

CENTERVILLE BOARD OF ARCHITECTURAL REVIEW (BAR)  
Regular Meeting Minutes  
Police Department Training Room, 155 W. Spring Valley Road  
Tuesday, July 11, 2023

Mr. Ross called the meeting to order at 5:37 p.m.

Mr. Ross led the Pledge of Allegiance.

**ATTENDANCE**

Present: Chair Ed Ross, Tom Ovington, Richard Hoback, Frank Holloway, Chris Papakirk, and Joyce Ray-Brown. Also present were City Planner Ian Vanness, Economic Development Administrator Joey O'Brien, Councilmember Duke Lunsford, and Assistant Clerk of Council Donna Fiori.

Mr. Ross read an opening statement.

**APPROVAL OF MINUTES**

Minutes of the following BAR meeting had been distributed prior to this meeting:

Regular Meeting:        June 6, 2023

MOTION: Mr. Hoback made a motion to approve the minutes as distributed; seconded by Mr. Holloway. The motion passed 6-0.

**NEW BUSINESS**

**P-2023-0016 – Uptown Parking Signs  
City of Centerville  
Uptown**

Mr. Vanness presented the staff report, providing the property description, project summary, application summary, standards of approval, staff analysis, and recommendation. The City of Centerville is proposing to install six (6) internally illuminated ground signs as part of the Phase I parking lot construction on West Franklin Street; the same signs will be installed on existing and future public parking lots throughout Uptown. The signs will add directional wayfinding in Uptown. Internally illuminated signs may be permitted in the APD if approved by the BAR. The proposed ground signs' internal illumination is the only sign component seeking BAR approval.

Staff recommends approval without condition.

Board members and staff discussed:

- Placement of signs will be in the area of the drive aprons behind the sidewalks.
- Arrows will be directed into the parking lots on both sides of the signs.
- Various ground-mounted signs considered.
- Halo lighting details.
- The word Uptown not included on signs is a missed opportunity. The logo is not widely recognized.
- Size versus visibility of the sign content is still being worked out.
- Access points will be ingress and egress. The main concern is getting people into the lots.
- Location of proposed signs and future signs.
- Signs are harmonious with the historic nature of the district.

There being no other comments or discussion, Mr. Ross called for a motion.

MOTION: Mr. Hoback made a motion to approve application P-2023-0016 as presented by staff; seconded by Mr. Holloway. The motion passed 6-0.

**COMMUNICATIONS**

Mr. Vanness stated that the August meeting will be held at the Municipal Building Law Library due to renovations in council chambers.

Mr. Ross commented on Brunch Pub and Meridian construction progress.

Mr. O'Brien noted communications are ongoing for parking agreements in Uptown.

Mr. Holloway and Mr. O'Brien discussed drainage and detention basins in Uptown.

Mr. Ovington inquired about the status of the BAR vacancy. Mr. Vanness noted that there is no update at this time. Mrs. Fiori noted the vacancy is still in the application process.

The next meeting of the Board of Architectural Review will be on August 1, 2023, in the Municipal Building Law Library at 5:30 p.m.

**ADJOURNMENT**

Seeing no further business, Mr. Ross adjourned the meeting at 6:07 p.m.

Submitted By: Donna Fiori

Ed Ross  
Approved – Chairperson

8/2/2023  
Date