



## City of Centerville

Brooks A. Compton, Mayor | Wayne S. Davis, City Manager

CALL to ORDER and WELCOME  
ACCEPTANCE OF MINUTES: February 7, 2023

### ANNOUNCEMENTS:

- Dial-in MAK
- Requesting CBC attendance on March 27 at 5:30 PM, a meeting for all Board and Commission members in the Police Station Training Room

### OLD BUSINESS:

- Zone 4 open and Zone assignment discussion 2023 Spring Seminar
- Date: April 15th, Time: 10:00 AM – 11:30 AM, Cline Elementary School
- CBC arrival: 9:00 AM
- Review and assign actions
- Check donations received and pending Prior to the event
  - Bob contact at Cline Elementary to request 4 tables and 4 chairs for registration and door prizes, AV: screen, microphone, and projector
  - Drew will follow up on promotions:
    - Centerville Town Crier article
    - Event announcement and pre-registration on the city of Centerville website
    - 60 Seconds in Centerville
    - City of Centerville social media outlets
    - Stubbs Park digital sign
    - Sarah Swan to post seminar information on school signs
    - Dayton Daily News ad in March
    - Public Service Announcement (PSA) Lamar electronic billboard by the Dayton Mall
    - WHIO Garden Talk Show advertising
    - Good Day Dayton and Living Dayton – in person highlight
    - Seed packets from Home Depot or Lowe's for each attendee
    - Check on signs at the corner of Franklin Street and Virginia and Cline Elementary
  - Gift for Pam - City of Centerville blanket, a box of Esther Price and Boston Stoker coffee
  - Post flyers at Centerville Florist, Grandma Gardens, Siebenthaler's + locations making donations
  - Drop off door prizes at the city building or bring them to the March meeting
  - Program with QR Code for suggestions, Pam's bio and recognition of business donations Day of event
  - Bob – Signage at Franklin St, Virginia Ave and Cline Elementary
  - Drew - Clickers to count attendees and Farmer's Market information
  - Drew – Door prize tickets, pens, plastic risers for door prize

- Drew – Donations poster
- Registration table a sign-up sheet - attendee's first name, last name email, city and zip
- Jan - laser pointer
- MAK – baskets and index cards
- Bob – water for speakers
- Drew - Bill's Donut holes - 20 dozen plus tongs, plates and napkins
- MAK - introduce the Mayor
- Mayor - welcome and introduce Pam, Council members in attendance and CBC members
- MAK - thank you, closing remarks (comment card or email survey), announce door prize winners ask them to stay in their seats following the drawing and begin pulling door prize tickets
- CBC will distribute door prizes to recipients After the event
- Drew and MAK - Donation to Master Gardeners Assn and check for Pam's travel expenses
- Drew – post recording from MVCC to city website
- Follow up survey for attendees who shared their email

#### Door prizes

- Three Baskets from Carol (complete)
  - The following businesses will be approached for gift cards and gifts for the door prizes:
- |                                     |                           |
|-------------------------------------|---------------------------|
| Burgundy Chic – Mary Ann (complete) | Mike's Car Wash – Sue     |
| Skyline Chili – Mary Ann            | Bill's Donuts – Sue       |
| Whit's – Austin                     | Siebenthaler's – Bob      |
| Dorothy Lane Market – Austin        | Loose Ends – Bob          |
| Boston Stoker – Debbie              | Grandma Gardens – Carol   |
| Centerville Florist – Jan           | Ester Price Candy – Nancy |
| Lock 27 – Jan                       | Nutmeg Café – Nancy       |
| City BBQ – Sue                      |                           |

#### NEW BUSINESS:

##### Four Corners

- Planting date - Saturday, May 20 with a rain date of Sunday, May 21
- Assign zones and maintenance schedule - Bob
- Update Public Works/Grundlers/Siebenthalers to assist the CBC with weeding at Four Corners - Drew
- Update on Four Corners new design and timeline - Drew

##### Farmer's Market

- Farmer's Market May - August at Activity Park on Saturday from 9:00 AM to 1:00 PM - Drew
- Volunteers to staff CBC booth, topics and schedule
- Gretchen Franck to lead - volunteers and information from the OSU extension office

##### New Recruits

- Letter on behalf of the CBC on city stationary mailed to all 2022 landscaping winners with an invite to join the City Beautiful Commission.

URBAN FORESTRY UPDATE: James Freeman  
COUNCIL LIAISON REMARKS: Joanne Rau  
GOOD of the ORDER

Next Commission Meeting  
Tuesday, April 4, 2023, 7:00 PM  
Public Works Building