

CENTERVILLE CITY BEAUTIFUL COMMISSION

Meeting Minutes

Tuesday, June 4, 2024

6:00 PM in the Public Works Building

Present: Carol Adams, Bob Baldino (Co-Chair), Gina Deek, Nancy Dyer, Gretchen Franck, Sue Jessee, Mary Ann Kabel (Co-Chair), Debbie Schmidt, Drew Simon (City of Centerville Community Resources Coordinator), Jotham Smith (Public Works), JoAnne Rau (Council Liaison)

Absent: Reza Masoudi, Austin Steinke

Guest: Michelle Bush

Call to Order and Welcome

- Meeting was called to order at 6:00 PM
- Nancy Dyer motioned to accept May 7, 2024 meeting minutes as amended, Gretchen Franck seconded. Minutes approved as amended adding Sue Jessee resigned from secretary position.
- Michele Bush attended the meeting as a guest and prospective member. Sue reiterated that prospective members attend at least one CBC meeting before they are approved and subsequently join CBC.

Staff Report – Drew Simon

- Photos of Four Corners were shared. During Siebenthaler's weeding schedule next week they will replace the two boxwoods that are dying. Discussion about leaving the burlap on a plant's root ball or removing it when planting. Siebenthaler's says it will biodegrade and not be a problem. If the plant dies within two years it is replaceable. Hydrangeas by the Ashael Wright museum need more water from the irrigation system.
- Stubbs Park and Benham's Grove projects are moving along.
- Twist on Taylor concert at St. Leonard on June 9. Parking volunteers are needed 5:30 – 7:00 PM.
- The Memorial Day ceremony at the Cornerstone location was very nice.
- Drew attended a meeting of Keep America Beautiful, a national group whose projects include litter prevention, waste reduction, and beautification. Centerville is considering being an affiliate city. CBC or a branch of CBC could be part of it to expand its reach and responsibilities. Refer to Columbus Keep America Beautiful website as an example. Adopt a park is part of Keep America Beautiful. Application fee is \$1,500 and annual qualifications are similar to Tree City. Currently CBC is an advisory group to the city, but that may change if it becomes affiliated with Keep America Beautiful. CBC's code would need revised. Sue made a motion for Drew to pursue the city's affiliation with Keep America Beautiful and CBC's responsibilities, Bob seconded, motion passed. CBC has five membership positions available. Debbie mentioned that we are having some difficulty recruiting new members and the additional responsibilities of Keep America Beautiful affiliation may be difficult with the current membership. If Washington Township's Beautification Award committee is experiencing the same thing maybe we could consider township citizens on CBC.

OLD BUSINESS:

2024 Landscape Awards

- Dates detailed in May meeting minutes and listed below.
- Drew distributed "Sorry we missed you" cards to leave at potential award properties if CBC members are having difficulty reaching the home owners. The property can contact the CBC member and arrange a time to meet or contact Drew.

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- Zone assignment discussion was tabled until the July meeting when Reza is in attendance for his input regarding which zone he can cover. New members are paired with an experienced member for the first season of their awards to educate them. Until zones are established, Mary Ann will help Reza with Zone 2 in July, Debbie will help in August, and Gretchen will help in September. Zone assignments are as follows:
 - Zone 1 Debbie
 - Zone 2 unassigned
 - Zone 3 Bob and Mary Ann
 - Zone 4 Nancy
 - Zone 5 Sue and Gretchen
 - Zone 6 Gina and Carol
 - Zone 7 Austin
- Drew will email list of received landscaping award nominations. The properties on this list are approved for award consideration.
- Zone landscape award signs were distributed to CBC members.

2024 Landscape Awards due dates:

July Awards:

June 27 Community Pride nominations, July 2 CBC meeting vote on Community Pride winner

July 3 Residential award nominations due to Drew

July 10 Residential and Community Pride photos and release form due

July 15 council meeting 7:30 pm at the Centerville City building

August Awards:

July 29 Community Pride nominations, August 5 CBC meeting vote on Community Pride winner

July 31 Residential award nominations due to Drew

August 7 Residential and Community Pride photos and release form due

August 12 council meeting 7:30 pm at the Centerville City building

September Awards:

August 26 Community Pride nominations, September 3 CBC meeting vote on Community Pride and Mayor's Award winners

September 4 Residential award nominations due to Drew

September 11 Residential and Community Pride photos and release form due

September 16 council meeting 7:30 pm at the Centerville City building

NEW BUSINESS:

- City council is working on a date for CBC year in review and will notify Drew when decided.
- CBC August 6 meeting is same date as Centerville's Mystery Night Out. Sue made a motion to change CBC's meeting to Monday, August 5, Debbie seconded, motion approved.
- CBC chair and co-chair responsibilities were discussed. Asked for volunteers for either of these positions. Mary Ann and Bob agreed to continue co-chairs for June 2024 – June 2025. Debbie made a motion to vote Mary Ann and Bob as co-chairs, Sue seconded, motion approved. Council will vote on our chair or co-chair

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recommendations. Gretchen volunteered for the chair position June 2025 – June 2026. Perhaps another CBC member will come forward at some future time to help Gretchen co-chair. Sue motioned that Gretchen serve as chair/co-chair, Carol seconded, motion approved. During the current co-chairs time, they will train and prepare Gretchen for the chairperson position in June 2025. Debbie will continue secretary position but wants another person to share that responsibility. Tell Mary Ann or Bob if anyone is interested.

Urban Forestry Update: Jotham Smith

- Four trees are remaining to plant which will complete the plantings for 2024.
- Seasonal employees are managing the tanker trunk.
- Gator bags are installed for trees planted within the past two years.
- Flower planting throughout the city went well. Jotham created a map of where flowers were to be planted in each of the beds. Public Works staff commented it was easy to follow and reduced questions by staff enabling more efficient, time saving planting.
- Cleaned up tree limbs from wind storm.
- City trash truck trimmed a tree on State Rt. 48.
- Tree at Four Corners removed so pavers could be installed for a cohesive look.
- 130 cubic yards of mulch were installed throughout the city by Public Works staff. It is expected that twice that much will be installed by the end of the season.

Council Liaison Remarks – JoAnne Rau

- Shoppe Smitten opened on State Rt. 48 in Centerville.

Good of the Order:

- Gretchen asked if the Shred Centerville date was established. It is sponsored by Routsong Funeral Home in Centerville and it was April 20, 2024.

The meeting adjourned at 7:27 pm. Minutes submitted by Debbie Schmidt.

Next Commission Meeting
Tuesday, July 2, 2024, 6:00 PM
Public Works Building