

CENTERVILLE CITY BEAUTIFUL COMMISSION

Meeting Minutes

Tuesday, February 6, 2024

6:00 PM in the Public Works Building

Present: Bob Baldino (Co-Chair), Mary Ann Kabel (Co-Chair), Austin Steinke, Carol Adams, Sue Jessee, Nancy Dye, Debbie Schmidt, Gretchen Franck, Gina Deek, Drew Simon (City of Centerville Community Resources Coordinator), Jotham Smith (Public Works) and JoAnne Rau (Council Liaison)

Absent: Jan Prettyman and Fredia Black

**Call to Order and Welcome**

- Meeting was called to order at 6:00 PM
- Carol Adams motioned to accept the January 2, 2024, meeting minutes, Austin Steinke seconded. Minutes were approved.

**Staff Report – Drew Simon:**

- Jan Prettyman resigned from the Commission after serving for 14 years and will be greatly missed. In appreciation, Mary Ann will send a flower arrangement from Centerville Florist on behalf of the CBC.
- Stubbs Park Update: Outdoor Enterprise won the contract. The work began with the removal of designated trees and other projects will ramp up March 1. Most of the work will be completed before Winter 2024. The cost is \$7.25M including grant money totaling \$1.6M with the balance paid from the general budget.
- Volunteer Centerville – An online portal has launched and generated several new volunteers.
- The first phase of Uptown Parking has been completed.

**Old Business:**

- Centerville Flowerscapes
  - Three companies provided submissions: Siebenthaler's, Buckeye and Grunder, with Siebenthaler's winning the bid.
  - After the committee meeting, Drew and Kate followed up with the City Manager and Assistant City Manager with their recommendation. \$75,000 had been allotted for the project and Siebenthaler's proposal of \$74,700, includes a two-year plant warranty, a stone wall weaving through the large bed, 185 annuals in the spring and 100 mums in the fall. This proposal will be presented to Council for their approval at the Monday, February 19 meeting. Once Council approves, work will begin in March.
  - Other criteria for the contract: installation and maintenance, ability to begin work, one year maintenance plan and quality of the landscape design.
  - For consistency, the city beds will follow the same design.
- 2024 Spring Seminar – Saturday, April 6
  - Cline Elementary is reserved and the contract is signed.
  - Drew will draft a contract for Pam Corle-Bennett with a return date of February 20.
  - Gardenland, Library, Park District and Public Works will set up booths.
  - Bob will contact Miami Valley Cable Council to videotape and post.

Next Commission Meeting  
Tuesday, March 5, 6:00 PM  
Public Works Building

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▪ Door Prizes:

Burgundy Chic – Mary Ann

Whit's – Austin

Dorothy Lane Market – Austin

Boston Stoker – Debbie

Centerville Florist – Gretchen

Lock 27 – Gretchen

City BBQ – Sue

Bill's Donuts – Sue

Siebenthaler's – Bob

Loose Ends – Bob

Grandma's Gardens – Carol

Esther Price Candy – Nancy

Gravelly - Austin

Rocky's Ace Hardware - Gina

Elevate Asthetics - Drew

Brunch Pub - Nancy

Manna - Carol

Meridian - Debbie

Agave & Rye – Bob

Dot's - Gina

ContempoRoast – Mary Ann

Bangs - Gretchen

Square One - Drew

Heart of Centerville - Drew

St. Leonard's - Drew

**New Business:**

- Tree City USA –The application is pending approval at the national level. Jotham will meet with Wendy Van Buren regarding any changes. The luncheon is scheduled for Friday, April 19 in Tipp City, but the invitation has not been received.
- Arbor Day ceremony is scheduled for Tuesday, April 23 at Iron Horse Park.
- Membership Guidelines – The Arts Commission allows no more than 50% of its members to be from outside the City. After some discussion, Gretchen recommended that our volunteer possibilities not exceed more than 50% for CBC and to include business owners who do not live in the city. The motion passed to CBC allows no more than 50 percent of its members be business owners from the City. Council would still appoint members.

**URBAN FORESTRY UPDATE:** Jotham Smith

- Tristate Green Industry Conference was held February 1, it was an opportunity to gain ISA CEUs and Commercial Applicator License CEUs. Attendees: James Freeman, Joe Presutti, Jotham Smith
- Day of Service Annual Flower List and Spring 2024 Tree/Shrub List are finalized.
- 4 Trees Struck on Social Row Rd and removing 4 oak trees on Wilmington Pk
- The team met with contractors at Benham's Grove and marked trees for preservation or removal leading into event center construction.

**COUNCIL LIAISON REMARKS:**

- Ribbon cuttings: Remodeled Dunkin Donuts and Crumble Cookies.
- Work has begun at Benham's Grove with the removal of trees.

**GOOD of the ORDER** – nothing to report.

Adjourned at 7:38 PM Minutes submitted by Sue Jessee.

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