

FINANCE COMMITTEE MEETING

DECEMBER 6, 1980

The Finance Committee held its meeting on Saturday, December 6, 1980 in the Council Chambers of the City Municipal Building.

In attendance were:

Councilman	Jeffrey Siler (Acting Chairman)
	James Singer
Councilwoman	Shirley Heintz
Mayor	J. V. Stone
Clerk of Council	Marilyn McLaughlin
City Manager	Darryl Kenning
Assistant City Manager	Joseph Minner
Finance Director	William Bettcher
City Engineer	Karl Schab
C-FAC Committee Member	George Chamberlain (Chairman)
	Ronald Seigla
	James Wasson
	Robert Hensley
	Edward Riechman, Jr.

Mr. Siler called the meeting to order at 8:50 A.M.

Mr. Kenning distributed the minutes of the meeting held November 22, 1980. Mr. Siler made a motion to approve. Mr. Singer seconded the motion.

Mr. Kenning opened the meeting by discussing the re-forecast of revenues that had been made since the last meeting. This included a reduction of motor vehicle registration fees of \$12,000; gasoline excise tax reduced by \$24,000; and the City income tax by \$34,000 for a total of \$70,000.

Mr. Kenning stated that due to this loss in revenue, the following steps would be necessary to achieve a balanced budget.

- A 4½% annual adjustment to the salary and wage plan-
- Freeze all merit increases for 1 year-
- Mix sand with salt and only salt major roads, intersections and curves-
- Reduce or eliminate animal control-
- Leaves must be bagged for collection-
- Eliminate the full time building maintenance man but budget money for a seasonal man-
- Eliminate all out of state travel-

The above steps would produce an additional savings of \$37,000. Mr. Kenning recommended that \$30,000 be used on street and road maintenance and that the balance of \$7,000 be placed in the contingency fund.

Mr. Singer felt that the police department's budget for 1981 was too high. He felt that we should not eliminate animal control but to reduce the 1981 budget to the 1980 level of approximately \$10 - \$11,000.

Mrs. Heintz discussed the possibility of turning over all inspections to the County and would rather see the cuts made in the inspection department rather than reduce animal control and street maintenance.

Mr. Siler said that it has taken several years to build up our inspection department and to "let it go" would not be advisable. We would never be able to build it back up again if we were to take over the inspections at some future date.

Mr. Chamberlain suggested that the City Manager present an unbalanced budget to Council and to discuss the budget openly during regular Council meetings. A notice should be placed in the newspapers telling of the budget discussion and make certain that all reporters are present at the meeting. The areas where cuts were to be made would be the most important part of the discussion.

Mr. Singer agreed that this was a good idea.

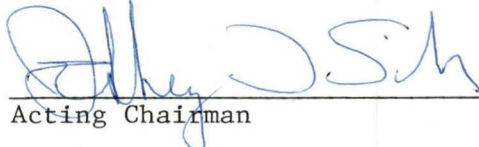
Mr. Kenning discussed the following changes in fringe benefits and personnel re-classification.

- Add one personal day in 1981-
- Re-classify the PBX operator from pay grade 13 to pay grade 17-
- Vacations to be figured on a monthly basis-
- Change the title of Engineering Aide to Engineering Aide/Public Works Inspector-
- Re-classify the equipment operators in the street department to group leaders-

The committee, in its final discussion, agreed with Mr. Kenning's steps to achieve a balanced budget due the cuts in revenue. This included reducing the animal control budget to approximately \$10 - \$11,000.

The meeting was adjourned at 10:30 A.M.

APPROVED:


Acting Chairman

2/9/81
Date

UNANIMOUSLY APPROVED

Finance Committee

2/9/81

Date