all trained in providing emergency medical dispatching (EMD) to callers while waiting for fire or emergency medical services (EMS) personnel to arrive. The department also partners with Centerville Schools to provide three School Resource Officers at the seven school buildings within Centerville.

The men and women of the Centerville Police Department are committed to providing exceptional police service to those who reside, work, or visit our community. We have created a culture of accountability within the organization and hold ourselves to the highest standards as evidenced by our CALEA and Ohio Collaborative certifications.



2022 Accomplishments

Notable accomplishments from 2022 include several significant projects such as resurfacing the visitor and employee parking lots, the installation of license plate reader (LPR) cameras, and technology upgrades to the training center. We also purchased an enclosed community relations trailer that will be used at City functions throughout the year, a Polaris utility vehicle, and portable anti-vehicle barriers. The department acquired a drone or Unmanned Aerial Vehicle (UAV) to assist officers with aerial support during incidents such as search and rescue, scene photography, or suspect apprehension. Several officers received extensive training and earned their Remote Pilot Certification through the Federal Aviation Administration (FAA).

The department was awarded grant funding from Governor DeWine's office in the amount of \$115,000 to be used toward a body worn and cruiser camera project. Centerville also partnered with Miami Valley Communications Council (MVCC) member cities to purchase an Armored Rescue Vehicle. The vehicle will be used by officers on the Kettering Regional SWAT Team during critical incidents that may occur in Centerville or other MVCC cities.



In August, we celebrated National Night Out Against Crime by hosting our annual Mystery Night Out at Stubbs Park. This year's theme was "When the lights flash...don't pass" referring to school bus safety. The event is a wonderful example of the partnerships we have with local businesses and tremendous support from our community.

Budget Summary 2023

The Police Department will be undertaking several exciting projects in 2023 with the most significant being the communications center upgrade. This will include new computer-aided dispatch (CAD) and records management system (RMS) software, hardware, and office furniture. The new communications center will feature four full dispatch stations that will allow for future growth. As part of a two-year project, the flat roof of the police building will be replaced in 2023 and the shingle roof is scheduled for replacement in 2024. The training center, which also serves as the joint Emergency Operations Center (EOC) for Centerville and Washington Township, will see additional technology upgrades.



There are three marked cruisers slated for purchase as part of our normal rotation schedule. Cruisers typically operate sixteen hours each day and are replaced when they reach 100,000 miles, which is usually around five years. We also intend to purchase a second drone, necessary accessories for usage, and train additional officers as pilots which will increase availability when needed.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Centerville Police Department focus on establishing ways to measure our ability to provide exceptional police service to the community. The department is nationally accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA), primarily responsible for the safety and security of residents and visitors in the community. Two key factors that contribute to a safe community and often determine the successful outcome of a call for service are the time it takes to answer the initial phone call and the length of time for a response by officers. Our goal is for the dispatcher to answer the phone within four seconds, particularly 911 calls. The officers' response time begins when the dispatcher enters the call into the computer and concludes when the first officer arrives on scene. The total time for priority calls should be less than three minutes and thirty seconds while non-priority calls should be under four minutes. Surveys are sent to approximately 5% of citizens requesting service from the department to evaluate our overall performance. Specific questions are asked related to employee competence, attitudes and behaviors toward citizens, safety concerns, and any recommendations for improvement. The fourth indicator ensures that our employees are provided opportunities for enhanced career development and quality training which leads to improved customer service and employee satisfaction. Our goal is to provide at least sixteen hours of quality training annually to every employee in the department.

Key Performance Indicators	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Call For Service Response Times				
<i>Priority Calls</i>	3 min, 36 seconds	3 min, 40 sec	3 min, 28 sec	3 min, 30 sec
<i>Non-Priority Calls</i>	3 min, 59 seconds	4 min, 13 sec	3 min, 39 sec	3 min, 45 sec
Phone Answering Times (seconds)				
<i>911 Calls</i>	4	4	4	4
<i>Non-Emergency Calls</i>	4	4	4	4
Citizen Survey Results				
<i>Overall Performance (1-10 scale)</i>	9.8	9.9	9.9	9.9
Training/Career Development				
<i>Percentage of Employees With 16 Hours or More of Quality Training</i>	71%	84%	94%	100%

Public Works Department



Department Overview

The Public Works Department is responsible for the maintenance of the building and grounds of five City-owned buildings and facilities, 248 lane miles of public streets, 109 miles of storm sewer pipes, 5,217 storm sewer catch basins, 2,055 storm sewer manholes, two City-owned parks, special events support and fleet maintenance. The department is responsible for local residential waste and recycling collection services, which also include a large waste bulk pick-up program. Departmental staff review, permit, inspect and administer construction and maintenance of the City's infrastructure through publicly bid contracts and private developments, as well as through project coordination with other public agencies and utilities.

2022 Accomplishments

Public Works staff coordinated the completion of major infrastructure repairs and rehabilitation of approximately 10.7 lane miles of residential streets slated for resurfacing and 15.5 lane miles of arterial streets throughout the City.



The traffic signal at Far Hills Avenue (State Route 48) and Alex-Bell Road (State Route 725) was rebuilt with numerous improvements such as mast arm poles, advanced vehicle detection, pedestrian signals and LED backlit street signs.

The traffic signal at the intersection of Spring Valley Road and State Route 48 was reconstructed in May. The improvements included replacing the existing poles and span wires with mast arm poles to support additional signals with back plates, advanced vehicle detection, pedestrian signals, signage, and LED backlit street name signage.

Citywide multi-year maintenance contracts were bid out for the first time to take advantage of the City's buying power and to supplement Public Works staff in the areas of heating, ventilation, and air conditioning (HVAC), streetlighting, fiberoptic line locates, security, and alarm maintenance. The City's HVAC contract, for example, leverages the City's buying power with a three-year contract at a rate that is approximately 10% less than the price the City previously paid for similar work.

Cornerstone Park construction was completed, and the park was placed into service with a full-service restroom, 0.7 miles of paved multi-use paths, and an event plaza. The Public Works engineering staff oversaw the design and construction of the park, and the Public Works streets and facilities staff will maintain the park.

The Public Works and Finance departments worked in conjunction to assemble a Cost-of-Service Analysis for the City's Waste and Recycling Enterprise Fund. The analysis demonstrated a shortfall in revenue which was going to cause a dip below the targeted fund balance in the next two years. Options were presented that resulted in City Council passing an Ordinance that increased fees from \$18 to \$24 per month to maintain the current level of waste and recycling services. This was the first fee adjustment for waste collection since 2006. Additionally with the increased fees, the City will be able to continue investing in the Waste Truck replacement program that was initiated in 2017. The program targets an average frontline truck age of five years with no vehicle in the fleet exceeding twelve years of age.

Budget Summary 2023

Numerous improvements will be completed in Stubbs Park as we look to rebid Phase I in 2023. Improvements to the existing bandshell will provide a better experience for amphitheater performers and patrons. Crews are planning the construction of structured terrace seating with Americans with Disabilities Act (ADA) areas and accessible concrete paths throughout to allow greater accessibility for visitors of all abilities. The plaza area next to the amphitheater will also be improved through the expansion of seating and concession areas, improved food truck parking and vendor tent spaces and new picnic lawns. The City will pave over 1,000 feet of trails in this initial phase and add nearly 100 new paved parking spaces. The City will also be renovating the existing restroom and concession building next to the amphitheater, improving the building's exterior, creating shaded front and back porches and making ADA improvements to the restroom.

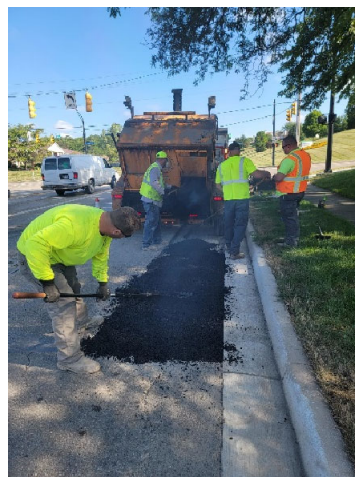
Public Works staff will again coordinate major infrastructure repairs and rehabilitation on roadways, with approximately 10 lane miles of residential streets slated for resurfacing and 14 lane miles of arterial streets. The City will be working with Centerville Schools to design a Dimco Way roadway connection that would be constructed in 2024 to provide two ways into and out of the high school campus. Currently, during school peak traffic, the access along Franklin Street is congested and causes backups at nearby intersections including Franklin and Main Streets in the historic Uptown area. Additionally, this secondary access point would improve traffic flow for the numerous sporting and community events that are held at Centerville High School throughout the year.

The department will again seek to leverage grant dollars for future roadway and bikeway improvements. Grant dollars have been sought for significant improvements to the City's roadway and bike path networks. If grant funding is secured, the projects to be completed in the next five years would be as follows:

- Widening of Centerville Station Road from Braewood Trail to Bill Yeck Park. The project will create a middle turn lane for the park, widen existing lanes, reduce a sight distance problem, and install a multi-use path that will connect to the greater trail network, local neighborhoods, and several parks.
- The intersection at Clio and Bigger Roads is currently ranked by Miami Valley Regional Planning Commission (MVRPC) as one of the top 100 high crash intersections in the area. The proposed improvements will mitigate the primary left turn crash location by increasing the dedicated left hand turn lanes, reconfiguring the roadway medians, and reconfiguring and replacing the traffic signal.
- The Main Street and Ridgeway Road project includes the widening of North Main Street to a five-lane pavement section to match the five-lane section on both ends of the Ridgeway Road intersection. The Ridgeway Road intersection at Main Street will be reconstructed and realigned to include ADA compliant curb ramps, crosswalks, and a traffic signal that is coordinated with others in the area. Improvements to the intersection of Main and Franklin Streets as well as reconfiguration of the Ridgeway Road, Lyons Drive and Davis Road intersection is also anticipated as identified through the Uptown Action Plan.
- The Clio to East Franklin Street bikeway project seeks to construct a 10' hiker biker path on the south side of East Franklin Street from North Johanna Drive to Clio Road and on the east side of Clio Road from East Alex Bell to East Franklin Street. This project is a key connection to improve active transportation connectivity between the residential neighborhoods of Centerville and Washington Township with Centerville High School, Uptown, St. Leonard, and the places of employment on East Franklin Street, Clio Road, Compark Road, Westpark Road, and South Suburban Drive.

The City will continue to work on the planning and design work to make improvements to the I-675 and Wilmington Pike Interchange. The City began this effort in 2020 by partnering with Sugarcreek Township, Greene County, the Montgomery County Transportation Improvement District (TID), and the Ohio Department of Transportation. The project has since been awarded \$3,000,000 of grant money to support the design work, which the City provided a 10% match to in 2022 with the other 10% match coming from Greene County. The work will continue for several more years with an anticipated construction start date of 2027.

With the opening of Cornerstone Park and the opening of park restrooms at both Stubbs Park and Cornerstone Park seven days a week, the maintenance strategy for City maintained parks must be updated.



Key Performance Indicators

The Key Performance Indicators (KPIs) for the Public Works Department focus on services provided to our customers and improving the built infrastructure within our City to support the growth of our neighborhoods and encourage business retention. During 2022, our operations staff worked to increase the effectiveness of our recycling program by educating customers on proper recycling based on items acceptable by Rumpke. An audit of curbside materials was initially performed in 2019 as part of a Montgomery County Solid Waste Recycle Right Program which set the baseline for both participation and contamination rates. The second physical audit was performed in 2021 to measure the effectiveness of the recycling education and awareness program. The audit along with the completion of the rollout recycle container program for the remaining non-containerized households aided in increasing the participation in the recycling program and reducing contamination. These results have allowed the City to negotiate a long-term contract at a reduced rate for the disposal of recycling and diverting recyclable material from the waste stream. The rollout of these final City-provided containers was the last step in automating our refuse program, reducing labor requirements and increasing efficiency. The KPIs will provide a measure of the community’s commitment to environmental sustainability. During 2022, Engineering staff continued to leverage grant dollars, partnered with other agencies and used capital improvement funds to ensure adequate investment was made for roadway conditions. The age of the residential and arterial streets is a KPI of the roadway condition in our City. Resurfacing along with reinvestment in catch basins, curbs and sidewalks shows continued improvements into the various areas of the City and aides in spurring reinvestment in neighborhood housing and the overall curb appeal of the City to businesses. The KPI associated with pavement age helps improve the quality of pavement and ensures an achievable maintenance plan going forward.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Percent of residential streets meeting 20-year age goal	72%	76%	79%	80%
Percent of arterial streets meeting 15-year age goal	80%	84%	88%	88%
Percent of community that utilizes recycling services	N/A	85%	88%	90%
Recycling contamination percentage	10%	10%	10%	10%

610 – Legislative



Department Overview

The Legislative Department is comprised of City Council, Clerk of Council and the part-time Assistant to the Clerk of Council and is responsible for considering ordinances, resolutions and for setting City policy. The department is dedicated to providing the public with transparency and accessibility by making public documents readily available.

2022 Accomplishments

City Council's main responsibilities include passage of legislation, determination of policy, supervision of administration and the handling of citizen inquiries. While City Council members are very busy in their roles as elected officials, their work is largely focused on the support of the City's mission and strategic plan.

Much of City Council's work serves to sustain a solid financial platform from which the City's Mission, Vision and Values are launched. As other communities are faced with declining revenues, budget deficits and infrastructure crises, City Council's fiscal policies have delivered a five-year budget plan and system that has served the City especially well through the challenges of the COVID-19 pandemic and the ongoing global inflationary economic conditions.

Other City Council accomplishments in 2022 include support for improvements at Benham's Grove, Stubbs Park, Uptown Centerville, and Cornerstone North. It also includes advocacy at the local, state, and federal levels to gain funding and legislative support for City projects, support for IT upgrades to enhance security and data delivery, continued support of staff development and leadership opportunities, citizen outreach activities, and



attendance at numerous City events such as the Summer Concert Series, the Americana Festival, ribbon cuttings, and memorial events. The Clerk of Council's departmental accomplishments for 2021-2022 include the posting of over 11,000 accessible documents on the City's website and the implementation of a document inventory where nearly 3,000 documents have been indexed and assessed for retention.



Budget Summary 2023

The fiscal year 2023 Legislative budget is designed to support City Council's work as a legislative and policymaking body, while continuing its community leadership. No significant changes or increases to the budget are planned.

Key Performance Indicators

The Key Performance Indicators (KPIs) for the Legislative Department focus on City Council's commitment to transparency, document accessibility, and responsiveness. Over the past four years, the Legislative Department has uploaded over 11,000 documents to the City's website for public access and review. These documents are content-searchable to assist website users in locating documents relevant to their needs. The Legislative Department has also uploaded an index of passed legislation which website users can access, search by keyword, filter and sort, and link to the associated meeting minutes. The Legislative Department is also tracking website usership specific to the pages associated with public document access to gauge the benefit to the public. The department also tracks time to fulfill Public Records Requests in order to ensure responsiveness in a timely and reasonable manner. The KPIs for the Legislative Department also focus on good fiscal stewardship by demonstrating cost savings and increased efficiencies through the use of technology. The use of tablets for Council Members to receive electronic copies of packets has resulted in a cost savings of nearly \$500 per meeting compared to paper dissemination in prior years.

Key Performance Indicators	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Number of public documents available on the City website	10,861	11,133	11,340	11,547
Total number of page views on the City website for minutes, legislation, and code	4,037	2,284	2,000	2,000
Average time to fulfill Public Document Requests/Total number processed	6 days/101 req	3 days/98 req	3 days/91 req	3 days/95 req
Estimated cost of producing a City Council meeting packet	\$414	\$294	\$295	\$300

710- Benham's Grove

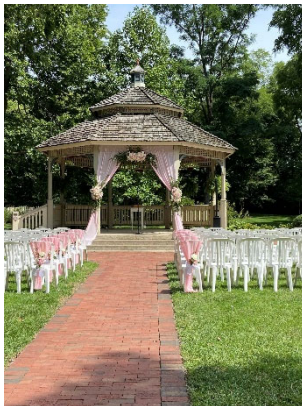
Department Overview



Benham's Grove is a rental facility and community gathering place. It is a historical property and was purchased by the City of Centerville in 1990. The City renovated the property and opened as the Dayton Showhouse in 1992. The grounds comprise 8.6 acres which includes the Gerber House, barn and cottage. Guests can rent individual buildings or the entire complex. In addition to rentals, Benham's Grove is used to host City-partnered events including Americana, Tree Lighting and Ghost Walk. Benham's Grove celebrated its 30th Anniversary in 2022.

2022 Accomplishments

Benham's Grove is back to normal operations after a couple of difficult years, and we are looking to have about 85 hosted events through the end of 2022. The Benham's Grove Five-Year Business Plan was created and approved by City Council. Work has begun in different areas of the plan. We have nearly completed the digitization of all paper files, revamped our Policy and Procedures Manual, and have created a digital version of our event floorplan setups for clients. We have also launched a current and fresh Benham's Grove website and contracted with a different lawn and landscaping company, which has greatly improved the appearance of the grounds. In July, new energy-efficient windows were installed in the Gerber House, making it more inviting for clients and their guests. The Benham's Grove renovations are moving forward; in fact, Benham's Grove was awarded \$200,000 in State capital budget funding in 2022.



Budget Summary 2023

For 2023, most of the CIP budget is related to the ongoing renovation project. Significant additions to the building and land maintenance accounts are on the operating side of the budget to accommodate for the rising costs of services rendered. The Facilities Manager requested additions to cover some needed repairs to the storage building garage doors, which will be replaced with bollards. Additionally, investments are necessary for centralized heating, ventilating and air conditioning (HVAC) services, fire and security monitoring, plumbing, painting and Ohio Utility Protection Services (OUPS). Lawn service costs have risen, and the pond also needs attention in areas like cattail removal and a new fountain.

Key Performance Indicators

The Key Performance Indicators (KPIs) for Benham's Grove focus on customer feedback, number of events hosted and revenue. The year 2020 was a very difficult year for Benham's Grove and most municipal operations due to the COVID-19 pandemic . The shutdown forced many cancellations and a loss of revenue. We have created a new Customer Evaluation Application so that we can more effectively evaluate our service to our clients. Revenue has been decreasing the last five years due to a huge influx of new rental facilities in the Miami Valley. Our hope is to begin the renovation process at Benham's Grove to upgrade the facility and be able to host large events year-round to increase revenue. In 2022, we completed the business plan for Benham's Grove that will establish a direction to enhance operations into 2027 and beyond . Internally, we have started to track our publicly owned competitors in the area to benchmark our total events for comparison. We are tracking the ratio of staff to events to ensure that we are utilizing our staff members in the most productive manner.

<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Customer Evaluations Received	17	18	35	45
All Events Hosted	45	77	78	85
Weddings Hosted	18	43	42	45
Value of Discounted Events	\$16,800	\$18,400	\$16,283	\$16,000
Staff to Event Ratio	3 to 1	3 to 1	3 to 1	3 to 1

580 - The Golf Club at Yankee Trace



Department Overview

The Golf Club at Yankee Trace is more than 27 holes of championship golf. The practice complex includes dual-ended practice hitting stations, a members' only short game performance center and three state-of-the-art indoor simulators for year-round game improvement. The prominent 32,000 square foot clubhouse provides a natural setting for business and social gatherings including onsite weddings and receptions. The restaurant hosts seasonal dinner events, a famous fish fry and popular seasonal brunches.

The facility consists of three departments working together: golf operations, food service and course maintenance. The staff consists of full-time year-round, part-time year-round and seasonal employees and dozens of volunteers to provide services seven days and evenings a week.

2022 Accomplishments

In 2022, all departments dug deep into the Five-Year Business Plan that began in 2021; each focusing on how to improve upon current practices while introducing new strategies that are in line with reaching stated goals. The plan is effective in many ways; most importantly, it requires a team approach to problem solving and promotes agendas that are results driven. A bonus of the plan is that it allows new employees to contribute immediately. The Five-Year Business Plan is the main driver of decision making and action plans that move the vision forward.

One of the covenants of the plan is to attract and retain quality employees. With the help of City management and human resources, a pilot incentive program was introduced that rewards food and beverage Class IV and Class V employees with a percentage of the service charges collected for contractual events. This "pay for performance" policy addresses ongoing



hiring challenges in the food and beverage industry. An additional component of the incentive plan includes a 'team player' role that offers golf shop employees a higher hourly wage if they are available to work in multiple Yankee Trace divisions. This cross-training technique, featured in the Five-Year Business Plan, gives the facility flexibility to move employees into areas that are most needed at the time and provide better service for our guests. Additionally, wages for part time year-round and seasonal positions were increased to meet our hiring needs.

The property continues to post strong financial results. Golf operations had back-to-back record setting months in June and July and is on track to produce rounds and revenue numbers that are at historical highs. Food service is continuing to show improvement in all areas and is in a strong position to begin recovering from years of diminished results. The golf course was voted the "Best Golf Course in Dayton" for the 17th consecutive year and draws customers from across the region and beyond.



Budget Summary 2023

Budget projections see golf rounds and revenues remaining high as demand for outdoor recreation continues. Food sales are expected to remain flat or decrease as plans for a patio expansion project will potentially close the clubhouse for the last quarter. Golf course maintenance expenses have been increased in many areas as the cost of goods and services have risen sharply. These investments will prove beneficial in the long-term and will help The Golf Club at Yankee Trace secure its position as the premier golf facility in the region. The Golf Club at Yankee Trace will enter 2023 fully staffed; in particular, all four golf professional slots are filled. In 2023, staff will work to fully implement ForeUp, a new golf management platform that will especially aid in tee time scheduling and marketing. In 2022, The Golf Club at Yankee Trace proactively ordered new golf cars for 2023 to avoid issues with supply chain demands. These Shark cars have improved technology, seating and music streaming. Maintenance will be busy in 2023 working to improve golf bunkers.

Key Performance Indicators

The Key Performance Indicators (KPIs) for Yankee Trace focus on daily golf operations, golf course maintenance and food service. 2022 is following in the footsteps of 2020 and 2021's record setting years in golf operations while food service is showing signs of recovering from the catastrophic effects of the COVID-19 pandemic. Both revenues and staff retention were hit hard in this department. In fact, staffing levels were at all time lows across all departments during the two previous years. Along with the pandemic fallout in the food and beverage industry, workers across the country reevaluated their work/life balance and many looked for opportunities elsewhere or left the workforce altogether. City management along with HR and Yankee Trace leaders addressed this phenomenon, now known as "the great resignation" and created unique incentive program for employees meeting certain criteria and also raised salaries across the board to attract new employees. The results were immediate and the course is well on its way to building teams that are productive workers and engaged in helping us reach the goals of Yankee Trace. Noted KPIs are listed below showing results for the last two years and projections for this year and next.

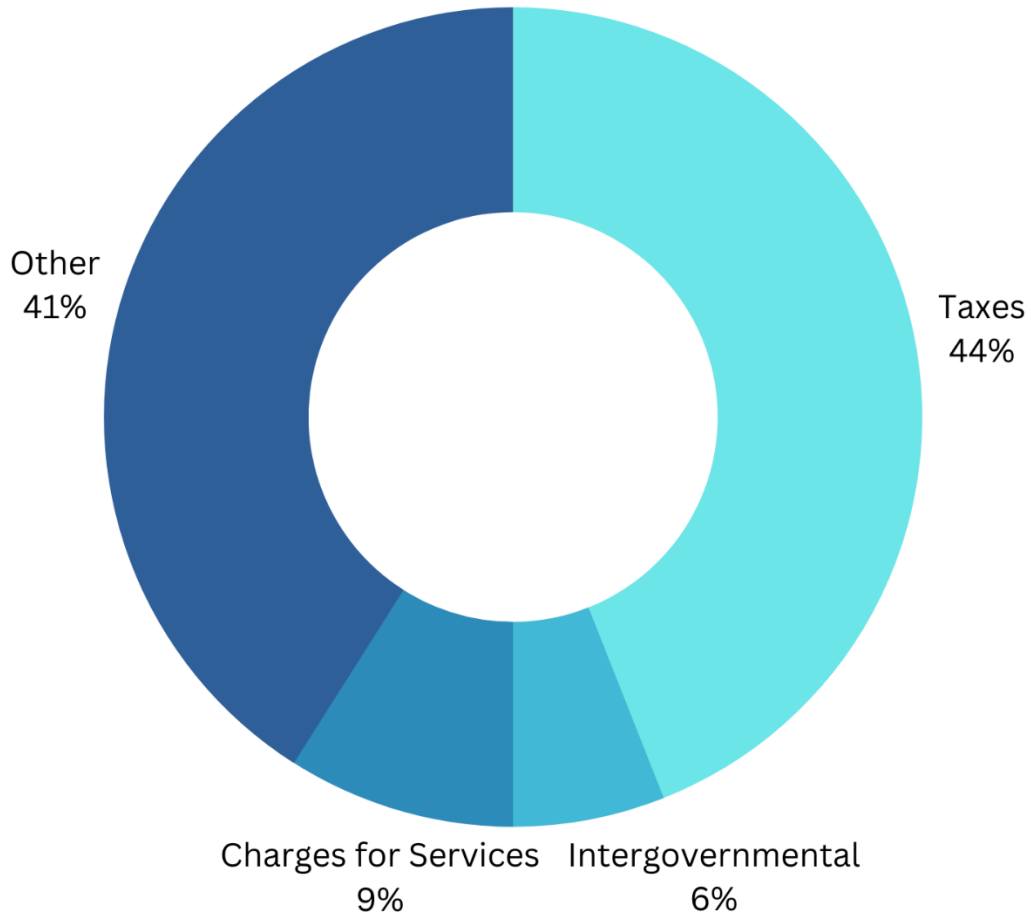
<i>Key Performance Indicators</i>	<u>2020</u>	<u>2021</u>	<u>2022 (proj.)</u>	<u>2023 (est.)</u>
Rounds of Golf Played	69,500	70,084	67,500	65,000
Golf Car Rentals	N/A	54,366	52,000	50,000
Event Rentals	N/A	N/A	432	450
Food Service Incentive Pay Earned	N/A	N/A	\$35,000	\$40,000
Top Dressing Greens Complete	4	4	23	26



2023 Budget All Funds

Where the money comes from

SOURCES OF FUNDS – ALL FUNDS (Excluding Transfers)

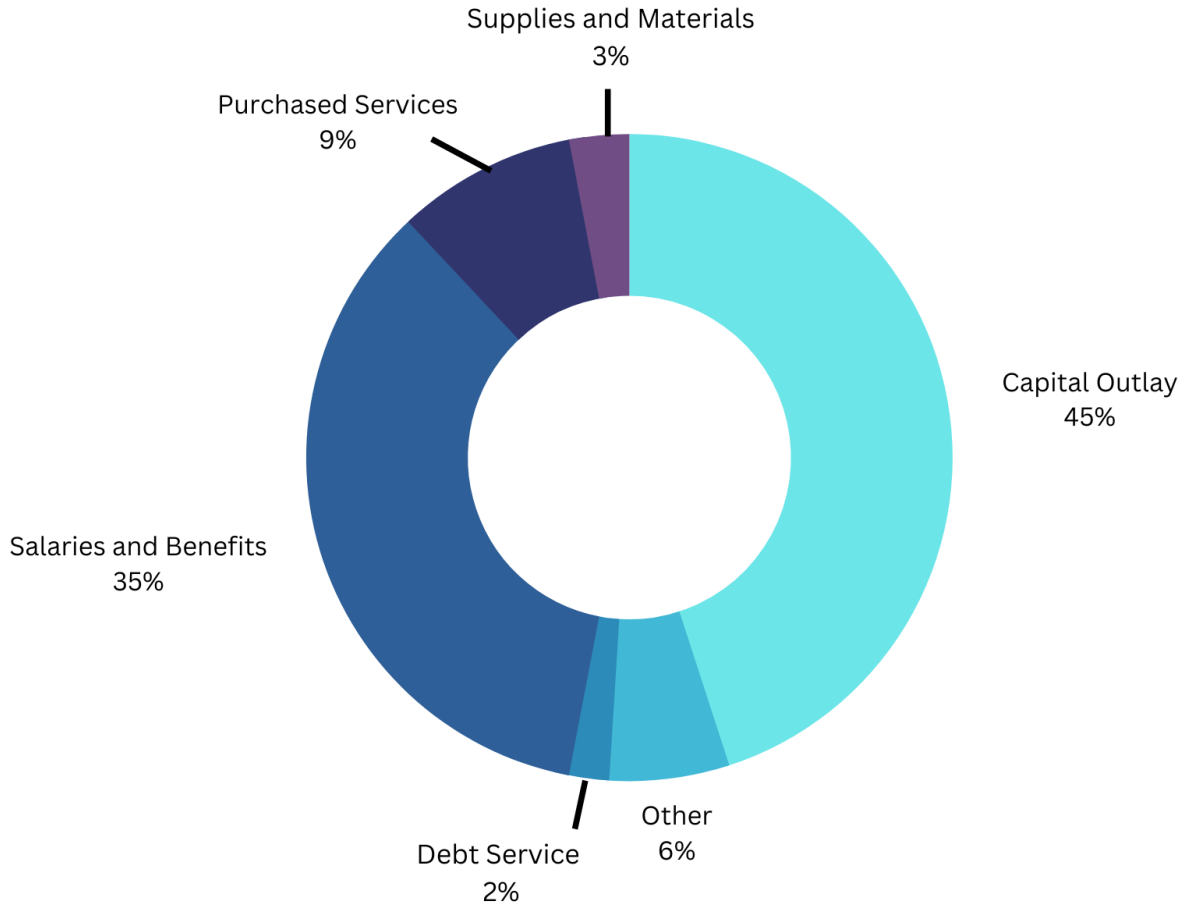


- Taxes include the municipal income tax, property tax, and hotel tax.
- Charges for services include Yankee Trace Golf Course, Waste Collection, and Police Dispatching services for the City of West of Carrollton.

2023 Budget All Funds

Where the money goes – by object

USES OF FUNDS – ALL FUNDS (Excluding Transfers)

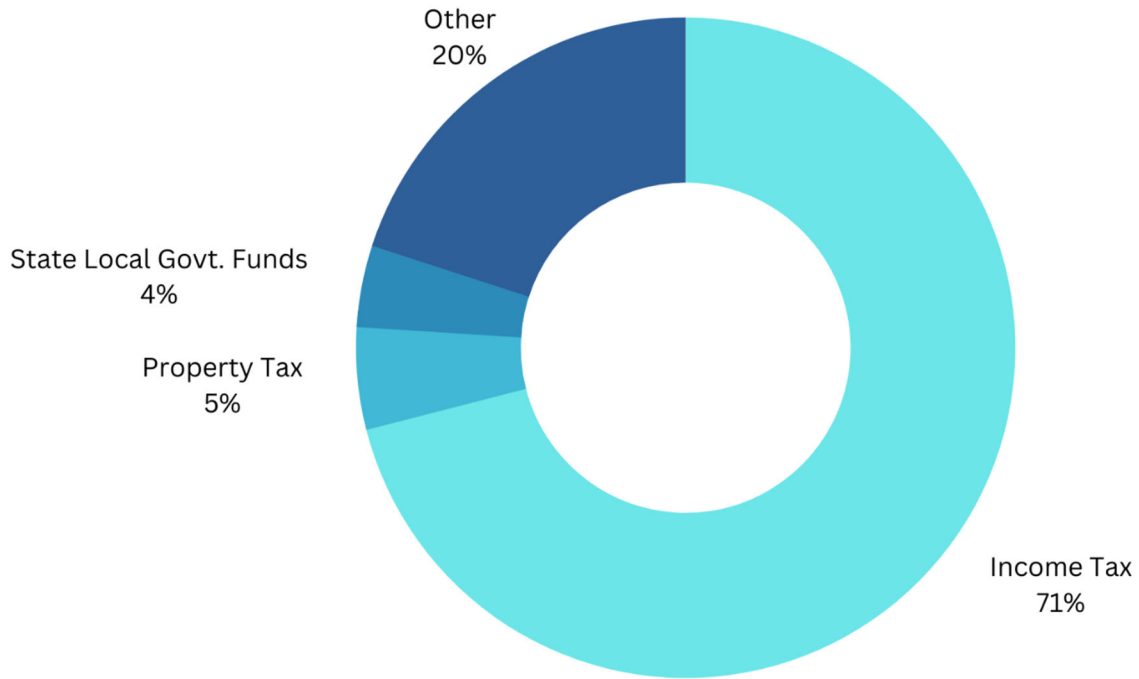


- Salaries and benefits are 35% of the total 2023 All funds Budget.
- Capital outlay is at 45% of the total All Funds Budget in an aggressive effort to continue to upgrade existing infrastructure and equipment as per the City's Strategic Plan.
- Purchased services include items like utilities, legal expenses, software maintenance agreements, and repair and maintenance costs, among others.

2023 Budget General Fund

Where the money comes from

SOURCES OF FUNDS – GENERAL FUND

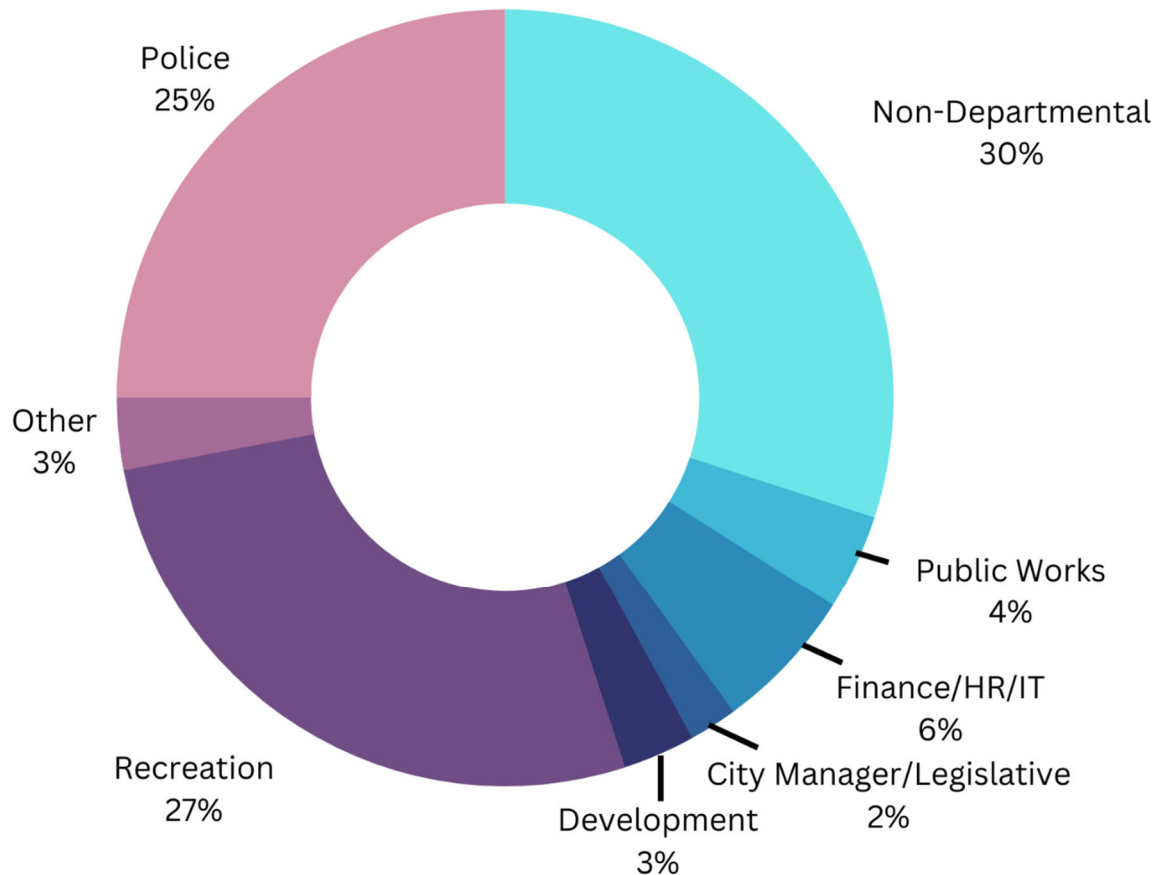


- The City's 2.25% earnings tax for earned income, lottery winnings, and business net profits is the largest source of revenue.
- The City's residents voted a 0.25% increase to the income tax rate (1.75% to 2.25%) in the fall of 2016, but the City allows a full credit of up to 2.25% for income earned outside the City. The City has relied more on its local income tax to fund service and infrastructure needs in recent years. Protecting and preserving this vital revenue source will be important for future financial stability as per the 5-year Strategic Plan.
- The City receives approximately 2.9 cents of every property tax dollar paid by Centerville residents with only 2.35 mills of inside millage.

2023 Budget General Fund

Where the money goes – by department

USES OF FUNDS – GENERAL FUND (Excluding Transfers)



- Police expenses are 25% of the budget when excluding inter-fund transfers. There is an increase of 35.98% from the 2022 Budget due to the use of American Rescue Plan Act (ARPA) Funds as revenue replacement in 2022 for public safety payroll expenses.
- Non-departmental expenses include income tax refunds, contributions to agencies such as Centerville Historical Society and the Centerville Community Improvement Corporation (CIC), property and liability insurance through Miami Valley Risk Management Association (MVRMA), and worker’s compensation insurance.
- Public Works expenses include Public Works Administration, Engineering, and the maintenance of the Municipal Building.
- Recreation includes Benham’s Grove, Stubbs Park, Sister City, Arts Commission, and City Beautiful Commission
- Other expenses include the Law and Community Resources Departments.

