

## MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held on Wednesday, September 20, 2023, at 5:30 p.m. at the Centerville Municipal Building, Kingseed Law Library, 100 West Spring Valley Road, Centerville, Ohio 45458.

Vice President Bill Serr called the meeting to order at 5:32 p.m. Trustees were present as follows: Vice President Bill Serr, Treasurer Jeff Klank, Greg Sample, and Wayne Davis. Also present were Development Director Erik Collins, Economic Development Administrator Joey O'Brien, Finance Director Tyler Roark, City Attorney Scott Liberman, and Clerk of Council Teri Davis.

### EXCUSE ABSENT MEMBERS

The first order of business was to excuse absent members. Upon motion made by Mr. Davis and seconded by Mr. Klank, Mrs. Rau, Mrs. Kenley, and Mr. Farrell were excused from the meeting with four ayes.

### MINUTES

The next order of business was the approval of the minutes of the meeting held Wednesday, August 16, 2023; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mr. Sample and seconded by Mr. Davis, the minutes were approved with four ayes.

### OLD BUSINESS

#### A. Work Plan Update

Mr. O'Brien and Mr. Collins provided a progress report on each of the work area categories of the Work Plan.

### EXECUTIVE SESSION

At 5:39 p.m., Mr. Klank made a motion to move into Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Mr. Davis seconded the motion, and it passed 4-0 in a roll call vote.

At 5:54 p.m., after no official business was conducted, Mr. Sample made a motion to move out of Executive Session. Mr. Klank seconded the motion, and it passed 4-0 in a roll call vote.

### NEW BUSINESS

#### 1. Financial Update

Mr. O'Brien provided an overview of the Corporation's financial status. The current unencumbered funds for 2023 are \$16,752.

#### 2. Approve Checks

Upon motion made by Mr. Davis and seconded by Mr. Sample, payment of Check #1545

in the amount of \$995 was approved with four ayes.

3. Applications for Funding Review

- A. Mr. O'Brien reviewed the application for 92 W. Franklin requesting a \$10,000 Streetscape Fund Grant for exterior repairs and improvements.

Upon motion made by Mr. Davis and seconded by Mr. Klank, a grant of \$5,000 was approved with four ayes.

- B. Mr. O'Brien reviewed a modification to the scope of a project approved for \$7,500 in funding at the August 16, 2023 meeting for 46 E. Franklin.

Upon motion made by Mr. Sample and seconded by Mr. Davis, acceptance of the change to project scope while maintaining the original grant amount was approved with four ayes.

ADJOURNMENT

There being no further business to come before the Trustees, the President adjourned the meeting at 6:02 PM. The next CCIC meeting is scheduled for Wednesday, October 18, 2023.

*JoAnne Rau*

\_\_\_\_\_  
President

ATTEST:

*Davis*  
\_\_\_\_\_  
Assistant Secretary