

## MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF THE CENTERVILLE COMMUNITY IMPROVEMENT CORPORATION

Pursuant to the call of the President, and notice duly given to the Board of Trustees, a meeting of the Board of Trustees of the Centerville Community Improvement Corporation (CCIC) was held on Wednesday, October 18, 2023, at 5:30 p.m. at the Centerville Municipal Building, Kingseed Law Library, 100 West Spring Valley Road, Centerville, Ohio 45458.

President JoAnne Rau called the meeting to order at 5:31 p.m. Trustees were present as follows: Treasurer Jeff Klank, Erik Farrell, and Wayne Davis. Also present were Development Director Erik Collins, Economic Development Administrator Joey O'Brien, Finance Director Tyler Roark, City Attorney Scott Liberman, and Clerk of Council Teri Davis.

### EXCUSE ABSENT MEMBERS

The first order of business was to excuse absent members. Upon motion made by Mr. Klank and seconded by Mr. Davis, Mr. Serr, Mrs. Kenley, and Mr. Sample were excused from the meeting with four ayes.

### MINUTES

The next order of business was the approval of the minutes of the meeting held Wednesday, September 20, 2023; the minutes had been distributed to the Trustees prior to the session. Upon motion made by Mr. Farrell and seconded by Mr. Klank, the minutes were approved with four ayes.

### PRESENTATION

A scheduled presentation by Mike McCann of the Entrepreneurs' Center was postponed to a future CCIC meeting. Mr. Collins and Trustees discussed the significance of entrepreneurship to the City's Strategic Plan.

### OLD BUSINESS

#### A. Work Plan Update

Mr. O'Brien and Mr. Collins discussed the business walk scheduled for October 24, gathering at the Police Department at 1:30 and beginning at 2:00. The canvassing will take place in the Centerville Business Parkway, South Metro Parkway, and Thomas Payne Parkway areas.

### EXECUTIVE SESSION

At 5:38 p.m., Mr. Davis made a motion to move into Executive Session to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance. Mr. Klank seconded the motion, and it passed 4-0 in a roll call vote.

At 6:18 p.m., after no official business was conducted, Mr. Klank made a motion to move out of Executive Session. Mr. Davis seconded the motion, and it passed 4-0 in a roll call vote.

NEW BUSINESS

1. Financial Update

Mr. O'Brien provided an overview of the Corporation's financial status. The current unencumbered funds for 2023 are \$11,757.

2. Approve Checks

Upon motion made by Mr. Klank and seconded by Mr. Davis, payment of check #1546 in the amount of \$2,500 and check #1547 in the amount of \$10,000 was approved with four ayes.

Upon motion made by Mr. Davis and seconded by Mr. Farrell, ratification of the Artist Licensing Agreement and the Lead Artist Independent Contractor Agreement with the mural artist was approved with four ayes.

3. Applications for Funding Review

- A. Mr. O'Brien reviewed the application for 264 N. Main St. requesting a \$10,000 Streetscape Fund Grant for exterior improvements.

Upon motion made by Mr. Davis and seconded by Mr. Farrell, the request was tabled until the next meeting with four ayes.

- B. Mr. O'Brien reviewed the application for 43 S. Main St requesting a \$3,500 Streetscape Fund Grant for exterior painting.

Upon motion made by Mr. Farrell and seconded by Mr. Davis, a grant in the amount of \$2,000 was approved with four ayes.

- C. Mr. O'Brien reviewed the application for 60-70 W. Franklin requesting a \$50,000 Economic Development Forgivable Loan for site improvements.

Upon motion made by Mr. Davis and seconded by Mr. Farrell, a \$50,000 forgivable loan was approved with four ayes and with the contingencies that the owner move 18 current employees into the site by the end of 2024 and fulfill the commitment to add two employees each year for the following three years and that the owner execute a parking agreement with the City.

ADJOURNMENT

There being no further business to come before the Trustees, the President adjourned the meeting at 6:31 PM. The next CCIC meeting is scheduled for Wednesday, November 15, 2023.

*JoAnne Rau*

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President

ATTEST:

*A. Davis*

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Assistant Secretary