2022 Estimate Summary Fund Analysis

	Actual Beginning Balance 1/1/2022	2022 Estimated Income	2022 Estimated Expenses	Estimated Ending Balance 12/31/2022
General	\$ 24,113,589	\$ 28,756,729	\$ 26,941,822	25,928,496
Major Operating Funds:				
Street Construction and Maintenance	2,136,291	3,480,675	3,135,406	2,481,560
Waste Collection	1,389,269	1,481,900	1,656,191	1,214,978
Golf Course Operations	3,693,211	3,906,375	3,377,443	4,222,143
Capital Project Funds:				
Capital Improvements	6,843,788	8,010,500	10,304,500	4,549,788
TIF (CoC) Capital Improvements	1,070,498	1,588,783	982,466	1,676,815
TIF (CoC) Fire/EMS	-	58,333	58,333	-
TIF (MVHS) Capital Improvements	794,136	168,814	392,931	570,019
Capital Equipment Purchase	716,491	472,500	260,000	928,991
Special Assessment Improvements	274,778	555,180	107,080	722,878
Yankee Trace Capital and Equipment	956,059	288,295	165,000	1,079,354
Central Vehicle Purchase	437,449	644,840	738,000	344,289
Debt Service Funds:				
Unvoted Debt Retirement	5,056	66,000	65,749	5,307
TIF Debt Retirement	312,160	401,750	709,125	4,785
Golf Course Debt Retirement	8,087	75	-	8,162
Special Assessment Bond Retirement	460,397	14,750	473,303	1,844
Other Funds:				
Economic Development Budget Stabilization	4,066,283	30,000	-	4,096,283
State Highway	244,401	113,000	90,413	266,988
Cornerstone Park Maintenance	254,594	49,336	59,157	244,773
Local Coronavirus Relief	-	-	-	-
American Rescue Plan Act	1,244,724	1,258,794	2,503,517	-
Friends of Benham's Grove	-	-	-	-
Law Enforcement	301,202	2,500	4,300	299,402
OneOhio	-	5,137	-	5,137
Enforcement and Education	47,145	1,800	-	48,945
Drug Law	1,094	10	-	1,104
Police Grants	260,375	2,500	250,000	12,875
Police Operations Project	74,675	750	6,000	69,425
Medical Insurance	803,574	2,530,000	2,750,000	583,574
Insurance Deductible	15,334	115,250	113,000	17,584
Agency	545,597	112,914	111,600	546,911
Special Energy Improvement	-	510,045	510,045	-
 Subtotal	 51,070,259	 54,627,535	 55,765,381	 49,932,413
Less: Transfers to other Funds	-	(10,882,419)	(10,882,419)	-
 Grand Total	 <u>\$ 51,070,259</u>	 <u>\$ 43,745,116</u>	 <u>\$ 44,882,962</u>	 <u>\$ 49,932,413</u>

2023 Budget Summary Fund Analysis

	Estimated Beginning Balance 1/1/2023	2023 Budgeted Income	2023 Budgeted Expenses	Estimated Ending Balance 12/31/2023
General	25,928,496	\$ 35,440,198	\$ 40,128,501	\$ 21,240,193
Major Operating Funds:				
Street Construction and Maintenance	2,481,560	3,487,500	3,977,220	1,991,840
Waste Collection	1,214,978	1,964,215	2,081,848	1,097,345
Golf Course Operations	4,222,143	3,627,500	3,986,247	3,863,396
Capital Project Funds:				
Capital Improvements	4,549,788	12,264,635	14,180,091	2,634,332
TIF (CoC) Capital Improvements	1,676,815	1,586,802	1,291,373	1,972,244
TIF (CoC) Fire/EMS	-	70,000	70,000	-
TIF (MVHS) Capital Improvements	570,019	180,000	5,000	745,019
Capital Equipment Purchase	928,991	579,100	754,700	753,391
Special Assessment Improvements	722,878	566,500	557,000	732,378
Yankee Trace Capital and Equipment	1,079,354	352,600	1,119,929	312,025
Central Vehicle Purchase	344,289	878,630	873,450	349,469
Debt Service Funds:				
Unvoted Debt Retirement	5,307	66,050	65,750	5,607
TIF Debt Retirement	4,785	707,000	709,625	2,160
Golf Course Debt Retirement	8,162	75	-	8,237
Special Assessment Bond Retirement	1,844	466,000	458,403	9,441
Other Funds:				
Economic Development Budget Stabilization	4,096,283	40,000	-	4,136,283
State Highway	266,988	114,500	138,355	243,133
Cornerstone Park Maintenance	244,773	225,986	225,744	245,015
Local Coronavirus Relief	-	-	-	-
American Rescue Plan Act	-	-	-	-
Friends of Benham's Grove	-	-	-	-
Law Enforcement	299,402	7,500	5,000	301,902
OneOhio	5,137	5,162	-	10,299
Enforcement and Education	48,945	3,000	1,000	50,945
Drug Law	1,104	10	-	1,114
Police Grants	12,875	1,000	-	13,875
Police Operations Project	69,425	750	6,000	64,175
Medical Insurance	583,574	2,385,000	2,375,000	593,574
Insurance Deductible	17,584	56,250	56,500	17,334
Agency	546,911	101,250	105,500	542,661
Special Energy Improvement	-	516,000	516,000	-
 Subtotal	 49,932,413	 65,693,213	 73,688,236	 41,937,389
Less: Transfers to other Funds	-	(11,652,245)	(11,652,245)	-
 Grand Total	 <u>\$ 49,932,413</u>	 <u>\$ 54,040,968</u>	 <u>\$ 62,035,991</u>	 <u>\$ 41,937,389</u>

2024 Forecast Summary Fund Analysis

	Estimated Beginning Balance 1/1/2024	2024 Forecasted Income	2024 Forecasted Expenses	Estimated Ending Balance 12/31/2024
General	\$ 21,240,193	\$ 30,173,578	\$ 31,113,313	\$ 20,300,458
Major Operating Funds:				
Street Construction and Maintenance	1,991,840	3,501,375	3,728,503	1,764,712
Waste Collection	1,097,345	1,983,857	2,031,458	1,049,744
Golf Course Operations	3,863,396	3,799,481	4,354,542	3,308,335
Capital Project Funds:				
Capital Improvements	2,634,332	8,475,284	8,715,000	2,394,616
TIF (CoC) Capital Improvements	1,972,244	3,798,425	4,836,197	934,472
TIF (CoC) Fire/EMS	-	95,000	95,000	-
TIF (MVHS) Capital Improvements	745,019	181,800	5,050	921,769
Capital Equipment Purchase	753,391	546,455	727,700	572,146
Special Assessment Improvements	732,378	566,565	525,280	773,663
Yankee Trace Capital and Equipment	312,025	354,630	263,245	403,410
Central Vehicle Purchase	349,469	935,416	947,800	337,085
Debt Service Funds:				
Unvoted Debt Retirement	5,607	778,185	777,883	5,909
TIF Debt Retirement	2,160	707,010	704,825	4,345
Golf Course Debt Retirement	8,237	195,076	195,000	8,313
Special Assessment Bond Retirement	9,441	466,010	467,753	7,698
Other Funds:				
Economic Development Budget Stabilization	4,136,283	40,400	-	4,176,683
State Highway	243,133	115,645	189,662	169,116
Cornerstone Park Maintenance	245,015	215,754	215,383	245,386
Local Coronavirus Relief	-	-	-	-
American Rescue Plan Act	-	-	-	-
Friends of Benham's Grove	-	-	-	-
Law Enforcement	301,902	7,525	5,000	304,427
OneOhio	10,299	5,163	-	15,462
Enforcement and Education	50,945	3,030	1,000	52,975
Drug Law	1,114	10	-	1,124
Police Grants	13,875	1,010	-	14,885
Police Operations Project	64,175	758	-	64,933
Medical Insurance	593,574	2,504,050	2,493,750	603,874
Insurance Deductible	17,334	56,603	58,065	15,872
Agency	542,661	101,250	105,500	538,411
Special Energy Improvement	-	516,000	516,000	-
 Subtotal	 41,937,389	 60,125,345	 63,072,909	 38,989,825
 Less: Transfers to other Funds	 -	 (12,435,958)	 (12,435,958)	 -
 Grand Total	 <u>\$ 41,937,389</u>	 <u>\$ 47,689,387</u>	 <u>\$ 50,636,951</u>	 <u>\$ 38,989,825</u>

2025 Forecast Summary Fund Analysis

	Estimated Beginning Balance 1/1/2025	2025 Forecasted Income	2025 Forecasted Expenses	Estimated Ending Balance 12/31/2025
General	\$ 20,300,458	\$ 30,582,391	\$ 30,613,300	\$ 20,269,549
Major Operating Funds:				
Street Construction and Maintenance	1,764,712	3,615,390	3,777,518	1,602,584
Waste Collection	1,049,744	2,003,696	2,082,637	970,803
Golf Course Operations	3,308,335	4,331,112	4,678,883	2,960,564
Capital Project Funds:				
Capital Improvements	2,394,616	7,491,202	5,215,000	4,670,818
TIF (CoC) Capital Improvements	934,472	2,102,955	1,642,056	1,395,371
TIF (CoC) Fire/EMS	-	95,000	95,000	-
TIF (MVHS) Capital Improvements	921,769	183,619	5,100	1,100,288
Capital Equipment Purchase	572,146	547,420	414,435	705,131
Special Assessment Improvements	773,663	566,631	536,563	803,731
Yankee Trace Capital and Equipment	403,410	356,680	155,837	604,253
Central Vehicle Purchase	337,085	892,270	981,800	247,555
Debt Service Funds:				
Unvoted Debt Retirement	5,909	778,188	777,883	6,214
TIF Debt Retirement	4,345	707,020	707,125	4,240
Golf Course Debt Retirement	8,313	195,077	195,000	8,390
Special Assessment Bond Retirement	7,698	477,020	481,034	3,684
Other Funds:				
Economic Development Budget Stabilization	4,176,683	40,804	-	4,217,487
State Highway	169,116	116,801	138,320	147,597
Cornerstone Park Maintenance	245,386	220,383	220,033	245,736
Local Coronavirus Relief	-	-	-	-
American Rescue Plan Act	-	-	-	-
Friends of Benham's Grove	-	-	-	-
Law Enforcement	304,427	7,550	5,000	306,977
OneOhio	15,462	5,164	-	20,626
Enforcement and Education	52,975	3,060	1,000	55,035
Drug Law	1,124	10	-	1,134
Police Grants	14,885	1,020	-	15,905
Police Operations Project	64,933	766	1,000	64,699
Medical Insurance	603,874	2,629,051	2,618,438	614,487
Insurance Deductible	15,872	56,960	59,697	13,135
Agency	538,411	101,250	105,500	534,161
Special Energy Improvement	-	516,000	516,000	-
 Subtotal	 38,989,825	 58,624,490	 56,024,159	 41,590,156
Less: Transfers to other Funds	-	(11,898,493)	(11,898,493)	-
 Grand Total	 <u>\$ 38,989,825</u>	 <u>\$ 46,725,997</u>	 <u>\$ 44,125,666</u>	 <u>\$ 41,590,156</u>

2026 Forecast Summary Fund Analysis

	Estimated Beginning Balance 1/1/2026	2026 Forecasted Income	2026 Forecasted Expenses	Estimated Ending Balance 12/31/2026
General	\$ 20,269,549	\$ 31,156,634	\$ 31,200,050	\$ 20,226,133
Major Operating Funds:				
Street Construction and Maintenance	1,602,584	3,629,543	3,944,591	1,287,536
Waste Collection	970,803	2,023,733	2,165,084	829,452
Golf Course Operations	2,960,564	4,456,465	4,818,387	2,598,642
Capital Project Funds:				
Capital Improvements	4,670,818	8,564,904	10,882,000	2,353,722
TIF (CoC) Capital Improvements	1,395,371	4,083,695	3,622,918	1,856,148
TIF (CoC) Fire/EMS	-	95,000	95,000	-
TIF (MVHS) Capital Improvements	1,100,288	185,455	5,152	1,280,591
Capital Equipment Purchase	705,131	548,395	585,707	667,819
Special Assessment Improvements	803,731	566,697	530,848	839,580
Yankee Trace Capital and Equipment	604,253	358,751	241,745	721,259
Central Vehicle Purchase	247,555	1,074,193	703,350	618,398
Debt Service Funds:				
Unvoted Debt Retirement	6,214	778,191	777,883	6,522
TIF Debt Retirement	4,240	707,030	708,925	2,345
Golf Course Debt Retirement	8,390	195,078	195,000	8,468
Special Assessment Bond Retirement	3,684	471,030	472,834	1,880
Other Funds:				
Economic Development Budget Stabilization	4,217,487	41,212	-	4,258,699
State Highway	147,597	117,969	140,629	124,937
Cornerstone Park Maintenance	245,736	222,401	222,046	246,091
Local Coronavirus Relief	-	-	-	-
American Rescue Plan Act	-	-	-	-
Friends of Benham's Grove	-	-	-	-
Law Enforcement	306,977	7,576	5,000	309,553
OneOhio	20,626	5,165	-	25,791
Enforcement and Education	55,035	3,091	1,000	57,126
Drug Law	1,134	10	-	1,144
Police Grants	15,905	1,030	-	16,935
Police Operations Project	64,699	774	3,000	62,473
Medical Insurance	614,487	2,760,299	2,749,360	625,426
Insurance Deductible	13,135	57,320	61,396	9,059
Agency	534,161	101,250	105,500	529,911
Special Energy Improvement	-	516,000	516,000	-
 Subtotal	 41,590,156	 62,728,891	 64,753,405	 39,565,642
 Less: Transfers to other Funds	 -	 (12,168,157)	 (12,168,157)	 -
 Grand Total	 <u>\$ 41,590,156</u>	 <u>\$ 50,560,734</u>	 <u>\$ 52,585,248</u>	 <u>\$ 39,565,642</u>

2027 Forecast Summary Fund Analysis

	Estimated Beginning Balance 1/1/2027	2027 Forecasted Income	2027 Forecasted Expenses	Estimated Ending Balance 12/31/2027
General	\$ 20,226,133	\$ 31,742,020	\$ 31,702,704	\$ 20,265,449
Major Operating Funds:				
Street Construction and Maintenance	1,287,536	3,843,837	3,999,409	1,131,964
Waste Collection	829,452	2,043,971	2,207,449	665,974
Golf Course Operations	2,598,642	4,582,177	4,959,017	2,221,802
Capital Project Funds:				
Capital Improvements	2,353,722	17,448,813	16,304,780	3,497,755
TIF (CoC) Capital Improvements	1,856,148	3,122,938	2,646,711	2,332,375
TIF (CoC) Fire/EMS	-	95,000	95,000	-
TIF (MVHS) Capital Improvements	1,280,591	187,310	5,204	1,462,697
Capital Equipment Purchase	667,819	549,379	563,000	654,198
Special Assessment Improvements	839,580	490,764	463,136	867,208
Yankee Trace Capital and Equipment	721,259	360,843	209,600	872,502
Central Vehicle Purchase	618,398	806,185	832,850	591,733
Debt Service Funds:				
Unvoted Debt Retirement	6,522	778,194	777,883	6,833
TIF Debt Retirement	2,345	711,040	710,225	3,160
Golf Course Debt Retirement	8,468	195,079	195,000	8,547
Special Assessment Bond Retirement	1,880	403,040	403,153	1,767
Other Funds:				
Economic Development Budget Stabilization	4,258,699	41,624	-	4,300,323
State Highway	124,937	119,149	141,191	102,895
Cornerstone Park Maintenance	246,091	224,784	224,426	246,449
Local Coronavirus Relief	-	-	-	-
American Rescue Plan Act	-	-	-	-
Friends of Benham's Grove	-	-	-	-
Law Enforcement	309,553	7,602	5,000	312,155
OneOhio	25,791	5,166	-	30,957
Enforcement and Education	57,126	3,122	1,000	59,248
Drug Law	1,144	10	-	1,154
Police Grants	16,935	1,040	-	17,975
Police Operations Project	62,473	782	-	63,255
Medical Insurance	625,426	2,898,108	2,886,828	636,706
Insurance Deductible	9,059	57,684	63,168	3,575
Agency	529,911	101,250	105,500	525,661
Special Energy Improvement	-	516,000	516,000	-
 Subtotal	 39,565,642	 71,336,911	 70,018,234	 40,884,319
Less: Transfers to other Funds	-	(12,329,943)	(12,329,943)	-
 Grand Total	 <u>\$ 39,565,642</u>	 <u>\$ 59,006,968</u>	 <u>\$ 57,688,291</u>	 <u>\$ 40,884,319</u>



General Fund

Revenue

General Government

City Manager

Human Resources

Community Resources

Legal

Information Technology

Finance

Development

Safety

Public Works

Legislative

Boards & Commissions

Recreational Services

General Fund Revenue

Purpose: *To account for the revenue that is not included in the specialized funds of the City. Major sources of revenue include the local income tax, property tax, inheritance tax, permits, licenses and fines.*

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 27,453,985		\$ 24,113,589	\$ 25,928,496	\$ 21,240,193	\$ 20,300,458	\$ 20,269,549	\$ 20,226,133
Revenue								
<i>Local Taxes</i>								
Income Tax	22,393,460	22,014,273	24,632,805	25,125,461	25,627,971	26,140,530	26,663,342	27,196,609
Property Tax	1,829,638	1,833,000	1,829,800	1,851,000	1,869,510	1,888,205	1,907,088	1,926,159
Hotel-Motel Tax	137,930	135,000	138,000	140,000	141,400	142,814	144,242	145,684
	24,361,028	23,982,273	26,600,605	27,116,461	27,638,881	28,171,549	28,714,672	29,268,452
<i>Intergovernmental</i>								
State Sources	152,331	136,000	176,375	1,214,913	352,005	153,526	155,061	156,612
County Sources	343,254	310,000	350,000	370,000	353,500	357,035	360,605	364,211
Other Intergovernmental Sources	240,654	221,038	226,054	229,716	235,776	242,000	248,393	254,958
	736,239	667,038	752,429	1,814,629	941,281	752,561	764,059	775,781
<i>Special Assessments - Mowing</i>	739	10,000	15,000	10,000	10,100	10,201	10,303	10,406
<i>Charges for Services</i>								
Public Works/Planning/Police	382,073	383,286	391,624	400,026	406,947	413,960	421,139	428,453
	382,073	383,286	391,624	400,026	406,947	413,960	421,139	428,453
<i>Fines, Licenses and Permits</i>								
Permits	491,429	418,200	458,996	443,150	447,582	452,060	456,581	461,149
Court Fines	69,672	65,000	75,000	70,000	70,700	71,407	72,121	72,842
	561,101	483,200	533,996	513,150	518,282	523,467	528,702	533,991
<i>Investment Earnings</i>	174,315	150,000	175,000	250,000	252,500	255,025	257,575	260,151
<i>Investment Earnings</i>								
Sale of Bonds				5,033,371				
<i>Miscellaneous</i>								
Rent	67,885	76,000	77,000	69,010	69,700	70,397	71,101	71,812
Benham's Grove	125,916	150,000	150,000	150,000	251,500	300,000	303,000	306,030
Arts Commission	56	4,500	2,500	1,500	1,515	1,530	1,545	1,560
Miscellaneous	519,871	1,225,463	58,575	82,051	82,872	83,701	84,538	85,384
	713,728	1,455,963	288,075	302,561	405,587	455,628	460,184	464,786
Total Revenue	26,929,223	27,131,760	28,756,729	35,440,198	30,173,578	30,582,391	31,156,634	31,742,020
Total Expenditures	30,269,619	33,794,131	26,941,822	40,128,501	31,113,313	30,613,300	31,200,050	31,702,704
Ending Balance	\$ 24,113,589		\$ 25,928,496	\$ 21,240,193	\$ 20,300,458	\$ 20,269,549	\$ 20,226,133	\$ 20,265,449
Fund Balance - % of Annual Expenses - Target = 50% - 100%	<u>80.00%</u>		<u>96.00%</u>	<u>53.00%</u>	<u>65.00%</u>	<u>66.00%</u>	<u>65.00%</u>	<u>64.00%</u>

General Government

Purpose: *To account for those activities which, by nature, are Citywide functions and not specifically charged to an individual department or operation.*

	2021 Actual	2022 Estimate	2023 Budget
<i>Dues and Memberships</i>			
Ohio Municipal League	\$ 2,916	\$ 3,000	\$ 3,000
Miami Valley Regional Planning Commission	11,039	11,039	11,039
Ohio Co-op Purchasing Program	100	100	100
Dayton Development Coalition	7,500	7,500	7,500
First Suburbs Consortium	-	250	250
Dayton Regional Green 3 (DRG3)	-	-	50
Costco	859	938	1,000
Total	\$ 22,414	\$ 22,827	\$ 22,939
<i>Agreements and Contributions</i>			
Centerville-Washington Township Historical Society	48,000	48,000	48,000
First Four Event Sponsorship	-	2,500	2,500
Miami Valley Emergency Management Authority	4,799	4,800	4,800
Americana	15,000	15,000	-
Centerville Washington Diversity Council	500	500	500
CIC	250,000	150,000	150,000
CodeRed	7,450	7,648	7,750
Heart of Centerville	2,500	2,500	2,500
Miscellaneous	-	-	1,000
Total	\$ 328,249	\$ 230,948	\$ 217,050
<i>Transfers to Other Funds:</i>			
Street Construction and Maintenance	\$ 1,900,000	\$ 2,100,000	\$ 2,100,000
Unvoted Debt Retirement	65,750	65,750	65,750
Capital Improvements	7,500,000	7,500,000	7,500,000
Capital Equipment Purchase	450,000	450,000	450,000
Yankee Trace Capital Improvements	0	-	-
Central Vehicle Purchase	200,000	200,000	200,000
Insurance Deductible Fund	21,000	50,000	21,000
Cornerstone Park Maintenance	-	47,336	74,495
Economic Development Stabilization Fund	4,059,881	-	-
Total	\$ 14,196,631	\$ 10,413,086	\$ 10,411,245

General Government

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Fringe Benefits								
Workers' Compensation	\$ 68,959	\$ 100,000	\$ 87,000	\$ 100,000	\$ 103,000	\$ 106,090	\$ 109,273	\$ 115,829
Unemployment Compensation	9,122	10,000	10,000	10,000	10,300	10,609	10,927	11,255
Tuition Reimbursement	7,000	14,000	8,175	14,000	7,000	7,000	7,000	7,000
Other Fringe Benefits	11,684	12,500	11,226	12,500	12,500	12,500	12,500	12,500
	96,765	136,500	116,401	136,500	\$ 132,800	\$ 136,199	\$ 139,700	\$ 146,584
Purchased Services								
Professional Services	66,671	70,900	60,540	63,700	63,720	63,942	64,166	64,393
Travel & Training	40,033	19,330	19,285	23,680	12,701	12,803	12,906	13,010
Maintenance & Repairs	9,858	7,500	144	10,000	10,000	10,000	10,000	10,000
Utilities	51,496	54,400	58,080	55,000	55,550	56,106	56,667	57,233
Communications	16,305	9,350	17,807	10,850	10,850	10,850	10,850	10,850
Rental/Leases	10,945	9,000	8,308	9,000	9,000	9,000	9,000	9,000
Printing/Advertising	1,268	3,500	2,871	4,000	4,000	4,000	4,000	4,000
Postage/Shipping	15,034	31,100	22,120	31,100	31,100	31,100	31,100	31,100
Maintenance Agreements	11,649	13,000	12,960	12,750	12,838	12,926	13,015	13,105
Property and Liability Insurance	180,236	235,000	234,505	283,683	292,193	300,959	309,988	319,288
	403,495	453,080	436,620	503,763	501,952	511,686	521,692	531,979
Supplies and Materials								
General Supplies	5,836	10,000	6,350	10,000	10,000	10,000	10,000	10,000
Internet Access	1,366	-	300	500	505	510	515	520
	7,202	10,000	6,650	10,500	10,505	10,510	10,515	10,520
Other Expenses								
Licenses and Certifications	4,357	1,000	1,300	1,500	1,500	1,500	1,500	1,500
Dues and Memberships	22,414	22,939	22,827	22,939	22,939	22,939	22,939	22,939
Awards and Recognition	662	1,000	625	1,000	1,000	1,000	1,000	1,000
Income Tax Refunds	415,355	400,000	500,000	450,000	459,000	468,180	477,544	487,095
Agreements and Contributions	328,249	226,750	230,948	217,050	217,050	217,050	217,050	217,050
Special Projects	555,592	67,500	145,000	129,000	132,750	136,613	140,591	144,689
Taxes and Assessments	26,309	10,000	20,798	22,000	22,220	22,442	22,666	22,893
County Auditor/Treasurer Charges	28,029	29,050	32,524	34,050	34,280	34,512	34,747	34,984
PIR Grants/Contingency	5,725	219,750	9,700	238,000	221,500	221,000	217,500	219,000
	1,386,692	977,989	963,722	1,115,539	1,112,239	1,125,236	1,135,537	1,151,150
Other Uses								
Transfers/Advances to Other Funds	14,195,631	13,883,086	10,413,086	10,411,245	11,169,959	10,621,493	10,897,157	11,122,943
	14,195,631	13,883,086	10,413,086	10,411,245	11,169,959	10,621,493	10,897,157	11,122,943
Total Budget - General Government	\$ 16,089,785	\$ 15,460,655	\$ 11,936,479	\$ 12,177,547	\$ 12,927,455	\$ 12,405,124	\$ 12,704,601	\$ 12,963,176

REVENUES:

Object 45110	WITHHOLDING INCOME TAX	Revenue for the City's municipal income tax related to withholdings from wages earned from individuals working within Centerville. Amount also includes courtesy withholding tax received for residents in the City that work in another taxing jurisdiction. The City's income tax rate changed from 1.75% to 2.25% effective January 1, 2017 as approved by the voters. The current conservative assumption in the 5-year plan is a 2.0% increase to income tax revenue for 2023 through 2027.
Object 45111	BUSINESS INCOME TAX	Revenue for the City's municipal income tax related to business income earned from businesses and corporations operating within Centerville. The City's income tax rate changed from 1.75% to 2.25% effective January 1, 2017 as approved by the voters. The current conservative assumption in the 5-year plan is a 2.0% increase to income tax revenue for 2023 through 2027.
Object 45112	INDIVIDUAL INCOME TAX	Revenue for the City's municipal income tax related to income earned from individuals residing within Centerville. The City's income tax rate changed from 1.75% to 2.25% effective January 1, 2017 as approved by the voters. The current conservative assumption in the 5-year plan is a 2.0% increase to income tax revenue for 2023 through 2027.
Object 45120	REAL ESTATE & PU TAX	Revenue received from Montgomery County for the first and second half property tax settlements for Centerville properties. The City's municipal property tax rate includes 2.35 mills of inside millage.
Object 45121	REAL ESTATE TAX - GREENE CO	Revenue received from Greene County for the first and second half property tax settlements for Centerville properties located within Greene County. There are only a couple such properties located within this jurisdiction.
Object 45122	ROLLBACK & HOMESTEAD TA	Revenue received directly from the State of Ohio for property tax payments on Centerville properties. This includes the property tax rollback and homestead exemption.
Object 45130	HOTEL-MOTEL TAX	The 3% hotel-motel excise tax paid by guests through hotels located within the City of Centerville.
Object 45140	CIGARETTE TAX	Cigarette tax revenue received by the City.
Object 45210	LOCAL GOV'T DISTRIB (ST)	Direct portion of the Local Government Fund (LGF) received directly from the State of Ohio. This funding was reinstated to municipalities in
Object 45215	LIQUOR/BEER PERMITS	Revenue received from the State of Ohio for alcohol permits issued within city limits.
Object 45220	UNDIVIDED LOCAL GOV'T	Indirect portion of the Local Government Fund (LGF) received from Montgomery County.
Object 45222	ED/GE	Reimbursement revenue from the Montgomery County Economic Development/Government Equity (ED/GE) Grant Program. The approved project is with Ardent Technologies, Inc. for capital investment and the creation of jobs within the City.
Object 45224	MONTGOMERY CO PROSECUTION FEES	Prosecution fee revenue received directly from Montgomery County Auditor's office.
Object 45240	OTHER LOCAL GOV	Annual contribution received from the Centerville Washington Park District to reimburse costs related to Geographic Information System (GIS) services by the Development Department.
Object 45241	CENTERVILLE CITY S.D.	Payments received from the Centerville City School District for providing School Resource Officer (SRO) services as per the agreement.
Object 45391	MOWING ASSESSMENTS	Revenue received for mowing assessments from the Code Enforcement Division
Object 45470	PLAN REVIEW FEES	Fees charged for plan review through the City's Building Inspection Division.
Object 45471	FILING FEES	Fees charged for filing plans through the City's Planning Department.
Object 45472	INSPECTION FEES	Reimbursement revenue from Montgomery County for inspections performed by the Building Inspection Division
Object 45473	HEATING & ELEC REGISTRA	Fees charged for heating and electric registration through the City's Building Inspection Division
Object 45474	RIGHT OF WAY FEES-INDIVIDUAL	Individual Right of Way fee revenue paid to the City through the Public Works Department
Object 45475	RIGHT OF WAY FEES-ANNUAL	Annual Right of Way fee revenue paid to the City through the Public Works Department.
Object 45490	ACCIDENT REPORTS	Revenue received for accident reports filed in the Police Department.
Object 45491	OTHER MISC	Other miscellaneous revenue received from various sources.
Object 45492	RENTAL RE-INSPECTION FEES	Fees charged for rental unit re-inspections from the Code Enforcement Division.
Object 45494	WEST CARROLLTON DISPATCH	Revenue received per the agreement with the City of West Carrollton for providing police, fire, and Emergency Medical Services (EMS) dispatch services.
Object 45497	EV STATION FEES	Revenue received from usage of the city-owned Electric Vehicle (EV) charging stations.
Object 45510	BUILDING PERMITS	Building permit revenue received through the City's Building Inspection Division
Object 45513	STREET/CURB CUT PERMITS	Street/curb cut permit revenue paid to the City through the Public Works Department
Object 45515	SOLICITATION PERMITS	Solicitation permit revenue received by the City.
Object 45519	OTHER PERMITS	Other miscellaneous permit revenue received from various sources.
Object 45520	POLADM REGULAR WAGES	Reimbursement revenue related to Police Department expenditures. These amounts were booked as revenue beginning in 2020
Object 45521	POLADM OVERTIME WAGES	Reimbursement revenue related to Police Department expenditures. These amounts were booked as revenue beginning in 2020
Object 45522	POLADM UNIFORMS	Reimbursement revenue related to Police Department expenditures. These amounts were booked as revenue beginning in 2020
Object 45525	POLADM FINGERPRINTING	Reimbursement revenue related to Police Department expenditures. These amounts were booked as revenue beginning in 2020.
Object 45526	POLADM RESTITUTION	Reimbursement revenue related to Police Department expenditures. These amounts were booked as revenue beginning in 2020
Object 45530	KETTERING COURT FINES	City's share of fine and fees paid through the City of Kettering Municipal Court.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the General Fund.
Object 45910	RENTAL OF FACILITIES	Miscellaneous rental revenue received for City facilities such as Stubbs Park.

Object 45911	RENTAL OF BUILDINGS	Rental income received for city-owned properties including the Municipal Annex Building. Current tenants include the License Bureau and the Clerk of Court's Auto Title Division.
Object 45913	CELL TOWER - SPRINT	Rental income received from Sprint for a cell tower owned by the City.
Object 45920	BENHAM'S GROVE RENTAL	Revenue received for weddings and other events held at the City-owned Benham's Grove complex.
Object 45940	DONATIONS	Miscellaneous donations received to support various city operations.
Object 45950	REFUNDS/REIMBURSEMENTS	Miscellaneous refund and reimbursement revenue such as rebates from the Bureau of Workers Compensation (BWC).
Object 45955	GRANT REVENUE	Grant revenue received in the General Fund for various projects. 2023 and 2024 grant revenue includes State Capital funding for the Stubbs Park and Benham's Grove improvement projects, respectively.
Object 45980	MISCELLANEOUS	Other miscellaneous revenue.
Object 45981	BAD CHECK FEES	Fees charged for returned checks or Automated Clearing House (ACH) payments.
Object 45925	CITY SPONSORSHIP	City sponsorship revenue received from various sources.
Object 45527	MYSTERY NIGHT OUT	Sponsorship revenue to support the Annual Night Out event through the Police Department
Object 45980	CRIME PREVENTION	Sponsorship revenue to support the Neighborhood Watch Program, handouts for children and adults, Crime Scene Investigation camp for kids, Bike rodeo supplies, and other programs through the Police Department.
Object 45980	ARTS-Summer Concert	Revenue associated with providing the annual Summer Event Series at Stubbs Park
Object 45980	ARTS-Winter Project	Revenue associated with providing the annual Winter Event Series.
Object 45940	DONATIONS - VETERANS MEMORIAL	Donations received from various sources to support the Veterans Memorial at Stubbs Park.
Object 45820	SALE OF BONDS	Debt proceeds issued to support the Benham's Grove improvements project.

EXPENDITURES:

Fringe Benefits

Object 57230	WORKERS' COMP PREMIUM	Allocation of the annual premium paid to the Bureau of Worker's Compensation (BWC) not assigned to a specific department.
Object 57231	UNEMPLOYMENT COMP	Amount paid to Ohio Department of Job and Family Services (ODJFS) for the City's share of unemployment costs.
Object 57240	TUITION REIMBURSEMENT	Estimated amounts for the approved tuition reimbursement program for City employees as per the Personnel Manual (4.17)
Object 57299	OTHER FRINGE BENEFITS	Includes several items such as the annual Employee Holiday Luncheon and employee retirement awards

Purchased Services

Object 57312	BANK/COLLECTION/CREDIT	Allocation of monthly credit card fees to the City's credit card processor, Elavon, that are not assigned to a specific department.
Object 57329	OTHER PROFESSIONAL SERV	Includes monthly document shredding with Document Destruction and legislative advocacy services with DSD Advisors LLC
Object 57330	BUILDING-MAINT & REPAIR (110 W Spring Valley)	Miscellaneous building repair expenses associated with city-owned rental property at 110 W Spring Valley Road
Object 57330	BUILDING-MAINT & REPAIR (Muni Annex)	Miscellaneous building repair expenses associated with the City-owned Municipal Annex Building that currently houses the License Bureau and the Clerk of Courts Auto Title Division.
Object 57331	EQUIPMENT-MAINT & REPAIR	Equipment repair expenses for the City-owned Electric Vehicle charging stations and other miscellaneous items
Object 57331	EQUIPMENT-MAINT & REPAIR (Muni Annex)	Miscellaneous equipment repair expenses associated with the City-owned Municipal Annex Building that currently houses the License Bureau and the Clerk of Courts Auto Title Division.
Object 57331	EQUIPMENT-MAINT & REPAIR (110 W Spring Valley)	Miscellaneous equipment repair expenses associated with the city-owned rental property at 110 W Spring Valley Road
Object 57340	CONFERENCES & TRAINING	Funds for various employee training sessions including: Tyler Technologies PACE sessions , Safety Council (Dayton Miami Valley), and future all city training sessions coordinated by the Human Resources Department.
Object 57341	LODGING & MEALS	Funds for lodging and meals associated with employee trainings not assigned to a specific department. Purchases for the coffee supplied in the Municipal Building.
Object 57350	COMMUNICATIONS	Monthly telephone long distance charges associated with Spectrum. Includes annual costs for Turbo Airtime with P & R Communications
Object 57351	PRINTING	Miscellaneous printing costs for City business cards, letterhead, envelopes, and holiday cards.
Object 57352	ADVERTISING	Miscellaneous advertising expenses that are not assigned to a specific department.
Object 57353	POSTAGE	Costs associated with the postage machine in the Municipal Building from Pitney Bowes.
Object 57354	UTILITY SERVICES	Utility expenses for City-owned buildings (gas, water, electric) not assigned to a specific facility. Also includes electric charges for traffic signals and water charges for irrigation systems in the right of way .
Object 57372	MAINTENANCE AGREEMENTS	Service agreements for the postage machine with Pitney Bowes.
Object 57380	INSURANCE	Property and casualty insurance premium through Miami Valley Risk Management (MVRMA) not assigned to another department or fund
Object 57399	PARKING LOT LEASE-Cross Pointe	Annual lease payment to Cross Pointe Church for use of the parking lot in the Uptown area.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the Municipal Building purchased primarily through Office Depot.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the Municipal Building purchased primarily through Amazon or Office Depot
Object 57521	INTERNET ACCESS	Internet access expense with Spectrum.

Object 57599	OTHER SUPPLIES	Miscellaneous other supplies for the Municipal Building.
Other Expenses		
Object 57701	MISC LICENSE/CERTIFICATION	Annual costs for the music performance licenses held by the City. Includes Society of European Stage Authors and Composers (SESAC), Broadcast Music Inc. (BMI), and American Society of Composers, Authors and Publishers (ASCAP) licenses.
Object 57702	DUES & MEMBERSHIP	Dues paid by the City to the Ohio Municipal League (OML), Miami Valley Regional Planning Commission (MVRPC), Dayton Development Coalition, Costco, and Amazon.
Object 57703	AWARDS & RECOGNITION	Service awards and retirement gifts presented to City employees.
Object 57704	INCOME TAX REFUNDS	Withholding, business net profit, or individual refunds issued due to an overpayment of the City's municipal income tax
Object 57705	ANNUAL CONTRIBUTIONS	Contributions made by the City to various organizations: Centerville Washington Historical Society, Miami Valley Emergency Management Authority, Heart of Centerville, Diversity Council, the Community Improvement Corporation (CCIC), Code Red services, and First Four Events Sponsorship.
Object 57706	ASSESSMENTS	Assessments and property taxes paid to Montgomery County for City-owned properties.
Object 57707	AUDITOR/TREASURER FEES	Auditor fees paid to Montgomery County on the tax bills for City-owned properties.
Object 57708	ELECTION EXPENSE	Election expense costs paid to Montgomery County on the tax bills for City-owned properties.
Object 57709	DELINQUENT TAX ADVERTIS	Delinquent tax advertisement costs paid to Montgomery County on the tax bills for City-owned properties
Object 57710	PROPERTY TAX REFUNDS	Property tax refunds issued through Montgomery County on the tax bills for City-owned properties
Object 57711	ECONOMIC DEV GRANT (PIR)	Property Improvement Reimbursement (PIR) grants provided by the City to businesses within Centerville for increased investment and job creation. Includes Total Quality Logistics (TQL), South Point Building Investment, Ardent Technologies Inc., PriMed Physicians, Full Circle Recovery Services, and Desulf-Tek LLC.
Object 57716	ED/GE GRANT	Reimbursement expenses for the Montgomery County Economic Development/Government Equity (ED/GE) Grant Program. The approved project is with Ardent Technologies, Inc. for capital investment and the creation of jobs within the City.
Object 57798	CONTINGENCY	Line item earmarked for unplanned expenditures that may occur during any given year
Object 57799	OTHER EXPENSES	Includes indigent burial expenses and income sharing requirements with Centerville Schools for tax abatements approved as part of the Community Reinvestment Area (CRA) program.
Transfers & Advances		
Object 57990	TRANSFER-OUT	Includes amounts for transfers out of the General Fund to support various other City funds. Includes the Capital Improvement Fund (410), Unvoted Debt Retirement Fund (310), Street Maintenance Fund (210), Capital Equipment Purchase Fund (470), Central Vehicle Purchase Fund (610), Insurance Deductible Fund (740) and the Cornerstone Park Maintenance Fund (225).

City Manager

Purpose: *The Office of the City Manager is responsible for effectively administering and implementing the policies of City Council and the day to day operations of the City; providing staff assistance to City Council; representing the City at local, regional, state and national levels; providing public information; working with various Boards and Commissions. In addition, Central Switchboard and Reception, the Civic program, Cultural Activities and Economic Development functions are directly administered through this office.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00
Receptionist	<u>1.10</u>	<u>1.10</u>	<u>1.10</u>
Total	<u>4.10</u>	<u>4.10</u>	<u>4.10</u>

City Manager

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 410,993	\$ 420,002	\$ 425,663	\$ 429,572	\$ 489,459	\$ 419,568	\$ 444,742	\$ 445,120
Part-time Wages	40,279	34,661	40,000	35,616	36,684	37,785	40,052	40,086
Other Compensation	3,111	8,075	18,095	17,509	50,090	4,909	5,056	5,208
	<u>454,383</u>	<u>462,738</u>	<u>483,758</u>	<u>482,697</u>	<u>576,233</u>	<u>462,262</u>	<u>489,850</u>	<u>490,414</u>
Fringe Benefits								
Retirement Contributions	69,704	71,613	91,552	93,909	96,725	78,995	83,735	83,806
Insurance	43,392	47,384	40,722	49,192	51,225	77,531	80,843	84,315
	<u>113,096</u>	<u>118,997</u>	<u>132,274</u>	<u>143,101</u>	<u>147,950</u>	<u>156,526</u>	<u>164,578</u>	<u>168,121</u>
Purchased Services								
Professional Services	-	-	-	-	-	-	-	-
Travel & Training	10,853	19,300	11,500	13,800	14,525	14,550	14,576	14,602
Maintenance & Repairs	815	1,000	-	1,750	1,768	1,786	1,804	1,822
Communications	2,486	2,400	1,500	2,400	2,500	2,500	2,500	2,500
Printing/Advertising	-	500	-	500	500	500	500	500
Maintenance Agreements	40	150	-	150	175	175	175	175
	<u>14,194</u>	<u>23,350</u>	<u>13,000</u>	<u>18,600</u>	<u>19,468</u>	<u>19,511</u>	<u>19,555</u>	<u>19,599</u>
Supplies and Materials								
General Supplies	1,333	1,400	2,200	1,400	1,407	1,414	1,421	1,428
Vehicle Supplies	2,056	2,500	2,400	3,200	3,232	3,264	3,296	3,329
Subscriptions and Publications	669	750	700	750	850	850	850	850
	<u>4,058</u>	<u>4,650</u>	<u>5,300</u>	<u>5,350</u>	<u>5,489</u>	<u>5,528</u>	<u>5,567</u>	<u>5,607</u>
Other Expenses								
Licenses and Certifications	350	350	-	350	350	350	350	350
Dues and Memberships	4,397	4,500	3,500	4,750	4,750	4,750	4,750	4,750
Other Expenses	123	500	500	500	505	510	515	520
Internal Depreciation	3,610	3,610	3,610	6,670	6,737	6,804	6,872	6,941
	<u>8,480</u>	<u>8,960</u>	<u>7,610</u>	<u>12,270</u>	<u>12,342</u>	<u>12,414</u>	<u>12,487</u>	<u>12,561</u>
Total Budget - City Manager	<u>\$ 594,211</u>	<u>\$ 618,695</u>	<u>\$ 641,942</u>	<u>\$ 662,018</u>	<u>\$ 761,482</u>	<u>\$ 656,241</u>	<u>\$ 692,037</u>	<u>\$ 696,302</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the City Manager (CM), Assistant City Manager (ACM) and Executive Assistant.
Object 57120	PART TIME WAGES	Wage expense for two (2) part-time receptionists.
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per the Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Assistant City Manager for successful performance as permitted in the Pay Ordinance.
Object 57195	MEDICAL INSURANCE BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System. Additional payments (10% of wages) made to the Ohio Public Employees Retirement System for the City Manager (CM).
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57332	VEHICLE MAINT & REPAIR	Vehicle maintenance and repair for City vehicles assigned to the department.
Object 57340	CONFERENCES & TRAINING	Professional development to include the annual International City/County Management Association (ICMA) conference and the Ohio City/County Management Association (OCMA) conference for the City Manager (CM) and Assistant City Manager (ACM).
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development. This also includes the cost of meals for the City Manager (CM) and Assistant City Manager (ACM) to conduct City business.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and/or services provided to the City.

Supplies & Materials

Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57531	NEWSPAPERS/MAGAZINES	Subscriptions to job-related publications.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles assigned to the department.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies for the department.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of the Assistant City Manager (ACM)
Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for employees including the American Bar Association, Society for Human Resource Management (SHRM), Notary, etc.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including International City/County Management Association (ICMA), Ohio City/County Management Association (OCMA), Dayton Area Managers Association (DAMA), Rotary, Optimists, etc.
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered in other line items.

Human Resources

Purpose: *The Human Resources Department provides a variety of human resource services for the City of Centerville's dynamic and diverse workforce. The goal is to ensure that employees are managed fairly, are well-trained, supported, and assigned job duties to accomplish City business objectives in a cost-effective, efficient, and safe manner. People are the City of Centerville's greatest asset. The Human Resources Department for the City is responsible for centrally setting the pace for human resources services including identifying, hiring, and retaining our workforce as well as developing and administering our compensation and benefits program. The goal is to create a quality employee experience.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Human Resources Director	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00
HR Intern	<u>0.25</u>	<u>0.50</u>	<u>0.50</u>
Total	2.25	2.50	2.50

Human Resources

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 176,015	\$ 186,276	\$ 185,000	\$ 194,543	\$ 200,379	\$ 206,390	\$ 218,773	\$ 218,959
Part-time Wages	-	14,960	2,850	14,960	15,409	15,871	16,823	16,838
Other Compensation	<u>2,876</u>	<u>4,343</u>	<u>2,960</u>	<u>8,001</u>	<u>8,153</u>	<u>8,309</u>	<u>8,469</u>	<u>8,705</u>
	178,891	205,579	190,810	217,504	223,941	230,570	244,065	244,502
Fringe Benefits								
Retirement Contributions	27,480	31,376	29,417	33,166	34,161	35,186	37,297	37,329
Insurance	<u>29,842</u>	<u>32,743</u>	<u>31,966</u>	<u>33,984</u>	<u>35,424</u>	<u>36,932</u>	<u>38,515</u>	<u>40,173</u>
	57,322	64,119	61,383	67,150	69,585	72,118	75,812	77,502
Purchased Services								
Professional Services	25,031	43,000	33,000	45,400	45,630	45,862	46,097	46,334
Travel & Training	2,273	6,800	3,050	6,800	6,800	6,800	6,800	6,800
Communications	654	1,080	990	1,080	1,080	1,080	1,080	1,080
Printing/Advertising	<u>1,602</u>	<u>6,500</u>	<u>7,500</u>	<u>6,000</u>	<u>6,060</u>	<u>6,121</u>	<u>6,182</u>	<u>6,244</u>
	29,560	57,380	44,540	59,280	59,570	59,863	60,159	60,458
Supplies and Materials								
General Supplies	<u>590</u>	<u>2,420</u>	<u>500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
	590	2,420	500	2,500	2,500	2,500	2,500	2,500
Capital Outlay								
Equipment	<u>-</u>	<u>500</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	-	500	-	-	-	-	-	-
Other Expenses								
Licenses and Certifications	-	-	-	150	-	150	-	150
Dues & Memberships	1,138	2,650	4,000	2,650	2,650	2,650	2,650	2,650
Awards and Recognition	<u>-</u>	<u>3,500</u>	<u>-</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
	1,138	6,150	4,000	6,300	6,150	6,300	6,150	6,300
Total Budget - Human Resources	<u>\$ 267,501</u>	<u>\$ 336,148</u>	<u>\$ 301,233</u>	<u>\$ 352,734</u>	<u>\$ 361,746</u>	<u>\$ 371,351</u>	<u>\$ 388,686</u>	<u>\$ 391,262</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Human Resources Director and Human Resources Analyst.
Object 57120	PART TIME WAGES	Wage expense for intern position (0.50 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per the Personnel Manual (Section 3.08).
Object 57111	OVERTIME WAGES	Overtime payment for the Human Resources Analyst position.
Object 57194	BONUS PAY	Payment to Human Resources Director for successful performance as permitted in the Pay Ordinance.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57310	CONSULTANTS	Leadership and management coaching paid to Jan Mazza for department supervisors.
Object 57313	MGMT/PERSONNEL SERVICES	Professional services including background checks paid to Intellicorp, Bureau of Workers Compensation Claims Management paid to Sedgwick, Affordable Care Act (ACA) Tracking paid to American Fidelity, COBRA Administration paid to Navia and in-depth background checks by the Police Department.
Object 57314	MEDICAL SERVICES	Professional services paid to Premier Health, EmployeeCare and Independent Medical Review.
Object 57340	CONFERENCES & TRAINING	Professional development conferences and trainings to include Ohio Public Employers Labor Relations Association (OHPELRA), Ohio Society for Human Resource Management (OHSHRM), Society for Human Resource Management (SHRM), Miami Valley Human Resource Association (MVHRA), Municipal Training Academy (MTA), Miami Valley Risk Management Association (MVRMA) and Dayton/Miami Valley Safety Council.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57350	COMMUNICATIONS	Employee cell phone stipend.
Object 57352	ADVERTISING - EMPLOYMENT	Employee recruitment advertising paid to LinkedIn.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies.
Object 57530	BOOKS/MANUALS	Resources/Tools for Manager/Supervisor Forum.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies for the department.

