



Centerville Public Works

MEETING MINUTES

Streets, Highways, and Drainage Commission

Date:	Tuesday, January 24, 2023 – 6pm	Meeting Location:	Public Works Lunch Room
Next Meeting:	Tuesday, August 22, 2023	Meeting Facilitator:	Bob Lentz

Attendees

Taylor Schindler	Wayne Davis	Pat Turnbull	Galen Mahony
Jim Brinegar	John Palcher	Regis Lekan	Duke Lunsford
Bob Lentz	Ed Griffith	Bill Walker	
David Swanson	Amy Galloway-Roma		

Summary of Discussions

- Review and approval of previous meetings minutes (Bob Lentz)
- Capital planning overview – (Turnbull)
 - Reviewed the City’s Capital Improvement budget that was approved by Council in December.
 - Described how the City practices 5-year budgeting
- Uptown and Stubbs investment in stormwater enhancements (Turnbull)
 - Discussed how both projects will detain 20% of the runoff of the previously developed impervious areas which will reduce the rate of run-off and improve water quality
- Gracewood ditch and Milbank projects (Swanson)
 - *Reviewed the 3 alternatives reviewed and selected for the Gracewood ditch project. The simplest alternative was selected. Least invasive to property owners, most practical solution that would address the majority of the problems.*
 - *Discussed public outreach efforts and public meeting to be included in Gracewood. Public meeting and information to be shared with residents.*
 - *Gracewood is on schedule for 4/14/23 design completion.*
 - *Updated city’s progress on the Millbank design. Flow calculations completed.*
 - *Easement will probably be required from at least one resident. They have been supportive of the project so far.*
- Ditch Inspections (Swanson)
 - *Reviewed ditch inspection goal and process, reviewed maps and charts, updated on progress (60%) and gave example of how the forms are used.*
 - *Case study with overflowing sanitary cleanout was shared.*
 - *Initial feedback shared. Group suggested used of tablet and drones as way to improve process.*
 - *SHD committee members agreed to help audit program.*
 - *SHD Committee members invited to join on spring inspections.*
- Stormwater education – (Swanson)
 - Gracewood Ditch
 - *Will conduct public meetings and outreach as part of the project.*
 - *Will gauge interest from residents receiving information to see what kind of engagement we can expect.*

- Native plant month education
 - *Webpage will be created with education info on native plants*
 - *Other conservancy groups in the area host native plant sales. Possibility to promote with our materials.*
- Rain barrel availability and education
- *Riversmart program through Miami Conservancy has several useful resources. Specifically a commercial that was made.*
- *City to utilize work of other stakeholder groups who are involved with stormwater education.*
- Stormwater maintenance program update – (Schindler)
 - *SOP for storing, processing, and decision making*
 - *GIS map editor will be utilized*
 - *Inspections will begin with streets being paved in 2023 (Clyo, Loop, W AB, Rose Estates)*
 - *Starting field work in March when winter weather ends*
 - *Determine this year how much work in one year, condition of area, types of failures, costs*
- Other stormwater or roadway topics? (Chair)
 - *John Palcher conveyed a citizen’s request for more sidewalk connectivity. Specifically along Wilmington Pike and Alex-Bell*
 - *Safe routes to school will be revised in the near future, SHD committee could be involved with that process.*
 - *Members encouraged to bring information ideas back from neighbors to the group for potential projects or programs.*
 - *Ohio EPA is being pressured by EPA to conduct more audits on MS4 program.*
 - *SHD members will conduct self-audit of 2023 stormwater plan in April after it is submitted*
- Adjourned meeting (Chair) – 7:40 pm

Action Items

	Action	Responsible Party	Date Due	Status
1.	Send ditch inspection materials out to group	Swanson	2/1/23	
2.	Send ditch inspection schedule for sign-up	Swanson	2/17/23	
3.	Talk to park district about Ditch maintenance practices and resources	Swanson	1/27/23	
4.	Talk to conservancy districts and other stakeholders for educational material, public outreach and native plant sales	Swanson	2/17/23	
5.	Research Drone and Tablet technology for ditch inspection program	Swanson	4/28/23	
6.	Create Native plant resources for native plant month to share with group.	Swanson	3/1/23	
7.	Conduct Self-audit of Stormwater Plan	Lentz	5/1/23	



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