



# Centerville Public Works

## MEETING MINUTES

### Streets, Highways, and Drainage Commission (SHD)

<b>Date:</b>	Tuesday, August 23, 2022 – 6 pm	<b>Meeting Location:</b>	Public Works Lunch Room
<b>Next Meeting:</b>	Tuesday, January 24, 2023	<b>Meeting Facilitator:</b>	Bob Lentz

#### Attendees

Taylor Schindler	<del>Wayne Davis</del>	Pat Turnbull	Galen Mahony
Jim Brinegar	John Palcher	Regis Lekan	Duke Lunsford
Bob Lentz	Ed Griffith	Bill Walker	
<del>Danny Long</del>	Amy Galloway-Roma	David Swanson	

#### Agenda/Objective

- Review and approval of previous meetings minutes (Bob Lentz – 2 minutes)
- This year’s stormwater education update – (David – 10 minutes)
- Overview of Camera and Vac Truck with Storm sewers field trip (Taylor – 15 minutes)
- Roadway Project Development (Jim – 15 minutes)
- Discussion of Gracewood Ditch options (David – 15 minutes)
- Review draft ditch maintenance procedures and how it would specifically apply to Gracewood Ditch (David – 15 minutes)
- Open discussion on thoughts from field trip, other stormwater or roadway topics (Chair – 15 minutes)
- Adjourn meeting (Chair)

#### Action Items

	Action	Responsible Party	Date Due	Status
1.				
2.				

#### Summary of Discussions

- Previous meeting minutes were approved with the addition of Duke Lunsford being added to attendee list from prior meeting.
- Stormwater education update
  - Overview of education requirement from City’s NPDES permit for stormwater
  - In last year sent out two citywide stormwater education pieces with the Towncrier along with similar pieces on Social Media
  - Planning two additional Social Media posts this year
  - Ideas from commission and staff for future posts:
    - Roadsalt optimization to minimize impact on water quality
    - Don’t throw your pet clean-up bags in the storm sewer
    - Keep your leaves out of the storm sewer catch basins
    - Cousin Eddy pumping to the storm sewers

- Storm sewer cleaning and camera
  - Overview of process
  - Goal – Proactively repair storm sewers prior to paving
- Roadway Project Development
  - Phasing: 1) Develop the need for the project, 2) Develop budget, 3) Locate funding
  - Funding can greatly increase the time to deliver the project and increase the complexity of the project delivery
    - Example: Clys Road paving - contractor did concrete work in 2021, Public Works had to patch potholes in 2022, road will be repaved in 2023.
  - City conducts five-year budgeting so capital projects are often in pipeline for many years prior to project construction occurring
  - City attempts to partner with other entities such as Montgomery County Environmental Services on project delivery.
  - The City also makes private utilities aware of its paving schedule several years in advance so if they need to conduct gas line replacements they can do the work prior to resurfacing.
  - City also optimizes the use of grants to stretch the city's local funds to deliver capital projects.
- Gracewood Ditch Project overview
  - Construction work planned in 2023
  - City is conducting the project due to maintenance cost and the risk of silting up a larger downstream pipe.
  - Consulted Sustainable Streams to evaluate options
    - Three options were offered– least expensive option is recommended by staff
  - City's goals: maintain water quantity flow and water quality
- Ditch Maintenance Standards and Enforcement
  - Overview of Ditch Maintenance Policy
    - Goal: to not allow the obstruction of drainage ways.
    - Major Maintenance is the City's responsibility: cleaning out silt, regrading, and construction activities.
    - Minor Maintenance (such as mowing) is the homeowner's responsibility.
  - Gracewood Ditch construction project will serve as pilot for the process of educating homeowners on their responsibilities; City will begin conducting semi-annual inspections once the construction project is complete.
  - A draft version of the proposed maintenance standard and enforcement document was passed out. SHD Commission members were asked to send in any feedback they have.
  - A concern was raised about how much time it might take city staff to inspect ditches and basins once the inspection process is instituted Citywide.
- The meeting was adjourned at 7:38 pm.