Other Expenses

Object 57701	LICENSE/CERTIFICATION	Licenses/certifications for employees including Society for Human Resource Management (SHRM).
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including Ohio Public Employers Labor Relations Association (OHPELRA), National Public Employers Labor Relations Association (NPELRA), Society for Human Resource Management (SHRM), Miami Valley Human Resource Association (MVHRA), Employer Resource Association (ERA) and Annual Dayton Chamber Membership.
Object 57703	AWARDS & RECOGNITION	Service award plaques and retirement gifts.

Community Resources

Purpose: *To account for the activities associated with the coordination of community resources. The Community Resources Office is responsible for coordinating and disseminating information regarding City events and services, and managing the CIVIC Municipal Volunteer Program.*

<i>Staffing (Full-time Equivalents)</i>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Communications Director	1.00	1.00	1.00
Events Coordinator	1.00	1.00	1.00
Stage Manager - Summer Concerts	0.05	0.07	0.07
Intern	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total	2.30	2.32	2.32

Community Resources

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 154,271	\$ 166,607	\$ 158,000	\$ 177,927	\$ 183,265	\$ 188,763	\$ 200,089	\$ 200,259
Part-time Wages	8,227	9,687	11,100	9,724	10,016	10,316	10,935	10,944
Other Compensation	408	500	624	3,619	3,728	3,840	3,955	4,074
	<u>162,906</u>	<u>176,794</u>	<u>169,724</u>	<u>191,270</u>	<u>197,009</u>	<u>202,919</u>	<u>214,979</u>	<u>215,277</u>
Fringe Benefits								
Retirement Contributions	24,931	27,237	27,900	28,992	29,862	30,758	32,603	32,631
Insurance	41,368	45,310	40,220	48,062	50,085	52,205	54,426	56,754
	<u>66,299</u>	<u>72,547</u>	<u>68,120</u>	<u>77,054</u>	<u>79,947</u>	<u>82,963</u>	<u>87,029</u>	<u>89,385</u>
Purchased Services								
Travel & Training	4,289	4,000	4,050	4,000	4,000	4,000	4,000	4,000
Communications	9,377	5,000	7,500	5,000	5,000	5,000	5,000	5,000
Printing/Advertising	22,192	30,000	15,000	55,000	25,000	25,000	25,000	25,000
Postage/Maintenance Agreements	36	5,000	-	1,500	1,500	1,500	1,500	1,500
	<u>35,894</u>	<u>44,000</u>	<u>26,550</u>	<u>65,500</u>	<u>35,500</u>	<u>35,500</u>	<u>35,500</u>	<u>35,500</u>
Supplies and Materials								
General Supplies	-	400	525	650	650	650	650	650
	<u>-</u>	<u>400</u>	<u>525</u>	<u>650</u>	<u>650</u>	<u>650</u>	<u>650</u>	<u>650</u>
Other Expenses								
Dues and Memberships	-	400	-	400	400	400	400	400
Awards and Recognition	5,977	5,000	-	5,000	5,000	5,000	5,000	5,000
Special Projects	31,765	24,000	39,617	58,000	58,000	56,000	56,000	56,000
	<u>37,742</u>	<u>29,400</u>	<u>39,617</u>	<u>63,400</u>	<u>63,400</u>	<u>61,400</u>	<u>61,400</u>	<u>61,400</u>
Total Budget - Community Resources	<u>\$ 302,841</u>	<u>\$ 323,141</u>	<u>\$ 304,536</u>	<u>\$ 397,874</u>	<u>\$ 376,506</u>	<u>\$ 383,432</u>	<u>\$ 399,558</u>	<u>\$ 402,212</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for Communications Director and Community Resources Coordinator.
Object 57111	OVERTIME WAGES	Wage expense for occasional overtime for Community Resources Coordinator.
Object 57120	PART TIME WAGES	Wage expense for the seasonal Stage Manager (0.05 FTE) and an intern position (0.25 FTE).
Object 57194	BONUS PAY	Payment to Community Resources Director for successful performance as permitted by the Pay Ordinance.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57340	CONFERENCES & TRAINING	Professional Development including Government Social Media (GSM) conference and City-County Communications and Marketing Association
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Annual program fees including Constant Contact, Animoto, Canva and TVEyes. Monthly cost for hot spots and employee cell phone stipend.
Object 57351	PRINTING	Printing expenses for the department including mailers, Town Crier, Annual Report, etc.
Object 57352	ADVERTISING	Promotion of City in print, broadcast and on social media. Replacement of City banners in 2023.
Object 57353	POSTAGE/SHIPPING	Postage expense for the department.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies for the department.

Other Expenses

Object 57702	DUES & MEMBERSHIP	Membership dues for professional organizations.
Object 57703	AWARDS & RECOGNITION	Submissions for professional awards.
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered specifically in other line items. See break out below.
Object 57799	SP PROJ - Garage Sale	Replacement signs purchases as necessary; maintenance costs beyond.
Object 57799	SP PROJ - Business Breakfast	City event to recognize Centerville businesses.
Object 57799	SP PROJ - Mayor's Faith Breakfast	City event to honor Centerville faith and not-for-profit organizations.
Object 57799	SP PROJ - Farmer's Market	Weekly outdoor market held May - October. Restarting in collaboration with Centerville-Washington Park District in 2023.
Object 57799	SP PROJ- Fall Festival	Large family-friendly event at Stubbs Park.
Object 57799	SP PROJ- Football Fan Fest	Football game screening with family activities at Stubbs Park
Object 57799	SP PROJ- Americana	Annual contribution and supplies for City booth for the Americana Festival.

Other Exp-Special Proj.

MVV/Children's Activity Book	Purchase replacement order, reprints as needed for Mission Vision Values and Children's Activity booklets
TNR - SICSA	Traps, surgery costs associated with Trap-Neuter-Return (TNR) partnership with SICSA.
Memorial Day	Flowers, programs, sound, chair rentals, refreshments.
Veteran's Day	Flowers, programs, sound, chair rentals, refreshments.
Miscellaneous	Costs associated with projects not anticipated.
Tree Lighting	Annual holiday event for families in Uptown.

Legal

Purpose: *To represent and defend the City and its officers and employees in litigation; give legal advice and opinions to the City Council, Boards and Commissions, and the City staff; prepare and evaluate form and legality of contracts, and prepare and review ordinance proposals.*

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Purchased Services								
Legal Services	\$ 225,440	\$ 275,000	\$ 250,000	\$ 275,000	\$ 277,750	\$ 280,528	\$ 283,333	\$ 286,166
Court/Jail Costs	63,928	85,000	95,000	85,000	85,850	86,709	87,576	88,452
Travel & Training	-	1,000	500	1,000	1,000	1,000	1,000	1,000
	<u>289,368</u>	<u>361,000</u>	<u>345,500</u>	<u>361,000</u>	<u>364,600</u>	<u>368,237</u>	<u>371,909</u>	<u>375,618</u>
Other Expenses								
Dues and Memberships	<u>1,575</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	1,575	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Total Budget - Legal	<u>\$ 290,943</u>	<u>\$ 362,500</u>	<u>\$ 347,000</u>	<u>\$ 362,500</u>	<u>\$ 366,100</u>	<u>\$ 369,737</u>	<u>\$ 373,409</u>	<u>\$ 377,118</u>

EXPENDITURES:

Purchased Services

Object 57315	LEGAL SERVICES	Legal expense for Municipal Attorney with Buckley King, formerly Altick and Corwin Co. Legal expense for Special Counsel with Frost Brown Todd, LLC, and Dinsmore.
Object 57318	COURT/JAIL COSTS	Centerville's cost to the City of Kettering for Municipal Court and Prosecutor services.
Object 57340	CONFERENCES & TRAINING	Professional Development for Municipal Attorney including Ohio Municipal Attorney's Association conference.

Other Expenses

Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations for Municipal Attorney including Ohio Municipal Attorney's Association and International Municipal Lawyer's Association.
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Information Technology

Purpose: To account for information technology related expenditures for the City, which includes administration, professional services, IT capital assets, and software maintenance agreements.

<i>Staffing (Full-time Equivalents)</i>	<u>2021</u>	<u>2022</u>	<u>2023</u>
IT Director	1.00	1.00	1.00
GIS Analyst	0.00	0.00	1.00
Enterprise Applications Specialist	1.00	1.00	1.00
Help Desk Specialist	0.00	1.00	1.00
Intern	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total	2.00	4.00	5.00

Information Technology

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 180,931	\$ 233,575	\$ 197,000	\$ 311,571	\$ 320,918	\$ 330,546	\$ 350,379	\$ 350,676
Part-time Wages	15,488	32,058	16,830	32,940	33,928	34,946	37,043	37,074
Other Compensation	6,136	6,472	3,279	3,370	3,539	3,716	3,902	4,097
	<u>202,555</u>	<u>272,105</u>	<u>217,109</u>	<u>347,881</u>	<u>358,385</u>	<u>369,208</u>	<u>391,324</u>	<u>391,847</u>
Fringe Benefits								
Retirement Contributions	30,420	41,947	33,100	53,698	55,309	56,968	60,386	60,438
Insurance	7,075	23,804	29,395	58,087	60,539	63,108	65,801	68,623
	<u>37,495</u>	<u>65,751</u>	<u>62,495</u>	<u>111,785</u>	<u>115,848</u>	<u>120,076</u>	<u>126,187</u>	<u>129,061</u>
Purchased Services								
Professional Services	90,606	-	6,600	-	-	-	-	-
Maintenance & Repairs	-	-	-	750	758	766	774	782
Travel & Training	-	5,000	-	9,150	5,000	5,050	5,101	5,152
Communications	4,579	13,340	8,700	13,340	13,473	13,608	13,744	13,881
Maintenance Agreements	200,295	379,121	423,000	415,013	419,163	423,355	427,589	431,865
	<u>295,480</u>	<u>397,461</u>	<u>438,300</u>	<u>438,253</u>	<u>438,394</u>	<u>442,779</u>	<u>447,208</u>	<u>451,680</u>
Supplies and Materials								
General Supplies	702	8,250	3,033	8,675	8,762	8,850	8,938	9,027
Vehicle Supplies	-	-	800	1,450	1,465	1,480	1,495	1,510
	<u>702</u>	<u>8,250</u>	<u>3,833</u>	<u>10,125</u>	<u>10,227</u>	<u>10,330</u>	<u>10,433</u>	<u>10,537</u>
Other Expenses								
Dues and Memberships	-	600	-	600	600	600	600	600
Internal Depreciation	-	-	-	9,410	9,504	9,599	9,695	9,792
	<u>-</u>	<u>600</u>	<u>-</u>	<u>10,010</u>	<u>10,104</u>	<u>10,199</u>	<u>10,295</u>	<u>10,392</u>
Total Budget - Information Technology	<u>\$ 536,232</u>	<u>\$ 744,167</u>	<u>\$ 721,737</u>	<u>\$ 918,054</u>	<u>\$ 932,958</u>	<u>\$ 952,592</u>	<u>\$ 985,447</u>	<u>\$ 993,517</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the IT Director, Enterprise Applications Specialist, Help Desk Specialist and GIS Analyst positions.
Object 57120	PART TIME WAGES	Wage expense for full-time intern position (1.00 FTE).
Object 57199	OTHER PAY (Med Ins Buyout)	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57332	VEHICLE-MAINT & REPAIRS	Vehicle maintenance and repair for City vehicles.
Object 57340	CONFERENCES & TRAINING	Professional Development including Nuanix, Microsoft, Tyler Connect, Cyber Security and other vendor and industry trends and best practices.
Object 57341	LODGING & MEALS	Lodging and per diem while travelling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Phone system annual maintenance and software costs.
Object 57372	MAINTENANCE AGREEMENT	Agreements with miscellaneous vendors to include Office365 subscriptions, Cyber Security services, Environmental System Research Institute Inc. (ESRI) annual enterprise software licensing, Miami Valley Communications Council (MVCC) fiber, Internet Service Provider (ISP) Contract with Miami Valley Educational Computer Association (MVECA) for internet access and other agreements.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies including batteries, desk supplies, etc.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies including networking cables and other computer peripherals.
Object 57540	FUEL/GASOLINE	Fuel/gasoline for City vehicles used to conduct City business.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles.

Other Expenses

Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations.
Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of Information Technology vehicle.

Finance - Administration

Purpose: *The Finance Department is responsible for the administration of all City Financial affairs; provides general direction, control and coordination of fiscal matters; manages investments; provides internal fiscal controls; prepares state and federally mandated reports; advises the City Manager of matters of fiscal policies and procedures, and assists in the preparation of the Annual Budget and Capital Improvement Programs.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Finance Clerk	1.60	1.80	1.80
Finance Intern	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total	3.85	4.05	4.05

Finance - Administration

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 249,656	\$ 286,286	\$ 300,000	\$ 300,254	\$ 309,262	\$ 318,540	\$ 337,652	\$ 337,939
Part-time Wages	52,040	44,495	42,265	55,485	57,150	58,865	62,397	62,450
Other Compensation	5,839	6,066	10,056	10,481	10,924	11,310	12,042	12,459
	<u>307,535</u>	<u>336,847</u>	<u>352,321</u>	<u>366,220</u>	<u>377,336</u>	<u>388,715</u>	<u>412,091</u>	<u>412,848</u>
Fringe Benefits								
Retirement Contributions	46,317	52,302	53,300	56,262	57,950	59,689	63,270	63,324
Insurance	32,703	46,603	45,100	48,733	50,762	52,888	55,115	57,450
	<u>79,020</u>	<u>98,905</u>	<u>98,400</u>	<u>104,995</u>	<u>108,712</u>	<u>112,577</u>	<u>118,385</u>	<u>120,774</u>
Purchased Services								
Professional Services	94,312	81,000	82,612	100,970	92,690	94,414	96,142	97,874
Travel & Training	7,223	8,000	10,600	13,500	8,000	8,080	8,161	8,242
Communications	935	1,500	1,226	1,500	1,500	1,500	1,500	1,500
Printing/Advertising	1,171	1,000	1,141	1,300	1,312	1,324	1,336	1,348
Maintenance Agreements	183	-	-	-	-	-	-	-
	<u>103,824</u>	<u>91,500</u>	<u>95,579</u>	<u>117,270</u>	<u>103,502</u>	<u>105,318</u>	<u>107,139</u>	<u>108,964</u>
Supplies and Materials								
General Supplies	2,836	3,750	2,759	3,250	3,283	3,316	3,350	3,384
Subscriptions and Publications	105	150	150	150	152	154	156	158
	<u>2,941</u>	<u>3,900</u>	<u>2,909</u>	<u>3,400</u>	<u>3,435</u>	<u>3,470</u>	<u>3,506</u>	<u>3,542</u>
Other Expenses								
Licenses and Certifications	200	500	280	100	300	280	100	100
Dues and Memberships	905	1,750	1,455	1,280	1,280	1,280	1,280	1,280
Other Expenses	476	500	400	500	500	500	500	500
	<u>1,581</u>	<u>2,750</u>	<u>2,135</u>	<u>1,880</u>	<u>2,080</u>	<u>2,060</u>	<u>1,880</u>	<u>1,880</u>
Total Budget - Finance Administration	<u>\$ 494,901</u>	<u>\$ 533,902</u>	<u>\$ 551,344</u>	<u>\$ 593,765</u>	<u>\$ 595,065</u>	<u>\$ 612,140</u>	<u>\$ 643,001</u>	<u>\$ 648,008</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense of the Finance Director, Assistant Finance Director and Finance Clerk position.
Object 57111	OVERTIME WAGES	Overtime expense for the department.
Object 57120	PART-TIME WAGES	Wage expense for the part-time Finance Clerk and seasonal intern position.
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Finance Director for successful performance as permitted in the Pay Ordinance.
Object 57195	OTHER PAY (Med Ins Buyout)	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57310	CONSULTANTS	Consulting fees to Schonhardt and Associates for continued fixed asset work and implementation of a formal fixed asset policy.
Object 57311	AUDITING/ACCTG/BOND	The annual Generally Accepted Account Principles (GAAP) conversion and compilation of the Annual Comprehensive Financial Report (ACFR) with Schonhardt and Associates. The fee for the annual audit with the City's IPA, Plattenburg and Associates, is also included.
Object 57312	BANK/COLLECTION/CREDIT	Monthly bank fees paid to City's central depository, U.S. Bank.
Object 57329	OTHER PROFESSIONAL SERVICES	Monthly expense to Document Destruction for document shredding and fees paid to the City's investment advisor, RedTree Investment Group.
Object 57340	CONFERENCES & TRAINING	Professional Development to include annual Government Finance Officers Association (GFOA), Ohio Association of Public Treasurers (OAPT) Leading EDGE training and Tyler Connect conferences.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57351	PRINTING	Printing expenses for the department such as the Annual Comprehensive Annual Financial Report (ACFR), the Popular Annual Financial Report (PAFR), 1099's, and W-2's.
Object 57352	ADVERTISING	Advertising expense for Basic Financial Statements (BFS).

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57531	NEWSPAPERS/MAGAZINES	Subscriptions to job-related publications such as the Dayton Business Journal.

Other Expenses

Object 57701	LICENSE/CERTIFICATION	Renewal for licenses and certifications including Certified Public Accountant (CPA) and Center for Public Investment Management (CPIM). Membership dues to professional organizations including Government Finance Officers Association (GFOA) and Ohio Association of Public Treasurers (OAPT).
Object 57702	DUES & MEMBERSHIP	
Object 57703	AWARDS & RECOGNITION	Application fees submitted to Government Finance Officers Association (GFOA) for consideration of the annual award programs, Annual Comprehensive Financial Report (ACFR) and Popular Annual Financial Report (PAFR).
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered in other line items.

Finance - Income Tax

Purpose: *This division is responsible for the fair and effective administration of the City Income Tax, including collection, enforcement of the ordinance and citizen consultation.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Income Tax Superintendent	1.00	1.00	1.00
Assistant Tax Superintendent	1.00	1.00	1.00
Tax Clerk	1.00	1.00	1.00
Account Clerk	0.50	0.55	0.55
Intern	<u>0.00</u>	<u>0.25</u>	<u>0.00</u>
Total	3.50	3.80	3.55

Finance - Income Tax

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Salaries and Wages								
Regular Wages	\$ 212,772	\$ 223,823	\$ 215,000	\$ 220,144	\$ 226,748	\$ 233,550	\$ 247,563	\$ 247,773
Part-time Wages	14,257	23,477	15,000	17,721	18,253	18,801	19,929	19,946
Other Compensation	<u>3,570</u>	<u>14,790</u>	<u>13,108</u>	<u>11,285</u>	<u>11,605</u>	<u>11,937</u>	<u>12,342</u>	<u>12,701</u>
	230,599	262,090	243,108	249,150	256,606	264,288	279,834	280,420
Fringe Benefits								
Retirement Contributions	34,740	38,842	36,400	37,871	39,007	40,178	42,589	42,625
Insurance	<u>60,022</u>	<u>69,326</u>	<u>44,706</u>	<u>48,193</u>	<u>50,217</u>	<u>52,338</u>	<u>54,560</u>	<u>56,889</u>
	94,762	108,168	81,106	86,064	89,224	92,516	97,149	99,514
Purchased Services								
Professional Services	73,323	80,000	30,000	75,000	75,750	76,508	77,273	78,046
Travel & Training	25	1,800	500	2,000	2,000	2,000	2,000	2,000
Communications	-	480	500	480	480	480	480	480
Printing/Advertising	11,576	12,000	12,000	13,500	13,635	13,771	13,909	14,048
Maintenance Agreements	<u>12,755</u>	<u>13,560</u>	<u>13,163</u>	<u>22,166</u>	<u>17,186</u>	<u>17,336</u>	<u>17,488</u>	<u>17,641</u>
	97,679	107,840	56,163	113,146	109,051	110,095	111,150	112,215
Supplies and Materials								
General Supplies	<u>511</u>	<u>1,300</u>	<u>1,000</u>	<u>1,000</u>	<u>1,010</u>	<u>1,020</u>	<u>1,030</u>	<u>1,040</u>
	511	1,300	1,000	1,000	1,010	1,020	1,030	1,040
Capital Outlay								
Equipment	<u>12,520</u>	-	-	-	-	-	-	-
	12,520	-	-	-	-	-	-	-
Other Expenses								
Dues & Memberships	<u>-</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>
	-	25	25	25	25	25	25	25
Total Budget - Income Tax	<u>\$ 436,071</u>	<u>\$ 479,423</u>	<u>\$ 381,402</u>	<u>\$ 449,385</u>	<u>\$ 455,916</u>	<u>\$ 467,944</u>	<u>\$ 489,188</u>	<u>\$ 493,214</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense of the Income Tax Superintendent, Assistant Income Tax Superintendent, and Finance Clerk positions.
Object 57111	OVERTIME WAGES	Overtime expense for department.
Object 57120	PART-TIME WAGES	Wage expense for part-time Tax Clerk.
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Management bonus payment to the Income Tax Superintendent for successful performance as permitted in the Pay Ordinance.
Object 57195	OTHER PAY (Med Ins Buyout)	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57312	BANK/COLLECTION/CREDIT	Legal fees paid to Buckley King for collection of delinquent income tax accounts.
Object 57340	CONFERENCES & TRAINING	Professional Development to include annual Ohio Municipal League (OML) conference and quarterly meetings of Southwest Ohio Tax Administrator's Association (SWOTAA).
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for employee cell phone stipends.
Object 57351	PRINTING	Printing expenses for the department such as income tax forms and envelopes.
Object 57370	SOFTWARE ASSURANCE	Subscription services for software programs including Lexis Nexis Accurint for Government.
Object 57372	MAINTENANCE AGREEMENT	Agreements with miscellaneous vendors to maintain equipment and/or services provided to the City including Municipal Income Tax Solutions (MITS) tax software and paid professional eFile service through Insource.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
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Other Expenses

Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations such as Southwest Ohio Tax Administrator's Association (SWOTAA).
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Development - Economic Development

Purpose: To serve as an advocate for the City's businesses and use various means to retain and attract business in the City.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 102,863	\$ 112,391	\$ 111,000	\$ 151,277	\$ 155,815	\$ 160,489	\$ 170,118	\$ 170,263
Part-time Wages	5,264	14,960	6,000	14,960	15,409	15,871	16,823	16,838
	<u>108,127</u>	<u>127,351</u>	<u>117,000</u>	<u>166,237</u>	<u>171,224</u>	<u>176,360</u>	<u>186,941</u>	<u>187,101</u>
Fringe Benefits								
Retirement Contributions	16,619	19,676	19,000	25,683	26,453	27,246	28,880	28,906
Insurance	21,220	23,197	22,413	24,130	25,141	26,200	27,312	28,477
	<u>37,839</u>	<u>42,873</u>	<u>41,413</u>	<u>49,813</u>	<u>51,594</u>	<u>53,446</u>	<u>56,192</u>	<u>57,383</u>
Purchased Services								
Professional Services	25,211	30,000	2,800	20,000	20,200	20,402	20,606	20,812
Travel & Training	6,444	7,100	3,700	8,000	8,080	8,161	8,242	8,325
Communications	480	500	540	540	540	540	540	540
	<u>32,135</u>	<u>37,600</u>	<u>7,040</u>	<u>28,540</u>	<u>28,820</u>	<u>29,103</u>	<u>29,388</u>	<u>29,677</u>
Supplies and Materials								
General Supplies	10	100	100	100	101	102	103	104
	<u>10</u>	<u>100</u>	<u>100</u>	<u>100</u>	<u>101</u>	<u>102</u>	<u>103</u>	<u>104</u>
Other Expenses			-					
Dues and Memberships	5,269	10,000	8,300	10,000	10,100	10,201	10,303	10,406
Other Expenses	-	-	250	-	-	-	-	-
	<u>5,269</u>	<u>10,000</u>	<u>8,550</u>	<u>10,000</u>	<u>10,100</u>	<u>10,201</u>	<u>10,303</u>	<u>10,406</u>
Total Budget - Economic Development	<u>\$ 183,380</u>	<u>\$ 217,924</u>	<u>\$ 174,103</u>	<u>\$ 254,690</u>	<u>\$ 261,839</u>	<u>\$ 269,212</u>	<u>\$ 282,927</u>	<u>\$ 284,671</u>

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Development Director	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.25
Intern	<u>0.25</u>	<u>0.50</u>	<u>0.50</u>
Total	<u>1.25</u>	<u>1.50</u>	<u>1.75</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for Development Director and Administrative Assistant (0.25 FTE) positions.
Object 57120	PART TIME WAGES	Wages for the Economic Development part-time intern (0.50 FTE).

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57310	CONSULTANTS	Contractual consulting services paid to Haley-Dusa Engineering & Surveying Group.
Object 57329	OTHER PROFESSIONAL SERVICES	Professional Services to assist with development projects (engineering, inspection, geotechnical surveying, etc.).
Object 57340	CONFERENCES & TRAINING	Professional Development to include I-70/75 Summit, Dayton Development Coalition (DDC) Fly-In, Ohio Economic Development Association (OEDA) Summit, etc.
Object 57341	LODGING & MEALS	Lodging and per diem while travelling for Professional Development, including International City/County Management Association (ICMA), Dayton Development Coalition (DDC) , and Dayton Area Managers Association (DAMA).
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spot and employee cell phone stipend.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies.
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Other Expenses

Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including Dayton Area Chamber of Commerce, South Metro Regional Chamber of Commerce, I-70/75 Development Association.
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Development - Planning

Purpose: *To administer and coordinate all matters relating to land use in the community, including administration of subdivision regulations and special zoning ordinance applications. Provides staff support for the City Planning Commission, Board of Architectural Review and City Council. All supportive costs for the City Planning Commission and the Board of Architectural Review are included in this division.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
City Planner	1.00	1.00	1.00
Assistant City Planner	1.00	1.00	1.00
Administrative Assistant	0.50	0.50	0.25
Planning Intern	<u>0.65</u>	<u>0.65</u>	<u>0.65</u>
Total	3.15	3.15	2.90

Development - Planning

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 190,629	\$ 207,436	\$ 202,000	\$ 213,889	\$ 220,306	\$ 226,915	\$ 240,530	\$ 240,734
Part-time Wages	20,955	20,838	16,607	19,449	20,032	20,633	21,871	21,890
Other Compensation	1,773	1,956	1,850	2,009	2,069	2,131	2,259	2,327
	<u>213,357</u>	<u>230,230</u>	<u>220,457</u>	<u>235,347</u>	<u>242,407</u>	<u>249,679</u>	<u>264,660</u>	<u>264,951</u>
Fringe Benefits								
Retirement Contributions	32,642	35,570	33,775	36,362	37,452	38,575	40,889	40,924
Insurance	27,761	30,699	29,741	31,827	33,189	34,618	36,115	37,684
	<u>60,403</u>	<u>66,269</u>	<u>63,516</u>	<u>68,189</u>	<u>70,641</u>	<u>73,193</u>	<u>77,004</u>	<u>78,608</u>
Purchased Services								
Professional Services	-	6,500	-	5,000	5,050	5,101	5,152	5,204
Travel & Training	1,581	5,600	9,004	6,000	5,220	5,272	5,324	5,377
Maintenance & Repairs	-	500	750	500	505	510	515	520
Communications	2,438	2,800	3,200	2,800	2,828	2,856	2,885	2,914
Printing/Advertising	88	800	-	800	808	816	824	832
	<u>4,107</u>	<u>16,200</u>	<u>12,954</u>	<u>15,100</u>	<u>14,411</u>	<u>14,555</u>	<u>14,700</u>	<u>14,847</u>
Supplies and Materials								
General Supplies	618	2,900	2,050	2,350	2,374	2,398	2,422	2,446
	<u>618</u>	<u>2,900</u>	<u>2,050</u>	<u>2,350</u>	<u>2,374</u>	<u>2,398</u>	<u>2,422</u>	<u>2,446</u>
Other Expenses								
Licenses and Certifications	-	400	285	400	400	400	400	400
Dues and Memberships	575	1,200	930	1,500	1,500	1,500	1,500	1,500
Other Expenses	819	55,400	1,900	120,404	260,408	225,412	60,416	25,420
Internal Depreciation	2,120	-	-	-	-	-	-	-
	<u>3,514</u>	<u>57,000</u>	<u>3,115</u>	<u>122,304</u>	<u>262,308</u>	<u>227,312</u>	<u>62,316</u>	<u>27,320</u>
Total Budget - Planning	<u>\$ 281,999</u>	<u>\$ 372,599</u>	<u>\$ 302,092</u>	<u>\$ 443,290</u>	<u>\$ 592,141</u>	<u>\$ 567,137</u>	<u>\$ 421,102</u>	<u>\$ 388,172</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the City Planner, Assistant City Planner, and 25% of Administrative Assistant.
Object 57120	PART-TIME WAGES	Wage expense for a part-time intern position (0.65 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57316	ENGINEERING/ARCHITECT	Professional Services including consulting work for engineering, architect or design of building plans.
Object 57329	OTHER PROFESSIONAL SERVICES	Support Services for Geographic Information System (GIS) and potential for future Landmark Building Plaques.
Object 57331	EQUIPMENT-MAINT & REPAIR	Computer, printer and plotter maintenance and repairs.
Object 57340	CONFERENCES & TRAINING	Professional Development including American Planning Association (APA) and APA Ohio Conferences, Miami Valley Planning and Zoning conference, and professional development classes for staff.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development. This also includes expenses for conduct of City business.
Object 57342	TRANSPORTATION	Transportation expenses while traveling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57351	PRINTING	Printing expenses for the department including Zoning Codes, City Maps, etc.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer and technology-related supplies including supplies for Plotter, etc.
Object 57530	BOOKS/MANUALS	Educational books and manuals.
Object 57531	NEWSPAPERS/MAGAZINES	Subscriptions to job-related publications for the department.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies for the department.

Other Expenses

Object 57701	LICENSE/CERTIFICATION	Licenses/certifications for employees including American Institute of Certified Planners (AICP) and Geographic Information System Professional certification (GISP).
Object 57702	DUES & MEMBERSHIP	Membership dues for professional organizations including National Historic Trust, American Planning Association (APA) and Urban and Regional Information Systems Association (URISA) Geographic Information System (GIS).
Object 57703	AWARDS & RECOGNITION	Expenses related to recognitions and awards presented to personnel and/or community members including the Mayor's award for Historical Preservation.
Object 57799	PLAN MAKING AND OTHER EXPENSES	Includes funding for plan making, studies, and planning-related programs in the City. The breakdown of these efforts includes the following summaries by fiscal year. 2023: Comprehensive Plan Process. 2024: Thoroughfare Plan Process and Zoning Code Review Committee. 2025: Compark, Westpark, and South Suburban Study Area Plan. 2026: Corridor Area Plan and UDO Stormwater Regulation Master Plan. 2027 Study Area Plan.

Development - Code Enforcement

Purpose: *To enforce the municipal zoning code and provide exterior property maintenance inspection. This Division works with the Property Review Commission and the Municipal Court system to ensure compliance to local codes.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Zoning and Code Enforcement Inspector	1.00	1.00	1.00
Zoning and Code Enforcement Officer	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total	1.40	1.40	1.40

Development - Code Enforcement

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 87,506	\$ 89,912	\$ 91,281	\$ 92,370	\$ 95,141	\$ 97,995	\$ 103,875	\$ 103,963
Part-time Wages	11,837	12,852	13,500	13,526	13,932	14,350	15,211	15,224
Other Compensation	2,213	2,259	4,030	2,306	2,359	2,414	2,471	2,529
	<u>101,556</u>	<u>105,023</u>	<u>108,811</u>	<u>108,202</u>	<u>111,432</u>	<u>114,759</u>	<u>121,557</u>	<u>121,716</u>
Fringe Benefits								
Retirement Contributions	14,154	14,889	14,989	15,344	15,804	16,278	17,254	17,270
Insurance	21,181	23,140	22,359	24,039	25,049	26,107	27,218	28,382
Uniforms	225	350	-	350	354	358	362	366
	<u>35,560</u>	<u>38,379</u>	<u>37,348</u>	<u>39,733</u>	<u>41,207</u>	<u>42,743</u>	<u>44,834</u>	<u>46,018</u>
Purchased Services								
Professional Services	-	1,000	200	1,000	1,010	1,020	1,030	1,041
Travel & Training	24	250	40	250	253	256	259	262
Maintenance & Repairs	10,730	15,500	15,550	15,500	15,655	15,812	15,970	16,130
Communications	988	750	1,470	1,500	1,515	1,530	1,545	1,560
Printing/Advertising	106	500	-	500	505	510	515	520
	<u>11,848</u>	<u>18,000</u>	<u>17,260</u>	<u>18,750</u>	<u>18,938</u>	<u>19,128</u>	<u>19,319</u>	<u>19,513</u>
Supplies and Materials								
General Supplies	137	550	500	550	556	562	568	574
Vehicle Supplies	3,569	4,000	4,200	5,000	5,050	5,100	5,151	5,202
Subscriptions and Publications	-	100	-	-	-	-	-	-
	<u>3,706</u>	<u>4,650</u>	<u>4,700</u>	<u>5,550</u>	<u>5,606</u>	<u>5,662</u>	<u>5,719</u>	<u>5,776</u>
Other Expenses								
Depreciation	-	2,120	2,120	2,120	2,141	2,162	2,184	2,206
Dues and Memberships	25	150	25	25	25	25	25	25
	<u>25</u>	<u>2,270</u>	<u>2,145</u>	<u>2,145</u>	<u>2,166</u>	<u>2,187</u>	<u>2,209</u>	<u>2,231</u>
Total Budget - Code Enforcement	<u>\$ 152,695</u>	<u>\$ 168,322</u>	<u>\$ 170,264</u>	<u>\$ 174,380</u>	<u>\$ 179,349</u>	<u>\$ 184,479</u>	<u>\$ 193,638</u>	<u>\$ 195,254</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Zoning/Code Enforcement Inspector.
Object 57120	PART TIME WAGES	Wages for the part-time Code Enforcement Officer.
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57250	UNIFORMS	Employee uniforms for Code Enforcement Officers paid to Broder Brothers and Red Wing Boots.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Annual cost of Bureau of Motor Vehicles (BMV) prepaid account used for identifying junk cars.
Object 57332	VEHICLE-MAINT & REPAIRS	Vehicle maintenance and repair for City vehicles.
Object 57333	LAND-MAINT & REPAIR	Mowing/property maintenance contract paid to 5-Points Lawn Service.
Object 57340	CONFERENCES & TRAINING	Professional Development to include attendance at Ohio Code Enforcement Officials Association (OCEOA) conference.
Object 57350	COMMUNICATIONS	Employee cell phone stipend for Code Enforcement employees.
Object 57351	PRINTING	Printing expenses for the department including violation tags, violation signs, notices and other printing needs.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57540	FUEL/GASOLINE	Fuel/gasoline for City vehicles used to conduct City business.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies for the department including shovels, rakes, tape and other supplies.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of departmental vehicles.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations such as International Code Council, Ohio Code Enforcement Officials Association.

Development - Inspection

Purpose: *To provide supervision and enforcement of building, mechanical, electrical, energy conservation and zoning codes by means of inspections throughout the City.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Chief Building Official	1.00	1.00	1.00
Building Inspector	1.00	1.00	0.00
Administrative Assistant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	3.00	3.00	2.00

Development - Inspection

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 153,531	\$ 241,364	\$ 167,000	\$ 172,610	\$ 177,788	\$ 183,122	\$ 194,109	\$ 194,274
Other Compensation	400	3,212	400	3,649	3,749	3,852	4,063	4,066
	<u>153,931</u>	<u>244,576</u>	<u>167,400</u>	<u>176,259</u>	<u>181,537</u>	<u>186,974</u>	<u>198,172</u>	<u>198,340</u>
Fringe Benefits								
Retirement Contributions	23,636	37,787	26,542	27,232	28,049	28,890	30,624	30,649
Insurance	42,308	69,350	44,669	72,048	75,080	78,257	81,588	85,080
	<u>65,944</u>	<u>107,137</u>	<u>71,211</u>	<u>99,280</u>	<u>103,129</u>	<u>107,147</u>	<u>112,212</u>	<u>115,729</u>
Purchased Services								
Professional Services	8,554	20,000	10,000	15,000	10,000	10,000	10,000	10,000
Travel & Training	1,353	1,900	125	2,500	2,525	2,550	2,575	2,601
Communications	1,763	510	1,500	1,500	1,515	1,530	1,545	1,561
Printing/Advertising	169	200	-	200	202	204	206	208
Maintenance Agreements	181	1,000	-	-	-	-	-	-
	<u>12,020</u>	<u>23,610</u>	<u>11,625</u>	<u>19,200</u>	<u>14,242</u>	<u>14,284</u>	<u>14,326</u>	<u>14,370</u>
Supplies and Materials								
General Supplies	216	2,120	600	1,750	1,768	1,786	1,804	1,822
Vehicle Supplies	672	1,750	2,324	2,750	2,778	2,806	2,835	2,864
	<u>888</u>	<u>3,870</u>	<u>2,924</u>	<u>4,500</u>	<u>4,546</u>	<u>4,592</u>	<u>4,639</u>	<u>4,686</u>
Other Expenses								
Licenses and Certifications	90	800	30	800	800	800	800	800
Dues and Memberships	195	500	195	500	500	500	500	500
Internal Depreciation	3,020	3,020	3,020	5,000	5,050	5,101	5,152	5,204
	<u>3,305</u>	<u>4,320</u>	<u>3,245</u>	<u>6,300</u>	<u>6,350</u>	<u>6,401</u>	<u>6,452</u>	<u>6,504</u>
Total Budget - Inspection	<u>\$ 236,088</u>	<u>\$ 383,513</u>	<u>\$ 256,405</u>	<u>\$ 305,539</u>	<u>\$ 309,804</u>	<u>\$ 319,398</u>	<u>\$ 335,801</u>	<u>\$ 339,629</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Chief Building Official and Administrative Assistant positions.
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per the Personnel Manual (Section 3.08).

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Professional services including plumbing inspection services through Montgomery County.
Object 57340	CONFERENCES & TRAINING	Professional Development to include Ohio Building Officials Association (OBOA), Southwest Ohio Building Officials Association (SWBOA), and Permit Tech training.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57351	PRINTING	Request reflects use of Montgomery County Printing Services for inspection tags and pads.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies.
Object 57530	BOOKS/MANUALS	Professional publications and periodicals including Ohio Building Code manuals.
Object 57540	FUEL/GASOLINE	Fuel/gasoline for City vehicles used to conduct City business.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous equipment including tape measures, flashlights, etc.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office or computer supplies for the department.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of Building Inspection vehicle.
Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for annual certification of Building Inspector credentials from the Ohio Board of Building Standards.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including International Code Council, Miami Valley Building Officials Council, Southwest Ohio Building Officials Association, and Ohio Building Officials Association.

Safety - Police

Purpose: *The Police Division exists to protect people and property; to foster a community spirit and adherence to the law; to provide rapid response to citizen's needs for service; and to provide a variety of emergency services.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Chief of Police	1.00	1.00	1.00
Lieutenant	3.00	3.00	3.00
Sergeant	6.00	6.00	6.00
Detective	5.00	5.00	5.00
Patrol Officer	<u>26.00</u>	<u>26.00</u>	<u>26.00</u>
Subtotal-Sworn Officers	41.00	41.00	41.00
Staff Services Coordinator	1.00	1.00	1.00
Police Records/Communications Supervisor	2.00	2.00	2.00
Police Records/Communications Specialist	11.00	11.00	11.00
Cadet	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00
Facility Attendant	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total	58.00	58.00	59.00

Safety - Police

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 4,632,244	\$ 2,570,878	\$ 2,429,346	\$ 5,303,443	\$ 5,459,546	\$ 5,620,332	\$ 5,947,167	\$ 5,956,520
Part-time Wages	-	29,921	-	29,921	30,819	31,744	33,649	33,677
Overtime	341,251	225,000	315,000	312,000	312,000	312,000	312,000	312,000
Other Compensation	114,748	116,141	79,888	118,856	124,294	128,190	131,197	134,398
	<u>5,088,243</u>	<u>2,941,940</u>	<u>2,824,234</u>	<u>5,764,220</u>	<u>5,926,659</u>	<u>6,092,266</u>	<u>6,424,013</u>	<u>6,436,595</u>
Fringe Benefits								
Retirement Contributions	921,939	964,278	931,000	996,908	1,026,815	1,057,620	1,121,078	1,122,029
Insurance	1,040,384	1,209,626	1,150,911	1,276,554	1,329,489	1,384,932	1,445,461	1,503,837
Uniforms	44,505	37,500	45,000	39,100	39,491	39,886	40,285	40,688
	<u>2,006,828</u>	<u>2,211,404</u>	<u>2,126,911</u>	<u>2,312,562</u>	<u>2,395,795</u>	<u>2,482,438</u>	<u>2,606,824</u>	<u>2,666,554</u>
Purchased Services								
Professional Services	60,792	76,075	77,000	107,175	79,010	79,801	80,599	81,405
Travel & Training	39,515	48,000	46,000	55,000	55,550	56,107	56,668	57,236
Maintenance & Repairs	19,026	25,470	14,800	19,040	18,210	24,382	18,556	19,732
Utilities	77,425	85,200	89,000	90,000	90,900	91,809	92,727	93,654
Communications	60,150	70,300	74,000	98,040	80,000	80,800	81,608	82,424
Rentals/Leases	7,619	9,010	9,120	9,400	9,494	9,589	9,685	9,782
Printing/Advertising/Postage	5,756	7,800	5,000	7,800	7,878	7,957	8,037	8,118
Maintenance Agreements	189,716	237,100	226,000	257,900	260,479	263,085	265,716	268,374
	<u>459,999</u>	<u>558,955</u>	<u>540,920</u>	<u>644,355</u>	<u>601,521</u>	<u>613,530</u>	<u>613,596</u>	<u>620,725</u>
Supplies and Materials								
General Supplies	27,148	40,100	33,850	45,790	46,248	46,711	47,178	47,650
Vehicle Supplies	98,274	145,200	185,000	147,200	148,672	150,159	151,660	153,177
Safety Supplies	17,969	33,900	33,500	39,900	40,299	40,702	41,109	41,520
Subscriptions and Publications	621	640	620	200	202	204	206	208
	<u>144,012</u>	<u>219,840</u>	<u>252,970</u>	<u>233,090</u>	<u>235,421</u>	<u>237,776</u>	<u>240,153</u>	<u>242,555</u>
Capital Outlay								
Police Building	81,699	149,000	392,000	209,000	465,000	199,000	21,000	96,200
Police Equipment	179,861	1,017,220	1,159,862	504,960	51,410	125,710	56,310	80,910
	<u>261,560</u>	<u>1,166,220</u>	<u>1,551,862</u>	<u>713,960</u>	<u>516,410</u>	<u>324,710</u>	<u>77,310</u>	<u>177,110</u>
Other Expenses								
Dues and Memberships	2,803	3,000	3,000	3,000	3,030	3,060	3,091	3,122
Awards and Recognition	1,691	2,500	2,500	3,000	3,030	3,060	3,091	3,122
Internal Depreciation	120,000	120,000	120,000	150,000	151,500	153,015	154,545	156,090
Special Projects	19,895	10,200	13,345	12,700	12,827	12,955	13,085	13,216
	<u>144,389</u>	<u>135,700</u>	<u>138,845</u>	<u>168,700</u>	<u>170,387</u>	<u>172,090</u>	<u>173,812</u>	<u>175,550</u>
Total Budget - Police	<u>\$ 8,105,031</u>	<u>\$ 7,234,059</u>	<u>\$ 7,435,742</u>	<u>\$ 9,836,887</u>	<u>\$ 9,846,193</u>	<u>\$ 9,922,810</u>	<u>\$ 10,135,708</u>	<u>\$ 10,319,089</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Specialist, 2 Records/Communications Supervisors, 1 Records Specialist, 2 Administrative Assistants, 1 Staff Services Coordinator and 1 Facility Attendant position.
Object 57111	OT-REGULAR	Overtime payment to police personnel.
Object 57112	COMP TIME WAGES	Payment made to employees upon separation or retirement for accrued compensation time.
Object 57113	ACCUMULATED HOLIDAY PAY	Payments made to employees for time earned for City recognized paid holidays.
Object 57114	EDUCATIONAL INCENTIVE	Payment to employees who have earned higher education degrees. Applies for Masters Degrees for Sergeants and Patrol Officers per the Ohio Patrol Benevolent Association (OPBA) contract. Applies for Associates, Bachelors, or Masters degrees for Lieutenants and grandfathered civilian employees hired before 2005, per the Pay Ordinance.
Object 57120	PART TIME WAGES	Wages for the vacant 4 part-time Cadet positions (2.0 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57192	SUPPLEMENTAL RETIREMENT	Payment to employees upon retirement if years of service and/or sick leave hours apply per the Personnel Manual (Section 4.16).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Chief for successful performance as permitted in the Pay Ordinance.
Object 57195	MEDICAL INSURANCE BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57211	PFDPF-EMPLOYER 19.5%	Payments (19.5% of wages) made to the Ohio Police & Fire Pension Fund for sworn officers.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increased is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57250	UNIFORMS	Uniform expense for new hires, SWAT, bulletproof vests, Explorers, detectives, bike patrol, dispatchers and replacements.

