

## RECORDS COMMISSION MEETING

### MINUTES

Centerville Municipal Building

Kingseed Law Library

August 16, 2023

In attendance were Commission members:

Wayne Davis

Tyler Roark

Carolyn Meininger

Also in attendance were Public Records Custodian Teri Davis, Communications Director Kate Bostdorff, and Police Lieutenant Mike Yoder.

At 11:10 a.m., Mr. Davis called the meeting to order and took roll call.

#### **Excuse Absent Members**

A motion was made by Mrs. Meininger to excuse Scott Liberman from the meeting. The motion was seconded by Mr. Roark and passed unanimously.

#### **Minutes**

A motion was made by Mr. Roark to approve the minutes of February 15, 2023. The motion was seconded by Mr. Davis and passed unanimously.

**Old Business** – none.

#### **New Business**

- a. Mrs. Davis presented requested amendments to the City-Wide, Public Works – Engineering, Yankee Trace Food Service, Yankee Trace Golf Operations, Police Department, and Human Resources RC2s.

A motion was made by Mrs. Meininger to approve the amendments to the RC2s. The motion was seconded by Mr. Roark and passed unanimously.

#### **Adjournment**

At 11:20 a.m., Mrs. Meininger made a motion for adjournment, Mr. Roark seconded the motion, and it passed unanimously.

The next meeting will be held on Wednesday, February 14, 2023 at 11:00 a.m. in the Kingseed Law Library.

Submitted By: Donna Fiori

Wayne Davis  
Approved – Chairperson

2/16/2024  
Date