Purchased Services

Object 57313	MGMT/PERSONNEL SERVICES	Professional services to include psychological testing, IACP net, background check services, range fees and Professional Law Enforcement Association (PLEA).
Object 57314	MEDICAL SERVICES	Professional counseling for officers and medical fees of prisoners.
Object 57315	LEGAL SERVICES	Notary - for dispatchers to notarize official documents for officers before the documents go to court.
Object 57317	RE-ACCREDITATION SERVICES	Maintain standards while promoting sound operational decisions, ensuring contemporary equipment and training and creating organizational transparency.
Object 57318	COURT/JAIL COSTS	Expense for costs associated with County and Kettering jails.
Object 57329	OTHER PROFESSIONAL SERVICES	Professional services including dry cleaning services, mat rental, animal removal, etc.
Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain building including pest control, floor and window cleaning, miscellaneous building repairs, etc.
Object 57331	EQUIPMENT-MAINT & REPAIR	Expense to maintain equipment including radar, office equipment repairs, back flow prevention devices for the meter pit, etc.
Object 57332	VEHICLE-MAINT & REPAIRS	Expense to repair vehicles from outside vendors.
Object 57333	LAND-MAINT & REPAIR	Expense to maintain property including mowing, mulch, aeration, fertilizer, weed control, etc.
Object 57340	CONFERENCES & TRAINING	Professional Development including Leading EDGE training, New Officer Academy through Great Oaks, supervisor training through Northwestern, Explorer, Emergency Medical Dispatch (EMD), First Responder, etc.
Object 57341	LODGING & MEALS	Lodging and per diem while traveling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while traveling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends. Also includes city phone lines, modems for cruiser lap tops, city cell phones, Law Enforcement Automated Data System (LEADS), wireless cards and Mood media.

Object 57351	PRINTING	Printing expenses for the department.
Object 57353	SHIPPING	Expense for mailing/shipping.
Object 57354	UTILITY SERVICES	Utility expenses for buildings including gas, water and sewer, electric.
Object 57360	EQUIPMENT LEASE	Postage meter lease with Pitney Bowes.
Object 57361	EQUIPMENT RENTAL	Miscellaneous rental of equipment.
Object 57363	BUILDING RENTAL	Storage locker rentals.
Object 57370	SOFTWARE ASSURANCE	Subscription services for software programs.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and/or services provided to the City including P&R, Motorola Solutions, Shield Tech, Waibel, Marcs, Priority Dispatch, Insight, Generator, etc.
Object 57399	OTHER PURCHASED SERVICES	Professional services to include Web check fingerprint fees and repairs not having a specific maintenance agreement.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Paper, pens, batteries etc. for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57530	BOOKS/MANUALS	Miscellaneous required job-related reading material.
Object 57531	NEWSPAPERS/MAGAZINES	Subscriptions to job-related publications.
Object 57540	FUEL/GASOLINE	Fuel/gasoline for City vehicles used to conduct City business.
Object 57541	VEHICLE PARTS & SUPPLIES	Repair/replacement parts of City-owned vehicles, cruiser trade-outs, bike repairs, tires, decals, trunk supplies, car washes, etc.
Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain building including cleaning, paper towels, toilet paper, etc.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous equipment to assist in repairs.
Object 57560	AMMUNITION	Ammunition including lead-free frangible, Taser cartridges, gas munitions, 40mm less lethal munitions, fire arms repair, etc.
Object 57562	PRISONER CARE	Expense to conduct fingerprinting/drug-screening of prisoners.
Object 57574	PLANTS	Exterior enhancements.
Object 57576	SEED & SOD	Exterior maintenance of property.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies including dispatch headsets, portable batteries, flags, EV supplies, EOC supplies, etc.

Capital Outlay

Object 57611	COMPUTER EQUIPMENT	Computer equipment for the department including hardware, software, workstations, printers, scanners, computer equipment, etc.
Object 57613	AUDIO/VISUAL EQUIPMENT	Equipment for the training center.
Object 57619	OTHER EQUIPMENT	Miscellaneous equipment including dispatch center upgrade, drone, speed monitoring equipment, rifles, tasers, and pistols.
Object 57623	BUILDING IMPROVEMENTS	Building improvements including painting, exterior caulking repairs, roof repairs and booster pump replacement.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of police vehicles.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including Ohio Association of Chiefs of Police (OACP), Ohio Law Enforcement Education Advocates Associatin (OLEEA), International Conference of Police Chaplains (ICPC), International Association of Chiefs of Police (IACP), Police Chiefs Association of Montgomery County, etc.
Object 57703	AWARDS & RECOGNITION	Awards to recognize citizens and employees including Life Saving Awards, Distinguish Service Medals, retirement plaques, etc.
Object 57799	CITIZEN POLICE ACADEMY	Program that educates citizens about police work.
Object 57799	MYSTERY NIGHT OUT	Annual National Night Out event - family clue search.
Object 57799	CRIME PREVENTION	Neighborhood Watch Program, handouts for children and adults, Crime Scene Investigation camp for kids, Bike rodeo supplies, etc.

Public Works - Administration

Purpose: *This division is the administrative and general management arm of all the Public Works functional areas.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Director of Public Works	0.25	0.25	0.25
Public Works Operations Manager	0.50	0.50	0.50
Public Works Supervisor	0.60	0.60	0.60
Business Operations Assistant	0.00	0.33	0.33
Mechanics Helper	0.33	0.00	0.00
Business Operations Manager	0.25	0.25	0.25
Public Works Supervisor - Facilities	1.00	1.00	1.00
Public Works Intern	<u>0.50</u>	<u>1.00</u>	<u>1.00</u>
Total	3.43	3.93	3.93

Public Works - Administration

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Salaries and Wages								
Regular Wages	\$ 215,879	\$ 262,217	\$ 217,000	\$ 279,593	\$ 287,981	\$ 296,620	\$ 314,417	\$ 314,684
Part-time Wages	26,119	31,502	13,200	29,921	30,819	31,744	33,649	33,677
Other Compensation	4,535	4,284	4,003	6,687	6,876	7,130	7,330	7,537
	<u>246,533</u>	<u>298,003</u>	<u>234,203</u>	<u>316,201</u>	<u>325,676</u>	<u>335,494</u>	<u>355,396</u>	<u>355,898</u>
Fringe Benefits								
Retirement Contributions	36,850	46,029	36,200	48,742	50,204	51,710	54,812	54,859
Insurance	41,325	57,835	43,861	65,806	68,575	71,478	74,521	77,710
Uniforms	2,068	3,800	3,267	4,100	3,900	4,450	4,300	4,500
	<u>80,243</u>	<u>107,664</u>	<u>83,328</u>	<u>118,648</u>	<u>122,679</u>	<u>127,638</u>	<u>133,633</u>	<u>137,069</u>
Purchased Services								
Professional Services	7,655	35,000	6,900	1,000	1,050	1,150	1,200	1,250
Travel & Training	3,957	25,000	16,000	42,400	39,350	39,850	40,000	40,500
Maintenance & Repairs	26,910	96,700	71,800	65,500	57,200	136,200	57,450	58,750
Utilities	30,894	40,000	35,000	40,400	40,804	41,212	41,624	42,040
Communications	4,428	5,000	7,000	6,150	6,200	6,300	6,400	6,500
Rentals/Leases	1,821	1,500	1,400	2,800	1,800	1,900	2,000	2,100
Printing/Advertising/Agreements	21,588	37,300	23,500	66,250	66,900	62,650	51,500	52,350
	<u>97,253</u>	<u>240,500</u>	<u>161,600</u>	<u>224,500</u>	<u>213,304</u>	<u>289,262</u>	<u>200,174</u>	<u>203,490</u>
Supplies and Materials								
General Supplies	12,436	30,600	23,325	34,200	29,900	31,100	32,300	33,600
Vehicle Supplies	6,361	9,200	6,600	10,800	10,850	10,900	10,900	10,950
	<u>18,797</u>	<u>39,800</u>	<u>29,925</u>	<u>45,000</u>	<u>40,750</u>	<u>42,000</u>	<u>43,200</u>	<u>44,550</u>
Capital Outlay								
Equipment & Furniture	-	5,000	-	5,000	5,000	5,000	5,000	5,000
	<u>-</u>	<u>5,000</u>	<u>-</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Other Expenses								
Licenses/Dues	5,371	6,400	4,550	6,600	6,600	7,200	7,200	7,200
Internal Depreciation	15,020	17,580	17,580	25,000	25,250	25,503	25,758	26,015
Agreements and Contributions	893	1,600	1,400	1,400	1,400	1,400	1,650	1,400
	<u>21,284</u>	<u>25,580</u>	<u>23,530</u>	<u>33,000</u>	<u>33,250</u>	<u>34,103</u>	<u>34,608</u>	<u>34,615</u>
Total Budget - Public Works Admin.	<u>\$ 464,110</u>	<u>\$ 716,547</u>	<u>\$ 532,586</u>	<u>\$ 742,349</u>	<u>\$ 740,659</u>	<u>\$ 833,497</u>	<u>\$ 772,011</u>	<u>\$ 780,622</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Supervisor - Facilities (100%), Business Operations Manager (25%), Business Operations Assistant (33%), Public Works Director (25%), and Public Works Operations Manager (50%).
Object 57120	PART TIME WAGES	Wages for a part-time Intern position (1.00 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57195	MEDICAL INS BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.
Object 57194	BONUS PAY	Payment to Public Works Director (25%), Public Works Operations Manager (50%) and Business Operations Manager (25%) for successful performance as permitted in the Pay Ordinance.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57250	UNIFORMS	Uniform expense for Public Works Administrative staff.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Professional shredding services provided by Document Destruction.
Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain and repair buildings including electrical, plumbing, doors, garage doors, floors, roof repairs, etc.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment including welder, brine maker, ice maker, generator, etc.
Object 57332	VEHICLE-MAINT & REPAIRS	Repair and maintenance expenses for City-owned vehicles including towing expenses.
Object 57333	LAND-MAINT & REPAIR	Expense to maintain property including mowing, landscaping, aerating, horticulture, etc.
Object 57340	CONFERENCES & TRAINING	Association (OAPWA) conference, Miami Valley Communications Council (MVCC) training, Ohio Department of Transportation (ODOT), Ohio Local Technical Assistance Program (LTAP), Ohio Public Service Institute (OHPSI), Certified Public Procurement Officer training, software training, etc.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development. This also includes the costs of meals to conduct City business during Winter Operations dinner, Clean Sweep lunch, and Leaf lunch.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57351	PRINTING	Printing expenses for the department.
Object 57354	UTILITY SERVICES	Utility expenses for buildings including gas, water and sewer, electric.
Object 57360	EQUIPMENT LEASE	Equipment lease agreement for tanks with Weiler Products.
Object 57362	SUPPLIES RENTAL	Floor mat rental contract.
Object 57370	SOFTWARE ASSURANCE	Subscription services for software programs to include database support, process documentation, organizational standards.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and or services provided to the City including pest control, fire and security, radio maintenance, crane and lift inspections, generator maintenance, etc.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57530	BOOKS/MANUALS	Leadership and training books and manuals.
Object 57540	FUEL/GASOLINE	Propane, fuel, gasoline for City vehicles and/or equipment used to conduct City business or maintain property.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles/equipment.
Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain buildings including cleaning supplies, paper towels, toilet paper, etc.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.

Object 57574	PLANTS	Annual plant and tree purchase.
Object 57578	TOPDRESS & SAND	Master grow soil mix purchase.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies including flags, radio replacement parts and batteries, first aid supplies, storage containers mattress bags, etc.

Capital Outlay

Object 57612	FURNITURES & FIXTURES	Miscellaneous furniture, fixture, or supplies for Public Works building.
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Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of vehicles.
Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for employees including International Facility Management Association (IFMA) certification, mechanics certifications, and Commercial Driver's License reimbursements.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including International City Managers Association (ICMA), American Public Works Association (APWA), Southwest Ohio Purchasers for Government (SWOP4G), American Society of Civil Engineers (ASCE), Ohio Utilities Protection Service (OUPS), National Institute of Governmental Purchasing (NIGP), and Arbor Day.
Object 57705	ANNUAL CONTRIB - EPA	Annual Storm Water PH 2 fee.

Public Works - Engineering

Purpose: *Engineering is responsible for plan development and review of all public capital improvements, including storm water systems, traffic control systems, the public road network and all improvements to the public systems. In addition, detailed record systems of public and private properties are maintained and inspections of all street constructions are performed by Engineering.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Director of Public Works	0.25	0.25	0.25
Business Operations Manager	0.25	0.25	0.25
City Engineer	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00
Staff Engineer	1.00	1.00	1.00
Engineering Aide / Public Works Inspector	1.00	2.00	2.00
PW Auxiliary Maintenance Worker	0.40	0.40	0.40
Intern	<u>1.50</u>	<u>1.00</u>	<u>1.00</u>
Total	6.40	6.90	6.90

Public Works - Engineering

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 394,926	\$ 500,132	\$ 487,000	\$ 524,810	\$ 540,554	\$ 556,771	\$ 590,177	\$ 590,678
Part-time Wages	31,970	45,232	40,000	46,574	46,574	46,574	46,574	46,574
Other Compensation	8,557	18,336	19,599	18,843	34,234	14,179	14,431	14,760
	435,453	563,700	546,599	590,227	621,362	617,524	651,182	652,012
Fringe Benefits								
Retirement Contributions	66,694	87,242	82,338	91,326	94,066	96,888	102,701	102,789
Insurance	75,641	108,243	107,105	118,140	123,118	128,336	133,805	139,539
Uniforms	600	2,400	2,370	3,450	3,200	3,700	3,400	3,550
	142,935	197,885	191,813	212,916	220,384	228,924	239,906	245,878
Purchased Services								
Professional Services	3,335	25,000	2,500	25,000	25,000	25,000	25,000	25,000
Travel & Training	87	8,600	2,963	-	-	-	-	-
Maintenance & Repairs	61,143	85,600	29,000	146,850	201,850	87,850	100,550	101,350
Communications	713	3,100	2,750	3,050	3,050	3,050	3,050	3,050
Printing/Advertising/Postage	156	2,100	1,800	3,100	3,100	3,100	3,100	3,100
Maintenance Agreements	9,568	4,100	4,000	9,500	10,450	11,500	12,650	13,900
	75,002	128,500	43,013	187,500	243,450	130,500	144,350	146,400
Supplies and Materials								
General Supplies	939	1,800	1,500	5,300	1,000	1,000	1,000	1,000
Vehicle Supplies	3,847	6,000	17,695	8,250	8,350	8,450	8,500	8,600
Signs/Marking Supplies	2,106	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Subscriptions and Publications	-	-	100	-	-	-	-	-
	6,892	9,300	20,795	15,050	10,850	10,950	11,000	11,100
Other Expenses								
Licenses and Certifications	-	500	150	800	500	500	500	500
Dues and Memberships	10	-	-	-	-	-	-	-
Internal Depreciation	2,560	2,560	2,560	6,680	6,680	6,680	6,680	6,680
Other Expenses	2,262	-	-	-	-	-	-	-
	4,832	3,060	2,710	7,480	7,180	7,180	7,180	7,180
Total Budget - Engineering	\$ 665,114	\$ 902,445	\$ 804,930	\$1,013,173	\$1,103,226	\$ 995,078	\$1,053,618	\$1,062,570

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for Public Works Engineering department employees. Includes the City Engineer (100%), Staff Engineer (100%), Business Operations Manager (25%), 2 Public Works Inspectors (100%), Public Works Director (25%), and the Assistant City Engineer position (100%).
Object 57111	OVERTIME	Overtime payments to engineering personnel.
Object 57120	PART TIME WAGES	Wages for part-time Public Works Auxiliary Maintenance Worker (0.40 FTE) and a part-time Intern position (1.00 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Public Works Director (25%) City Engineer and Business Operations Manager (25%) for successful performance as permitted in the Pay Ordinance.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57250	UNIFORMS	Uniform expense for Engineering staff.

Purchased Services

Object 57316	ENGINEERING/ARCHITECT	Professional services to include traffic and stormwater on-call consulting services.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment.
Object 57332	VEHICLE-MAINT & REPAIRS	Repair and maintenance expenses for City-owned vehicles.
Object 57334	TRAFFIC SIGNAL - MAIN & REPAIRS	Traffic signal maintenance (previously funded in 220- State Highway), Ohio Utilities Protection Service (OUPS) locate services (previously funded in 220- State Highway), conflict monitor testing, school flasher installation, switch replacement signal cabinets, traffic camera replacement, LED lamp replacement, Uninterrupted Power Supply (UPS) five-year replacement, UPS new install (intersection at Whipp and Marshall Road), traffic signal fiber upgrades, Americans with Disabilities Act (ADA) compliance.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57351	PRINTING	Printing expense for the department.
Object 57352	ADVERTISING	Advertising expense including contract and bid advertisements.
Object 57353	POSTAGE	Postage expense for the department.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and/or services provided to the City including AutoCAD annual subscription, paver 7 renewal/update, and Tactics traffic signal.

Supplies & Materials

Object 57540	FUEL/GASOLINE	Fuel/gasoline for five (5) City vehicles used to conduct City business.
Object 57541	VEHICLE PARTS & SUPPLIES	Repair/replacement parts for City-owned vehicles.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57552	SIGNS/MARKING SUPPLIES	Miscellaneous supplies including marking paint, stake flags for OUPS locates.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies not covered in other line items such as radio batteries.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of vehicles.
Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for employees including Professional Engineering (PE).

Public Works - Municipal Building

Purpose: To account for the costs associated with the maintenance and improvement of the Municipal Building and grounds.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 24,307	\$ 36,328	\$ 20,000	\$ 40,336	\$ 41,546	\$ 42,792	\$ 45,360	\$ 45,398
Other Compensation	1,790	200	500	200	200	200	200	200
	<u>26,097</u>	<u>36,528</u>	<u>20,500</u>	<u>40,536</u>	<u>41,746</u>	<u>42,992</u>	<u>45,560</u>	<u>45,598</u>
Fringe Benefits								
Retirement Contributions	3,751	5,613	2,300	6,232	6,419	6,611	7,007	7,014
Insurance	60	23,004	11,253	23,907	24,916	25,973	27,083	28,246
Uniforms	131	600	380	650	650	650	700	700
	<u>3,942</u>	<u>29,217</u>	<u>13,933</u>	<u>30,789</u>	<u>31,985</u>	<u>33,234</u>	<u>34,790</u>	<u>35,960</u>
Purchased Services								
Professional Services	1,542	6,000	1,950	2,300	2,375	2,450	2,525	2,600
Maintenance & Repairs	62,107	140,100	75,515	101,600	81,350	84,600	75,350	76,200
Utilities	14,650	25,250	20,000	25,503	25,758	26,016	26,276	26,539
Rental/Lease	568	800	500	800	800	850	900	950
Maintenance Agreements	2,445	3,400	2,750	5,600	5,800	6,000	6,250	6,600
	<u>81,312</u>	<u>175,550</u>	<u>100,715</u>	<u>135,803</u>	<u>116,083</u>	<u>119,916</u>	<u>111,301</u>	<u>112,889</u>
Supplies and Materials								
General Supplies	4,573	11,650	7,300	11,600	12,050	12,450	12,900	13,350
Grounds and Maintenance Supplies	4,144	2,950	877	3,200	3,300	3,350	3,500	3,500
	<u>8,717</u>	<u>14,600</u>	<u>8,177</u>	<u>14,800</u>	<u>15,350</u>	<u>15,800</u>	<u>16,400</u>	<u>16,850</u>
Other Expenses								
Other Expenses	1,419	-	-	-	-	-	-	-
Licenses and Certifications	-	500	-	550	600	600	650	650
	<u>1,419</u>	<u>500</u>	<u>-</u>	<u>550</u>	<u>600</u>	<u>600</u>	<u>650</u>	<u>650</u>
Total Budget - Municipal Building	<u>\$ 121,487</u>	<u>\$ 256,395</u>	<u>\$ 143,325</u>	<u>\$ 222,478</u>	<u>\$ 205,764</u>	<u>\$ 212,542</u>	<u>\$ 208,701</u>	<u>\$ 211,947</u>

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Facility Attendant	1.00	1.00	1.00

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Facility Attendant position under the Public Works Municipal Building department.
Object 57111	OT WAGES	Overtime payments to Public Works personnel to cover absences of the Facility Attendant.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increased is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57250	UNIFORMS	Uniform expenses for the Facility Attendant.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Professional shredding services provided by Document Destruction.
Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain buildings including electrical, plumbing, doors, roof repairs and floors.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment including heating, ventilation, and air conditioning (HVAC) repairs, duct cleaning, backflow inspection, and minor interior renovation.
Object 57333	LAND-MAINT & REPAIR	Expense to maintain property including irrigation start-up/shut-down, sealing and stripe parking lot, aerating and lawn treatments.
Object 57354	UTILITY SERVICES	Utility expenses for buildings including gas, water and sewer, electric.
Object 57362	SUPPLIES RENTAL	Floor mat rental contract.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and/or services provided to the City including pest control, elevator maintenance, generator maintenance, fire and safety inspections and other facility agreements.

Supplies & Materials

Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain buildings including cleaning supplies, paper towels and toilet paper.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57574	PLANTS	Annual plant purchase and replacements trees.
Object 57575	CHEMICALS	Chemicals expense to treat weeds.
Object 57576	SEED & SOD	Overseed and repair turf with seed and sod.
Object 57577	FERTILIZERS	Fertilizer expense including pre-emergent and insecticides.
Object 57578	TOPDRESS & SAND	Master grow soil mix purchase.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies not covered in other line items including flags, quad release and other supplies.

Other Expenses

Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for employees including elevator service certification.
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Legislative

Purpose: *The City Council is the elected governing body of the City of Centerville and, acting in this capacity, exercises the corporate powers of the City, considers and enacts legislation, and sets official City policy. The Clerk of Council is the official custodian of records for the City, and is responsible for providing a complete and accurate record of all ordinances, resolutions, motions, minutes and actions of the City Council.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Clerk of Council	1.00	1.00	1.00
Assistant to the Clerk of Council	0.50	0.50	0.50
Intern	<u>0.25</u>	<u>0.33</u>	<u>0.33</u>
Total	1.75	1.83	1.83

Legislative

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries & Wages								
Regular Wages	\$ 101,857	\$ 106,520	\$ 109,000	\$ 117,346	\$ 120,866	\$ 124,492	\$ 131,962	\$ 132,074
Part-time Wages	7,321	9,724	7,180	9,268	9,546	9,832	10,422	10,431
Council Compensation	109,579	112,849	114,350	121,020	127,071	133,425	140,096	147,101
Other Compensation	-	-	843	3,370	3,539	3,716	3,902	4,097
	<u>218,757</u>	<u>229,093</u>	<u>231,373</u>	<u>251,004</u>	<u>261,022</u>	<u>271,465</u>	<u>286,382</u>	<u>293,703</u>
Fringe Benefits								
Retirement Contributions	33,606	35,395	35,200	38,801	39,965	41,164	43,634	43,670
Insurance	<u>26,953</u>	<u>21,729</u>	<u>18,080</u>	<u>13,141</u>	<u>13,658</u>	<u>14,199</u>	<u>14,765</u>	<u>15,360</u>
	60,559	57,124	53,280	51,942	53,623	55,363	58,399	59,030
Purchased Services								
Professional Services	1,905	10,000	9,000	10,000	10,000	10,000	10,000	10,000
Travel & Training	3,914	10,000	3,750	7,000	7,000	7,000	7,000	7,000
Communications	-	-	450	540	540	540	540	540
Printing/Advertising	<u>3,137</u>	<u>6,000</u>	<u>1,200</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
	8,956	26,000	14,400	23,540	23,540	23,540	23,540	23,540
Supplies and Materials								
General Supplies	605	3,200	800	3,200	3,200	3,200	3,200	3,200
Subscriptions and Publications	<u>375</u>	<u>1,200</u>	<u>850</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
	980	4,400	1,650	4,400	4,400	4,400	4,400	4,400
Other Expenses								
Licenses & Certifications	105	350	-	350	350	350	350	350
Dues and Memberships	2,593	3,500	3,000	3,500	3,500	3,500	3,500	3,500
Awards and Recognitions	955	1,500	1,300	2,000	1,500	1,500	1,500	1,500
Special Projects	<u>611</u>	<u>500</u>	<u>763</u>	<u>1,000</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
	4,264	5,850	5,063	6,850	5,850	5,850	5,850	5,850
Total Budget - Legislative	<u>\$ 293,516</u>	<u>\$ 322,467</u>	<u>\$ 305,766</u>	<u>\$ 337,736</u>	<u>\$ 348,435</u>	<u>\$ 360,618</u>	<u>\$ 378,571</u>	<u>\$ 386,523</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Clerk of Council and Assistant to the Clerk of Council (0.50 FTE).
Object 57120	PART TIME WAGES	Wage expense for part-time intern position (0.33 FTE).
Object 57130	COUNCIL WAGES	Salary expense of Mayor and six (6) Councilmembers.
Object 57195	MEDICAL INSURANCE BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 family.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Annual expense of Municipal Code codification paid to American Legal Publishing Corporation.
Object 57340	CONFERENCES & TRAINING	Professional Development expense for employees and elected officials including training hosted by International Institute of Municipal Clerks (IIMC), the Ohio Municipal Clerks Association (OMCA), the Ohio Municipal League (OML), and the National League of Cities (NLC).
Object 57341	LODGING & MEALS	Lodging and per diem while employees and/or elected officials are travelling for professional development. Also provides funds for meal expenses for special events including Council Retreat, regional special events, Council meetings, etc.
Object 57342	TRANSPORTATION	Travel expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for employee cell phone stipend.
Object 57351	PRINTING	Printing expense of legislative documentation materials and other miscellaneous printing needs.
Object 57352	ADVERTISING	Legal Advertising paid to Ohio Newspapers Inc. for Public Hearings and Bid Processes.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57530	BOOKS/MANUALS	Legislation binders - three (3) binders per year.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office or computer supplies for the department.

Other Expenses

Object 57701	MISC LICENSE/CERTIFICATION	Licenses for software.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations for Clerk of Council, Assistant to the Clerk of Council and City Council including International Institute of Municipal Clerks (IIMC), Ohio Municipal Clerks Association (OMCA), and National League of Cities (NLC).
Object 57703	AWARDS & RECOGNITION	Expenses related to recognitions and awards presented to personnel and/or community members by the Mayor and City Council.
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered in other line items.

Arts Commission

Purpose: *The Centerville Arts Commission was established in 1990 and consists of at least 7 and not more than 15 volunteer members appointed by Centerville City Council for a three year term. Believing that the arts are for everyone, the Centerville Arts Commission exists to involve the citizens of the Centerville area in the visual and performing arts.*

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Purchased Services								
Travel and Training	\$ -	\$ 275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	275	-	-	-	-	-	-
Supplies and Materials								
General Supplies	-	300	-	-	-	-	-	-
	-	300	-	-	-	-	-	-
Other Expenses								
Agreements and Contributions	1,500	2,500	1,500	2,500	2,500	2,500	2,500	2,500
Special Projects								
- Summer Concert Series	55,968	60,000	72,000	103,000	90,000	90,000	90,000	90,000
- Other Music Series	42	1,000	210	5,000	5,000	5,000	5,000	5,000
- Miscellaneous	1,355	1,500	1,500	2,200	1,500	1,500	1,500	1,500
- Art Events	-	4,500	2,500	4,500	4,500	4,500	4,500	4,500
- Art Gallery	-	1,000	120	1,000	1,000	1,000	1,000	1,000
	58,865	70,500	77,830	118,200	104,500	104,500	104,500	104,500
Total Budget - Arts Commission	<u>\$ 58,865</u>	<u>\$ 71,075</u>	<u>\$ 77,830</u>	<u>\$ 118,200</u>	<u>\$ 104,500</u>	<u>\$ 104,500</u>	<u>\$ 104,500</u>	<u>\$ 104,500</u>

EXPENDITURES:

Other Expenses

Object 57705	ANNUAL CONTRIBUTIONS	Annual contributions to other entities including Heart of Centerville, Centerville Community Band, Community Chorus, et al.
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered specifically in other line items.
Object 57799	SP PROJ-Summer Event Series	Summer Event Series comprises approximately 15 live concerts (weekly June - August) at Stubbs Park. Additionally, this covers three monthly Party in the Park events where the City provides live music and sound.
Object 57799	SP PROJ-Other Music Series	Series of Friday and Saturday trios or quartets that play in Uptown and at Cornerstone Park.
Object 57799	SP PROJ-Art Events	New art event to replace Art at the Trace.
Object 57799	SP PROJ-Art Gallery	Photo Contest awards and materials, replacement supplies and reimbursement for artists' reception costs.

Sister City Committee

Purpose: *To account for the activities of the Sister City Committee. Members of this commission are volunteers and provide their time and expertise to the City.*

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Other Expenses								
Dues and Memberships	440	450	440	450	450	450	450	450
Special Projects - Student Exchange	-	-	-	-	4,450	-	4,450	-
Special Projects - German Sister City	-	-	-	-	4,700	-	-	2,000
	440	450	440	450	9,600	450	4,900	2,450
Total Budget - Sister City Committee	\$ 440	\$ 450	\$ 440	\$ 450	\$ 9,600	\$ 450	\$ 4,900	\$ 2,450

EXPENDITURES:

Other Expenses

Object 57702	DUES & MEMBERSHIP	Expense for annual membership to Sister Cities International. Although the Sister City Committee dissolved in 2022, there is a desire to potentially continue the exchange program in the future.
Object 57799	SPEC PROJ - Student Exchange	Student Exchange program that is planned for every other year. Involves students from Bad Zwischenahn coming over to Centerville for two weeks and then a return trip for the American host students to Bad Zwischenahn for approximately two weeks. The Student Exchange program will tentatively to occur in 2024 and 2026.
Object 57799	SPEC PROJ - German Sister City	Adult Exchange program that is planned for a six-year rotation. Involves adults from Bad Zwischenahn visiting Centerville for approximately one week every three years. Typically, the Committee will send over adults to Bad Zwischenahn every three years which leads to a six-year total rotation for the program. The Adult Exchange program events will tentatively occur in 2024 and 2027.

City Beautiful Commission

Purpose: *To account for the activities of the City Beautiful Commission. Awards are given by this commission each year to property owners that have exemplary landscaping.*

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Purchased Services								
Professional Services	\$ -	\$ 300	\$ 51	\$ 20,300	\$ 300	\$ 300	\$ 300	\$ 300
Travel and Training	-	300	80	300	300	300	300	300
Printing/Advertising	-	-	46	-	-	-	-	-
	<u>-</u>	<u>600</u>	<u>177</u>	<u>20,600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
Supplies and Materials								
General Supplies	252	250	-	250	250	250	250	250
Grounds and Maintenance Supplies	<u>164</u>	<u>1,500</u>	<u>945</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	416	1,750	945	1,750	1,750	1,750	1,750	1,750
Other Expenses								
Awards and Recognition	1,518	2,775	775	2,775	2,775	2,775	2,775	2,775
Special Projects								
- Arbor Day	<u>1,349</u>	<u>500</u>	<u>-</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
	2,867	3,275	775	3,275	3,275	3,275	3,275	3,275
Total Budget - City Beautiful Commission	<u>\$ 3,283</u>	<u>\$ 5,625</u>	<u>\$ 1,897</u>	<u>\$ 25,625</u>	<u>\$ 5,625</u>	<u>\$ 5,625</u>	<u>\$ 5,625</u>	<u>\$ 5,625</u>

EXPENDITURES:

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Includes miscellaneous professional services including redesign of the Four Corners flower beds located in Uptown.
Object 57340	CONFERENCES & TRAINING	Professional development opportunities including attendance for commission members at Tree City.

Supplies & Materials

Object 57574	PLANTS	Annual flower purchases.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies for the commission.

Other Expenses

Object 57703	AWARDS & RECOGNITION	Landscape rocks for Summer Landscape Award winners and local restaurant gift cards for the Holiday Lighting Award winners.
Object 57799	SP PROJ- ARBOR DAY	Assorted supplies for the Arbor Day ceremony. The Public Works department purchases the actual trees for this annual event.

Recreational Services - Benham's Grove

Purpose: *In 1991, The City of Centerville purchased the 8.6 acre property from the Gerber family for historic preservation and community use. After renovations, the facility opened April 24, 1992 as a community gathering place. The property includes the Gerber House, Barn, Cottage, Rotary Gazebo & Brick Plaza available for a wide variety of functions.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Benham's Grove Administrator	1.00	1.00	1.00
Event Coordinator	0.30	0.30	0.30
Laborer	0.95	0.95	0.88
Event Hosts	0.80	0.80	0.80
Intern	<u>0.00</u>	<u>0.25</u>	<u>0.25</u>
Total	3.05	3.30	3.23

Recreational Services - Benham's Grove

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 64,466	\$ 66,119	\$ 67,091	\$ 67,891	\$ 69,928	\$ 72,026	\$ 76,348	\$ 76,412
Part-time Wages	32,774	62,456	35,000	64,433	91,366	144,107	152,753	152,883
Other Compensation	-	1,802	100	3,873	3,973	4,076	4,288	4,334
	97,240	130,377	102,191	136,197	165,267	220,209	233,389	233,629
Fringe Benefits								
Retirement Contributions	15,032	18,988	15,773	20,727	21,348	21,988	23,308	23,327
Insurance	8,601	9,527	9,220	9,857	10,285	10,734	11,205	11,698
Uniforms	106	250	250	250	250	250	250	250
	23,739	28,765	25,243	30,834	31,883	32,972	34,763	35,275
Purchased Services								
Professional Services	2,265	3,500	2,300	3,500	3,535	3,570	3,606	3,642
Maintenance & Repairs	26,634	50,000	47,600	100,000	101,000	102,010	103,030	104,060
Travel & Training	-	100	-	6,750	-	-	-	-
Utilities	9,641	13,500	10,000	13,500	13,635	13,771	13,909	14,048
Rentals/Leases	10,011	12,000	10,000	13,200	13,332	13,465	13,600	13,736
Communications/Printing/Advertising	5,942	7,700	9,500	10,000	10,100	10,201	10,303	10,406
Maintenance Agreements	221	250	-	50	51	51	52	52
	54,714	87,050	79,400	147,000	141,653	143,068	144,500	145,944
Supplies and Materials								
General Supplies	1,616	5,700	2,700	6,900	6,969	7,039	7,109	7,180
Vehicle Supplies	96	1,650	650	1,650	1,667	1,683	1,700	1,717
Grounds and Maintenance Supplies	1,661	3,750	2,700	3,500	3,535	3,570	3,606	3,642
Refunds	960	1,000	-	1,000	1,000	1,000	1,000	1,000
	4,333	12,100	6,050	13,050	13,171	13,292	13,415	13,539
Capital Outlay			-					
Benham's Grove Improvements	62,241	88,500	553,000	5,033,371	13,000	13,000	13,000	13,000
	62,241	88,500	553,000	5,033,371	13,000	13,000	13,000	13,000
Total Budget - Benham's Grove	\$ 242,267	\$ 346,792	\$ 765,884	\$ 5,360,452	\$ 364,974	\$ 422,541	\$ 439,067	\$ 441,387

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Benham's Grove Administrator.
Object 57120	PART TIME WAGES	Wage expense for Events Coordinator, four Event Hosts, two Laborer positions, seasonal Laborer and part-time intern position (0.25 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Benham's Grove Administrator for successful performance as permitted in the Pay Ordinance.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57250	UNIFORMS	Employee uniforms for part-time staff.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Professional services including pest control with Extermital Termite Service of Dayton and security system monitoring with Homeland Technology Group.
Object 57330	BUILDING-MAINT & REPAIR	Expenses to maintain buildings including heating, ventilation, and air conditioning (HVAC) service calls, backflow testing, electrical maintenance, garage door replacement and bollard installation.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment (snow, lawn). Expenses to maintain the property including mowing and landscaping contract with Grunder, irrigation system, fountain replacement and maintenance, parking lot sealing and striping.
Object 57333	LAND-MAINT & REPAIR	
Object 57340	CONFERENCES & TRAINING	Professional development to include Leading EDGE.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development. This also includes meals for Staff Meetings.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57351	PRINTING	Printing expenses for the department.
Object 57352	ADVERTISING	Advertising expense to promote Benham's Grove (bridal publications) with The Knot and Wedding Wire online publications.
Object 57354	UTILITY SERVICES	Utility expenses for buildings including gas, water and sewer, electric.
Object 57361	EQUIPMENT RENTAL	Annual tent rental from Prime Time Rentals.
Object 57362	SUPPLIES RENTAL	Floor mat rental contract through UniFirst Corporation.
Object 57370	SOFTWARE ASSURANCE	Subscription for the Benham's Grove website.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and or services provided to Benham's Grove.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the department.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the department.
Object 57540	FUEL/GASOLINE	Fuel/gasoline for City vehicles and/or equipment used to conduct City business or maintain property.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles/equipment.
Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain buildings including cleaning supplies, paper towels and toilet paper.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57574	PLANTS	Annual flower purchase.
Object 57575	CHEMICALS	Chemicals needed to maintain lawn and flower beds.
Object 57576	SEED & SOD	Exterior maintenance of property.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies for the department including holiday decorations.

Capital Outlay

Object 57621	LAND IMPROVEMENTS	Property improvements including parking lot resurfacing and expansion.
Object 57623	BUILDING IMPROVEMENTS	Building improvements including Gerber House, barn and cottage renovations and new event center.

Other Expenses

Object 57715	Refunds	Refunds for cancelled events due to approved circumstances.
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Recreational Services - Stubbs Park

Purpose: *To account for the costs of maintaining and improving the buildings and grounds located in Stubbs Park on West Spring Valley Road.*

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Purchased Services								
Maintenance and Repairs	\$ 70,929	\$ 116,900	\$ 57,500	\$ 122,900	\$ 227,450	\$ 155,450	\$ 149,850	\$ 172,100
Utilities	4,888	5,000	6,000	5,050	5,101	5,152	5,204	5,256
Rentals/Leases	5,260	6,500	8,500	6,850	8,000	8,000	8,000	8,000
Maintenance Agreements	-	-	-	700	700	700	750	750
	81,077	128,400	72,000	135,500	241,251	169,302	163,804	186,106
Supplies and Materials								
General Supplies	5,109	10,787	6,500	14,950	12,400	12,800	13,250	13,700
Grounds and Maintenance Supplies	7,908	11,500	1,981	13,325	9,725	14,150	10,300	15,050
	13,017	22,287	8,481	28,275	22,125	26,950	23,550	28,750
Capital Outlay								
Stubbs Park Improvements	354,262	3,786,000	704,150	5,215,000	-	-	-	-
	354,262	3,786,000	704,150	5,215,000	-	-	-	-
Other Expenses								
Special Projects / Licenses and Certifications	503	600	254	600	600	600	600	600
	503	600	254	600	600	600	600	600
Total Budget - Stubbs Park	\$ 448,859	\$ 3,937,287	\$ 784,885	\$ 5,379,375	\$ 263,976	\$ 196,852	\$ 187,954	\$ 215,456

EXPENDITURES:

Purchased Services

Object 57330	BUILDING-MAINT & REPAIR	Expenses to maintain and repair concession building, amphitheater and Monkey House.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment such as playground equipment.
Object 57333	LAND-MAINT & REPAIR	Expenses to maintain property such as mowing, aerating, pond treatments, store and reinstall fountain, goose removal, etc.
Object 57354	UTILITY SERVICES	Utility expenses for the park including gas, water and electric.
Object 57361	EQUIPMENT RENTAL	Village rental and other equipment rental on an as needed basis.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and or services provided for the park.

Supplies & Materials

Object 57550	JANITORIAL SUPPLIES	Miscellaneous restroom and cleaning supplies including paper towels, toilet paper, mops, and brooms.
Object 57574	PLANTS	Plant and tree purchases for the park.
Object 57575	CHEMICALS	Purchase of chemicals to treat weeds.
Object 57576	SEED & SOD	Overseed and repair turf with seed and sod.
Object 57577	FERTILIZERS	Expenses for fertilizers including pre-emergent and insecticides.
Object 57578	TOPDRESS & SAND	Expenses for topsoil and play ground mulch.
Object 57579	MISC GROUNDS SUPPLIES	Miscellaneous landscaping and hardscaping expenses.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies not covered in other line items.

Capital Outlay

Object 57621	LAND IMPROVEMENTS	Phase I of the park improvement project. Phase I is estimated at \$5,200,000. The City has received \$800,000 in state capital funds and \$150,000 in Ohio Department of Natural Resources (ODNR) funding.
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Other Expenses

Object 57701	MISC LICENSE/CERTIFICATION	Food service operation license for the Stubbs Park concession operations.
Object 57799	SP PROJ- VETERANS DAY	Special events expenses for Veterans Day.



Major Operating Funds

Street Construction and Maintenance Fund

Waste Collection Fund

Golf Course Operations Fund

Street Construction and Maintenance Fund

Purpose: *To provide for the general maintenance and upkeep of City streets, roads, bridges, park areas and greenways. Primary functions include snow and ice control, street repair, ditch and catch basin cleaning and maintenance, and leaf pickup. Administered by the Public Works Department.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Director of Public Works	0.25	0.25	0.25
Public Works Operations Manager	0.50	0.50	0.50
Business Operations Manager	0.25	0.25	0.25
Business Operations Assistant	0.00	0.33	0.33
Mechanic's Helper	0.33	0.00	0.00
Public Works Supervisor	1.00	1.00	1.00
Group/Service Leaders	4.00	4.00	4.00
Mechanic	2.00	2.00	2.00
Equipment Operators/ Entry Level EO	16.00	16.00	16.00
Seasonal Worker	2.00	2.00	2.00
Laborer II	1.00	1.00	1.00
Facility Attendant	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	28.33	28.33	28.33

Street Construction and Maintenance Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 1,925,190		\$ 2,136,291	\$ 2,481,560	\$ 1,991,840	\$ 1,764,712	\$ 1,602,584	\$ 1,287,536
Revenue								
<i>Intergovernmental</i>								
State Sources	<u>1,365,323</u>	<u>1,375,000</u>	<u>1,360,000</u>	<u>1,360,000</u>	<u>1,373,600</u>	<u>1,387,337</u>	<u>1,401,210</u>	<u>1,415,221</u>
	1,365,323	1,375,000	1,360,000	1,360,000	1,373,600	1,387,337	1,401,210	1,415,221
<i>Charges for Services</i>								
Recycling Revenue	<u>2,099</u>	<u>1,500</u>	<u>-</u>	<u>1,500</u>	<u>1,515</u>	<u>1,530</u>	<u>1,545</u>	<u>1,560</u>
	2,099	1,500	-	1,500	1,515	1,530	1,545	1,560
<i>Investment Earnings</i>	13,201	10,000	15,000	20,000	20,200	20,402	20,606	20,812
<i>Miscellaneous</i>								
Refunds and Reimbursements	74,212	5,000	5,000	5,000	5,050	5,101	5,152	5,204
Miscellaneous	139	1,000	675	1,000	1,010	1,020	1,030	1,040
Transfers-in	<u>1,900,000</u>	<u>2,100,000</u>	<u>2,100,000</u>	<u>2,100,000</u>	<u>2,100,000</u>	<u>2,200,000</u>	<u>2,200,000</u>	<u>2,400,000</u>
	1,974,351	2,106,000	2,105,675	2,106,000	2,106,060	2,206,121	2,206,182	2,406,244
Total Revenue	3,354,974	3,492,500	3,480,675	3,487,500	3,501,375	3,615,390	3,629,543	3,843,837
Total Expenditures	3,143,873	3,701,305	3,135,406	3,977,220	3,728,503	3,777,518	3,944,591	3,999,409
Ending Balance	<u>\$ 2,136,291</u>		<u>\$ 2,481,560</u>	<u>\$ 1,991,840</u>	<u>\$ 1,764,712</u>	<u>\$ 1,602,584</u>	<u>\$ 1,287,536</u>	<u>\$ 1,131,964</u>
Fund Balance - % of Annual Expenses - Target = 25%	<u>68.00%</u>		<u>79.00%</u>	<u>50.00%</u>	<u>47.00%</u>	<u>42.00%</u>	<u>33.00%</u>	<u>28.00%</u>

Street Construction and Maintenance Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 1,589,794	\$ 1,644,630	\$ 1,490,000	\$ 1,675,330	\$ 1,493,840	\$ 1,538,655	\$ 1,630,974	\$ 1,632,359
Part-time Wages	7,970	61,979	-	61,979	63,838	65,753	67,726	69,758
Overtime	73,294	65,000	108,956	65,000	66,950	68,959	71,028	73,159
Other Compensation	64,553	27,986	17,210	42,599	26,647	22,004	22,513	23,042
	1,735,611	1,799,595	1,616,166	1,844,908	1,651,275	1,695,371	1,792,241	1,798,318
Fringe Benefits								
Retirement Contributions	253,467	284,592	246,975	289,189	263,257	271,155	287,424	287,669
Insurance	406,520	475,458	401,535	475,433	451,727	470,904	491,004	512,074
Workers' Compensation	15,749	21,000	21,000	16,790	17,294	17,813	18,347	18,897
Uniforms	16,157	22,000	18,000	25,050	23,600	26,550	25,450	26,800
	691,893	803,050	687,510	806,462	755,878	786,422	822,225	845,440
Purchased Services								
Professional Services	18,446	20,400	20,155	81,400	81,400	81,400	81,400	81,400
Travel & Training	4,825	6,000	13,500	-	-	-	-	-
Maintenance & Repairs	246,377	429,600	218,150	437,000	466,000	429,550	450,150	466,950
Communications	979	3,350	2,400	4,150	4,150	4,150	4,150	4,150
Rentals/Leases	344	2,000	800	2,000	2,000	2,000	2,000	2,000
	270,971	461,350	255,005	524,550	553,550	517,100	537,700	554,500
Supplies and Materials								
General Supplies	8,225	12,000	13,000	26,900	13,900	14,200	14,500	19,800
Vehicle Supplies	160,896	160,000	200,000	163,850	163,900	168,100	168,000	172,300
Street Maintenance Supplies	106,704	275,000	195,000	322,200	304,900	307,750	310,650	313,700
Grounds and Maintenance Supplies	9,688	29,000	9,110	36,050	30,000	30,650	38,500	32,000
	285,513	476,000	417,110	549,000	512,700	520,700	531,650	537,800
Other Expenses								
Licenses and Certifications	315	1,500	20	1,400	1,400	1,400	1,400	1,400
Dues & Memberships	360	600	385	900	1,200	1,500	1,800	1,800
Internal Depreciation	159,210	159,210	159,210	250,000	252,500	255,025	257,575	260,151
	159,885	161,310	159,615	252,300	255,100	257,925	260,775	263,351
Total Budget - Street Constr. and Maint.	\$ 3,143,873	\$ 3,701,305	\$ 3,135,406	\$ 3,977,220	\$ 3,728,503	\$ 3,777,518	\$ 3,944,591	\$ 3,999,409

REVENUES:

Object 45211	GASOLINE EXCISE TAX	Larger portion of the state gasoline excise tax. Amount received increased starting in 2019 due to the State's Transportation Bill (HB 62). Money has to be expended on street maintenance and construction within the City.
Object 45212	CENTS PER GALLON TAX	Smaller portion of the state gasoline excise tax. Amount received increased starting in 2019 due to the State's Transportation Bill (HB 62). Money has to be expended on street maintenance and construction within the City.
Object 45213	MOTOR VEHICLE REGISTRATION	Fees received for registrations on vehicles located within the City.
Object 45462	RECYCLING REVENUE	Miscellaneous recycling revenue.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the Streets Fund.
Object 45950	REFUNDS/REIMBURSEMENTS	Miscellaneous refund and reimbursement revenue.
Object 45980	MISCELLANEOUS	Other miscellaneous revenue.
Object 45990	TRANSFERS-IN	Monthly transfers-in from the General Fund to help cash flow the Streets Fund and maintain Fund Balance target.

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for Public Works Streets employees. Includes 4 Group/Service Leaders, 16 Equipment Operators/Equipment Operators (Entry), 2 Mechanics, 1 Laborer, 1 Facility Attendant, Business Operations Manager (25%), Business Operations Assistant (33%), Public Works Supervisor (100%), Public Works Director (25%), and Public Works Operations Manager (50%). Includes overfilled positions (3.0 FTE) that will attrite out by the 2024 budget due to retirements.
Object 57111	OT-REGULAR	Overtime payment to streets personnel.
Object 57120	PART TIME WAGES	Wages for part-time seasonal positions. 2.0 Full-Time Equivalent (FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57192	SUPPLEMENTAL RETIREMENT	Payment to employees upon retirement if years of service and/or sick leave hours apply per the Personnel Manual (Section 4.16).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Public Works Director (25%), Public Works Operations Manager (50%) and Business Operations Manager (25%) for successful performance as permitted in the Pay Ordinance.
Object 57195	MEDICAL INSURANCE BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increased is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57230	WORKERS' COMP PREMIUM	Allocation of the annual premium paid to the Bureau of Worker's Compensation.
Object 57250	UNIFORMS	Uniform expenses for the Street and Construction Maintenance staff.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Youth summer pilot program, annual holiday lighting expense, and Ohio State Univeristy plant and pest diagnosic clinic.
Object 57330	BUILDING-MAINT & REPAIR	Gazebo repair and maintenance.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment.
Object 57332	VEHICLE-MAINT & REPAIRS	Repair and maintenance expenses for City-owned vehicles.
Object 57333	LAND-MAINT & REPAIR	Contract mowing and aeration of medians, contract tree service removal or planting.

Object 57335	STREET MAINT & REPAIR	Repairs and maintenance for pavers (bricks), sidewalk and American Disabilities Act (ADA) ramps, hiker/biker sealing, SR48 over 675 "C" painting and fencing, etc.
Object 57337	STREET LIGHT MAINT & REPAIR	Street Light repair and light pole painting (previously funded in 220).
Object 57338	STORMWATER MAINT & REPAIR	Repairs and maintenance for sink holes, storm sewer and catch basins.
Object 57350	COMMUNICATIONS	Employee cell phone stipends and cell phone modem in equipment.
Object 57361	EQUIPMENT RENTAL	Village rental and other equipment rental on as needed basis.
Object 57390	STREET STRIPING SERVICE	Annual street striping contract through Miami Valley Communications Council (MVCC) cooperative.

Supplies & Materials

Object 57540	FUEL/GASOLINE	Fuel expenses for City-owned vehicles and equipment.
Object 57541	VEHICLE PARTS & SUPPLIES	Street vehicles parts and supplies, tires, vehicle paint, oil, hydraulic fluid, anti-freeze, vehicle wash soap, etc.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57552	SIGNS/MARKING SUPPLIES	Supplies for replacement signs, posts, and hardware, black street sign post conversion, LED street name signage, and bikeway signage.
Object 57570	SALT/LIQUID CALCIUM	Expenses for road salt, sidewalk salt, and brine mixture.
Object 57571	ASPHALT	Expenses for asphalt crack seal, hot mix for pavement and pothole repair, and cold patch for pothole patching.
Object 57572	CEMENT	Expenses for quick set concrete mix and catch basin mortar.
Object 57573	GRAVEL	Expenses for sand, 411 and related materials.
Object 57574	PLANTS	Plant and tree purchases for various city-owned properties.
Object 57575	CHEMICALS	For purchase of chemicals to treat weeds.
Object 57576	SEED & SOD	Overseed and repair turf with seed and sod.
Object 57577	FERTILIZERS	Expense for fertilizers including pre-emergent and insecticides.
Object 57578	TOPDRESS & SAND	Expense for topsoil, compost, and leaf mulch.
Object 57579	OTHER STREET SUPPLIES	Miscellaneous supplies not covered in other line items for street maintenance.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies not covered in other line items including flags, Uptown banners, etc.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of vehicles.
Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for employees including Commercial Driver's License (CDL) renewals and pesticide licenses.
Object 57702	DUES & MEMBERSHIP	Arborist membership and certification to International Society of Arboriculture (ISA).

Waste Collection Fund

Purpose: *To provide for the systematic collection of refuse and recycling in a sanitary manner. Disposal services are provided through Montgomery County. Administered by the Public Works Department.*

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Director of Public Works	0.25	0.25	0.25
Business Operations Manager	0.25	0.25	0.25
Business Operations Assistant	0.00	0.34	0.34
Mechanic's Helper	0.34	0.00	0.00
Public Works Supervisor	0.40	0.40	0.40
Service Leader	1.00	1.00	1.00
Equipment Operators/ Entry Level EO	5.00	5.00	5.00
Mechanics	2.00	1.00	2.00
Auxillary Maintenance Worker	0.40	0.40	0.40
Finance Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total	10.64	9.64	10.64

Waste Collection Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 1,336,883		\$ 1,389,269	\$ 1,214,978	\$ 1,097,345	\$ 1,049,744	\$ 970,803	\$ 829,452
Revenue								
<i>Charges for Services</i>	1,487,037	1,450,000	1,450,000	1,945,215	1,964,667	1,984,314	2,004,157	2,024,199
<i>Investment Earnings</i>	8,777	5,000	10,000	15,000	15,150	15,302	15,455	15,610
<i>Miscellaneous</i>								
Refunds and Reimbursements	40,281	2,500	20,000	2,500	2,525	2,550	2,576	2,602
Miscellaneous	5,318	1,500	1,900	1,500	1,515	1,530	1,545	1,560
Total Revenue	1,541,413	1,459,000	1,481,900	1,964,215	1,983,857	2,003,696	2,023,733	2,043,971
Total Expenditures	1,489,027	1,732,691	1,656,191	2,081,848	2,031,458	2,082,637	2,165,084	2,207,449
Ending Balance	<u>\$ 1,389,269</u>		<u>\$ 1,214,978</u>	<u>\$ 1,097,345</u>	<u>\$ 1,049,744</u>	<u>\$ 970,803</u>	<u>\$ 829,452</u>	<u>\$ 665,974</u>
Fund Balance - % of Annual Expenses - Target = 25%	<u>93.00%</u>		<u>73.00%</u>	<u>53.00%</u>	<u>52.00%</u>	<u>47.00%</u>	<u>38.00%</u>	<u>30.00%</u>

Waste Collection Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 574,706	\$ 694,717	\$ 647,658	\$ 802,486	\$ 746,221	\$ 768,608	\$ 814,724	\$ 815,416
Part-time Wages	12,449	14,148	16,500	13,251	13,649	14,058	14,901	14,914
Overtime	34,021	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Other Compensation	<u>12,569</u>	<u>21,220</u>	<u>14,809</u>	<u>23,815</u>	<u>20,070</u>	<u>19,865</u>	<u>20,200</u>	<u>20,545</u>
	633,745	755,085	703,967	864,552	804,940	827,531	874,825	875,875
Fringe Benefits								
Retirement Contributions	95,005	107,765	109,642	124,664	116,838	120,343	127,563	127,671
Insurance	142,216	189,691	188,088	227,102	226,891	236,480	246,530	257,065
Worker's Compensation	6,449	8,400	8,400	8,174	8,419	8,672	8,932	9,200
Uniforms	<u>3,415</u>	<u>6,500</u>	<u>5,336</u>	<u>7,750</u>	<u>7,450</u>	<u>8,250</u>	<u>8,050</u>	<u>8,400</u>
	247,085	312,356	311,466	367,690	359,598	373,745	391,075	402,336
Purchased Services								
Professional Services	5,142	1,500	7,283	11,600	10,500	11,750	10,500	11,750
Travel & Training	-	2,000	-	-	-	-	-	-
Maintenance & Repairs/Comms	18,639	22,000	16,500	22,600	22,600	22,600	22,600	22,600
Landfill Fees	255,283	255,000	250,000	252,450	265,100	265,100	278,350	292,250
Recycling Fees	8,979	49,000	-	58,650	61,600	64,500	67,450	70,400
Printing/Advertising	3,304	13,000	10,000	14,850	15,600	16,350	17,200	19,550
Postage/Equipment Rentals	17,722	13,000	8,500	13,600	12,600	15,000	13,900	16,100
Property and Liability Insurance	<u>8,415</u>	<u>12,000</u>	<u>11,000</u>	<u>12,056</u>	<u>12,177</u>	<u>12,298</u>	<u>12,421</u>	<u>12,546</u>
	317,484	367,500	303,283	385,806	400,177	407,598	422,421	445,196
Supplies and Materials								
General Supplies	1,734	1,750	85	1,850	1,900	1,900	1,900	1,900
Vehicle Supplies	<u>146,778</u>	<u>157,000</u>	<u>195,000</u>	<u>163,950</u>	<u>164,000</u>	<u>168,150</u>	<u>168,250</u>	<u>172,600</u>
	148,512	158,750	195,085	165,800	165,900	170,050	170,150	174,500
Other Expenses								
Other Expenses	12,201	9,000	12,390	13,750	13,750	13,750	13,750	13,750
Internal Depreciation	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>284,250</u>	<u>287,093</u>	<u>289,963</u>	<u>292,863</u>	<u>295,792</u>
	142,201	139,000	142,390	298,000	300,843	303,713	306,613	309,542
Total Budget - Waste Collection	<u>\$ 1,489,027</u>	<u>\$ 1,732,691</u>	<u>\$ 1,656,191</u>	<u>\$ 2,081,848</u>	<u>\$ 2,031,458</u>	<u>\$ 2,082,637</u>	<u>\$ 2,165,084</u>	<u>\$ 2,207,449</u>

REVENUES:

Object 45460	REGULAR WASTE FEES	Revenue received for regular waste collection fees. New rates beginning January 1, 2023.
Object 45461	SPECIAL PICKUP FEES	Special pickup fees charged to waste collection customers.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the Waste Fund.
Object 45950	REFUNDS/REIMBURSEMENTS	Miscellaneous refund and reimbursement revenue.
Object 45980	MISCELLANEOUS	Other miscellaneous revenue.
Object 45981	BAD CHECK FEES	Miscellaneous fees for returned check and Automated Clearing House (ACH) payments.

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for Public Works Waste Collection employees. Includes 1 Service Leader, 5 Equipment Operators/Equipment Operator (Entry), 2 Mechanics, 1 Finance Clerk, Business Operations Manager (25%), Business Operations Assistant (34%), Public Works Supervisor (40%), and Public Works Director (25%). Includes overfilled position (1.0 FTE) that will attrition out by 2024.
Object 57111	OT-REGULAR	Overtime payment to waste collection personnel.
Object 57120	PART TIME WAGES	Wages for the part-time Public Works Auxiliary Maintenance Worker position (0.40 FTE).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57192	SUPPLEMENTAL RETIREMENT	Payment to employees upon retirement if years of service and/or sick leave hours apply per the Personnel Manual (Section 4.16).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57195	MEDICAL INSURANCE BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57230	WORKERS' COMP PREMIUM	Allocation of the annual premium paid to the Bureau of Worker's Compensation.
Object 57250	UNIFORMS	Uniform expenses for Waste Collection staff.

Purchased Services

Object 57312	BANK/COLLECTION/CREDIT	Credit card fees through Bridgepay Network Solutions.
Object 57329	OTHER PROFESSIONAL SERVICES	Professional services including Recycling Right program tracking and material.
Object 57331	EQUIPMENT-MAINT & REPAIR	Equipment maintenance and repairs for Big Belly trash compactors, City owned waste cans, etc.
Object 57332	VEHICLE-MAINT & REPAIRS	Repair and maintenance repairs for waste vehicles including towing.
Object 57350	COMMUNICATIONS	Employee cell phone stipends.
Object 57351	PRINTING	Printing services for waste billing notices, window envelopes, return envelopes, etc.
Object 57353	POSTAGE	Postage for waste bills and mailings.
Object 57355	LANDFILL COSTS	Dumping fees at Montgomery County, Vance Environmental, Spring Valley Hardfill, and others.
Object 57356	RECYCLING FEES	Recycling fees at Rumpke.
Object 57380	INSURANCE	Allocation of the annual premium paid to Miami Valley Risk Management Association (MVRMA) for property and liability insurance.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for waste billing.
Object 57540	FUEL/GASOLINE	Diesel Fuel for waste fleet vehicles.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for waste fleet vehicles.

Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57599	OTHER SUPPLIES	Other supplies including cleaner for used waste containers.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Central Vehicle Purchase Fund (610) based on estimated annual depreciation of vehicles.
Object 57701	MISC LICENSE/CERTIFICATION	Yearly inspection of refuse vehicles, Commercial Driver's License (CDL) reimbursement, mechanics and driver certifications.
Object 57705	ANNUAL CONTRIBUTIONS (HARDSHIPS)	Contributions made by the City to various requests regarding hardships.
Object 57707	AUDITOR/TREASURER FEES	Auditor fees paid to the county on the tax bills.
Object 57709	DELINQUENT TAX ADVERTISEMENT	Delinquent tax advertisement costs paid to the county on the tax bills.
Object 57712	OTHER REFUNDS	Other miscellaneous refunds.

Golf Course Operations Fund

Purpose: To account for the operation of the City’s municipal golf course, The Golf Club at Yankee Trace. Expenses are tracked within each of the three departments at Yankee Trace: Pro Shop, Maintenance and Food Service.

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Beginning Balance	\$ 2,564,288		\$ 3,693,211	\$ 4,222,143	\$ 3,863,396	\$ 3,308,335	\$ 2,960,564	\$ 2,598,642
Revenue								
<i>Golf Revenue</i>								
Greens Fees	1,663,613	1,300,000	1,600,000	1,500,000	1,515,000	1,530,150	1,545,452	1,560,907
Cart Rentals	517,646	400,000	475,000	450,000	454,500	459,045	463,635	468,271
Merchandise Sales	258,716	225,000	210,000	225,000	227,250	229,523	231,818	234,136
Indoor Golf Fees	53,483	60,000	85,000	65,000	65,650	66,307	66,970	67,640
Golf Memberships	136,625	100,000	110,000	110,000	111,100	112,211	113,333	114,466
Golf Lessons	65,493	65,000	75,000	70,000	70,700	71,407	72,121	72,842
Driving Range Fees	233,245	175,000	215,000	200,000	202,000	204,020	206,060	208,121
Other Golf Sales	125,743	86,875	98,375	95,625	96,331	97,045	97,765	98,493
	<u>3,054,564</u>	<u>2,411,875</u>	<u>2,868,375</u>	<u>2,715,625</u>	<u>2,742,531</u>	<u>2,769,708</u>	<u>2,797,154</u>	<u>2,824,876</u>
<i>Food Service Revenue</i>								
Food Sales	393,957	500,000	450,000	400,000	500,000	750,000	800,000	850,000
Alcoholic Beverages	256,817	225,000	250,000	200,000	225,000	400,000	425,000	450,000
Non-Alcoholic Beverages	62,670	50,000	40,000	45,000	50,000	60,000	65,000	70,000
Banquet Room Rental	39,330	35,000	40,000	35,000	35,000	45,000	50,000	55,000
Service Charges	73,189	100,000	80,000	90,000	100,000	125,000	130,000	135,000
Restaurant Tips	37,914	30,000	39,000	35,000	30,000	31,500	33,075	34,729
Other Food Sales	36,033	73,125	55,500	48,375	58,125	90,750	96,750	102,750
	<u>899,910</u>	<u>1,013,125</u>	<u>954,500</u>	<u>853,375</u>	<u>998,125</u>	<u>1,502,250</u>	<u>1,599,825</u>	<u>1,697,479</u>
<i>Investment Earnings</i>	20,204	15,000	25,000	25,000	25,250	25,503	25,758	26,016
<i>Miscellaneous</i>	73,150	26,000	58,500	33,500	33,575	33,651	33,728	33,806
Total Revenue	4,047,828	3,466,000	3,906,375	3,627,500	3,799,481	4,331,112	4,456,465	4,582,177
Total Expenditures	2,918,905	3,570,942	3,377,443	3,986,247	4,354,542	4,678,883	4,818,387	4,959,017
Ending Balance	\$ 3,693,211		\$ 4,222,143	\$ 3,863,396	\$ 3,308,335	\$ 2,960,564	\$ 2,598,642	\$ 2,221,802
Fund Balance - % of Annual Expenses - Target = 25%	<u>127.00%</u>		<u>125.00%</u>	<u>97.00%</u>	<u>76.00%</u>	<u>63.00%</u>	<u>54.00%</u>	<u>45.00%</u>

REVENUES:

Object 45410	GREENS FEES	Greens fees for the Heritage, Vintage and Legend courses.
Object 45411	CART RENTALS	Golf cart rentals for golf customers.
Object 45412	MERCHANDISE SALES	Merchandise sales at the Pro Shop.
Object 45413	INDOOR GOLF FEES	Fees for rentals of the three (3) golf simulators.
Object 45414	ANNUAL FEE MEMBERSHIPS	Memberships for customers to play Yankee Trace year-round.
Object 45415	LEAGUE DUES/TOURN FEES	Yankee Trace leads the area in hosting over 30 golf leagues each year. This line item functions as a holding account for greens fee revenue.
Object 45416	LOCKERS,STORAGE&RENTALS	Revenue received for the rental of storage lockers at the Golf Club at Yankee Trace.
Object 45417	GOLF LESSONS	Yankee Trace has high demand for both group and private golf lessons. This line item accounts for revenues received for lessons.
Object 45419	HANDICAP REVENUE	The handicap service is offered by a third party who has jurisdiction in our area. Yankee Trace receives a percentage of sales in this ever-changing product.
Object 45421	DRIVING RANGE FEES	Revenue collected for the use of the driving range.
Object 45430	FOOD SALES	Food sales for the restaurant, outings, events, weddings and meetings.
Object 45431	ALCOHOLIC BEVERAGES	Alcohol sales for the restaurant, outings, events, weddings and meetings.
Object 45432	NON-ALCOHOLIC BEVERAGES	Non-alcoholic sales for the restaurant, outings, events, weddings and meetings.
Object 45434	BANQUET ROOM RENTAL	Rental fees for banquet room usage for customers.
Object 45436	BANQUET SERVICE CHARGE	Consists of a 22% charge to offset a higher labor cost to host events and to account for additional resources involved in planning and implementing banquet-type events.
Object 45439	OTHER MISC FOOD SALES	Food sales not accounted for in Object 45430.
Object 45450	SALES TAX-GOLF	Applicable State taxes based on sales.
Object 45451	SALES TAX-FOOD	Applicable State taxes based on sales.
Object 45454	ON ACCOUNT - GOLF/FOOD	Deposits, payments and refunds for outings, members and high schools.
Object 45456	REST/BAGBOY TIPS	Represents tip compensation recorded for restaurant and banquet workers received via credit card. The tips are then paid out to employees every two weeks through payroll along with regular wages.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45720	SALE OF FIXED ASSETS	Sale of assets no longer in use.
Object 45950	REFUNDS/REIMBURSEMENTS	Ohio Bureau of Workers Compensation (BWC) reimbursements.
Object 45980	MISCELLANEOUS	Miscellaneous debits and credits
Object 45987	GIFT CARDS PURCH/REDEEM	Used for gift card purchases and redemptions.
Object 45988	GIFT CARDS FORFEITED	Records all expired gift card amounts.

Golf Course Operations - Pro Shop

<i>Staffing (Full-time Equivalents)</i>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Head Golf Professional/YT Administrator	1.00	1.00	1.00
Assistant Golf Professional/ YT Asst. Admin.	0.00	1.00	1.00
Assistant Golf Professional	3.00	2.00	2.00
Facility Attendant	0.00	0.00	0.50
Clerk/Cashier	1.50	1.50	1.50
Bag/Cart Attendant	4.50	4.50	4.50
Starter/Ranger	0.00	0.00	3.00
Intern	<u>0.00</u>	<u>0.25</u>	<u>0.25</u>
Total	10.00	10.25	13.75

Golf Course Operations - Pro Shop

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Salaries and Wages								
Regular Wages	\$ 198,435	\$ 224,906	\$ 232,000	\$ 246,989	\$ 254,399	\$ 262,031	\$ 269,892	\$ 277,989
Part-time Wages	104,817	107,500	150,000	183,940	189,458	195,142	200,996	207,026
Other Compensation	2,946	9,927	18,227	8,950	9,204	9,536	9,806	10,085
Golf Lessons	50,169	52,000	60,000	56,000	56,560	57,126	57,697	58,274
	<u>356,367</u>	<u>394,333</u>	<u>460,227</u>	<u>495,879</u>	<u>509,621</u>	<u>523,835</u>	<u>538,391</u>	<u>553,374</u>
Fringe Benefits								
Retirement Contributions	54,592	60,075	69,106	76,024	78,130	80,308	82,538	84,833
Insurance	58,850	65,114	46,300	79,483	82,862	86,404	90,117	94,010
Worker's Compensation	3,362	4,410	4,500	4,689	4,830	4,975	5,124	5,278
Uniforms	736	5,000	5,000	7,000	7,000	7,000	7,000	7,000
	<u>117,540</u>	<u>134,599</u>	<u>124,906</u>	<u>167,196</u>	<u>172,822</u>	<u>178,687</u>	<u>184,779</u>	<u>191,121</u>
Purchased Services								
Professional Services	153,925	120,000	122,000	71,000	73,130	75,324	77,584	79,912
Travel & Training	2,830	7,500	-	9,000	9,270	9,548	9,835	10,131
Maintenance & Repairs	12,428	35,000	40,000	64,050	55,850	62,468	57,105	57,761
Utilities/Communications	48,956	54,500	53,000	54,500	56,135	57,819	59,554	61,340
Rentals/Leases	151,181	130,295	130,295	149,600	149,600	149,600	149,600	149,600
Printing/Advertising/Postage	3,008	11,000	2,005	7,505	7,685	7,871	8,062	8,259
Maintenance Agreements	7,995	15,000	10,240	16,090	16,460	16,893	17,338	17,797
Property and Liability Insurance	1,846	3,000	2,998	2,832	2,917	3,005	3,095	3,188
	<u>382,169</u>	<u>376,295</u>	<u>360,538</u>	<u>374,577</u>	<u>371,047</u>	<u>382,528</u>	<u>382,173</u>	<u>387,988</u>
Supplies and Materials								
General Supplies	6,382	7,900	8,000	21,950	22,271	22,713	23,056	23,410
Pro Shop Supplies	163,255	193,750	182,000	193,750	196,188	198,665	201,182	203,740
	<u>169,637</u>	<u>201,650</u>	<u>190,000</u>	<u>215,700</u>	<u>218,459</u>	<u>221,378</u>	<u>224,238</u>	<u>227,150</u>
Other Expenses								
Dues and Memberships	1,491	2,000	2,000	2,000	2,060	2,122	2,185	2,251
Internal Depreciation	18,000	18,000	18,000	20,000	20,600	21,218	21,855	22,511
Other Expense	20,759	16,250	21,420	21,700	22,351	23,022	23,713	24,424
Sales Tax	43,366	46,875	51,375	50,625	51,131	51,643	52,159	52,681
	<u>83,616</u>	<u>83,125</u>	<u>92,795</u>	<u>94,325</u>	<u>96,142</u>	<u>98,005</u>	<u>99,912</u>	<u>101,867</u>
Total Budget - Pro Shop	<u>\$ 1,109,329</u>	<u>\$ 1,190,002</u>	<u>\$ 1,228,466</u>	<u>\$ 1,347,677</u>	<u>\$ 1,368,091</u>	<u>\$ 1,404,433</u>	<u>\$ 1,429,493</u>	<u>\$ 1,461,500</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for Yankee Trace Administrator, 1st Assistant Golf Professional, 2nd Assistant Golf Professional, and 3rd Assistant Golf Professional.
Object 57111	OT-REGULAR	Overtime wages for non-exempt employees.
Object 57120	PART TIME WAGES	Wages paid to part-time outside service staff, golf shop attendants, starters and a part-time intern position (0.25 FTE).
Object 57180	GOLF LESSONS	80% of Golf Professional's compensation minus expenses on all group and private instruction.
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Yankee Trace Administrator for successful performance as permitted in the Pay Ordinance.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57230	WORKERS' COMP PREMIUM	Allocation of the annual premium paid to the Bureau of Worker's Compensation.
Object 57250	UNIFORMS	Uniform expenses for Pro Shop staff.

Purchased Services

Object 57312	BANK/COLLECTION/CREDIT	Credit card fees incurred by the City's credit card processor, GPSi Shark Experience and Miami Valley Golf Association Handicap Service.
Object 57329	OTHER PROFESSIONAL SERVICES	Professional services including security alarm system, carpet cleaning, fire suppression, exterminators and annual holiday lighting.
Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain buildings including heating, cooling, painting, plumbing, and pressure washing of exterior.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment, which is primarily golf cars.
Object 57340	CONFERENCES & TRAINING	Professional development to include Professional Golfers' Association (PGA) show, Leading EDGE Program and additional training seminars.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots, employee cell phone stipends and radios.
Object 57351	PRINTING	Printing expense for the department such as scorecards and ID makers.
Object 57352	ADVERTISING	Advertising expense to promote Yankee Trace via magazines, television, and radio.
Object 57353	POSTAGE	Postage expense for the department for gift cards, invoices, and various customer service efforts.
Object 57354	UTILITY SERVICES	Utility expense for buildings including gas, electric, water and sewer services.
Object 57355	LANDFILL COSTS	Rumpke for waste management.
Object 57360	EQUIPMENT LEASE (Carts)	Four-year pay back calculation for the new golf cart fleet in 2023.
Object 57362	SUPPLIES RENTAL	Miscellaneous supplies not purchased
Object 57370	SOFTWARE ASSURANCE	Subscription services for software programs such as eRange.
Object 57372	MAINTENANCE AGREEMENTS	Point of Sale (POS) software, heating and cooling, league and outing software.
Object 57380	INSURANCE	Allocation of the annual premium paid to Miami Valley Risk Management Association (MVRMA) for property and liability insurance.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the division.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the division.
Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain buildings including cleaning supplies, paper towels and toilet paper.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.

Object 57580	PRO SHOP MERCHANDISE	Golf soft and hard goods.
Object 57581	PRO SHOP SUPPLIES	Miscellaneous supplies such as merchandise bags, scorecards, and pencils.
Object 57582	GOLF COURSE SUPPLIES	Miscellaneous supplies such as flags, markers, range balls, range baskets, scorecards, and bunker rakes.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies for the division including Junior Camp golf shoes and linens for golf outings.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Golf Course Equipment Purchase Fund (590) based on estimated annual depreciation of Pro Shop vehicles and equipment.
Object 57701	MISC LICENSE/CERTIFICATION	All retail licenses.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including Professional Golfers' Association (PGA).
Object 57703	AWARDS & RECOGNITION	Awards/prizes for leagues and outings.
Object 57797	SALES TAX	Ohio State Tax on applicable sales items.
Object 57799	SPECIAL PROJECTS	Projects to include Junior Camp golf shoes and signage.

Golf Course Operations - Maintenance

<i>Staffing (Full-time Equivalents)</i>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Golf Maintenance Superintendent	1.00	1.00	1.00
Assistant Golf Maintenance Superintendent	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00
Groundskeepers	3.00	3.00	2.00
Laborer – Seasonal	<u>10.50</u>	<u>10.50</u>	<u>12.50</u>
Total	16.50	16.50	17.50

Golf Course Operations - Maintenance

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Salaries and Wages								
Regular Wages	\$ 248,013	\$ 251,835	\$ 221,291	\$ 268,317	\$ 276,367	\$ 284,658	\$ 293,198	\$ 301,994
Part-time Wages	133,087	140,000	175,000	185,000	190,550	196,267	202,155	208,220
Overtime	2,746	5,000	750	5,000	5,150	5,305	5,464	5,628
Other Compensation	10,366	15,653	11,994	16,333	16,916	17,853	18,486	19,145
	<u>394,212</u>	<u>412,488</u>	<u>409,035</u>	<u>474,650</u>	<u>488,983</u>	<u>504,083</u>	<u>519,303</u>	<u>534,987</u>
Fringe Benefits								
Retirement Contributions	59,547	62,087	62,066	71,605	73,749	76,008	78,283	80,626
Insurance	58,839	69,379	52,078	72,097	75,130	78,308	81,640	85,132
Worker's Compensation	3,435	4,550	4,550	4,487	4,622	4,761	4,904	5,051
Uniforms	1,739	3,000	1,604	3,000	3,000	3,000	3,000	3,000
	<u>123,560</u>	<u>139,016</u>	<u>120,298</u>	<u>151,189</u>	<u>156,501</u>	<u>162,077</u>	<u>167,827</u>	<u>173,809</u>
Purchased Services								
Professional Services	18,965	30,000	25,000	32,500	30,000	30,900	31,827	32,782
Travel & Training	748	8,500	1,000	8,500	8,755	9,018	9,289	9,568
Maintenance & Repairs	58,132	55,500	44,000	87,740	78,296	80,414	84,596	84,843
Utilities/Communications	21,198	27,000	20,329	27,000	27,810	28,645	29,505	30,391
Rentals/Leases/Agreements	2,550	1,800	3,618	4,120	4,196	4,274	4,354	4,437
Property and Liability Insurance	1,710	3,000	2,143	2,431	2,504	2,579	2,656	2,736
	<u>103,303</u>	<u>125,800</u>	<u>96,090</u>	<u>162,291</u>	<u>151,561</u>	<u>155,830</u>	<u>162,227</u>	<u>164,757</u>
Supplies and Materials								
General Supplies	3,101	7,500	7,145	13,000	13,240	13,487	13,742	14,004
Vehicle Supplies	34,413	38,000	39,150	48,000	49,440	50,924	52,451	54,024
Street Maintenance Supplies	554	1,200	1,000	1,200	1,236	1,273	1,311	1,350
Golf Course Supplies	6,126	8,000	10,000	10,000	10,300	10,609	10,927	11,255
Grounds and Maintenance Supplies	112,722	154,500	138,400	185,500	191,065	196,798	202,702	208,784
	<u>156,916</u>	<u>209,200</u>	<u>195,695</u>	<u>257,700</u>	<u>265,281</u>	<u>273,091</u>	<u>281,133</u>	<u>289,417</u>
Other Expenses								
Other Expenses	552	500	1,500	500	515	530	546	562
Licenses and Certifications	330	100	-	100	103	106	109	112
Dues and Memberships	730	1,200	805	1,200	1,236	1,273	1,311	1,350
Internal Depreciation	100,000	100,000	100,000	140,000	144,200	148,526	152,982	157,571
	<u>101,612</u>	<u>101,800</u>	<u>102,305</u>	<u>141,800</u>	<u>146,054</u>	<u>150,435</u>	<u>154,948</u>	<u>159,595</u>
Total Budget - Maintenance	<u>\$ 879,603</u>	<u>\$ 988,304</u>	<u>\$ 923,423</u>	<u>\$ 1,187,630</u>	<u>\$ 1,208,380</u>	<u>\$ 1,245,516</u>	<u>\$ 1,285,438</u>	<u>\$ 1,322,565</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the Golf Maintenance Superintendent, Assistant Golf Maintenance Superintendent, Mechanic and two (2) Golf Course Technicians.
Object 57111	OT-REGULAR	Overtime wages for non-exempt employees.
Object 57120	PART TIME WAGES	Wages paid to part-time seasonal positions for golf course maintenance (12.5 FTE's).
Object 57191	SICK LEAVE CONVERSION	Conversion of accrued but unused sick leave per the Personnel Manual (Section 4.01).
Object 57193	LONGEVITY PAY	Longevity payment based on years of service per Personnel Manual (Section 3.08).
Object 57194	BONUS PAY	Payment to Golf Maintenance Superintendent for successful performance as permitted in the Pay Ordinance.
Object 57195	MEDICAL INSURANCE BUYOUT	Health Insurance waiver incentive for opting out of coverage. Based on 15% of the family annual premium.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57230	WORKERS' COMP PREMIUM	Allocation of the annual premium paid to the Bureau of Worker's Compensation.
Object 57250	UNIFORMS	Uniform expenses for Maintenance staff.

Purchased Services

Object 57329	OTHER PROFESSIONAL SERVICES	Professional services including fairway aerification, deep tine greens aerification, ponds treatment and United States Golf Association (USGA) visit.
Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain buildings including heating, ventilation, and air conditioning (HVAC), garage door repair and maintenance and pressure washing of exterior.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expense for City-owned equipment for mowing, trucksters, tractors, spray rigs, aerifers, blowers, sweepers, chain saws and string trimmers.
Object 57332	VEHICLE-MAINT & REPAIRS	Vehicle maintenance and repair expense for City vehicles for pick-up truck, dump truck, snow plow and other vehicles.
Object 57333	LAND-MAINT & REPAIR	Expense to maintain property such as mowing, landscaping, tree and stump removal.
Object 57336	IRRIGATION-MAINT & REPAIR	Expense to maintain irrigation including pump station repairs, controllers, sprinkler replacement or repairs, pipe break or leak repairs.
Object 57340	CONFERENCES & TRAINING	Professional development to include Ohio and national conferences and local seminars.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots and employee cell phone stipends.
Object 57354	UTILITY SERVICES	Propane and electric for the maintenance shop and electric to run our pumps for the irrigation system.
Object 57361	EQUIPMENT RENTAL	Equipment rental expense to include compressor for blowing out the irrigation system, chipper, lift and other rentals.
Object 57372	MAINTENANCE AGREEMENTS	Service agreements for security and fire monitoring, backflow and fire inspections.
Object 57380	INSURANCE	Allocation of the annual premium paid to Miami Valley Risk Management Association (MVRMA) for property and liability insurance.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the division.
Object 57520	COMPUTER SUPPLIES	Miscellaneous computer supplies for the division.
Object 57540	FUEL/GASOLINE	Fuel/gasoline for City vehicles and/or equipment used to conduct City business or maintain property.
Object 57541	VEHICLE PARTS & SUPPLIES	Various vehicle parts and supplies for City-owned vehicles/equipment.
Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain buildings including cleaning supplies, paper towels and toilet paper.
Object 57551	SMALL EQUIPMENT & TOOLS	saws.

Object 57570	SALT/LIQUID CALCIUM	Expense to keep club house sidewalks and parking lot clear of snow and ice.
Object 57574	PLANTS	Annual flower purchase for club house and golf course.
Object 57575	CHEMICALS	Exterior maintenance to maintain greens, tees, fairways, roughs and grounds.
Object 57576	SEED & SOD	Exterior maintenance for over seeding tees, range tees, greens and sod for projects.
Object 57577	FERTILIZERS	Exterior maintenance for golf course greens, tees, fairways, roughs, and club grounds.
Object 57578	TOPDRESS & SAND	Exterior maintenance to topdress greens and fill divots on tees and range tees.
Object 57579	MISC GROUNDS SUPPLIES	Exterior maintenance for mulch for flower beds, tile and pea gravel for drainage and straw.
Object 57582	GOLF COURSE SUPPLIES	Miscellaneous supplies for the department including flag poles, cups and flags, ballwashers, tee towels, club washers, sand divot boxes, marking paint, tee blocks and trash cans.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies other than office supplies or computer supplies for the division including cleaners, spray lubricant and tri fold towels cups for water coolers.

Other Expenses

Object 57699	DEPRECIATION	Contribution to the Golf Course Equipment Purchase Fund (590) based on estimated annual depreciation of Maintenance vehicles and equipment.
Object 57701	MISC LICENSE/CERTIFICATION	Licenses/certifications for employees including pesticide spray license.
Object 57702	DUES & MEMBERSHIP	Membership dues to professional organizations including Miami Golf Course Superintendents and Golf Course Superintendents of America Association.
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered specifically in other line items.

Golf Course Operations - Food Service

Staffing (Full-time Equivalents)	<u>2021</u>	<u>2022</u>	<u>2023</u>
Director of Food Service	1.00	1.00	0.00
Assistant Food Service Director/ Event Sales	0.00	0.00	2.00
Executive Chef	1.00	1.00	1.00
Office Manager/Finance Clerk	0.80	0.80	0.20
Facility Attendant	0.00	0.00	0.50
Dining Room/Banquet Supervisor	2.00	2.00	2.00
Sous Chef/Line Cook	1.00	2.00	2.00
Bartender	1.00	1.00	1.00
Cooks	3.00	3.00	3.00
Banquet Captain	1.00	1.00	1.00
Servers	6.00	6.00	6.00
Hostess	1.00	1.00	1.00
Banquet Setup	1.00	1.00	1.00
Hobart Tech	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total	20.80	21.80	22.70

Golf Course Operations - Food Service

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Salaries and Wages								
Regular Wages	\$ 186,693	\$ 219,143	\$ 215,000	\$ 286,211	\$ 294,797	\$ 303,641	\$ 321,859	\$ 331,515
Part-time Wages	97,818	270,000	140,000	202,500	275,000	283,250	291,748	300,500
Overtime	853	5,000	4,000	4,500	4,500	8,000	8,000	8,000
Tips/Other Comensation	<u>38,747</u>	<u>33,406</u>	<u>74,000</u>	<u>30,000</u>	<u>40,000</u>	<u>50,000</u>	<u>52,500</u>	<u>56,000</u>
	324,111	527,549	433,000	523,211	614,297	644,891	674,107	696,015
Fringe Benefits								
Retirement Contributions	42,799	81,094	56,539	76,637	89,309	92,636	96,800	99,694
Insurance	57,936	79,028	40,500	75,132	78,355	81,734	85,276	88,991
Worker's Compensation/Unemployment	2,789	3,710	3,710	4,947	5,095	5,248	5,405	5,567
Uniforms/Other Fringe Benefits	<u>2,700</u>	<u>13,000</u>	<u>4,000</u>	<u>13,000</u>	<u>13,180</u>	<u>13,365</u>	<u>13,556</u>	<u>13,753</u>
	106,224	176,832	104,749	169,716	185,939	192,983	201,037	208,005
Purchased Services								
Professional Services	41,386	60,000	91,000	68,000	68,250	68,503	68,758	69,015
Travel & Training	471	3,750	-	4,000	4,040	4,080	4,120	4,161
Maintenance & Repairs	16,577	37,500	20,000	69,050	60,450	66,652	60,856	61,062
Utilities/Communications/Rentals	51,890	87,080	55,850	81,000	273,661	274,430	275,207	275,991
Printing/Advertising/Postage	12,146	11,100	12,600	13,100	13,231	13,363	13,496	13,631
Maintenance Agreements	4,074	10,000	8,000	11,850	11,969	12,089	12,210	12,332
Property and Liability Insurance	<u>1,649</u>	<u>2,500</u>	<u>2,105</u>	<u>2,388</u>	<u>2,412</u>	<u>2,436</u>	<u>2,460</u>	<u>2,485</u>
	128,193	211,930	189,555	249,388	434,013	441,553	437,107	438,677
Supplies and Materials								
General Supplies	12,396	7,800	30,000	43,750	54,077	58,005	61,061	63,457
Food Service Supplies	<u>266,357</u>	<u>369,500</u>	<u>362,500</u>	<u>363,500</u>	<u>378,100</u>	<u>546,706</u>	<u>578,818</u>	<u>610,936</u>
	278,753	377,300	392,500	407,250	432,177	604,711	639,879	674,393
Capital Outlay								
Equipment	-	1,000	-	1,000	1,000	1,000	1,000	1,000
	-	1,000	-	1,000	1,000	1,000	1,000	1,000
Other Expenses								
Licenses/Dues	5,027	5,400	6,000	6,000	6,060	6,121	6,182	6,244
Internal Depreciation	31,000	31,000	31,000	40,000	40,400	40,804	41,212	41,624
Other Expenses/Sales Tax	<u>56,665</u>	<u>61,625</u>	<u>68,750</u>	<u>54,375</u>	<u>64,185</u>	<u>96,871</u>	<u>102,932</u>	<u>108,994</u>
	92,692	98,025	105,750	100,375	110,645	143,796	150,326	156,862
Total Budget - Food Service	<u>\$ 929,973</u>	<u>\$ 1,392,636</u>	<u>\$ 1,225,554</u>	<u>\$ 1,450,940</u>	<u>\$ 1,778,071</u>	<u>\$ 2,028,934</u>	<u>\$ 2,103,456</u>	<u>\$ 2,174,952</u>

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Salary expense for the two (2) Assistant Food Service Directors, Executive Chef and Sous Chef.
Object 57111	OT-REGULAR	Overtime wages for non-exempt employees.
Object 57120	PART TIME WAGES	Wages paid to part-time banquet servers, restaurant servers, concessions, hosts, cooks, dishwashers, banquet set-up, and captains. As well as merit for performance in accordance with the Pay Ordinance.
Object 57181	TIPS	Tips earned by the food service staff that are recorded and then paid out through the payroll system.

Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the Ohio Benefits Cooperative. Anthem is the current provider. The plan year runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.
Object 57230	WORKERS' COMP PREMIUM	Allocation of the annual premium paid to the Bureau of Worker's Compensation.
Object 57231	UNEMPLOYMENT COMP	Amount paid to Ohio Department of Job and Family Services for unemployment costs.
Object 57250	UNIFORMS	Uniform expense for food service employees.

Purchased Services

Object 57310	CONSULTANTS	Contractual consulting services including high-level employee training for management and food server personnel.
Object 57312	BANK/COLLECTION/CREDIT	Credit card fees incurred by the City's credit card processor.
Object 57329	OTHER PROFESSIONAL SERVICES	Professional services provided for security alarm system, carpet cleaning, fire suppression, exterminators, and annual holiday lighting.
Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain buildings including heating, cooling, painting, plumbing, and pressure washing of exterior.
Object 57331	EQUIPMENT-MAINT & REPAIR	Expense to maintain equipment, primarily kitchen equipment.
Object 57340	CONFERENCES & TRAINING	Professional development to primarily include bridal shows and sales training.
Object 57341	LODGING & MEALS	Lodging and per diem while employees are travelling for professional development including Leading EDGE program and training seminars.
Object 57342	TRANSPORTATION	Transportation expenses while travelling to meetings, conferences or to conduct City business.
Object 57350	COMMUNICATIONS	Monthly cost for hot spots, employee cell phone stipends and radios.
Object 57351	PRINTING	Printing expenses for the department primarily for menus.
Object 57352	ADVERTISING	Develop marketing plan for the patio expansion project.
Object 57353	POSTAGE	Postage expense for mailing gift cards, invoices and other documents.
Object 57354	UTILITY SERVICES	Utility expenses for buildings including gas, electric, water and sewer services.
Object 57355	LANDFILL COSTS	Rumpke for waste management.
Object 57361	EQUIPMENT RENTAL	Equipment rental expense primarily for banquet rentals.
Object 57362	SUPPLIES RENTAL	Miscellaneous supplies not purchased in other line items.
Object 57363	BUILDING RENTAL	Internal financing debt repayment starting in 2024 for patio expansion project. Debt to be repaid by 2044.
Object 57372	MAINTENANCE AGREEMENTS	Agreements with miscellaneous vendors to maintain equipment and services provided to the City.
Object 57380	INSURANCE	Allocation of the annual premium paid to Miami Valley Risk Management Association (MVRMA) for property and liability insurance.

Supplies & Materials

Object 57510	OFFICE SUPPLIES	Miscellaneous office supplies for the division.
Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain buildings including cleaning supplies, paper towels and toilet paper.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57583	KITCHEN SUPPLIES	Miscellaneous kitchen supplies such as dishes, glasses, cooking utensils, and take-out materials.
Object 57584	DINING ROOM SUPPLIES	Miscellaneous dining room supplies including napkins and linens.
Object 57585	BANQUET SUPPLIES	Miscellaneous banquets supplies such as decorations and linens.

Object 57586	FOOD	Food expense for restaurant, banquets and events.
Object 57587	ALCOHOLIC BEVERAGES	Alcohol expense for restaurant, banquets and events.
Object 57588	NON-ALCOHOLIC BEVERAGES	Non-alcoholic beverage expense for restaurant, banquets and events.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies not listed in any other line items.

Capital Outlay

Object 57619	OTHER EQUIPMENT	Miscellaneous equipment not covered in any other line item.
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Other Expenses

Object 57699	DEPRECIATION	Contribution to the Golf Course Equipment Purchase Fund (590) based on estimated annual depreciation of Food Service equipment.
Object 57701	MISC LICENSE/CERTIFICATION	All retail licenses.
Object 57715	REFUNDS	Refunds for events.
Object 57797	SALES TAX	Ohio State Tax on applicable sales items.
Object 57799	OTHER EXPENSES	Miscellaneous expenses not covered in other line items.



Capital Project Funds

Capital Improvements Fund

Special Assessment Improvement Fund

Capital Equipment Purchase Fund

Central Vehicle Purchase Fund

Yankee Trace Capital and Equipment Fund

TIF (CoC) Capital Improvements Fund

TIF (CoC) Fire/EMS Fund

TIF (MVHS) Capital Improvements Fund

Capital Improvements Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 4,872,220		\$ 6,843,788	\$ 4,549,788	\$ 2,634,332	\$ 2,394,616	\$ 4,670,818	\$ 2,353,722
Revenue								
<i>Intergovernmental</i>								
State Sources	189,942	230,000	170,000	180,000	431,800	183,618	385,454	737,309
County Sources	90,017	390,000	228,000	140,900	141,809	142,727	143,654	144,591
Federal Sources	155,074	820,000	-	145,235	-	-	770,250	8,544,186
Other Intergovernmental Source	-	140,000	-	-	137,500	-	-	456,485
	<u>435,033</u>	<u>1,580,000</u>	<u>398,000</u>	<u>466,135</u>	<u>711,109</u>	<u>326,345</u>	<u>1,299,358</u>	<u>9,882,571</u>
<i>Investment Earnings</i>	42,998	25,000	75,000	60,000	60,600	61,206	61,818	62,436
<i>Miscellaneous</i>								
Sale of Property	50,858	5,000	10,500	5,000	5,050	5,101	5,152	5,204
Miscellaneous	1,000	1,000	2,000	1,000	1,000	1,000	1,000	1,000
Refunds/Reimbursements	-	2,000	25,000	2,500	2,525	2,550	2,576	2,602
Other Financing Sources	-	-	-	4,230,000	195,000	195,000	195,000	195,000
Transfers-in	<u>7,500,000</u>	<u>11,000,000</u>	<u>7,500,000</u>	<u>7,500,000</u>	<u>7,500,000</u>	<u>6,900,000</u>	<u>7,000,000</u>	<u>7,300,000</u>
	7,551,858	11,008,000	7,537,500	11,738,500	7,703,575	7,103,651	7,203,728	7,503,806
Total Revenue	8,029,889	12,613,000	8,010,500	12,264,635	8,475,284	7,491,202	8,564,904	17,448,813
Expenditures								
<i>Capital Outlay</i>	6,058,321	16,323,500	10,304,500	14,180,091	8,715,000	5,215,000	10,882,000	16,304,780
Total Expenditures	6,058,321	16,323,500	10,304,500	14,180,091	8,715,000	5,215,000	10,882,000	16,304,780
Ending Balance	<u>\$ 6,843,788</u>		<u>\$ 4,549,788</u>	<u>\$ 2,634,332</u>	<u>\$ 2,394,616</u>	<u>\$ 4,670,818</u>	<u>\$ 2,353,722</u>	<u>\$ 3,497,755</u>
Fund Balance - % of Annual Expenses - Target = 16%	<u>113.00%</u>		<u>44.00%</u>	<u>19.00%</u>	<u>27.00%</u>	<u>90.00%</u>	<u>22.00%</u>	<u>21.00%</u>

REVENUES:

Object 45216	PERMISSIVE TAX-STATE	Permissive tax revenue received directly from the State of Ohio.
Object 45221	PERMISSIVE TAX-COUNTY	Permissive tax revenue received directly from Montgomery County via a reimbursement request.
Object 45230	FEDERAL	Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funding through Miami Valley Regional Planning Commission (MVRPC) for the Centerville Station Road project.
Object 45231	CDBG	Community Development Block Grant (CDBG) revenue received from Montgomery County for eligible expenditures in the City.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45720	SALE OF FIXED ASSETS	Revenue received for the disposal of City-owned assets, typically through GovDeals.
Object 45820	SALE OF BONDS	Debt proceeds for the potential General Obligation (GO) bonds issued for the first portion of the Uptown Redevelopment project.
Object 45950	REFUNDS/REIMBURSEMENTS (Federal Grants)	Miscellaneous reimbursement revenue related to capital projects.
Object 45990	OPERATING TRANSFERS-IN	Monthly transfers-in from the General Fund to help cash flow and maintain the Fund Balance target.
Object 45491	CFS MISCELLANEOUS	Other charge for services revenue.

EXPENDITURES:

Capital Outlay

Object 57620	LA1: LAND PURCHASE	Funds set aside for strategic property acquisition.
Object 57623	B13: MUNICIPAL BUILDING	Public Meeting Space improvements (\$133,875) to renovate the Council Chambers. Improvements include the ceiling, electrical/lighting, painting, carpet, upgrading the window shades, and various other needed improvements. New chairs for Council Chambers were
Object 57623	B14: PUBLIC WORKS BUILDING	Roof portico sealing for the Public Works Building is planned in 2023 for \$10,200.
Object 57623	B16: YANKEE TRACE BLDG. & IMPROV	Significant capital projects in the 2023 budget include the patio expansion project (\$2,425,500) and the driving range improvements project (\$500,000).
Object 57600	SS1: STREET PROGRAM	Includes funding for the annual street repair and resurfacing program (\$3.92 million) and various other thoroughfare asphalt and concrete programs. The five-year budget includes resurfacing approximately 9 lane miles of residential streets and 2 - 10 lane miles of thoroughfare streets each year, depending on the paving schedule.
Object 57600	SS2: NEW SIDEWALK IMPROVEMENTS	New sidewalk improvements for Millbank Drive (Laurelhurst to Marshall).
Object 57600	SS3: UPTOWN IMPROVEMENTS	Significant funds are slated for the Uptown Redevelopment project in 2023. Construction plans for Project 6 - Virginia Connection (\$3,000,000), construction for the overflow parking lot on West Franklin (\$250,000), and engineering for the Ridgeway Signal and Roadway project are all scheduled for 2023. Engineering design work for the Ridgeway Signal and Roadway project will not move forward until the pending grant submission has been awarded.
Object 57600	SS4: STORMWATER DRAINAGE IMPROVEMENTS	Millbank storm sewer improvements (\$200,000) and Concept East ditch design and restoration work (\$150,000).
Object 57600	SS5: BIKEWAY TRAILS	Engineering design work is scheduled for the new Hiker Biker path at Clio Road and East Franklin Street. The project will not move forward until the pending grant submission is awarded.
Object 57600	SS6: CENTERVILLE STATION ROAD	Phase I construction (\$408,716) and Phase III Preliminary engineering (\$400,000) for Centerville Station Road widening project are planned for 2023. Phase I construction grant (\$145,235) has been awarded. Phase II grant application has been awarded (\$2,030,832) in 2027. Phase I and Phase II of the project are successfully funded with grants and will be moving forward. Phase III is contingent on the current pending grant submission for construction.
Object 57600	SS9: SOCIAL ROW ROAD IMPROVEMENTS	Phase I right of way (\$50,000) and Phase II engineering (\$25,000) for the Social Row Road improvement project are planned for 2023. Construction will occur in future years in the five-year plan (Phase I - 2024 and Phase II - 2026).
Object 57600	SS11: SOCIAL ROW RD. & YANKEE ST.	7.5 acre City-owned site at Social Row Road and Yankee Street. Wetland/environmental permitting, wetland bank credits, and rough grading work will be performed in 2023 to prepare the site for future development.
Object 57600	SS12: DIMCO WAY ROAD IMPROVEMENTS	Engineering design work (\$100,000) for Phase I - Dimco Way extension from Centerville High School to South Suburban Road planned for 2023. Actual roadway construction (\$1,000,000) is included for 2024.
Object 57600	TC1: BIGGER AND CLYO ROAD	Traffic signal replacement at the intersection of Bigger and Clio Road. Will be partially funded from Ohio Public Works Commission (OPWC) and Congested Mitigation and Air Quality (CMAQ) Improvement program grants. Design work will not move forward until pending grant submission has been awarded.

Special Assessment Improvement

Purpose: To account for community improvements which are of such a nature as to benefit a single, or group, of property owners in a substantial way. The law provides that the beneficial cost of the improvement may be assessed against the affected properties and may be paid through the property tax system. The fund balance includes amounts carried forward from previous special assessment projects (i.e. Clys Road and Whipp Road).

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 256,857		\$ 274,778	\$ 722,878	\$ 732,378	\$ 773,663	\$ 803,731	\$ 839,580
Revenue								
<i>Special Assessments</i>	17,023	505,000	491,651	501,000	501,000	501,000	501,000	425,000
<i>Investment Earnings</i>	1,709	1,000	5,500	6,500	6,565	6,631	6,697	6,764
<i>The Grove at Yankee Trace</i>	-	23,000	24,899	25,000	25,000	25,000	25,000	25,000
<i>Cornerstone Assessment</i>	33,129	33,000	33,130	34,000	34,000	34,000	34,000	34,000
Total Revenue	51,861	562,000	555,180	566,500	566,565	566,631	566,697	490,764
Expenditures								
<i>Capital Outlay</i>	-	70,100	38,207	32,000	-	-	-	-
<i>Other Expenses</i>	33,940	71,000	68,873	525,000	525,280	536,563	530,848	463,136
Total Expenditures	33,940	141,100	107,080	557,000	525,280	536,563	530,848	463,136
Ending Balance	\$ 274,778		\$ 722,878	\$ 732,378	\$ 773,663	\$ 803,731	\$ 839,580	\$ 867,208

REVENUES:

Object 45313	YANKEE TRACE-SAF I	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45314	YANKEE TRACE-SAF II	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45315	YANKEE TRACE-SAF III	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45316	YANKEE TRACE-SAF IV	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45317	YANKEE TRACE-SAF V	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45318	YANKEE TRACE-SAF VI	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45319	YANKEE TRACE-SAF VII	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. The 2013 Limited Tax General Obligation (LTGO) bonds are retired using these SAF payments.
Object 45320	YANKEE TRACE-SAF VIII	Special Assessment Financing (SAF) revenue at the Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. There is no current outstanding debt issuance associated with Yankee Trace SAF VIII.
Object 45321	SPECIAL ASSESSMENT - GROVE AT YT	Special Assessment Financing (SAF) revenue at the Grove at Yankee Trace development. Revenue is received from the Montgomery County property tax settlements and reimburses the City for public improvements at the development. There is no current outstanding debt issuance associated with the Grove at Yankee Trace SAF.
Object 45322	CORNERSTONE ASSESSMENT	A various purpose special assessment at the Cornerstone of Centerville (CoC) development. Revenue is received from the Greene County property tax settlements and passed through as a reimbursement to the developer for the cost of the improvements.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund

EXPENDITURES:

Capital Outlay

Object 57706	ASSESSMENTS	Reimbursement payments for the public improvements at the Cornerstone of Centerville (CoC) development. Revenue is received through a special assessment on property owners at Cornerstone.
Object 57707	AUDITOR/TREASURER FEES	Fees associated with the property tax settlements from Greene and Montgomery counties.
Object 57709	DELINQUENT TAX ADVERTISEMENT	Fees associated with the property tax settlements from Greene and Montgomery counties.

Transfers Out

Object 57990	TRANSFER OUT	Transfer out to the Special Assessment Debt Retirement Fund to make the semi-annual debt service payments on the outstanding 2013 Limited Tax General Obligation (LTGO) bonds.
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Central Vehicle Purchase Fund

Purpose: To account for the acquisition of motor vehicles by the City.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 306,371		\$ 437,449	\$ 344,289	\$ 349,469	\$ 337,085	\$ 247,555	\$ 618,398
Revenue								
<i>Investment Earnings</i>	2,208	1,000	6,500	7,500	7,575	7,651	7,728	7,805
<i>Miscellaneous</i>								
Sale of Fixed Assets	3,880	10,000	2,800	10,000	10,100	10,201	10,303	10,406
Internal Depreciation	435,540	435,540	435,540	661,130	667,741	674,418	681,162	687,974
Transfers-in	200,000	200,000	200,000	200,000	250,000	200,000	375,000	100,000
Total Revenue	641,628	646,540	644,840	878,630	935,416	892,270	1,074,193	806,185
Expenditures								
<i>Administrative Staff/Public Works (VE-4)</i>	3,427	78,000	78,000	75,000	35,000	-	-	36,000
<i>Police Vehicles (VE-5)</i>	-	129,000	160,000	201,450	321,800	292,800	210,350	236,850
<i>Street & Refuse Vehicles (VE-6)</i>	507,123	432,000	500,000	597,000	591,000	689,000	493,000	560,000
Total Expenditures	510,550	639,000	738,000	873,450	947,800	981,800	703,350	832,850
Ending Balance	\$ 437,449		\$ 344,289	\$ 349,469	\$ 337,085	\$ 247,555	\$ 618,398	\$ 591,733
Fund Balance - % of Annual Expenses - Target = 16%	<u>86.00%</u>		<u>47.00%</u>	<u>40.00%</u>	<u>36.00%</u>	<u>25.00%</u>	<u>88.00%</u>	<u>71.00%</u>

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45720	SALE OF FIXED ASSETS	Revenue received for the disposal of City-owned equipment, typically auctioned through GovDeals.
Object 45223	OTHER COUNTY SOURCES	County recycle grant to help fund the purchase of Bigbelly trash receptacles.
Object 45950	REFUNDS/REIMBURSEMENTS	Monthly contributions based on estimated annual replacement of City-owned vehicles.
Object 45990	OPERATING TRANSFERS-IN	Monthly transfers-in from the General Fund to help cash flow and maintain the Fund Balance target.

EXPENDITURES:

Capital Outlay

Object 57611	COMPUTER EQUIPMENT	Accounts for Information Technology (IT) capital improvements such as City wide PC/lap top replacements (\$30,000), disaster recovery project (\$139,500), wireless access point (AP) upgrade (\$100,000) and other necessary equipment.
Object 57614	PUBLIC WORKS EQUIPMENT	The 2023 budget includes a leaf loader/vacuum (\$60,000), tractor (\$75,000), Ventrac mower (\$45,000), refuse/recycle containers (\$100,000) and other necessary Public Works equipment.

Central Vehicle Purchase Fund

Purpose: To account for the acquisition of motor vehicles by the City.

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Beginning Balance	\$ 306,371		\$ 437,449	\$ 344,289	\$ 349,469	\$ 337,085	\$ 247,555	\$ 618,398
Revenue								
<i>Investment Earnings</i>	2,208	1,000	6,500	7,500	7,575	7,651	7,728	7,805
<i>Miscellaneous</i>								
Sale of Fixed Assets	3,880	10,000	2,800	10,000	10,100	10,201	10,303	10,406
Internal Depreciation	435,540	435,540	435,540	661,130	667,741	674,418	681,162	687,974
Transfers-in	200,000	200,000	200,000	200,000	250,000	200,000	375,000	100,000
Total Revenue	641,628	646,540	644,840	878,630	935,416	892,270	1,074,193	806,185
Expenditures								
<i>Administrative Staff/Public Works (VE-4)</i>	3,427	78,000	78,000	75,000	35,000	-	-	36,000
<i>Police Vehicles (VE-5)</i>	-	129,000	160,000	201,450	321,800	292,800	210,350	236,850
<i>Street & Refuse Vehicles (VE-6)</i>	507,123	432,000	500,000	597,000	591,000	689,000	493,000	560,000
Total Expenditures	510,550	639,000	738,000	873,450	947,800	981,800	703,350	832,850
Ending Balance	\$ 437,449		\$ 344,289	\$ 349,469	\$ 337,085	\$ 247,555	\$ 618,398	\$ 591,733
Fund Balance - % of Annual Expenses - Target = 16%	<u>86.00%</u>		<u>47.00%</u>	<u>40.00%</u>	<u>36.00%</u>	<u>25.00%</u>	<u>88.00%</u>	<u>71.00%</u>

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45720	SALE OF FIXED ASSETS	Revenue received for the disposal of City-owned vehicles, typically auctioned through GovDeals.
Object 45950	REFUNDS/REIMBURSEMENTS	Monthly contributions based on estimated annual replacement of City-owned vehicles.
Object 45990	OPERATING TRANSFERS-IN	Monthly transfers-in from the General Fund to help cash flow and maintain the Fund Balance target.

EXPENDITURES:

Capital Outlay

Object 57624	STAFF VEHICLES	Replacement of administrative and staff vehicles. The 2023 budget includes a new vehicle for Zoning/Code Enforcement (\$43,000) and a vehicle for Engineering (\$32,000).
Object 57624	POLICE VEHICLES	The 2023 budget includes three new marked patrol vehicles (\$117,000), an unmarked sedan (\$30,000) and outfitting of vehicles.
Object 57624	PUBLIC WORKS/REFUSE VEHICLES	Replacement of streets and refuse vehicles. The 2023 budget includes a new dump truck (\$160,000), a new pickup with service body (\$50,000) and a new refuse packer (\$387,000).

Yankee Trace Capital and Equipment Fund

Purpose: To account for the acquisition of capital and equipment related to The Golf Club at Yankee Trace.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 883,296		\$ 956,059	\$ 1,079,354	\$ 312,025	\$ 403,410	\$ 604,253	\$ 721,259
Revenue								
<i>Investment Earnings</i>	6,157	3,000	9,000	3,000	3,030	3,060	3,091	3,122
<i>Internal Depreciation</i>	149,000	149,000	149,000	200,000	202,000	204,020	206,060	208,121
<i>Miscellaneous</i>	-	4,000	-	-	-	-	-	-
<i>Reimbursements, Advances/Transfers</i>	<u>130,295</u>	<u>130,295</u>	<u>130,295</u>	<u>149,600</u>	<u>149,600</u>	<u>149,600</u>	<u>149,600</u>	<u>149,600</u>
Total Revenue	285,452	286,295	288,295	352,600	354,630	356,680	358,751	360,843
Expenditures								
<i>Yankee Trace Capital & Equip. (VE-1)</i>	<u>212,689</u>	<u>249,112</u>	<u>165,000</u>	<u>1,119,929</u>	<u>263,245</u>	<u>155,837</u>	<u>241,745</u>	<u>209,600</u>
Total Expenditures	212,689	249,112	165,000	1,119,929	263,245	155,837	241,745	209,600
Ending Balance	<u>\$ 956,059</u>		<u>\$ 1,079,354</u>	<u>\$ 312,025</u>	<u>\$ 403,410</u>	<u>\$ 604,253</u>	<u>\$ 721,259</u>	<u>\$ 872,502</u>
Fund Balance - % of Annual Expenses - Target = 16%	<u>450.00%</u>		<u>654.00%</u>	<u>28.00%</u>	<u>153.00%</u>	<u>388.00%</u>	<u>298.00%</u>	<u>416.00%</u>

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45950	REFUNDS/REIMBURSEMENTS	Monthly contributions based on estimated annual replacement of Yankee Trace vehicles and equipment.
Object 45953	REFUNDS/REIMBURSEMENTS - CART LEASE	Monthly contributions based on the estimated five-year replacement of the Yankee Trace golf cart fleet.

EXPENDITURES:

Capital Outlay

Object 57611	COMPUTER EQUIPMENT	Purchase of E-Range software and computer equipment replacements within the Pro Shop, Maintenance, and Food Service divisions.
Object 57619	OTHER EQUIPMENT	Includes purchase of new golf cart fleet (\$750,000), tee and greens mowers (\$122,000), utility carts (\$28,245) and other necessary equipment.

TIF (CoC) Capital Improvements Fund

Purpose: To account for the costs to construct public infrastructure in Tax Increment Financing area around Cornerstone of Centerville development.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 284,057		\$ 1,070,498	\$ 1,676,815	\$ 1,972,244	\$ 934,472	\$ 1,395,371	\$ 1,856,148
Revenue								
<i>Investment Earnings</i>	5,287	3,000	15,000	20,000	20,200	20,402	20,606	20,812
<i>TIF Revenue</i>	1,403,407	1,900,459	1,452,949	1,566,802	3,778,225	2,082,553	4,063,089	3,102,126
<i>Reimbursements, Advances/Transfers</i>	4,167	4,167	120,834	-	-	-	-	-
Total Revenue	1,412,861	1,907,626	1,588,783	1,586,802	3,798,425	2,102,955	4,083,695	3,122,938
Expenditures								
<i>Legal Services/Other</i>	437,522	499,333	474,133	514,373	839,723	840,036	840,352	840,671
<i>Capital Outlay</i>	129,772	376,000	50,000	1,000	3,195,474	1,020	1,981,566	1,001,040
<i>Transfers Out</i>	59,126	470,000	458,333	776,000	801,000	801,000	801,000	805,000
Total Expenditures	626,420	1,345,333	982,466	1,291,373	4,836,197	1,642,056	3,622,918	2,646,711
Ending Balance	\$ 1,070,498		\$ 1,676,815	\$ 1,972,244	\$ 934,472	\$ 1,395,371	\$ 1,856,148	\$ 2,332,375

REVENUES:

Object 45123	PROP TAXES - TIF	Tax Increment Financing (TIF) payments from the Cornerstone of Centerville (CoC) development.
Object 45124	HAPPY MEADOWS - PILOT	Payment in lieu of tax (PILOT) payment with a property owner at the CoC development.
Object 45331	SS7: Wilmington Pike - I-675 Interchange	Federal funding will be sought in 2022 or 2023 for detailed design and if awarded, the local share is currently estimated at \$425,000 in 2024. Construction costs will not be known until 2026 or later. \$1,000,000 is currently estimated for the local match to be grouped with any additional federal funding for the construction improvements. TIF or General Obligation (GO) bonds will likely be issued to help pay for future public improvements.
Object 45331	SS8: Cornerstone South Onsite	Future public improvements to accommodate development on the South parcel of the CoC project. TIF or General Obligation (GO) bonds will likely be issued to help pay for the future public improvements.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.

EXPENDITURES:

Purchased Services

Object 57315	LEGAL SERVICES	Legal costs related to the CoC development.
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Other Expenses

Object 57707	AUDITOR/TREASURER FEES	Fees associated with the property tax settlements from Greene County.
Object 57799	SPECIAL PROJECTS	Payments made to the Sugarcreek Local School District and Greene County Career Center per the Tax Incentive Agreement for the CoC development.

Capital Outlay

Object 57316	ENGINEERING/ARCHITECT	Expenses related to engineering and architect services.
Object 57600	SS7: Wilmington Pike - I-675 Interchange	Construction costs will not be known until 2026 or later. \$1,000,000 is currently estimated for the local match to be grouped with any additional federal funding for the construction improvements. TIF or GO bonds will likely be issued to help pay for future public improvements.
Object 57600	SS8: Cornerstone South Onsite	Future public improvements to accommodate development on the south parcel of the CoC project. TIF or GO bonds will likely be issued to help pay for the future public improvements.

Transfers Out

Object 57990	TRANSFER OUT	Transfer out to the CoC TIF Debt Retirement Fund and the Cornerstone Fire/EMS TIF Fund for debt payment and revenue sharing payments at the CoC development.
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TIF (CoC) Fire/EMS Fund

Purpose: To account for the costs to provide Fire/EMS services in Tax Increment Financing area around Cornerstone of Centerville development.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue								
<i>Transfers-in</i>	59,126	70,000	58,333	70,000	95,000	95,000	95,000	95,000
Total Revenue	<u>59,126</u>	<u>70,000</u>	<u>58,333</u>	<u>70,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>
Expenditures								
<i>Other Expense</i>	59,126	70,000	58,333	70,000	95,000	95,000	95,000	95,000
Total Expenditures	<u>59,126</u>	<u>70,000</u>	<u>58,333</u>	<u>70,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>
Ending Balance	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REVENUES:

Object 45990

TRANSFERS-IN

Transfer-in from the Cornerstone of Centerville (CoC) Tax Increment Financing (TIF) Capital Improvement Fund to help fund the Fire/EMS payments to Sugarcreek Township.

EXPENDITURES:

Other Expenses

Object 57799

SPECIAL PROJECTS

Payment to Sugarcreek Township for Fire/EMS services at the CoC development. Amount calculated from the Cornerstone TIF payment as per the Fire/EMS Cooperative Agreement with the Township.

TIF (MVHS) Capital Improvements Fund

Purpose: To account for the costs to construct public infrastructure in Tax Increment Financing area around Miami Valley Hospital South campus.

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Beginning Balance	\$ 588,912		\$ 794,136	\$ 570,019	\$ 745,019	\$ 921,769	\$ 1,100,288	\$ 1,280,591
Revenue								
<i>Investment Earnings</i>	4,357	2,500	7,500	5,000	5,050	5,101	5,152	5,204
<i>TIF Revenue (MVHS)</i>	203,134	234,000	161,314	175,000	176,750	178,518	180,303	182,106
Total Revenue	207,491	236,500	168,814	180,000	181,800	183,619	185,455	187,310
Expenditures								
<i>Capital Outlay</i>	-	2,500	375,000	2,500	2,525	2,550	2,576	2,602
<i>County Settlement Charges</i>	2,267	1,000	1,800	2,500	2,525	2,550	2,576	2,602
<i>Delinquent Tax Advertising</i>	-	-	16,131	-	-	-	-	-
Total Expenditures	2,267	3,500	392,931	5,000	5,050	5,100	5,152	5,204
Ending Balance	\$ 794,136		\$ 570,019	\$ 745,019	\$ 921,769	\$ 1,100,288	\$ 1,280,591	\$ 1,462,697

REVENUES:

Object 45123	REAL ESTATE TAXES - TIF (MVHS)	Tax Increment Financing (TIF) payments received through the Montgomery County property tax settlements.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.

EXPENDITURES:

Capital Outlay

Object 57601	INFRASTRUCTURE	Miscellaneous public improvements associated with the Tax Increment Financing (TIF) footprint.
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Other Expenses

Object 57707	AUDITOR/TREASURER FEES	Fees associated with the property tax settlements from Montgomery County.
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Debt Service Funds

Special Assessment Bond Retirement Fund

Unvoted Debt Retirement Fund

Golf Course Debt Retirement Fund

TIF Debt Retirement Fund

Special Assessment Bond Retirement Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 473,321		\$ 460,397	\$ 1,844	\$ 9,441	\$ 7,698	\$ 3,684	\$ 1,880
Revenue								
<i>Special Assessments</i>	478,303	-	-	-	-	-	-	-
<i>Investment Earnings</i>	4,201	3,500	3,750	1,000	1,010	1,020	1,030	1,040
<i>Transfers In</i>	-	11,000	11,000	465,000	465,000	476,000	470,000	402,000
Total Revenue	482,504	14,500	14,750	466,000	466,010	477,020	471,030	403,040
Expenditures								
<i>Other Expenses</i>								
County Settlement Charges	23,375	-	-	-	-	-	-	-
	23,375	-	-	-	-	-	-	-
<i>Debt Service</i>								
Principal Payments	350,000	360,000	360,000	355,000	375,000	400,000	405,000	350,000
Interest Payments	122,053	113,303	113,303	103,403	92,753	81,034	67,834	53,153
	472,053	473,303	473,303	458,403	467,753	481,034	472,834	403,153
Total Expenditures	495,428	473,303	473,303	458,403	467,753	481,034	472,834	403,153
Ending Balance	\$ 460,397		\$ 1,844	\$ 9,441	\$ 7,698	\$ 3,684	\$ 1,880	\$ 1,767

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weight average cash balance in the fund.
Object 45990	OPERATING TRANSFERS-IN	Transfer-in from the Special Assessment Capital Improvement Fund to help cash flow and make the Limited Tax General Obligation (LTGO) bond payments for the Special Assessment Financing (SAF) projects at the Yankee Trace development.

EXPENDITURES:

Debt Service

Object 57812	SPEC ASSESSMENT PRINCIPAL	Principal payments for the outstanding 2013 Limited Tax General Obligation (LTGO) bond for the Special Assessment Financing (SAF) projects at the Yankee Trace Development.
Object 57822	SPEC ASSESSMENT INTEREST	Interest payments for the outstanding 2013 Limited Tax General Obligation (LTGO) bond for the Special Assessment Financing (SAF) projects at the Yankee Trace Development.

Unvoted Debt Retirement Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 35,923		\$ 5,056	\$ 5,307	\$ 5,607	\$ 5,909	\$ 6,214	\$ 6,522
Revenue								
<i>Investment Earnings</i>	135	100	250	300	303	306	309	312
<i>Transfers-in</i>	<u>65,750</u>	<u>65,750</u>	<u>65,750</u>	<u>65,750</u>	<u>777,882</u>	<u>777,882</u>	<u>777,882</u>	<u>777,882</u>
Total Revenue	65,885	65,850	66,000	66,050	778,185	778,188	778,191	778,194
Expenditures								
<i>Debt Service</i>								
Principal Payments	93,220	62,751	62,643	63,183	358,900	359,340	359,785	360,234
Interest Payments	<u>3,532</u>	<u>2,999</u>	<u>3,106</u>	<u>2,567</u>	<u>418,983</u>	<u>418,543</u>	<u>418,098</u>	<u>417,649</u>
Total Expenditures	96,752	65,750	65,749	65,750	777,883	777,883	777,883	777,883
Ending Balance	<u>\$ 5,056</u>		<u>\$ 5,307</u>	<u>\$ 5,607</u>	<u>\$ 5,909</u>	<u>\$ 6,214</u>	<u>\$ 6,522</u>	<u>\$ 6,833</u>

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45990	OPERATING TRANSFERS-IN	Transfer-in from the General Fund to help cash flow and make the Ohio Public Works Commission (OPWC) loan payments and potential General Obligation (GO) bonds for the Uptown and Benham's Grove projects beginning in 2024.

EXPENDITURES:

Debt Service

Object 57811	GENERAL OBLIGATION PRINICIPAL	Principal payments for potential GO bonds for the Uptown and Benham's Grove projects beginning in 2024.
Object 57814	OPWC LOAN PRINICIPAL	Principal payments for two outstanding OPWC loans for resurfacing projects.
Object 57821	GENERAL OBLIGATION INTEREST	Interest payments for potential GO bonds for the Uptown and Benham's Grove projects beginning in 2024.
Object 57824	OPWC LOAN INTEREST	Interest payments for two outstanding OPWC loans for resurfacing projects.

Golf Course Debt Retirement Fund

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 8,036		\$ 8,087	\$ 8,162	\$ 8,237	\$ 8,313	\$ 8,390	\$ 8,468
Revenue								
<i>Investment Earnings</i>	51	50	75	75	76	77	78	79
<i>Rental of Facilities</i>	-	-	-	-	195,000	195,000	195,000	195,000
Total Revenue	<u>51</u>	<u>50</u>	<u>75</u>	<u>75</u>	<u>195,076</u>	<u>195,077</u>	<u>195,078</u>	<u>195,079</u>
Expenditures								
<i>Debt Service</i>								
Principal Payments	-	-	-	-	85,000	85,000	85,000	85,000
Interest Payments	-	-	-	-	110,000	110,000	110,000	110,000
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>195,000</u>	<u>195,000</u>	<u>195,000</u>	<u>195,000</u>
Ending Balance	<u>\$ 8,087</u>		<u>\$ 8,162</u>	<u>\$ 8,237</u>	<u>\$ 8,313</u>	<u>\$ 8,390</u>	<u>\$ 8,468</u>	<u>\$ 8,547</u>

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45910	RENTAL OF FACILITIES	Payments from the Golf Operations Fund to repay the Capital Improvement Fund for the patio improvement project at Yankee Trace beginning in 2024.

EXPENDITURES:

Debt Service

Object 57811	GENERAL OBLIGATION PRINCIPAL	Principal payments associated with the patio improvement project at Yankee Trace beginning in 2024.
Object 57821	GENERAL OBLIGATION INTEREST	Interest payments associated with the patio improvement project at Yankee Trace beginning in 2024.

TIF Debt Retirement Fund

Purpose: To repay the principal and interest due on the City's tax increment financing (TIF) bonds and notes.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 1,015,284		\$ 312,160	\$ 4,785	\$ 2,160	\$ 4,345	\$ 4,240	\$ 2,345
Revenue								
<i>Investment Earnings</i>	5,201	1,000	1,750	1,000	1,010	1,020	1,030	1,040
<i>TIF Proceeds</i>	-	-	-	-	-	-	-	-
<i>Proceeds from the Sale of Bonds/Notes</i>	-	-	-	-	-	-	-	-
<i>Transfers In</i>	-	400,000	400,000	706,000	706,000	706,000	706,000	710,000
Total Revenue	5,201	401,000	401,750	707,000	707,010	707,020	707,030	711,040
Expenditures								
<i>Debt Service</i>								
Principal Payments	365,000	375,000	375,000	385,000	390,000	405,000	420,000	435,000
Interest Payments	343,325	334,125	334,125	324,625	314,825	302,125	288,925	275,225
	708,325	709,125	709,125	709,625	704,825	707,125	708,925	710,225
Total Expenditures	708,325	709,125	709,125	709,625	704,825	707,125	708,925	710,225
Ending Balance	\$ 312,160		\$ 4,785	\$ 2,160	\$ 4,345	\$ 4,240	\$ 2,345	\$ 3,160

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45990	OPERATING TRANSFERS-IN	Transfer-in from the Cornerstone of Centerville (CoC) Tax Increment Financing (TIF) Capital Improvement Fund to help cash flow and make the Limited Tax General Obligation (LTGO) bond payments for the CoC project.

EXPENDITURES:

Debt Service

Object 57813	TIF PRINCIPAL	Principal payments for two outstanding Limited Tax General Obligation (LTGO) bonds.
Object 57823	TIF INTEREST	Interest payments for two outstanding Limited Tax General Obligation (LTGO) bonds.



Other Funds

Economic Development Budget Stabilization Fund

Enforcement and Education Fund

State Highway Fund

Drug Law Fund

Cornerstone Park Maintenance Fund

Police Operations Project Fund

Local Coronavirus Relief Fund

Police Grants Fund

American Rescue Plan Act Fund

Medical Insurance Fund

Friends of Benham's Grove Fund

Insurance Deductible Fund

OneOhio Fund

Agency Fund

Law Enforcement Fund

Special Energy Improvement Fund

Economic Development Budget Stabilization

Purpose: To account for the revenues and expenses related to the new Economic Development Budget Stabilization Fund created by the Fund Balance Policy (Ordinance 20-20).

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ -		\$ 4,066,283	\$ 4,096,283	\$ 4,136,283	\$ 4,176,683	\$ 4,217,487	\$ 4,258,699
Revenue								
<i>Investment Earnings</i>	-	20,000	30,000	40,000	40,400	40,804	41,212	41,624
<i>Transfers In</i>	4,066,283	-	-	-	-	-	-	-
Total Revenue	4,066,283	20,000	30,000	40,000	40,400	40,804	41,212	41,624
Expenditures								
<i>Other Expenses</i>	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-	-
Ending Balance	<u>\$ 4,066,283</u>		<u>\$ 4,096,283</u>	<u>\$ 4,136,283</u>	<u>\$ 4,176,683</u>	<u>\$ 4,217,487</u>	<u>\$ 4,258,699</u>	<u>\$ 4,300,323</u>

State Highway Fund

Purpose: To account for the allocation of revenues derived from motor vehicle license fees and gasoline taxes. Expenditures are restricted by state law to the maintenance and repair of state highways within the City.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 206,374		\$ 244,401	\$ 266,988	\$ 243,133	\$ 169,116	\$ 147,597	\$ 124,937
Revenue								
<i>Intergovernmental</i>	110,702	115,000	111,000	112,000	113,120	114,251	115,393	116,547
<i>Investment Earnings</i>	1,414	1,000	2,000	2,500	2,525	2,550	2,576	2,602
Total Revenue	112,116	116,000	113,000	114,500	115,645	116,801	117,969	119,149
Expenditures								
<i>Purchased Services</i>	52,243	64,100	32,413	70,855	121,012	69,370	71,329	71,491
<i>Supplies and Materials</i>	21,846	58,000	58,000	67,500	68,650	68,950	69,300	69,700
Total Expenditures	74,089	122,100	90,413	138,355	189,662	138,320	140,629	141,191
Ending Balance	\$ 244,401		\$ 266,988	\$ 243,133	\$ 169,116	\$ 147,597	\$ 124,937	\$ 102,895

REVENUES:

Object 45211	GASOLINE EXCISE TAX	Larger portion of the state gasoline excise tax. Amount received increased starting in 2019 due to the State's Transportation Bill (HB 62). Money has to be expended on street maintenance and construction within the City.
Object 45212	CENTS PER GALLON TAX	Smaller portion of the state gasoline excise tax. Amount received increased starting in 2019 due to the State's Transportation Bill (HB 62). Money has to be expended on street maintenance and construction within the City.
Object 45213	MOTOR VEHICLE REGISTRATION	Fees received for registrations on vehicles located within the City.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the State Highway Fund.

EXPENDITURES:

Purchased Services

Object 57334	TRAFFIC SIGNAL-MAINT & REPAIR	General maintenance, conflict monitor testing & maintenance, Uninterrupted Power Supply (UPS) battery replacement, traffic pole repair/replacement, Americans with Disabilities Act (ADA) compliance and other similar expenses.
Object 57354	UTILITY SERVICES (ELECTRICITY)	Utility expenses including gas and electric.
Object 57390	STREET STRIPPING SERVICE	Annual pavement marking.

Supplies & Materials

Object 57552	SIGNS/MARKING SUPPLIES	Replacement signs, posts, and hardware.
Object 57570	SALT/LIQUID CALCIUM	Road salt, sidewalk salt, brine mixture.

Cornerstone Park Maintenance

Purpose: To account for the revenues and expenses related to the new Cornerstone Park owned by the City.

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Beginning Balance	\$ 252,995		\$ 254,594	\$ 244,773	\$ 245,015	\$ 245,386	\$ 245,736	\$ 246,091
Revenue								
<i>Special Assessments</i>	-	94,673	-	148,991	142,153	145,222	146,550	148,121
<i>Transfers-In/Miscellaneous</i>	-	47,336	47,336	74,495	71,076	72,611	73,275	74,061
<i>Investment Earnings</i>	1,599	2,000	2,000	2,500	2,525	2,550	2,576	2,602
Total Revenue	1,599	144,009	49,336	225,986	215,754	220,383	222,401	224,784
Expenditures								
<i>Salaries & Wages</i>	-	43,000	4,500	43,000	44,290	45,619	46,988	48,398
<i>Fringe Benefits</i>	-	15,544	1,337	15,544	16,093	16,664	17,258	17,878
<i>Purchased Services</i>	-	66,500	2,340	135,050	135,350	135,600	135,650	136,000
<i>Supplies and Materials/Other Expenses</i>	-	18,100	4,150	32,150	19,650	22,150	22,150	22,150
<i>Capital Outlay</i>	-	-	45,030	-	-	-	-	-
<i>Other Expenses</i>	-	300	1,800	-	-	-	-	-
Total Expenditures	-	143,444	59,157	225,744	215,383	220,033	222,046	224,426
Ending Balance	\$ 254,594		\$ 244,773	\$ 245,015	\$ 245,386	\$ 245,736	\$ 246,091	\$ 246,449

EXPENDITURES:

Salaries & Wages

Object 57110	REGULAR WAGES	Regular wages (estimated at 20 hours per week) and janitorial wages (estimated at 10 hours per week in summer).
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Fringe Benefits

Object 57210	PERS-EMPLOYER'S	Payments (14% of wages) made to the Ohio Public Employees Retirement System for civilian employees.
Object 57215	MEDICARE-EMPLOYER 1.45%	Contributions (1.45% of wages) to Medicare for employees hired after April 1, 1986.
Object 57220	MEDICAL INSURANCE	Medical insurance for full-time employees. The City is self-insured and offers a High Deductible Health Savings Account plan through the OhioBenefits Cooperative. Anthem is the current provider. The plan years runs September 1st to August 31st of each year. Actual rates for January through August 2023 are used and a 10% increase is assumed for September through December 2023.
Object 57221	DENTAL INSURANCE	Dental insurance coverage for full-time employees. Superior Dental Care remains the carrier and offered a flat renewal again.
Object 57222	LIFE INSURANCE	Life Insurance through Standard Insurance for full-time and eligible part-time employees.
Object 57223	HSA CONTRIBUTIONS	Health Savings Account contributions for employees on the City's health insurance plan. \$1,160 for Single and \$3,600 Family.

Purchased Services

Object 57330	BUILDING-MAINT & REPAIR	Expense to maintain and repair restrooms and pavillion.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair and maintenance expenses for City-owned equipment.
Object 57333	LAND-MAINT & REPAIR	Expense to maintain park including mowing, aerating, pond treatments, geese removal and other maintenance costs.
Object 57354	UTILITY SERVICES	Utility expenses for park including gas, water and sewer, electric.

Supplies & Materials

Object 57550	JANITORIAL SUPPLIES	Miscellaneous supplies to maintain restrooms including cleaning supplies, paper towels, and toilet paper.
Object 57551	SMALL EQUIPMENT & TOOLS	Miscellaneous small equipment and tools.
Object 57574	PLANTS	Annual plant purchase and replacement trees.
Object 57575	CHEMICALS	Chemicals expense to treat weeds.
Object 57576	SEED & SOD	Overseed and repair turf with seed and sod in natural areas, turf along the trail and plaza lawn.
Object 57577	FERTILIZERS	Expense for fertilizers including pre-emergent and insecticides.
Object 57578	TOPDRESS & SAND	Expense for master grow soil mix and mulch.
Object 57579	MISC GROUNDS SUPPLIES	Miscellaneous equipment and tools.
Object 57599	OTHER SUPPLIES	Miscellaneous supplies not covered in other line items including flags.

Local Coronavirus Relief

Purpose: To account for the revenues and expenses related to the allocation of Coronavirus Aid, Relief, and Economic Security (CARES) Act funds received by the City.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 90,366		-	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue								
<i>Investment Earnings</i>	177	-	-	-	-	-	-	-
Total Revenue	177	-	-	-	-	-	-	-
Expenditures								
<i>Other Expenses</i>	90,543	-	-	-	-	-	-	-
Total Expenditures	90,543	-	-	-	-	-	-	-
Ending Balance	<u>-</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

American Rescue Plan Act

Purpose: To account for the revenues and expenses related to the allocation of American Rescue Plan Act (ARPA) funds received by the City.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ -		\$ 1,244,724	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue								
<i>Intergovernmental</i>	1,244,724	1,241,457	1,251,370	-	-	-	-	-
<i>Investment Earnings</i>	-	5,000	7,424	-	-	-	-	-
Total Revenue	<u>1,244,724</u>	<u>1,246,457</u>	<u>1,258,794</u>	-	-	-	-	-
Expenditures								
<i>Salaries & Wages</i>	-	2,490,414	2,503,517	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>2,490,414</u>	<u>2,503,517</u>	-	-	-	-	-
Ending Balance	<u>\$ 1,244,724</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Friends of Benham's Grove Fund

Purpose: *To account for the activities of the Friends of Benham's Grove.*

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 10,897		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue								
<i>Investment Earnings</i>	50	-	-	-	-	-	-	-
Total Revenue	50	-	-	-	-	-	-	-
Expenditures								
Transfers Out	10,947	-	-	-	-	-	-	-
Total Expenditures	10,947	-	-	-	-	-	-	-
Ending Balance	-		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

OneOhio Fund

Purpose: To account for settlement funds that must be used in a manner consistent with the OneOhio Memorandum of Understanding (MOU).

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ -		\$ -	\$ 5,137	\$ 10,299	\$ 15,462	\$ 20,626	\$ 25,791
Revenue								
<i>Investment Earnings</i>	-	-	25	50	51	52	53	54
<i>Intergovernmental</i>	-	-	5,112	5,112	5,112	5,112	5,112	5,112
Total Revenue	-	-	5,137	5,162	5,163	5,164	5,165	5,166
Ending Balance	<u>-</u>		<u>\$ 5,137</u>	<u>\$ 10,299</u>	<u>\$ 15,462</u>	<u>\$ 20,626</u>	<u>\$ 25,791</u>	<u>\$ 30,957</u>

REVENUES:

Object 45217	IG- SETTLEMENT DISTRIBUTION	Opioid settlement funds.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.

Law Enforcement Fund

Purpose: To account for the fines generated in the prosecution of those in possession of contraband and the proceeds gained from the sale of confiscated items. Expenditures are restricted to complex police investigations, training of officers and other police activities as allowed by law.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 297,034		\$ 301,202	\$ 299,402	\$ 301,902	\$ 304,427	\$ 306,977	\$ 309,553
Revenue								
<i>Investment Earnings</i>	1,880	1,500	2,500	2,500	2,525	2,550	2,576	2,602
<i>Miscellaneous</i>	4,458	5,000	-	5,000	5,000	5,000	5,000	5,000
Total Revenue	6,338	6,500	2,500	7,500	7,525	7,550	7,576	7,602
Expenditures								
<i>Supplies and Materials</i>	2,170	5,000	-	5,000	5,000	5,000	5,000	5,000
<i>Capital Outlay</i>	-	-	-	-	-	-	-	-
<i>Other Expenses</i>	-	-	4,300	-	-	-	-	-
Total Expenditures	2,170	5,000	4,300	5,000	5,000	5,000	5,000	5,000
Ending Balance	<u>\$ 301,202</u>		<u>\$ 299,402</u>	<u>\$ 301,902</u>	<u>\$ 304,427</u>	<u>\$ 306,977</u>	<u>\$ 309,553</u>	<u>\$ 312,155</u>

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45980	MISCELLANEOUS	Furtherance Of Justice (FOJ) funds.

EXPENDITURES:

Supplies & Materials

Object 57563	UNDERCOVER DRUG SUPPLIES	Monies used to conduct undercover operations including drug buy money, underage liquor sales operation, and other allowable expenditures.
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Enforcement and Education Fund

Purpose: To account for fines imposed for the purpose of educating the public and enforcing the laws governing the operation of a motor vehicle while under the influence of alcohol. Expenditures are restricted to various drug awareness programs.

	2021	2022	2022	2023	2024	2025	2026	2027
	Actual	Budget	Estimate	Budget	Forecast	Forecast	Forecast	Forecast
Beginning Balance	\$ 44,255		\$ 47,145	\$ 48,945	\$ 50,945	\$ 52,975	\$ 55,035	\$ 57,126
Revenue								
<i>Fines, Licenses and Permits</i>	2,603	2,500	1,350	2,500	2,525	2,550	2,576	2,602
<i>Investment Earnings</i>	287	250	450	500	505	510	515	520
Total Revenue	2,890	2,750	1,800	3,000	3,030	3,060	3,091	3,122
Expenditures								
<i>Other Expenses</i>	-	1,000	-	1,000	1,000	1,000	1,000	1,000
Total Expenditures	-	1,000	-	1,000	1,000	1,000	1,000	1,000
Ending Balance	\$ 47,145		\$ 48,945	\$ 50,945	\$ 52,975	\$ 55,035	\$ 57,126	\$ 59,248

REVENUES:

Object 45530	KETTERING COURT FINES	Operating a Vehcile Under the Influence (OVI) restitutions.
Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.

EXPENDITURES:

Supplies & Materials

Object 57799	SPECIAL PROJECTS	Expense for drug education materials.
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Drug Law Fund

Purpose: To account for mandatory fines imposed for drug offense convictions by the Montgomery County Courts.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 1,087		\$ 1,094	\$ 1,104	\$ 1,114	\$ 1,124	\$ 1,134	\$ 1,144
Revenue								
<i>Investment Earnings</i>	7	10	10	10	10	10	10	10
Total Revenue	7	10	10	10	10	10	10	10
Total Expenditures	-	-	-	-	-	-	-	-
Ending Balance	<u>\$ 1,094</u>		<u>\$ 1,104</u>	<u>\$ 1,114</u>	<u>\$ 1,124</u>	<u>\$ 1,134</u>	<u>\$ 1,144</u>	<u>\$ 1,154</u>

REVENUES:

Object 45610 INTEREST

Monthly interest income allocation based on weighted average cash balance in the fund.

Police Operations Project Fund

Purpose: To account for various police related operations including maintenance and repair of the exercise equipment located at the Police Facility. The original bequest for this fund was received from the estate of Harriet C. Catte in 1994.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 74,206		\$ 74,675	\$ 69,425	\$ 64,175	\$ 64,933	\$ 64,699	\$ 62,473
Revenue								
<i>Investment Earnings</i>	469	350	750	750	758	766	774	782
Total Revenue	469	350	750	750	758	766	774	782
Expenditures								
<i>Purchased Services</i>	-	-	-	-	-	1,000	3,000	-
<i>Capital Outlay</i>	-	-	6,000	6,000	-	-	-	-
Total Expenditures	-	-	6,000	6,000	-	1,000	3,000	-
Ending Balance	\$ 74,675		\$ 69,425	\$ 64,175	\$ 64,933	\$ 64,699	\$ 62,473	\$ 63,255

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
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EXPENDITURES:

Purchased Services

Object 57331	EQUIPMENT-MAINT & REPAIR	Fitness Center equipment maintenance and repairs.
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Capital Outlay

Object 57619	OTHER EQUIPMENT	Fitness Center equipment.
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Police Grants Fund

Purpose: To account for various police grants including E-911 funding from Montgomery County. The E-911 funds are collected through the Public Utilities Commission of Ohio under House Bill 361 for cellular phone usage. These funds are dispersed from the State to each county and then to the Public Safety Answering Points (PSAP) in that county.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 274,522		\$ 260,375	\$ 12,875	\$ 13,875	\$ 14,885	\$ 15,905	\$ 16,935
Revenue								
<i>Investment Earnings</i>	1,675	1,000	2,500	1,000	1,010	1,020	1,030	1,040
Total Revenue	1,675	1,000	2,500	1,000	1,010	1,020	1,030	1,040
Expenditures								
<i>Capital Outlay</i>	15,822	250,000	250,000	-	-	-	-	-
Total Expenditures	15,822	250,000	250,000	-	-	-	-	-
Ending Balance	\$ 260,375		\$ 12,875	\$ 13,875	\$ 14,885	\$ 15,905	\$ 16,935	\$ 17,975

REVENUES:

Object 45610 INTEREST

Monthly interest income allocation based on weight average cash balance in the fund.

Medical Insurance Fund

Purpose: To account for the City's self-insured medical insurance plan.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 38,887		\$ 803,574	\$ 583,574	\$ 593,574	\$ 603,874	\$ 614,487	\$ 625,426
Revenue								
<i>Medical insurance premium/Insurance Reimb</i>	3,020,971	2,210,000	2,525,000	2,380,000	2,499,000	2,623,950	2,755,147	2,892,904
<i>Investment Earnings</i>	1,184	2,500	5,000	5,000	5,050	5,101	5,152	5,204
Total Revenue	3,022,155	2,212,500	2,530,000	2,385,000	2,504,050	2,629,051	2,760,299	2,898,108
Expenditures								
<i>Fringe Benefits</i>	2,257,468	2,100,000	2,750,000	2,375,000	2,493,750	2,618,438	2,749,360	2,886,828
Total Expenditures	2,257,468	2,100,000	2,750,000	2,375,000	2,493,750	2,618,438	2,749,360	2,886,828
Ending Balance	\$ 803,574		\$ 583,574	\$ 593,574	\$ 603,874	\$ 614,487	\$ 625,426	\$ 636,706

REVENUES:

Object 45352	REIMBURSEMENTS-HEALTH INSURANCE	Stop-loss insurance payments from Sun Life Financial for reimbursement of large claims on the City's health insurance plan. Amounts over \$75,000 are reimbursed to the plan.
Object 45495	SELF-INSURANCE MEDICAL	Premium payments to the City's health insurance plan account. Includes both employee and employer contributions.
Object 45610	INTEREST	Monthly interest income allocation based on weightED average cash balance in the fund.

EXPENDITURES:

Fringe Benefits

Object 57299	MEDICAL INSURANCE (SELF FUNDED)	Includes both insurance claims expenses and monthly fixed costs associated with the City's health insurance plan.
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Insurance Deductible Fund

Purpose: To account for the payment of deductibles related to the City's property, automobile and liability insurance.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 9,184		\$ 15,334	\$ 17,584	\$ 17,334	\$ 15,872	\$ 13,135	\$ 9,059
Revenue								
<i>Investment Earnings</i>	27	100	250	250	253	256	259	262
<i>Refunds/Reimbursements/Transfers</i>	54,115	35,000	115,000	56,000	56,350	56,704	57,061	57,422
Total Revenue	54,142	35,100	115,250	56,250	56,603	56,960	57,320	57,684
Expenditures								
<i>Purchased Services</i>	33,699	13,000	83,000	31,500	31,815	32,134	32,455	32,780
<i>Insurance Deductibles</i>	14,293	15,000	30,000	25,000	26,250	27,563	28,941	30,388
Total Expenditures	47,992	28,000	113,000	56,500	58,065	59,697	61,396	63,168
Ending Balance	\$ 15,334		\$ 17,584	\$ 17,334	\$ 15,872	\$ 13,135	\$ 9,059	\$ 3,575

REVENUES:

Object 45610	INTEREST	Monthly interest income allocation based on weighted average cash balance in the fund.
Object 45950	REFUNDS/REIMBURSEMENTS	Payments received from insurance companies for reimbursement of third party claims.
Object 45990	TRANSFERS-IN	Transfers-in from the General Fund to help cash flow the fund.

EXPENDITURES:

Purchased Services

Object 57330	BUILDING-MAINT & REPAIR	Repair costs associated with either first party claims (less than \$2,500) or third party insurance claims.
Object 57331	EQUIPMENT-MAINT & REPAIR	Repair costs associated with either first party claims (less than \$2,500) or third party insurance claims.
Object 57332	VEHICLE-MAINT & REPAIRS	Repair costs associated with either first party claims (less than \$2,500) or third party insurance claims.

Other Expenses

Object 57796	INSURANCE DEDUCTIBLES	Quarterly deductible payments to Miami Valley Risk Management Association (MVRMA) for insurance claims.
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Agency Fund

Purpose: To account for assets held by the City as an agent for another organization.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ 530,764		\$ 545,597	\$ 546,911	\$ 542,661	\$ 538,411	\$ 534,161	\$ 529,911
Revenue								
<i>Miscellaneous</i>	<u>135,131</u>	<u>108,500</u>	<u>112,914</u>	<u>101,250</u>	<u>101,250</u>	<u>101,250</u>	<u>101,250</u>	<u>101,250</u>
Total Revenue	135,131	108,500	112,914	101,250	101,250	101,250	101,250	101,250
Expenditures								
<i>Other Expenses</i>	<u>108,795</u>	<u>108,500</u>	<u>111,600</u>	<u>105,500</u>	<u>105,500</u>	<u>105,500</u>	<u>105,500</u>	<u>105,500</u>
Total Expenditures	108,795	108,500	111,600	105,500	105,500	105,500	105,500	105,500
Ending Balance	<u>\$ 545,597</u>		<u>\$ 546,911</u>	<u>\$ 542,661</u>	<u>\$ 538,411</u>	<u>\$ 534,161</u>	<u>\$ 529,911</u>	<u>\$ 525,661</u>

REVENUES:

Object 45540	STREET CUT BONDS	Street cut bonds for projects as required per the Unified Development Ordinance (UDO).
Object 45973	STATE COMMISSION FEE 3%	Commission fees charged when the City issues residential and commercial permits. The fees are then remitted to the State.
Object 45973	SECURITY DEPOSITS-BG	Security deposit revenue for events at Benham's Grove.
Object 45973	SECURITY DEPOSITS-STUBBS	Security deposit revenue for rentals at Stubbs Park.
Object 45973	DOG TAGS	Revenue collected from residents for dog licenses with Montgomery County. The City is a pass through agency for the licenses to Montgomery County.
Object 45973	KALAMAN GOLF OUTING	Revenue related to the annual Kalaman Golf Outing held at The Golf Club at Yankee Trace.
Object 45973	POLICE EMPLOYEE DONATIONS	Revenue related to donations received by the Centerville Police Department.
Object 45973	POLICE WALL/MEMORIAL GARDEN	Funds received to support the Police Wall/Memorial Garden.
Object 45973	ALL OTHER MISC. AGENCY	Other miscellaneous payments not allocated under a specific line item.
Object 45973	STREET CLEANING BONDS	Street cleaning bonds for projects as required per the UDO.
Object 45973	MISCELLANEOUS BONDS	Miscellaneous bonds which could include landscaping bonds.

EXPENDITURES:

Other Expenses

Object 57799	STREET CLEANING BONDS	Street cleaning bonds for projects as required per the UDO.
Object 57799	STREET/CURB CUT BONDS	Street cut bonds for projects as required per the UDO.
Object 57799	MISCELLANEOUS BONDS	Miscellaneous bonds which could include landscaping bonds.
Object 57799	SECURITY DEPOSITS-BG	Security deposit revenue returned for events at Benham's Grove.
Object 57799	ALL OTHER	Other miscellaneous payments not allocated under a specific line item.
Object 57799	SECURITY DEPOSITS-STUBBS	Security deposit revenue returned for rentals at Stubbs Park.
Object 57799	DOG TAGS	Expenses collected from residents for dog licenses with Montgomery County. The City is a pass through agency for the licenses to Montgomery County.
Object 57799	STATE COMMISSION	Commission fees collected when the City issues residential and commercial permits. The fees are then remitted to the State.
Object 57799	KALAMAN	Expenses related to the annual Kalaman Golf Outing held at The Golf Club at Yankee Trace.
Object 57799	POLICE EXPLORERS	Expenses related to the explorer program provided by the Centerville Police Department.

Special Energy Improvement Fund

Purpose: To account for assets held by the City as an agent for another organization related to Property Assessed Clean Energy (PACE) financing.

	2021 Actual	2022 Budget	2022 Estimate	2023 Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Beginning Balance	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue								
<i>Special Assessments</i>	<u>514,211</u>	<u>516,000</u>	<u>510,045</u>	<u>516,000</u>	<u>516,000</u>	<u>516,000</u>	<u>516,000</u>	<u>516,000</u>
Total Revenue	514,211	516,000	510,045	516,000	516,000	516,000	516,000	516,000
Expenditures								
<i>Other Expenses</i>	<u>514,211</u>	<u>516,000</u>	<u>510,045</u>	<u>516,000</u>	<u>516,000</u>	<u>516,000</u>	<u>516,000</u>	<u>516,000</u>
Total Expenditures	514,211	516,000	510,045	516,000	516,000	516,000	516,000	516,000
Ending Balance	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

REVENUES:

Object 45323	SPECIAL ASSESS - GATEWAY LOFTS	Property Assessed Clean Energy (PACE) payments received from the Montgomery County property tax settlements. The City is a pass through for the PACE assessments for the Gateway Lofts project.
Object 45324	SPECIAL ASSESS - CENTERMAIN	Property Assessed Clean Energy (PACE) payments received from the Montgomery County property tax settlements. The City is a pass through for the PACE assessments for the Centermain LLC project.

EXPENDITURES:

Other Expenses

Object 57707	AUDITOR/TREASURER FEES	Fees associated with the property tax settlements from Montgomery County.
Object 57713	SPECIAL ASSESS - GATEWAY LOFTS	Property Assessed Clean Energy (PACE) payments remitted to the financial lender. The City is a pass through for the PACE assessments for the Gateway Lofts project.
Object 57714	SPECIAL ASSESS - CENTERMAIN	Property Assessed Clean Energy (PACE) payments remitted to the financial lender. The City is a pass through for the PACE assessments for the Centermain project.





Brooks A. Compton, Mayor | Wayne S. Davis, City Manager

December 19, 2022

Honorable Mayor and City Council
Centerville, Ohio

Dear Mayor Compton and Members of City Council:

It is our pleasure to present to you the 2023-2027 Capital Improvement Program (CIP) for the City of Centerville. This work is in accordance with Article VIII, Section 8.02 of the Centerville City Charter, as well as in alignment with Goal 3.3.5 of the 2018-2023 Strategic Plan.

Throughout the unprecedented experience of the last few years, the City has remained steadfast in our Mission to *deliver exceptional services through thoughtful governance to ensure progress and stability*. The five-year CIP again accompanies an aggressive budget, which is necessary to achieve the goals and significant capital projects outlined in the strategic plan.

The full five-year CIP is a working document that establishes recommendations for improvement of the City's infrastructure, facilities, equipment and vehicles. This tool is the result of dozens of efficiencies put into place by City leadership and staff; it prioritizes programs, projects and matters of procurement. City Council is only asked to authorize funds for items that are included in the 2023 Budget. The items outlined in the four years following are subject to annual review by City Council and staff. City Council carries the ultimate responsibility for funding decisions.

The 2023-2027 CIP, like the overall 2023 Budget and 2024 – 2027 Forecast, will comply with the Fund Balance Policy (Ordinance 20-20) as outlined in our five-year strategic plan (3.3.1). All eight funds mentioned in the Fund Balance Policy will be in compliance throughout the five-year budget and financial plan.

Please note staff has continued the removal of certain operating items from the CIP, placing them appropriately in the operating budget. The operating budget itself follows a five-year model for the third consecutive year. When paired with the CIP, this strengthens accountability and transparency for our residents and other customers and provides a detailed presentation of the City's five-year financial plans.

The five-year CIP continues to provide significant funding for City streets and sidewalks in excess of \$50.70 million planned between 2023 and 2027. Priority is given to improving several major thoroughfares including those surrounding the Cornerstone of Centerville development, the Wilmington Pike/I-675 Interchange, Centerville Station Road, Social Row Road, the Dimco Way extension, and the \$14.36 million investment planned for Uptown involving several projects across five years.

As planning and engineering firms MKSK, Inc. and LJB, Inc. develop detailed construction drawings for Uptown, City staff anticipate the first phase of construction (Virginia Avenue Connection) will begin in 2023. This work to revitalize the City's historic business district is reflective of the community visioning process in 2019 and the concept master plan shared with City Council in 2020 that prioritizes major strategies including traffic flow, pedestrian connections, parking, business development and green space.

Public infrastructure improvements associated with the southern portion of the Cornerstone of Centerville project and the further development of the Wilmington Pike/I-675 Interchange are programmed over the next five to ten years. The Montgomery County Transportation District (TID), along with participation from Sugarcreek Township, Greene County, and the City, will manage the Wilmington Pike/I-675 Interchange project. Federal funding of \$3.00 million has been awarded to help fund the preliminary engineering costs for the project, and an additional \$3.00 million in federal funding has been recommended for detailed engineering and construction costs in the upcoming years.

The 2023-2027 CIP provides funding at The Golf Club at Yankee Trace for significant improvements including a large reinvestment in the clubhouse with \$2.43 million in the patio improvement project in 2023. This will increase capacity for the patio and restaurant, as well as create opportunities to host events concurrently. Enhancing the atmosphere and maximizing service delivery will greatly improve the customer experience. Other investments include landscaping improvements, upgrades to the kitchen including new equipment, improvements to the driving range, a new fleet of golf carts, and other capital improvements. These enhancements are anticipated over the next five years for the sustained quality operation of our 27-hole championship golf course.

The City is committed to enhancing Leonard E. Stubbs Memorial Park as well, including construction of Phase I in 2023 for an estimated \$5.20 million. Phase I of the Stubbs Park master plan includes upgrades to the amphitheater band shell, increased accessibility for seating, structural repairs to the concession and restroom building, the creation of a community gathering plaza and storm water enhancements. The project is proposed for re-appropriation in the 2023 Budget after two unsuccessful bid processes during 2022. The current inflationary environment caused the estimates and bids on this project to come in much higher than expected, so additional work to evaluate the scope, meet with prospective contractors, and modify the timeline of the project occurred in 2022. To help supplement the City's resources, \$800,000 in State Capital Budget funding was awarded, along with a \$150,000 grant from the Ohio Department of Natural Resources (ODNR) for the trail work portion.

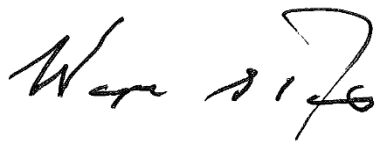
Financial resources are pledged to maintain and enhance Benham’s Grove as a community gathering place. We strive to continue high maintenance standards and a well-manicured look. The City will consider significant upgrades to the Gerber House, barn, cottage, gazebo and parking lot. Additionally, design of a new year-round event space is anticipated in 2023. This will create the opportunity for Benham’s Grove to host events in every season, offering additional revenue opportunities as well as providing meeting and event options for the community. Staff continues to develop an ongoing Return on Investment (ROI) analysis of the benefits of the significant investments to the property. Architecture firm LWC Inc. completed the concept master plan for Benham’s Grove in 2022. The next step is to award a detailed design contract for the overall improvements before the end of the year, allowing staff to obtain detailed cost estimates before the project is advertised for competitive bids next year. The team anticipates awarding a construction contract for the entire project before the end of 2023.

The Centerville Police Department continues to receive funding for the planned replacement of its vehicle fleet, for its extensive equipment needs and for improved reliability and redundancy of our communication and computer software systems. The necessary resources have also been made available to continue the orderly maintenance, upkeep and operation of the Centerville Police Department building. The 2022 Capital Improvement Program (CIP) included a \$950,000 investment to upgrade the Computer-Aided Dispatch (CAD) system, and the 2023 Budget will include funding to complete the necessary physical improvements in the Police Department’s Dispatch Center.

Our staff is fortunate to work with City Council Members who are passionate about maintaining progress and stability in this great City and who are engaged in critical steps of that process. Each item in the following document has been vetted to ensure adherence to our Customer Service Philosophy: *We deliver prompt and courteous service to all customers. Since we are only as good as our last customer service experience, we relentlessly pursue innovation, problem solving and value for our community.*

Staff members look forward to another year of capitalizing on the strengths of our great City and continuing efforts to make this an even greater place to live, work, play and visit.

Respectfully submitted,



Wayne Davis
City Manager



Tyler Roark
Finance Director

**2023 - 2027 Capital Improvement Program
Five Year Summary**

Program	Fiscal Year					Project Cost		
						Total Funding	Other Funding	City Funding
	2023	2024	2025	2026	2027			
Streets and Sidewalks	\$ 10,380,716	\$ 10,007,464	\$ 4,490,000	\$ 10,795,536	\$ 15,026,780	\$ 50,700,496	\$ (18,726,866)	\$ 31,973,630
Traffic Control	295,000	-	150,000	-	1,701,000	2,146,000	(1,443,790)	702,210
Land Acquisition	100,000	100,000	100,000	100,000	100,000	500,000	-	500,000
Buildings and Improvements	13,893,746	780,000	687,000	2,001,000	586,200	17,947,946	(6,097,784)	11,850,162
Vehicles and Equipment	3,353,039	1,990,155	1,678,782	1,590,112	1,686,360	10,298,448	(33,600)	10,264,848
Total Project Cost	<u>\$ 28,022,501</u>	<u>\$ 12,877,619</u>	<u>\$ 7,105,782</u>	<u>\$ 14,486,648</u>	<u>\$ 19,100,340</u>	<u>\$ 81,592,890</u>	<u>\$ (26,302,040)</u>	<u>\$ 55,290,850</u>
Other Funding	<u>(10,538,619)</u>	<u>(2,211,964)</u>	<u>-</u>	<u>(3,000,786)</u>	<u>(10,550,671)</u>	<u>(26,302,040)</u>		
Total City Funding	<u>\$ 17,483,882</u>	<u>\$ 10,665,655</u>	<u>\$ 7,105,782</u>	<u>\$ 11,485,862</u>	<u>\$ 8,549,669</u>	<u>\$ 55,290,850</u>		

**2023 - 2027 Capital Improvement Program
Streets and Sidewalks**

Index	Project Name and Location						Project Cost		
		2023	2024	2025	2026	2027	Total Funding	Other Funding	City Funding
SS-1	Street and Sidewalk Repair Programs	\$ 3,920,000	\$ 3,470,000	\$ 3,490,000	\$ 4,290,000	\$ 3,190,000	\$ 18,360,000	\$ (180,000)	\$ 18,180,000
SS-2	New Sidewalk Improvements	100,000	-	-	-	-	100,000	-	100,000
SS-3	Uptown Streetscape and Parking Improvements	4,230,000	3,000,000	550,000	3,000,000	3,581,640	14,361,640	(6,737,148)	7,624,492
SS-4	Stormwater Drainage Areas	350,000	-	-	-	-	350,000	-	350,000
SS-5	Bikeway Trails	250,000	233,000	100,000	1,100,000	30,000	1,713,000	(907,750)	805,250
SS-6	Centerville Station Road Widening	808,716	200,000	350,000	-	7,225,140	8,583,856	(5,744,968)	2,838,888
SS-7	Wilmington Pike - I-675 Interchange	-	425,000	-	-	1,000,000	1,425,000	(1,425,000)	-
SS-8	Cornerstone South of I-675 (On-site)	-	1,269,464	-	1,980,536	-	3,250,000	(3,250,000)	-
SS-9	Social Row Road Improvements	75,000	410,000	-	425,000	-	910,000	(450,000)	460,000
SS-10	The Grove at Yankee Trace	32,000	-	-	-	-	32,000	(32,000)	-
SS-11	Yankee and Social Development	515,000	-	-	-	-	515,000	-	515,000
SS-12	Clyo Road and Dimco Way Regional Road Improvements	100,000	1,000,000	-	-	-	1,100,000	-	1,100,000
TOTAL: Streets and Sidewalks		\$ 10,380,716	\$ 10,007,464	\$ 4,490,000	\$ 10,795,536	\$ 15,026,780	\$ 50,700,496	\$ (18,726,866)	\$ 31,973,630
Other Funding		(4,407,235)	(2,211,964)	-	(3,000,786)	(9,106,881)	(18,726,866)		
Total City Funding		\$ 5,973,481	\$ 7,795,500	\$ 4,490,000	\$ 7,794,750	\$ 5,919,899	\$ 31,973,630		

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-1
41088401-57600

Project Name: Street and Sidewalk Repair Programs

Description: The annual Street and Sidewalk Repair Program includes the maintenance and repair of public streets, both asphalt and concrete, sidewalks, curbs and gutters. Streets are evaluated on an annual basis. Streets scheduled for maintenance or repair in the first fiscal year of this program are based upon this evaluation. Sidewalk repairs are included in the annual allotment. Annual allocation includes the City's share of the repaving of State Routes. Applications for Community Development Block Grants (CDBG) and the Ohio Public Works Commission (OPWC) will be submitted for appropriate projects.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Residential Street Repair Program						
Asphalt Resurfacing Program	\$1,700,000	\$1,615,000	\$1,615,000	\$1,615,000	\$1,615,000	\$ 8,160,000
Concrete Repair Program	1,135,000	1,135,000	1,135,000	1,135,000	1,135,000	5,675,000
Sidewalk Ramp Replacement - ADA Compliance	50,000	50,000	50,000	50,000	50,000	250,000
Asphalt Crack Sealing Program	90,000	90,000	90,000	90,000	90,000	450,000
Thoroughfare and Joint Asphalt and Concrete Program						
Clyo Road (W. Franklin to A/B) 2021-23	10,000	-	-	-	-	10,000
Yankee Street (Winding Green Way to north corp) 2023-24	-	480,000	-	-	-	480,000
Clyo Road (E. Franklin to S Corp) 2024-25	-	-	-	-	-	-
S Main Street(ODOT Urban Paving) 2021-22	25,000	-	-	-	-	25,000
Alex Bell (SR 48 to SR 675) 2023-24	350,000	-	-	-	-	350,000
Loop Road (48 to Alex Bell) 2024	550,000	-	-	-	-	550,000
Social Row Road (Yankee to Falls Creek Lane) 2026	-	-	-	650,000	-	650,000
Sheehan (SR48 to Kimbary) 2025	-	-	350,000	-	-	350,000
Bigger Road (Alex Bell to north Corp) 2026	-	-	-	450,000	-	450,000
Yankee Street (Austin to South Corp) 2024	-	100,000	-	-	-	100,000
Clyo Road/Possum (Possum Run to north corp) 2025	-	-	250,000	-	-	250,000
Whipp Road (WT/Federal) 2022	10,000	-	-	-	-	10,000
SR 48 Urban Paving (Loop to Whipp) 2027	-	-	-	300,000	300,000	600,000
	\$3,920,000	\$3,470,000	\$3,490,000	\$4,290,000	\$3,190,000	\$18,360,000
Other Funding:						
OPWC	-	-	-	-	-	-
Montgomery County	-	(130,000)	-	(50,000)	-	(180,000)
Washington Township	-	-	-	-	-	-
	-	-	-	-	-	-
City Funding	\$3,920,000	\$3,340,000	\$3,490,000	\$4,240,000	\$3,190,000	\$18,180,000

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: City Engineer

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-2
41088403-57600

Project Name: New Sidewalk Improvements

Location: Additions to the sidewalk network throughout the City

Description: Sidewalks on back edge of right of way. Improvements will be consistent with the adopted five year sidewalk program.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Millbank Drive (Laurelhurst to Marshall) 2022-23	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Future Sidewalk	-	-	-	-	-	-
	100,000	-	-	-	-	100,000
Other Funding:						
	-	-	-	-	-	-
City Funding	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: City Engineer

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-3
41088404-57600

Project Name: Uptown Streetscape and Parking Improvements

Location: Intersection of Main and Franklin Streets in Uptown Centerville

Description: Design, reconfigure, and construct improvements to the parking lots, connectivity, streetscape, lighting, and landscaping in Uptown.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Uptown Phase 6 Project (Virginia Connection) 2022-23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering	-	-	-	-	-	-
R/W & Easment	15,000	-	-	-	-	15,000
Construction	3,000,000	-	-	-	-	3,000,000
Overflow Parking Lot 96 W Franklin 2022-23	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
R/W & Easment	15,000	-	-	-	-	15,000
Construction	250,000	-	-	-	-	250,000
*Ridgeway Signal & Roadway 2022-2027 (STP)	-	-	-	-	-	-
Engineering	650,000	-	-	-	-	650,000
R/W & Easment	-	-	250,000	-	-	250,000
Construction	-	-	-	-	3,581,640	3,581,640
Other Projects	300,000	3,000,000	300,000	3,000,000	-	6,600,000
	<u>4,230,000</u>	<u>3,000,000</u>	<u>550,000</u>	<u>3,000,000</u>	<u>3,581,640</u>	<u>14,361,640</u>
Other Funding:						
Federal STP	-	-	-	-	(2,507,148)	(2,507,148)
General Obligation Financing	(4,230,000)	-	-	-	-	(4,230,000)
City Funding	\$ -	\$ 3,000,000	\$ 550,000	\$ 3,000,000	\$ 1,074,492	\$ 7,624,492

*Grant application submitted

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: Public Works Director
Development Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-4
41088406-57600

Project Name: Stormwater Drainage Areas

Location: Citywide

Description: Maintenance and improvements to the stormwater drainage areas throughout the City.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Millbank Storm Sewer Improvement 2022-23	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Concept East Ditch Design & Restoration (Cloverwood to Gracewood rear yards)	150,000	-	-	-	-	150,000
Weller Ditch Improvements(175 Weller to Johanna)	-	-	-	-	-	-
Rose Estates(Sheehan to Marsha Jeanne)	-	-	-	-	-	-
Future Ditch Maintenanace Project	-	-	-	-	-	-
City Funding	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Funding Status: Funded (Capital Improvements Fund)

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-5

41088409-57600

Project Name: Bikeway Trails

Location: Citywide

Description: Targeted bikeway connectors throughout the City.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
*New Hiker Biker Clyo Road (AB-Franklin) & E Franklin Street (Clyo - Johanr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering	250,000	-	-	-	-	250,000
R/W & Easment	-	-	100,000	-	-	100,000
Construction	-	-	-	975,000	-	975,000
Hiker Biker Resurfacing, Citywide	-	-	-	-	-	-
Centerville Station (Clyo to Provincial Way)2024	-	35,000	-	-	-	35,000
Bigger Road (Alex-Bell to north Corp) 2026	-	-	-	125,000	-	125,000
Clyo Road (Centerville Station to St Leonard Way) 2028	-	-	-	-	30,000	30,000
Pave Ironhorse Trail(CWPD)	-	198,000	-	-	-	198,000
	<u>250,000</u>	<u>233,000</u>	<u>100,000</u>	<u>1,100,000</u>	<u>30,000</u>	<u>1,713,000</u>
Other Funding:						
CWPD Funding	-	(137,500)	-	-	-	(137,500)
TA/CR Funding	-	-	-	(770,250)	-	(770,250)
<u>City Funding</u>	<u>\$ 250,000</u>	<u>\$ 95,500</u>	<u>\$ 100,000</u>	<u>\$ 329,750</u>	<u>\$ 30,000</u>	<u>\$ 805,250</u>

*Grant application submitted

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-6
41088411-57600

Project Name: Centerville Station Road Widening

Location: Intersection of Clio to East Corp Limits

Description: Widen road from two lane to a three lane cross section to include curb, drainage, and sidewalk. This project is contingent upon securing grant funding.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Phase 1 - Resurfacing and Repair - Clio to Station House						
Construction	\$ 408,716	\$ -	\$ -	\$ -	\$ -	\$ 408,716
Phase 2 - Recon. and Widening - Smith Farm Park to East Corp						
Engineering - 2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right of Way - 2024-2025	-	200,000	-	-	-	200,000
Construction - 2027-2028	-	-	-	-	3,643,500	3,643,500
*Phase 3 - Recon. and Widening - Southbury to Smith Farm Park						
Engineering - 2023	\$ 400,000	-	\$ -	\$ -	\$ -	\$ 400,000
Right of Way - 2025-2026	-	-	350,000	-	-	350,000
Construction - 2027-2028	-	-	-	-	3,581,640	3,581,640
	808,716	200,000	350,000	-	7,225,140	8,583,856
Other Funding:						
OPWC	-	-	-	-	(450,000)	(450,000)
Park District (already escrowed)	-	-	-	-	(170,985)	(170,985)
MCES	-	-	-	-	(285,500)	(285,500)
CRRSAA	(145,235)	-	-	-	-	(145,235)
STP	-	-	-	-	(4,693,248)	(4,693,248)
City Funding	\$ 663,481	\$ 200,000	\$ 350,000	\$ -	\$ 1,625,407	\$ 2,838,888
*Grant application submitted						

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-7

43088412-57600

Project Name: Wilmington Pike - I-675 Interchange

Location: Wilmington Pike, north of I-675

Description: Federal Project request. Project being run by the Montgomery County TID and jointly funded by Greene County, Sugarcreek Township, and Centerville. Road widening and reconstruction to accommodate current and future traffic demand.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Design	-	425,000	-	-	-	425,000
Construction	-	-	-	-	1,000,000	1,000,000
	-	425,000	-	-	1,000,000	1,425,000
Other Funding:						
Greene County	-	-	-	-	-	-
Tax Increment Financing	-	(425,000)	-	-	(1,000,000)	(1,425,000)
City Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Status: Funded (Tax Increment Financing Fund [city portion])

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-8

43088415-57600

Project Name: Cornerstone South of I-675 (On-site)

Location: New development on Cornerstone Development, Ltd. Properties south of I-675

Description: New public roads to accommodate new development.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Phase I	\$ -	\$1,269,464	\$ -	\$ -	\$ -	\$ 1,269,464
Phase II	-	-	-	-	-	-
Phase III	-	-	-	1,980,536	-	1,980,536
Phase IV	-	-	-	-	-	-
	-	1,269,464	-	1,980,536	-	3,250,000
Other Funding:						
Greene County	-	-	-	-	-	-
Tax Increment Financing	-	(1,269,464)	-	(1,980,536)	-	(3,250,000)
City Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Status: Funded (Tax Increment Financing Fund [city portion])

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-9
41088417-57600

Project Name: Social Row Road Improvements

Location: Phase 1: Waters Ridge Lane to 300' e. of Paragon Road
Phase 2: Paragon Road to 600' e. of Sheehan Road

Description: Federal project request. Joint project with Montgomery County and Washington Township. Widen existing roadway to a five lane section.

Phase 1:	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right of Way	50,000	-	-	-	-	50,000
Construction	-	370,000	-	-	-	370,000
	<u>50,000</u>	<u>370,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>420,000</u>
Other Funding:						
OPWC Request	-	(250,000)	-	-	-	(250,000)
City Funding	\$ 50,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 170,000
Phase 2:	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Engineering	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Right of Way	-	40,000	-	-	-	40,000
Construction	-	-	-	425,000	-	425,000
	<u>25,000</u>	<u>40,000</u>	<u>-</u>	<u>425,000</u>	<u>-</u>	<u>490,000</u>
Other Funding:						
OPWC Request	-	-	-	(200,000)	-	(200,000)
City Funding	\$ 25,000	\$ 40,000	\$ -	\$ 225,000	\$ -	\$ 290,000

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-10

48088416-57600

Project Name: The Grove at Yankee Trace

Location: Between Yankee Trace Drive (north of Wedgescreek Place) and Paragon Road (south of reverse curve)

Description: Special assessment funding for public improvements (roadway, storm water, water and sanitary) for a residential subdivision.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Public Improvements	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000
Other Funding:						
Special Assessment Financing	(32,000)	-	-	-	-	(32,000)
City Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Funding Status: Funded (Special Assessment Financing Fund)

Project Manager: City Engineer

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-11

41088419-57600

Project Name: Yankee and Social Development

Location: Yankee Street and Social Row Road

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Engineering	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Wetland/Environmental Permitting	-	-	-	-	-	-
Wetland Bank Credits	100,000	-	-	-	-	100,000
Construction Phase 1 (North)	400,000	-	-	-	-	400,000
Construction Phase 2 (South)	-	-	-	-	-	-
City Funding	\$ 515,000	\$ -	\$ -	\$ -	\$ -	\$ 515,000

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: Development Director

2023 - 2027 Capital Improvement Program

Streets and Sidewalks

Project Number: SS-12
41088420-57600

Project Name: Clyo Road and Dimco Way Regional Road Improvements

Location: Phase 1: Dimco Way Extension from High School to South Suburban Road
Phase 2: Clyo Road (St. Leonards Way to Quaker Way) and Dimco Way

Description: Phase 1: New roadway, utilities, storm water, bikepath
Phase 2: Signalization, storm sewers, bikeway, and widening of Clyo Road and Dimco Way

Phase 1:	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Engineering	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Right of Way		-	-	-	-	-
Construction	-	1,000,000	-	-	-	1,000,000
	<u>100,000</u>	<u>1,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,100,000</u>
Other Funding:						
OPWC Request	-	-	-	-	-	-
City Funding	<u>\$ 100,000</u>	<u>\$1,000,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,100,000</u>
Phase 2:	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right of Way	-	-	-	-	-	-
Construction	-	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Funding:						
CMAQ Funding	-	-	-	-	-	-
City Funding	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Funding Status: Funded (Capital Improvements Fund [city portion])

Project Manager: Public Works Director



2023 - 2027 Capital Improvement Program
Traffic Control

Index	Project Name and Location	Fiscal Year					Project Cost		
		2023	2024	2025	2026	2027	Total Funding	Other Funding	City Funding
		TC-1	Bigger Road and Cloyo Road Intersection Improvement	\$ 295,000	\$ -	\$ 150,000	\$ -	\$ 1,701,000	\$ 2,146,000
TOTAL: Traffic Control		\$ 295,000	\$ -	\$ 150,000	\$ -	\$ 1,701,000	<u>\$ 2,146,000</u>	<u>\$(1,443,790)</u>	<u>\$ 702,210</u>
Other Funding		-	-	-	-	(1,443,790)	<u>(1,443,790)</u>		
Total City Funding		<u>\$ 295,000</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 257,210</u>	<u>\$ 702,210</u>		

2023 - 2027 Capital Improvement Program

Traffic Control

Project Number: TC-1
41088207-57600

Project Name: **Bigger Road and Clio Road Intersection Improvement**

Description: Traffic signal replacement at the intersection of Bigger and Clio Road. The project includes the installation of mast arm signal poles and associated traffic equipment.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
*Engineering	\$ 295,000	\$ -	\$ -	\$ -	\$ -	\$ 295,000
Right of Way	-	-	150,000	-	-	150,000
Construction	-	-	-	-	1,701,000	1,701,000
	<u>295,000</u>	<u>-</u>	<u>150,000</u>	<u>-</u>	<u>1,701,000</u>	<u>2,146,000</u>
Other Funding:						
OPWC	-	-	-	-	(100,000)	(100,000)
CMAQ	-	-	-	-	(1,343,790)	(1,343,790)
City Funding	<u>\$ 295,000</u>	<u>\$ -</u>	<u>\$ 150,000</u>	<u>\$ -</u>	<u>\$ 257,210</u>	<u>\$ 702,210</u>

*Grant application submitted

Funding Status: Funded (Capital Improvements Fund)

Project Manager: City Engineer



2023 - 2027 Capital Improvement Program Land Acquisition

Index	Project Name and Location	Fiscal Year					Project Cost		
							Total Funding	Other Funding	City Funding
		2023	2024	2025	2026	2027			
LA-1	Misc. Property Acquisition	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ -	\$ 500,000
TOTAL: Land Acquisition		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	<u>\$ 500,000</u>	<u>\$ -</u>	<u>\$ 500,000</u>
Other Funding		-	-	-	-	-	-	-	-
Total City Funding		<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 500,000</u>		

2023 - 2027 Capital Improvement Program

Land Acquisition

Project Number: LA-1

41088000-57620

Project Name: Property Acquisition

Location: Various locations throughout the City.

Description: Acquisition of properties in selected areas throughout the City for the expansion of the hiker/biker trail system, recreational purposes, minor roadway improvements, economic development, and other city services.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Miscellaneous	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
City Funding	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Funding Status: Funded (Capital Improvements Fund)



2023 - 2027 Capital Improvement Program Buildings and Improvements

Index	Project Name and Location	Fiscal Year					Project Cost		
		2023	2024	2025	2026	2027	Total Funding	Other Funding	City Funding
		BI-1	Stubbs Park Improvements	\$ 5,215,000	\$ -	\$ -	\$ -	\$ -	\$ 5,215,000
BI-2	Benham's Grove Improvements	5,033,371	13,000	13,000	13,000	13,000	5,085,371	(5,033,371)	52,000
BI-3	Municipal Building	163,875	30,000	30,000	30,000	30,000	283,875	-	283,875
BI-4	Public Works Building	10,200	-	65,000	-	-	75,200	-	75,200
BI-5	Police Building	209,000	465,000	199,000	21,000	96,200	990,200	-	990,200
BI-6	Yankee Trace	3,262,300	272,000	380,000	1,937,000	447,000	6,298,300	-	6,298,300
TOTAL: Building and Improvements		\$ 13,893,746	\$ 780,000	\$ 687,000	\$ 2,001,000	\$ 586,200	<u>\$ 17,947,946</u>	<u>\$ (6,097,784)</u>	<u>\$ 11,850,162</u>
Other Funding		<u>(6,097,784)</u>	-	-	-	-	<u>(6,097,784)</u>		
Total City Funding		<u>\$ 7,795,962</u>	<u>\$ 780,000</u>	<u>\$ 687,000</u>	<u>\$ 2,001,000</u>	<u>\$ 586,200</u>	<u>\$ 11,850,162</u>		

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-1

87208102-57623

87208102-57619

Project Name: Stubbs Park Improvements

Location: City-owned park on Spring Valley Road

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
*Construction of Phase I	\$ 5,215,000	\$ -	\$ -	\$ -	\$ -	\$ 5,215,000
Design of Phase II	-	-	-	-	-	-
Construction of Phase II	-	-	-	-	-	-
Park Architecture Design	-	-	-	-	-	-
Park Architecture Construction	-	-	-	-	-	-
	<hr/> 5,215,000	-	-	-	-	5,215,000
Other Funding:						
State (ODNR) Funding	(289,413)	-	-	-	-	(289,413)
State Capital Funding*	(775,000)	-	-	-	-	(775,000)
	<hr/>					
City Funding	\$ 4,150,587	\$ -	\$ -	\$ -	\$ -	\$ 4,150,587
	<hr/>					

*Grant funding is sought for or has been received

Funding Status: Funded (General Fund - Stubbs Park)

Project Manager: Public Works Director

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-2

87108101-57623

Project Name: Benham's Grove Improvements

Location: City-owned greenspace and historic homestead at 166 North Main Street

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gerber House	460,575	-	-	-	-	460,575
Cottage	73,968	-	-	-	-	73,968
Barn	204,880	-	-	-	-	204,880
Gazebo	37,260	-	-	-	-	37,260
Grounds and Walkways	340,584	-	-	-	-	340,584
Storage/Service Building	122,213	-	-	-	-	122,213
Event Center	3,131,967	-	-	-	-	3,131,967
Parking	377,016	-	-	-	-	377,016
Reimbursables/Material Testing/Printing	94,969	-	-	-	-	94,969
Contingencies	189,939	-	-	-	-	189,939
HVAC	-	3,000	3,000	3,000	3,000	12,000
Exterior Improvements	-	10,000	10,000	10,000	10,000	40,000
	<u>5,033,371</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>13,000</u>	<u>5,085,371</u>
Other Funding:						
General Obligation Financing	(5,033,371)	-	-	-	-	(5,033,371)
State Capital Funding	-	(200,000)	-	-	-	(200,000)
City Funding	<u>\$ -</u>	<u>\$ (187,000)</u>	<u>\$ 13,000</u>	<u>\$ 13,000</u>	<u>\$ 13,000</u>	<u>\$ (148,000)</u>

Funding Status: Funded (General Fund - Benham's Grove)

Project Manager: Benham's Grove Administrator

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-3

41088103-57623

Project Name: Municipal Building

Location: 100 West Spring Valley Road

Description: Remodeling and improvements to the building and grounds of the Municipal Building.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Interior/ Architectural Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Public Meeting Space Improvements	133,875	-	-	-	-	133,875
HVAC Upgrades	30,000	30,000	30,000	30,000	30,000	150,000
Pave Parking Lot	-	-	-	-	-	-
City Funding	\$ 163,875	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 283,875

Funding Status: Funded (Capital Improvements Fund)

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-4
41088105-57623

Project Name: Public Works Building

Location: 7970 South Suburban Road

Description: Covered Storage and Site Design for Public Works rolling stock and construction storage area.

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Public Works Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roof Portico Sealing	10,200	-	-	-	-	10,200
Recoating Rubber Roof	-	-	65,000	-	-	65,000
Fuel Island Dispensors	-	-	-	-	-	-
City Funding	\$ 10,200	\$ -	\$ 65,000	\$ -	\$ -	\$ 75,200

Funding Status: Funded (Capital Improvements Fund)

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-5

84108106-57623

Project Name: Police Building

41088106-57623

Location: 155 West Spring Valley Road

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Parking Lot Sealing/Striping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Carpet/Flooring	-	4,000	-	4,000	-	8,000
HVAC	-	198,000	182,000	-	79,200	459,200
Roof	150,000	150,000	-	-	-	300,000
Window replacement	-	50,000	-	-	-	50,000
Elevator Recovery Pump	-	6,000	-	-	-	6,000
Painting	10,000	10,000	10,000	10,000	10,000	50,000
Building Improvements	7,000	7,000	7,000	7,000	7,000	35,000
Booster Pump Replacement	30,000	-	-	-	-	30,000
Caulking Exterior Repair	12,000	40,000	-	-	-	52,000
Construction Settlement ¹	-	-	-	-	-	-
City Funding	\$ 209,000	\$ 465,000	\$ 199,000	\$ 21,000	\$ 96,200	\$ 990,200

(1) In July 2006, City Council approved a settlement with the contractor's insurance company. A portion of this settlement was deposited into the General Fund to cover legal and engineering fees paid as part of the lawsuit against the contractor. The remaining settlement was deposited into the Capital Improvements Fund to be spent on repairs based on the list provided as part of the insurance settlement. At the end of 2022, approximately \$439,000 of the \$487,000 will have been spent.

Funding Status: Funded (General Fund - Police Division; ¹Capital Improvements Fund)

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-6

41088107-57621/23

Project Name: Yankee Trace

Location: 10000 Yankee Street

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Buildings and Improvements:						
Clubhouse Interior Additions	\$ 1,035,000	\$ -	\$ -	\$ -	\$ -	\$ 1,035,000
Clubhouse Exterior Improvements	560,000	-	-	-	-	560,000
Patio Concrete Replacement	385,000	-	-	-	-	385,000
New Landscaping	60,000	-	-	-	-	60,000
Widened Cart Path	55,000	-	-	-	-	55,000
Kitchen Equipment and Improvements	65,000	-	-	-	-	65,000
New Kitchen Bar and Equipment	85,500	-	-	-	-	85,500
Patio Furniture and Fixtures	180,000	-	-	-	-	180,000
Clubhouse Ice Machines	-	10,000	-	-	12,000	22,000
Clubhouse Renovations Phase 3 - Design	-	-	60,000	-	-	60,000
Clubhouse Renovations Phase 3 - Construction	-	-	-	1,000,000	-	1,000,000
Clubhouse LED Lighting Upgrade	7,500	-	-	-	-	7,500
Clubhouse Portico Roof Recoat	8,800	-	-	-	-	8,800
Clubhouse Lobby Tile Repair	8,500	-	-	-	-	8,500
Clubhouse Security Card Access	-	-	-	-	-	-
Event Sales Office Remodel	35,000	-	-	-	-	35,000
Fire Alarm System Upgrade	12,000	-	-	-	-	12,000
Gazebo	-	-	-	-	-	-
HVAC Control System	10,000	-	-	-	-	10,000
Lake Rip Rap	-	-	-	-	-	-
Golf Course Restroom Restoration	20,000	-	-	-	-	20,000
Outdoor Ceremony Site	-	-	-	-	-	-
Security Cameras	-	8,000	-	8,000	-	16,000

2023 - 2027 Capital Improvement Program

Buildings and Improvements

Project Number: BI-6

41088107-57621/23

Project Name: Yankee Trace

Location: 10000 Yankee Street

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Golf Course Improvements:						
Cart Path Bridge I-Beams	-	-	-	-	20,000	20,000
Re-deck Bridges	-	4,000	-	4,000	-	8,000
Course Water Fountains w/ Ice	-	10,000	10,000	10,000	-	30,000
Bubblers-Vintage Ponds *	-	20,000	-	-	-	20,000
Cart Paths, Asphalt Maintenance	15,000	15,000	15,000	15,000	15,000	75,000
Driving Range Improvements	500,000	-	-	-	-	500,000
Bunker Renovation/Reduction	30,000	30,000	120,000	600,000	400,000	1,180,000
Pond Fountain	15,000	-	-	-	-	15,000
Irrigation lake dredge	-	-	-	300,000	-	300,000
Sprinkler Heads	175,000	175,000	175,000	-	-	525,000
City Funding	\$ 3,262,300	\$ 272,000	\$ 380,000	\$ 1,937,000	\$ 447,000	\$ 6,298,300

* City will install bubblers if the Yankee Trace Homeowner's Association installs fountains in the ponds on Vintage holes #3, 6, 7 & 8.

Funding Status: Funded (Capital Improvements Fund)



2023 - 2027 Capital Improvement Program Vehicles and Equipment

Index	Project Name and Location	Fiscal Year					Project Cost		
		2023	2024	2025	2026	2027	Total Funding	Other Funding	City Funding
		VE-1	Yankee Trace Capital Equipment	\$ 1,119,929	\$ 263,245	\$ 155,837	\$ 241,745	\$ 209,600	\$ 1,990,356
VE-2	Police Equipment	504,960	51,410	126,710	59,310	80,910	823,300	-	823,300
VE-3	IT Equipment	484,500	455,000	155,000	130,000	230,000	1,454,500	-	1,454,500
VE-4	Administrative Staff and Public Works Vehicles	75,000	35,000	-	-	36,000	146,000	-	146,000
VE-5	Police Vehicles	201,450	321,800	292,800	210,350	236,850	1,263,250	-	1,263,250
VE-6	Street and Refuse Vehicles	597,000	591,000	689,000	493,000	560,000	2,930,000	-	2,930,000
VE-7	Street Equipment	370,200	272,700	259,435	455,707	333,000	1,691,042	(33,600)	1,657,442
TOTAL: Vehicles and Equipment		\$ 3,353,039	\$ 1,990,155	\$ 1,678,782	\$ 1,590,112	\$ 1,686,360	<u>\$ 10,298,448</u>	<u>\$ (33,600)</u>	<u>\$ 10,264,848</u>
Other Funding		<u>(33,600)</u>	-	-	-	-	<u>(33,600)</u>		
Total City Funding		<u>\$ 3,319,439</u>	<u>\$ 1,990,155</u>	<u>\$ 1,678,782</u>	<u>\$ 1,590,112</u>	<u>\$ 1,686,360</u>	<u>\$ 10,264,848</u>		

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-1
59088301-576XX / 59088301-57619

Project Name: Yankee Trace Capital Equipment

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Food Service:						
Beverage Cart	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
Trash Compactor	30,000	-	-	-	-	30,000
Kitchen Equipment	30,000	20,000	20,000	20,000	20,000	110,000
Computer Equipment, Server	1,000	1,000	1,000	1,000	1,000	5,000
Pro Shop:						
Cart Barn Washer & Dryer	-	2,000	-	2,000	-	4,000
Range Picker 5-Gang	-	-	6,000	-	-	6,000
Shuttle Cart	-	-	-	15,000	-	15,000
Computer Equipment, Server	2,000	2,000	2,000	2,000	2,000	10,000
Rental Clubs	-	2,500	-	2,500	-	5,000
Radios - Golf Operations	2,000	2,000	2,000	2,000	2,000	10,000
Golf Carts (110)	750,000	-	-	-	-	750,000
Range Ball Washer	6,000	-	-	-	-	6,000
Office Chairs	3,000	-	-	-	-	3,000
Driving Range Artificial Surface	-	3,000	-	-	40,000	43,000
E-Range Software	15,000	-	-	5,000	5,000	25,000

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-1
59088301-576XX / 59088301-57619

Project Name: Yankee Trace Capital Equipment

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Maintenance:						
Tailgate-mounted Salt Spreader	-	3,500	-	-	-	3,500
Mowing Equipment:						
Tee & Greens Mowers	122,000	-	-	122,000	-	244,000
Fairway Mower	-	87,000	-	-	87,000	174,000
Rough Mowers	-	100,000	-	-	-	100,000
Trim Mowers	-	-	11,500	-	-	11,500
Walk/Push Mower	-	-	-	-	-	-
Utility Vehicles	-	-	40,000	-	40,000	80,000
Utility Carts	28,245	28,245	-	28,245	-	84,735
Greens Aerator	-	-	24,500	-	-	24,500
Sprayer	60,000	-	-	25,000	-	85,000
Bunker Rake	33,837	-	33,837	-	-	67,674
Blower	12,600	-	-	-	12,600	25,200
Top Dresser	-	-	-	17,000	-	17,000
Extavator Flail Brush Mower	-	12,000	-	-	-	12,000
Verti Cut Heads	21,247	-	-	-	-	21,247
2" Trash Pump	-	-	-	-	-	-
Amiad Filter	3,000	-	-	-	-	3,000
City Funding	\$ 1,119,929	\$ 263,245	\$ 155,837	\$ 241,745	\$ 209,600	\$ 1,990,356

Funding Status: Funded (Yankee Trace Capital Equipment Fund)

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-2

84108302-576XX / 10030410-576XX / 25088302-576XX / 28084107-57619 / 78030000-573XX

Project Name: Police Equipment

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Computer Equipment	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500
Cruiser - Computers/Modems	-	-	65,000	-	-	65,000
Cruiser - hardware- printer	-	2,500	-	2,500	-	5,000
Cruiser - software	-	-	3,000	-	-	3,000
Drone	20,000	-	-	20,000	-	40,000
Office Equipment	-	3,500	-	2,500	1,000	7,000
Furniture & Fixtures	-	2,000	-	-	1,000	3,000
Guns, Rifles, Shotguns	10,880	3,700	4,700	2,500	4,700	26,480
Less lethal launcher	4,500	-	-	-	-	4,500
Speed Monitoring Equipment	1,570	4,500	-	4,500	-	10,570
Audio/Visual Equipment	-	-	-	-	2,500	2,500
Intoxilyzer Upgrade	-	11,000	-	-	-	11,000
Firing Range System (mining)	-	-	35,000	-	-	35,000
Firing Range System (filters)	-	-	-	10,000	-	10,000
Fitness Center3	-	-	1,000	3,000	-	4,000
Flashlights	3,500	-	-	-	-	3,500
Server	-	-	10,000	-	-	10,000
Dispatch Center Upgrade1	400,000	-	-	-	-	400,000
Tasers	5,010	5,010	5,010	5,010	5,010	25,050
Cameras, BWC and in-car	-	-	-	-	-	-
Camera,security-in/out	-	-	-	7,500	7,500	15,000
Cameras, digital	-	3,200	-	-	3,200	6,400
AEDs	-	16,000	-	-	16,000	32,000
Bicycles	-	-	-	1,800	-	1,800
Automated Filing System	-	-	-	-	10,000	10,000
Canine	7,000	-	-	-	-	7,000
Training Center Equipment	50,000	-	-	-	30,000	80,000
Uninterrupted Power Supply	-	-	3,000	-	-	3,000
City Funding	\$ 504,960	\$ 51,410	\$ 126,710	\$ 59,310	\$ 80,910	\$ 823,300

Funding Status: Funded (General Fund - Police Division; ¹Police Grants Fund (E911 Grant); ²Law Enforcement Fund; ³Police Trust Fund)

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-3
47088303-57611
47088303-57613

Project Name: IT Equipment

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Computer Related (Reoccurring):						
Server/Switch Equipment (UPS Switch Closest Power)	\$ 90,000	\$ 50,000	\$ 50,000	\$ 75,000	\$ 90,000	\$ 355,000
Server Software	25,000	-	-	25,000	-	50,000
PC/Laptop SOP Replacements (25/year)	30,000	30,000	30,000	30,000	40,000	160,000
New Dept. PCs Requested (5)	-	-	-	-	-	-
Network Equipment	-	75,000	-	-	100,000	175,000
Backup	-	-	75,000	-	-	75,000
Disaster Recovery Project						
NetApp DR Hardware Equipment	30,000	-	-	-	-	30,000
Nutanix Flow for DR 2 yr	20,000	-	-	-	-	20,000
Veeam and NetApp install	7,000	-	-	-	-	7,000
Dell Server for DR	20,000	-	-	-	-	20,000
DR Firewall install, maintenance and equip	25,000	-	-	-	-	25,000
Nutanix Install and Configuration	7,500	-	-	-	-	7,500
Veeam DR Offsite/Offline Software (3 yr term)	15,000	-	-	-	-	15,000
Offsite DR 2nd Copy Storage	15,000	-	-	-	-	15,000
Wireless AP Upgrade Project						
Upgrade Equipment, Install, Maintenance (5 years)	100,000	-	-	-	-	100,000
Enterprise Asset Management (EAM) Project						
Asset Management Software	-	200,000	-	-	-	200,000
Document Management System Project						
Document Management Software	-	100,000	-	-	-	100,000
City Funding	\$ 384,500	\$ 455,000	\$ 155,000	\$ 130,000	\$ 230,000	\$ 1,354,500

Funding Status: Funded (Capital Equipment Purchase Fund)

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-4

61088305-57624

Project Name: Administrative Staff and Public Works Vehicles

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Administration	\$ -	\$ -	\$ -	\$ -	\$ 36,000	\$ 36,000
Zoning/Code Enforcement	43,000		-	-	-	43,000
Building Inspection	-	-	-	-	-	-
Public Works Administration	-	35,000	-	-	-	35,000
Engineering	32,000	-	-	-	-	32,000
Public Works Supervisors	-	-	-	-	-	-
City Funding	\$ 75,000	\$ 35,000	\$ -	\$ -	\$ 36,000	\$ 146,000

Funding Status: Funded (Central Vehicle Purchase Fund)

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-5

61088306-57624

Project Name: Police Vehicles

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Marked Patrol Cars	\$ 117,000	\$ 156,000	\$ 156,000	\$ 78,000	\$ 117,000	\$ 624,000
Cruiser- Outfitting	54,450	78,800	78,800	58,350	59,850	330,250
Crime Prevention Vehicle	-	-	-	45,000	-	45,000
Motorcycle	-	-	-	-	-	-
Polaris Utility vehicle	-	-	-	-	-	-
Unmarked Van	-	29,000	-	-	-	29,000
Unmarked Sedans	30,000	58,000	58,000	29,000	60,000	235,000
City Funding	\$ 201,450	\$ 321,800	\$ 292,800	\$ 210,350	\$ 236,850	\$ 1,263,250

Funding Status: Funded (Central Vehicle Purchase Fund)

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-6

61088307-57624

Project Name: Street and Refuse Vehicles

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Street Vehicles:						
Dump Truck (33,000 GVW)	\$ 160,000	\$ -	\$ 160,000	\$ 160,000	\$ -	\$ 480,000
Salt Spreader-V Box / Brine applicator	-	-	-	-	-	-
Dump Truck (19,500 GVW)	-	110,000	-	115,000	120,000	345,000
Bucket Truck	-	-	-	-	-	-
Pickup Trucks	50,000	100,000	52,000	106,000	53,000	361,000
Street Sweeper	-	275,000	-	-	-	275,000
Snow Plows	-	6,000	-	12,000	-	18,000
Pickup with Service Body	-	-	90,000	-	-	90,000
Used Ambulance (Video)	-	-	-	-	-	-
Refuse Vehicles:						
Packer (Automated)	387,000	-	387,000	-	387,000	1,161,000
Used Rear Loaders	-	100,000	-	100,000	-	200,000
Mini-Packer	-	-	-	-	-	-
City Funding	\$ 597,000	\$ 591,000	\$ 689,000	\$ 493,000	\$ 560,000	\$ 2,930,000

Funding Status: Funded (Central Vehicle Purchase Fund)

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-7

47088308-57614

47088308-57619

Project Name: Street Equipment

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Heavy Equipment:						
Leaf Loader/Vacuum	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ 120,000
Leaf Box	-	-	-	-	-	-
Tractor	75,000	-	-	-	-	75,000
Backhoe/Mini Excavator	-	-	-	-	60,000	60,000
Skid Steer	-	50,000	-	-	-	50,000
Tub Grinder	-	-	-	-	110,000	110,000
Brush Chipper	-	-	-	-	-	-
Stump Grinder, Wheeled	-	-	-	-	-	-
Chassis sub-frame (Sweeper)	-	30,000	-	-	-	30,000
Trailer	8,000	-	8,000	-	9,000	25,000
Other Equipment:						
4x4 Utility Vehicle	-	-	30,000	-	-	30,000
Welding Equipment	-	-	-	-	-	-
Ventrac Mower	45,000	-	-	-	-	45,000
Open field finish mower	-	-	-	-	-	-
Quick Turn Riding Mower	-	20,000	-	15,000	-	35,000
Tree/Ground Maintenance Equip	3,000	5,000	-	3,000	-	11,000
Bobcat Accessories	3,000	-	5,000	-	5,000	13,000
Crack Sealer Compressor	-	-	20,000	-	-	20,000
Holding Tank Brine	-	-	-	-	-	-
Plate Compactor	1,700	-	-	2,000	-	3,700
Fork Lift (refurbished)	-	30,000	-	-	-	30,000
Hydro Excavator/Vac/Jet	-	-	-	300,000	-	300,000
Pipeline Video Inspection Camera	-	-	-	-	-	-

2023 - 2027 Capital Improvement Program

Vehicles and Equipment

Project Number: VE-7

47088308-57614

47088308-57619

Project Name: Street Equipment

Budgeted Projects	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>Total</u>
Tools and Shop Equipment:						
Metal Shearing System	-	-	-	-	-	-
Refrigerant Extractor	-	-	-	-	-	-
Concrete Mixer	-	-	-	-	-	-
Concrete Saw	-	-	-	-	25,000	25,000
Hydrosander/Pressure Washer	-	6,500	-	-	-	6,500
Air Jack	-	-	-	-	-	-
Water Pump	-	-	-	-	-	-
Cut-off Saw	-	-	-	-	-	-
A/C Vehicle Recovery/Charging	5,000	5,000	-	-	-	10,000
Air Compressor for service truck	-	-	10,000	-	-	10,000
Slit seeder	-	-	-	-	-	-
Miscellaneous	4,500	4,500	-	4,500	-	13,500
Communications and Computer Equipment:						
Two-Way Radios	14,000	14,700	15,435	16,207	7,000	67,342
Computer and Test Equipment	-	-	-	-	-	-
Fleet Tracking Equipment	3,000	3,000	3,000	3,000	3,000	15,000
Refuse Equipment:						
Big Belly	48,000	-	-	-	-	48,000
Refuse/Recycle Containers	100,000	104,000	108,000	112,000	114,000	538,000
	\$ 370,200	\$ 272,700	\$ 259,435	\$ 455,707	\$ 333,000	\$ 1,691,042
Other Funding:						
Grants (BWC, County Recycle)	(33,600)	-	-	-	-	(33,600)
City Funding	\$ 336,600	\$ 272,700	\$ 259,435	\$ 455,707	\$ 333,000	\$ 1,657,442

Funding Status: Funded (Capital Equipment Purchase Fund)



2023 - 2027 Capital Improvement Program Debt Retirement Summary

Unvoted General Obligation Debt		Fiscal Year					Total
Index	Project Name and Location	2023	2024	2025	2026	2027	
DGO-1	Centerville Station Road and Clyo Road Improvements	\$ 46,052	\$ 46,052	\$ 46,052	\$ 46,052	\$ 46,052	\$ 230,258
DGO-2	Clyo Rd Resurfacing (Alex Bell to Bigger Rd)	\$ 19,697	\$ 19,697	\$ 19,697	\$ 19,697	\$ 19,697	\$ 98,487
Debt Retirement - Unvoted General Obligation Debt		\$ 65,749	\$ 65,749	\$ 65,749	\$ 65,749	\$ 65,749	\$ 328,746

TIF Debt		Fiscal Year					Total
Index	Project Name and Location	2023	2024	2025	2026	2027	
DTIF-1	Cornerstone of Centerville: Phases 1-3 <i>(Paid with TIF Payments in Lieu of Taxes Revenue)</i>	\$ 538,425	\$ 534,875	\$ 536,175	\$ 537,175	\$ 537,875	\$ 2,684,525
DTIF-2	Cornerstone of Centerville: Phase 4 <i>(Paid with TIF Payments in Lieu of Taxes Revenue)</i>	\$ 171,200	\$ 169,950	\$ 170,950	\$ 171,750	\$ 172,350	\$ 856,200
Debt Retirement - TIF Debt		\$ 709,625	\$ 704,825	\$ 707,125	\$ 708,925	\$ 710,225	\$ 3,540,725

2023 - 2027 Capital Improvement Program Debt Retirement Summary

Special Assessment Debt <i>(paid by property owner assessment)</i>		Fiscal Year					Total
Index	Project Name and Location	2023	2024	2025	2026	2027	
DSA-1	Yankee Trace Assessment District I	\$ 68,176	\$ 66,376	\$ 69,501	\$ 67,356	\$ -	\$ 271,410
DSA-2	Yankee Trace Assessment District II	67,848	71,198	69,323	67,343	70,168	345,878
DSA-3	Yankee Trace Assessment District III	70,488	73,838	71,963	69,983	72,808	359,078
DSA-4	Yankee Trace Assessment District IV	93,716	96,616	99,273	96,633	98,733	484,970
DSA-5	Yankee Trace Assessment District V	66,636	65,136	68,574	66,759	64,765	331,870
DSA-6	Yankee Trace Assessment District VI	60,168	58,818	62,411	65,761	58,768	305,925
DSA-7	Yankee Trace Assessment District VII	31,371	35,771	39,990	39,000	37,913	184,045
Debt Retirement - Special Assessment Debt		\$ 458,403	\$ 467,753	\$ 481,034	\$ 472,834	\$ 403,153	\$ 2,283,175

2023 - 2027 Capital Improvement Program Debt Retirement Detail - General Obligation

Debt Retirement Detail Sheet

Project Number: DGO-1

Project Name: Centerville Station Road and Clio Road Improvements

Description: Loan repayment for the improvements to Centerville Station Road and Clio Road.
Loan terms: 20 years, 1.00% interest.

Debt Service Schedule

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 832,895
2023	43,485	2,567	46,052	224,048
2024	43,921	2,131	46,052	180,127
2025	44,361	1,691	46,052	135,766
2026	44,806	1,246	46,052	90,960
2027	45,255	797	46,052	45,705
2028	45,705	343	46,048	-
Total	\$ 267,533	\$ 8,775	\$ 276,308	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - General Obligation

Project Name: Clyo Rd Resurfacing (Alex Bell to Bigger Rd)

Project Number: DGO-2

Description: Loan repayment for the improvements to Clyo Rd.
Loan terms: 20 years, 0.00% interest.

Debt Service Schedule

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 393,949
2023	19,697	-	19,697	305,311
2024	19,697	-	19,697	285,613
2025	19,697	-	19,697	265,916
2026	19,697	-	19,697	246,218
2027	19,697	-	19,697	226,521
2028	19,697	-	19,697	206,823
2029	19,697	-	19,697	187,126
2030	19,697	-	19,697	167,428
2031	19,697	-	19,697	147,731
2032	19,697	-	19,697	128,033
2033	19,697	-	19,697	108,336
2034	19,697	-	19,697	88,639
2035	19,697	-	19,697	68,941
2036	19,697	-	19,697	49,244
2037	19,697	-	19,697	29,546
2038	19,697	-	19,697	9,849
2039	9,849	-	9,849	-
Total	\$ 325,008	\$ -	\$ 325,008	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - General Obligation

Debt Retirement Detail Sheet

Project Number: DTIF-1

Project Name: Cornerstone of Centerville (Phases 1-3)

Description: Principal and interest on the 25 year TIF bonds issued in 2015 for the construction of Feedwire Road, Wilmington Pike, and Cornerstone North Blvd.
Loan terms: 25 years; 3.57% average interest.

Debt Service Schedule

Year	Principal	Interest	Annual Installment	Amount Outstanding
Issue Amount				\$ 8,245,000
2023	285,000	253,425	538,425	6,575,000
2024	290,000	244,875	534,875	6,285,000
2025	300,000	236,175	536,175	5,985,000
2026	310,000	227,175	537,175	5,675,000
2027	320,000	217,875	537,875	5,355,000
2028	330,000	208,275	538,275	5,025,000
2029	340,000	196,725	536,725	4,685,000
2030	350,000	184,825	534,825	4,335,000
2031	365,000	172,575	537,575	3,970,000
2032	380,000	159,800	539,800	3,590,000
2033	390,000	146,500	536,500	3,200,000
2034	405,000	132,850	537,850	2,795,000
2035	420,000	116,650	536,650	2,375,000
2036	435,000	99,850	534,850	1,940,000
2037	455,000	82,450	537,450	1,485,000
2038	475,000	63,113	538,113	1,010,000
2039	495,000	42,925	537,925	515,000
2040	515,000	21,888	536,888	-
Total	\$ 6,860,000	\$ 2,807,950	\$ 9,667,950	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - General Obligation

Project Number: DTIF-2

Project Name: Cornerstone of Centerville (Phase 4)

Description: Principal and interest on the 20 year TIF bonds issued in 2020 for the construction of the Cornerstone development consisting of road, utility, sidewalk, stormwater, and sewer improvements to Cornerstone North Blvd, Park Place, and Southern portion of Brown Rd. Loan terms: 20 years; All-in True Interest Cost (TIC) of 2.26%.

Debt Service Schedule

Year	Principal	Interest	Annual Installment	Amount Outstanding
Issue Amount				\$ 2,500,000
2023	100,000	71,200	171,200	2,165,000
2024	100,000	69,950	169,950	2,065,000
2025	105,000	65,950	170,950	1,960,000
2026	110,000	61,750	171,750	1,850,000
2027	115,000	57,350	172,350	1,735,000
2028	120,000	52,750	172,750	1,615,000
2029	125,000	47,950	172,950	1,490,000
2030	130,000	42,950	172,950	1,360,000
2031	135,000	37,750	172,750	1,225,000
2032	140,000	33,700	173,700	1,085,000
2033	145,000	29,500	174,500	940,000
2034	145,000	25,150	170,150	795,000
2035	150,000	20,800	170,800	645,000
2036	155,000	17,800	172,800	490,000
2037	160,000	14,700	174,700	330,000
2038	165,000	9,900	174,900	165,000
2039	165,000	4,950	169,950	-
Total	\$ 2,265,000	\$ 664,100	\$ 2,929,100	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-1

Project Name: Yankee Trace Assessment District I

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 1997.

In 2013, the original 1995 bonds were advanced refunded with an average interest rate of 3.07%.

30 Year Assessment Schedule (years remaining)

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 1,130,000
2023	60,000	8,177	68,177	190,000
2024	60,000	6,377	66,377	130,000
2025	65,000	4,502	69,502	65,000
2026	65,000	2,357	67,357	-
Total	\$ 250,000	\$ 21,413	\$ 271,413	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-2

Project Name: Yankee Trace Assessment District II

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 1999.

In 2013, the original 1998 bonds were advanced refunded with an average interest rate of 3.28%.

30 Year Assessment Schedule (years remaining)

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 1,175,000
2023	55,000	12,848	67,848	315,000
2024	60,000	11,198	71,198	255,000
2025	60,000	9,323	69,323	195,000
2026	60,000	7,343	67,343	135,000
2027	65,000	5,168	70,168	70,000
2028	70,000	2,730	72,730	-
Total	\$ 370,000	\$ 48,610	\$ 418,610	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-3

Project Name: Yankee Trace Assessment District III

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 2000.

In 2013, the original 1998 bonds were advanced refunded with an average interest rate of 3.38%.

30 Year Assessment Schedule (years remaining)

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 1,250,000
2023	55,000	15,488	70,488	380,000
2024	60,000	13,838	73,838	320,000
2025	60,000	11,963	71,963	260,000
2026	60,000	9,983	69,983	200,000
2027	65,000	7,808	72,808	135,000
2028	65,000	5,370	70,370	70,000
2029	70,000	2,835	72,835	-
Total	\$ 435,000	\$ 67,285	\$ 502,285	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-4

Project Name: Yankee Trace Assessment District IV

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 2001.

In 2013, the original 1999 bonds were advanced refunded with an average interest rate of 3.49%.

30 Year Assessment Schedule (years remaining)

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 1,560,000
2023	70,000	23,717	93,717	580,000
2024	75,000	21,617	96,617	505,000
2025	80,000	19,273	99,273	425,000
2026	80,000	16,633	96,633	345,000
2027	85,000	13,733	98,733	260,000
2028	80,000	10,545	90,545	180,000
2029	90,000	7,425	97,425	90,000
2030	90,000	3,780	93,780	-
Total	\$ 650,000	\$ 116,723	\$ 766,723	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-5

Project Name: Yankee Trace Assessment District V

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 2001.

In 2013, the original 2000 bonds were advanced refunded with an average interest rate of 3.49%.

30 Year Assessment Schedule (years remaining)

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 1,100,000
2023	50,000	16,637	66,637	405,000
2024	50,000	15,137	65,137	355,000
2025	55,000	13,574	68,574	300,000
2026	55,000	11,759	66,759	245,000
2027	55,000	9,765	64,765	190,000
2028	60,000	7,703	67,703	130,000
2029	65,000	5,363	70,363	65,000
2030	65,000	2,730	67,730	-
Total	\$ 455,000	\$ 82,668	\$ 537,668	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-6

Project Name: Yankee Trace Assessment District VI

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 2002.

In 2013, the original 2001 bonds were advanced refunded with an average interest rate of 3.49%.

30 Year Assessment Schedule (years remaining)

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 1,005,000
2023	45,000	15,168	60,168	370,000
2024	45,000	13,818	58,818	325,000
2025	50,000	12,412	62,412	275,000
2026	55,000	10,762	65,762	220,000
2027	50,000	8,768	58,768	170,000
2028	55,000	6,893	61,893	115,000
2029	55,000	4,748	59,748	60,000
2030	60,000	2,520	62,520	-
Total	\$ 415,000	\$ 75,089	\$ 490,089	

2023 - 2027 Capital Improvement Program Debt Retirement Detail - Special Assessment

Debt Retirement Detail Sheet

Project Number: DSA-7

Project Name: Yankee Trace Assessment District VII

Description: Bond Retirement for the subdivision improvements of the residential lands of Yankee Trace Community. These bonds will be retired through assessments paid by current and future property owners for thirty years beginning in 2003.

In 2013, the original 2002 bonds were advanced refunded with an average interest rate of 3.66%.

Year	Principal	Interest	Annual Installment	Amount Outstanding
Original Issue Amount				\$ 650,000
2023	20,000	11,372	31,372	280,000
2024	25,000	10,772	35,772	255,000
2025	30,000	9,990	39,990	225,000
2026	30,000	9,000	39,000	195,000
2027	30,000	7,913	37,913	165,000
2028	30,000	6,788	36,788	135,000
2029	35,000	5,618	40,618	100,000
2030	30,000	4,200	34,200	70,000
2031	35,000	2,940	37,940	35,000
2032	35,000	1,470	36,470	-
Total	\$ 300,000	\$ 70,063	\$ 370,063	

